Call Meeting to Order
- Amanda McKnight Grafton called the meeting to order at 4:29 p.m.
- Eight (8) Commissioners were present with two (2) absent.

1. Public Comment
- There was no public comment

2. Approve Meeting Minutes
- Barb Westercamp made a motion to approve the minutes from May 11, 2017. Tim Oberbroekling seconded the motion. The motion passed unanimously.

3. Action Items
   a) Consideration of Local Historic Landmark Application
      i. 525 A Avenue NE- Grace Episcopal Church
         - Jeff Hintz stated that this building was determined not eligible under the Religious Buildings Survey because there were concerns about alterations to the building. Mr. Hintz shared the criteria for consideration and stated that staff recommends that the HPC advance the application to SHPO for formal review and comment on the proposal. The application discusses Criteria A and B for justification as locally significant. Following SHPO review, the application will move forward to the City Planning Commission and City Council for consideration.
         - Tim Oberbroekling stated that the building has been altered, but the wall that was taken out in the front of the church when the road was widened is still there and is now inside of the church.
         - The Commission feels strongly that this building should be a Local Historic Landmark.
• Todd McNall made a motion to approve the Local Historic Landmark application for Grace Episcopal Church at 525 A Avenue NE. Tim Oberbroeckling seconded the motion. The motion passed unanimously.

b) Funding Consideration – Historic Rehab Program
i. 1630 Park Avenue SE – painting of home and minor wood repairs
• Bob Grafton and Amanda McKnight Grafton recused themselves from discussion and voting.
• Jeff Hintz stated that this project is for painting the exterior of the home, including the trim and repair or replacement when necessary of rotted boards. Any replacement boards will be wood to match the existing material on the home. Two bids were obtained. Staff recommends approval of funding because the project is eligible for the program, consistent with District Guidelines, architectural detailing is not being removed, there is no impact on defining features, and it keeps the structure in use and good repair.
• Sam Bergus made a motion to approve funding for the painting of the home and minor wood repairs at 1630 Park Avenue SE. Tim Oberbroeckling seconded the motion. The motion passed unanimously.

c) Demolition Applications
i. 901 12th Street NE – Primary Structure, Private Property
ii. 921 12 Street NE – Primary Structure, Private Property
• Bob Grafton and Amanda McKnight Grafton recused themselves from discussion and voting.
• Jeff Hintz stated that the property at 901 12th Street NE was built in 1915 and the property at 921 12the Ave NE was built in 1919. After they were both surveyed in 1994 they were deemed not eligible. Staff recommends immediate release. Rehabilitation is the focus for 901, but the home will be demolished if that does not occur. The property at 921 is currently placarded and is not habitable, so there is a plan for new construction after demolition. Mr. Hintz stated that Mark Stoffer Hunter was able to view both properties and said that they were not historic.
• Tim Oberbroeckling made a motion to approve the demolition applications for 901 & 921 12th Street NE. Barb Westercamp seconded the motion. The motion passed unanimously.

4. Discussion Items
a) Prioritization of Historic Resources
• Jeff Hintz reminded the Commission to email him a list of properties that lie outside of the Local and National Historic Districts.

b) Update to Historic District Guidelines
• Amanda McKnight Grafton stated that she received final comments from the subcommittee that she will add to the draft. Ms. McKnight Grafton hopes to have the final draft to staff before the June 22, 2017 meeting.
• Todd McNall asked about the vetting process. Jeff Hintz stated that after staff reviews the Guidelines they will go to SHPO for review. After that, the Guidelines will go to Development Committee and then City Council for consideration.

5. Announcements
• Jeff Hintz stated that Community Development has interns this summer that are working on archeology mapping, which was discussed at the May 11, 2017 HPC meeting.
• Barb Westercamp stated that she nominated Mark Stoffer Hunter and he was selected as a Freedom Festival Hero.
• Todd McNall asked that staff let Anne Russett know that the Commission appreciates her time working with them.
• Tim Oberbroeckling stated that Richard Cooley was honored with the Five Seasons Citizenship Award and that he donated his $1,000 to Friends of CR Historic Preservation.

6. Adjournment
• Barb Westercamp made a motion to adjourn the meeting at 5:09 p.m. Ron Mussman seconded the motion. The motion passed unanimously.

Respectfully Submitted,

Anne Kroll, Administrative Assistant II
Community Development
Local Historic Landmark

- 525 A Avenue NE
- Grace Episcopal Church
- Determined Not Eligible under Religious Buildings Survey
Local Historic Landmark

- Concerns about alterations to the building in survey
Criteria for Consideration

18.02(T) Cedar Rapids Municipal Code – Historic Significance:

1. Associated with events that have made a significant contribution to the broad patterns of our history; or

2. Associated with the lives of significant persons in our past; or

3. Embodies the distinctive characteristics of a type, period, or method of construction, or represents the work of a master, or possesses high artistic values, or represents a significant and distinguishable entity whose components may lack individual distinction; or

4. Yielded, or may be likely to yield, information important in history or prehistory.
Recommendation

• Advance the application to SHPO for formal review and comment on the proposal. Application discusses Criteria A and B for justification as locally significant.

• Following SHPO review
  – City Planning Commission recommendation
  – City Council consideration
Historic Rehab Program
Consideration of Funding

1630 Park Avenue SE
Project Description

• Painting the exterior of the home, including the trim and repair or replacement when necessary of rotted boards. Any replacement boards would be wood to match the existing material on the home.

• Bid 1: Jim Heskje Painting- $14,325.00
• Bid 2: Jim Hale Painting - $22,657.62
1630 Park Avenue SE
Recommendation

Staff recommends approval of funding for the project:
1. Project is eligible for program; and
2. Consistent with District Guidelines; and
3. Not removing architectural detailing; and
4. No impact on defining features; and
5. Keeps the structure in use and good repair.
Demolition Review
901 12th Avenue NE
Primary Structure
901 12th Avenue NE

- Built 1915
- Property Surveyed in 1994 – Not Eligible
- Not believed to be historically significant
- Immediate release
901 12th Avenue NE

- Home will be demolished if rehabilitation does not occur.
- Rehabilitation is the focus.
18.02(T) Cedar Rapids Municipal Code – Historic Significance:

1. Associated with events that have made a significant contribution to the broad patterns of our history; or

2. Associated with the lives of significant persons in our past; or

3. Embodies the distinctive characteristics of a type, period, or method of construction, or represents the work of a master, or possesses high artistic values, or represents a significant and distinguishable entity whose components may lack individual distinction; or

4. Yielded, or may be likely to yield, information important in history or prehistory.
Demolition Review Process

1. Determination of Historic Significance

2a. Not Historically Significant
   - Release Property

2b. Historically Significant
   - 60-day hold if HPC wishes to explore options (e.g., photo doc) with property owner
   - Release property if HPC does not wish to explore options
Demolition Review
921 12th Avenue NE
Primary Structure
921 12th Avenue NE

- Built 1919
- Property Surveyed in 1994 – Not Eligible
- Not believed to be historically significant
- Immediate release
921 12th Avenue NE

- Home is currently placarded and not habitable at this time.
- Plan is for new construction.
Historic Significance

18.02(T) Cedar Rapids Municipal Code – Historic Significance:

1. Associated with events that have made a significant contribution to the broad patterns of our history; or

2. Associated with the lives of significant persons in our past; or

3. Embodies the distinctive characteristics of a type, period, or method of construction, or represents the work of a master, or possesses high artistic values, or represents a significant and distinguishable entity whose components may lack individual distinction; or

4. Yielded, or may be likely to yield, information important in history or prehistory.