Call Meeting to Order

- Amanda McKnight-Grafton called the meeting to order at 4:30 p.m.
- Six (6) Commissioners were present with four (4) absent.

1. Public Comment

- There was no public comment.

2. Approve Meeting Minutes

- Tim Oberbroeckling made a motion to approve the minutes from February 23, 2017. Barb Westercamp seconded the motion. The motion passed unanimously.

Item 3.c.i was considered next to accommodate guests.

3. Action Items

c) Demolition Applications

i. 1307 O Avenue NW – Private Property

- Jeff Hintz stated that this property was built in 1919 and the general area is not recommended for intensive survey. This is a poor candidate for a local landmark and there have been numerous alterations to the property. Staff recommends immediate release.
• Mark Stoffer Hunter stated that he has taken photo documentation of the inside and this home does not have historic integrity.
• Bob Grafton stated that he has volunteered to do salvage on the property and will be allowed to do so.
• Tim Oberbroeckling made a motion to approve the demolition at 1308 O Avenue NW. Sam Bergus seconded the motion. The motion passed unanimously.

a) Certificate of Appropriateness
i. 216 15th Street SE – replacement of side door, chimney repair
• Jeff Hintz stated that this project is for the installation of a salvaged wood door on the alley side of the dwelling unit and for chimney work to install a new cap, repair masonry, and re-flash. Mr. Hintz shared photos of the door and chimney and reviewed the Historic District Guidelines for doors and chimneys. Staff recommends approval of the project because it is consistent with District Guidelines, there is no impact on defining features, it adds a period piece to the home, and this project keeps the structure in use and good repair.
• The Commission discussed which materials the applicant should use for the chimney.
• Sam Bergus made a motion to approve the COA for the replacement of a side door and chimney repair at 216 15th Street SE. Tim Oberbroeckling seconded the motion. The motion passed unanimously.

b) Funding Consideration – Historic Rehab Program
i. 216 15th Street SE – Painting house, removal of lattice work, replacement of side door, installation of screen door and chimney repair
• Jeff Hintz stated this project is for painting the house, removal of lattice work, replacement of the side door, installation of the screen door, and chimney repair. Two (2) bids were obtained. Mr. Hintz shared pictures of the property. Staff recommends approval of funding for the project because the project is eligible for the program, architectural detailing is not being removed, there is no impact on defining features, and this project keeps the structure in use and good repair.
• Tim Oberbroeckling made a motion to approve funding for painting the house, removal of lattice work, replacement of the side door, installation of the screen door, and the chimney repair at 216 15th Street SE. Mark Stoffer Hunter seconded the motion. The motion passed unanimously.

d) Demolition Applications under Review
i. 909 16th Avenue SE – Private Property
• Cindy Hadish wanted the Commission to know that after Save CR Heritage wrote an article about this property there was a lot of interest in it.
• Mark Stoffer Hunter stated that there are three (3) parties interested in moving this property and that the applicant is interested in donating the funds that were originally intended for demolition to go towards moving the home.
• The Commission decided to keep the hold on the property located at 909 16th Avenue SE.

4. Discussion Items
a) Wood siding product – paulownia
• Bob Grafton shared a paulownia siding product that is a less expensive substitute for historic properties that would help keep the cost down for future applicants. It is available
at CR Lumber. The Commission would like to see properties in Cedar Rapids where this product has been used.

5. Announcements
- Jennifer Pratt asked if any Commission members would like to be a liaison for a citizen who would like assistance in researching their property that has a possible connection to the Wright Brothers. Mark Stoffer Hunter and Bob Grafton volunteered.

Amanda McKnight Grafton left the meeting at 5:10 p.m.

- Bob Grafton asked to have discussion about infill of vacant properties and an update on the ROOTs Program on a future agenda.

6. Adjournment
- Barb Westercamp made a motion to adjourn the meeting at 5:14 p.m. Tim Oberbroeckling seconded the motion. The motion passed unanimously.

Respectfully Submitted,

Anne Kroll, Administrative Assistant II
Community Development