MINUTES
HISTORIC PRESERVATION COMMISSION SPECIAL MEETING,
Thursday, November 22, 2016 @ 4:30 p.m.
Five Seasons Conference Room, City Services Center, 500 15th Avenue SW

Members Present: Amanda McKnight-Grafton Chair
Bob Grafton
Ron Mussman
BJ Hobart
Barb Westercamp
Mark Stoffer Hunter via phone
Todd McNall via phone
Sam Bergus via phone

Members Absent: Caitlin Hartman
Tim Oberbroeckling

City Staff: Jeff Hintz, Planner

Call Meeting to Order
- Amanda McKnight Grafton called the meeting to order at 4:32 p.m.
- Eight (8) Commissioners were present with two (2) absent.

1. Public Comment
- There was no public comment.

2. Approve Meeting Minutes
- Ron Mussman noted a change to the announcement section of the minutes from November 10, 2016. “West” should be east and the building is the Bever Building at 417 1st Avenue SE.
- Barb Westercamp made a motion to approve the minutes from November 10, 2016 with the noted change. Ron Mussman seconded the motion. The motion passed unanimously.

3. Action Items
   a) Demolition Applications
      ii. 3030 1st Avenue NE – Private Property
- This item was considered to accommodate the representative of the applicant, Andrew Pottes, who was in attendance at the meeting.
- Jeff Hintz stated that this property was built in 1912 and the general area has been reviewed as part of the 1st Avenue resurfacing efforts. In 2013 this property was not determined to be individually eligible for listing on a state or national historic register.
- Mark Stoffer Hunter joined the meeting via phone at 4:35 PM.
• Mark Stoffer Hunter provided staff with a 1928 photo and 1930 promotional brochure advertising the plant and general area. The building has been greatly modified and renovated since the original construction, only the roof materials are original. A reuse or renovation is not in the future plans of the building. Given the non-historic nature of the building, staff recommends immediate release.
• Andrew Pottes did not have any additional information to provide on the case.
• Mark Stoffer Hunter gave a brief historic of the Hall Product Company and noted types of equipment and how the property had been historically used. Todd McNall inquired about a building on the east side of 1st Avenue was ever a part of this Hall Products operation. Mark clarified the Hall Products company was only on the west side of the roadway and that he would be doing a documentation as the demolition commences in the event additional elements are revealed, but he was fine with releasing the property.
• Barb Westercamp made a motion to approve the demolition of 3030 1st Avenue NE. Ron Mussman seconded the motion. The motion passed unanimously.

i. 924 Old Marion Road NE – Private Property
• Jeff Hintz stated that this property was built in 1927 and the general area was examined in the 2013 Citywide Reconnaissance survey. The general area was originally identified for a further investigation; the surveyors did the beginnings of the more in depth look and noted alterations and changes to structures which would not allow for listing on a state or national register and did not recommend any further study of the area. The owner indicated that a residence is in the future plans, but this one could not be configured to meet their needs. A salvage of materials is being worked on with ReStore of Cedar Rapids and Mark Stoffer Hunter has been in contact with the owner to do photo documentation. Staff recommends immediate release.
• Bob Grafton noted he is not involved with the salvage of this property.
• Mark Stoffer Hunter made a motion to approve the demolition of 924 Old Marion Road NE. Barb Westercamp seconded the motion. The motion passed unanimously.

b) Demolitions under Review
i. 527 12th Street SE
• Jeff Hintz stated this property has been photo documented by Mark Stoffer Hunter and that the Commission could choose to lift the hold placed on the property and allow the demolition. Mr. Hintz also noted that Bob Grafton was exploring the opportunity for salvage.
• Bob Grafton stated he was indeed exploring this option and had left a message with the project manager of the property, Chris Gates of the school district.
• Barb Westercamp asked what staff recommended and what options the Commission had regarding the property. Mr. Hintz stated that if the release was approved the applicant could begin demolition the following day if the utility sign offs were in order. Any type of salvage would be up to the owner and demolition contractor at that point. By leaving the hold in place, it would allow the Commission to let the salvage opportunity be fulfilled or denied after Bob Grafton was able to have a conversation with the property owner. By taking no action, the Commission would see this item on future agendas to consider releasing the property until the hold expired on January 7, 2017.
• Some general discussion about allowing the exploration of salvage possibility took place and the Commission agreed leaving the hold would be prudent at this time.
4. Adjournment
   - Barb Westercamp made a motion to adjourn the meeting at 4:51 p.m. Ron Mussman seconded the motion. The motion passed unanimously.

Respectfully Submitted,

Jeff Hintz, Planner II
Community Development
Historic Preservation Commission
November 22, 2016

Demolition Review
924 Old Marion Road NE

924 Old Marion Road NE
• Built 1927
• General area looked at in Citywide Survey
  – Investigated
  – Not recommended for further study

Demolition Review
3030 1st Avenue NE

3030 1st Avenue NE
• Built 1912
• Not eligible for individual listing
  – 2013 Roadwork Survey as part of 1st Avenue resurfacing
3030 1st Avenue NE

- Building not in future plans of the owner
- No plans submitted
- Immediate release