MEETING NOTICE
The City of Cedar Rapids Historic Preservation Commission will meet at:

4:30 P.M.
Thursday, February 13, 2014
in the
Collins Conference Room, City Hall
101 First Street SE, Cedar Rapids, Iowa

AGENDA

Call Meeting to Order

Public Comment
Each member of the public is welcome to speak and we ask that you keep your comments to five (5) minutes or less. If the proceedings become lengthy, the Chair may ask that comments be focused on any new facts or evidence not already presented.

1. Approve Meeting Minutes
2. Action Items
   a) COA Applications
      i. 1700 Grande Avenue SE – Replace front porch and remove windows on 2nd floor closed in porch
3. New Business
   a) Certified Local Government (CLG) Annual Report Information
   b) HPC Community Care Day
4. Old Business
   a) MOA/LOA Project Status Update
   b) 15 Day Review Period and Other Ordinance Changes – Status Update and Options
   c) 2014 Preserve Iowa Summit Update
   d) Local Historic District Street Signage
   e) COA Applications UNDER REVIEW (5 minutes)
      i. 1527 2nd Avenue SE – DEMOLITION WITHIN LOCAL HISTORIC DISTRICT
5. Adjournment

FUTURE MEETINGS
Items for future agendas:
   a) Selection of structures for historic structure reports
Members Present: Amanda McKnight-Grafton Chair  
Todd McNall Vice-Chair  
Pat Cargin  
Bob Grafton  
Ron Mussman  
Tim Oberbroeckling  
Mark Stoffer Hunter  
Barbara Westercamp

Members Absent: Mary Elizabeth Spreitzer

City Staff: Thomas Smith, Planner  
Gary Kranse, Community Development Director  
Kevin Ciabatti, Building Services Director  
Jeff Hintz, Planner  
Alicia Abernathey, Administrative Assistant

Guests: Ann Poe, Cindy Hadish

Call Meeting to Order

- Amanda McKnight-Grafton called the meeting to order at 4:32 p.m.
- Eight (8) Commissioners were present with one (1) absent.

1. Approve Meeting Minutes

- Todd McNall made a motion to approve the minutes from December 13, 2013. Tim Oberbroeckling seconded the motion. The motion passed unanimously.

2. Action Items

b. Demolition Applications

i. 1527 30th Street SE – Private Property

- Thomas Smith stated the property has not been surveyed and was built in 1913. The property has water damage and requires extensive restoration. The structure will be demolished and the site will be used to construct a new residential structure.
- Tim Oberbroeckling made a motion to approve demolition of 1527 30th Street SE. Barbara Westercamp seconded the motion. The motion passed unanimously.
3. New Business
   a. Discussion of options for local historic districts and landmarks
      • Mr. Smith suggested the commission identify areas for historic districts or local landmarks designations. Mr. Smith identified specific requirements that need to be met.
      • The commission discussed ideas for encouraging property owners to consider nomination to historic districts or landmark designation.
      • The commission identified properties they are interested in pursuing for local landmark designation or inclusion in a historic district.
   b. Prioritization of historic preservation ordinance updates for Council review
      • Mr. Smith identified the aspects of the ordinance in which the commission would like to make changes including partial demolitions, accessory structure demolitions, 10 day review period and ornamentation.
      • Discussion included the possibility of fines for demolition without a permit. The commission decided to gather more information pertaining to accessory structure demolitions, ornamentation and partial demolitions.
      • Barbara Westercamp made a motion to change the 10 day review period to a 15 day review period. Todd McNall seconded the motion. The motion passed unanimously.
      • Mark Stoffer Hunter and Barbara Westercamp volunteered to work on the accessory structure element. Amanda McKnight Grafton and Bob Grafton volunteered to work on the ornamentation element. Mark Stoffer Hunter and Amanda McKnight Grafton volunteered to work on the partial demolition element.

Barbara Westercamp left the meeting at 5:51 p.m.

4. Old Business
   a. COA Applications UNDER REVIEW
      i. 1527 2nd Avenue SE – DEMOLITION WITHIN LOCAL HISTORIC DISTRICT
         • Bob Grafton stated the market analysis is complete. The property is in poor condition and the value is not worth the lien on the property.
   b. Demolition Applications UNDER REVIEW
      i. 1508 Washington Avenue SE – Private Property – January 13, 2014
      ii. 624 14th Street SE – Private Property – January 13, 2014
         • Mr. Smith stated he had no update and the hold will expire on January 13th.

2. Action Items
   a. Annual Chair, Vice-Chair and Secretary Selection
      • Mr. Smith stated the annual selection of officers is identified in the HPC By-Laws.
      • Tim Oberbroeckling made a motion to keep Amanda McKnight Grafton as Chair, Todd McNall as Vice-Chair and Bob Grafton as Secretary. Pat Cargin seconded the motion. The motion passed unanimously.

Non Agenda Item Discussion
   • Ms. McKnight-Grafton described a national trust award in which it was recommended the HPC apply.
   • Members of the commission discussed ways to come up with funding sources that could assist in window replacement and other costly upkeep for properties in historic districts.
   • Discussion included how the Flood Recovery Committee pulled 615 K Avenue NW from the demolition list to pursue options for rehabilitation. It was pointed out there is an
interested party in rehabilitating the property and the property will go through a competitive disposition process.

5. Adjournment
   • Todd McNall made a motion to adjourn the meeting at 6:08 p.m. Ron Mussman seconded the motion. The motion passed unanimously.

Respectfully Submitted,

Alicia Abernathey, Administrative Assistant II
Community Development
ACTION ITEMS
CEDAR RAPIDS
HISTORIC DISTRICT APPLICATION
Community Development Department, 101 First Street SE, Cedar Rapids, IA 52401, Phone 319-286-5041

Owner Information
Name Charles Solomon
Address PO Box 2299
City Cedar Rapids
State IA Zip 52406
Phone

Applicant Information
Name Same
Company
Address
City
State Zip
Home Ph.
Work Ph.

Address of Property where work is to be done:
1700 Grande Ave SE

Project type: House ☐, Garage ☐, Shed ☐, Fence ☐, Addition ☐, other __________

Project description: Replace deteriorated wood columns (round, fluted, Ionic capitals) with new fiberglass columns (round, fluted, Ionic capitals) 18” in diameter; remove windows to make upper level porch open-air; remove wrought iron railings and replace with balustrade.

Location: Describe where (what part of building, or where on property) work will be done: Front facade

Materials: Type and design to be used Fiberglass columns and capitals; fiberthane balustrade

Estimates required: If you will not be using the same type of materials as already used on the building, then you must obtain two estimates using the existing material(s) and two estimates using the new material(s).

Samples: Applicant must bring a sample of the material(s) to HPC meeting if a COA is required.

Applicant’s signature:

For Community Development Department use only:

<table>
<thead>
<tr>
<th>Date Received:</th>
<th>Received by:</th>
<th>File No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Redmond Park-Grande Avenue ☐</td>
<td>Contributing structure? ☐ Yes ☐ No</td>
<td>CNME Issued? ☐ Yes ☐ No</td>
</tr>
<tr>
<td>Second and Third ☐</td>
<td>Key structure? ☐ Yes ☐ No</td>
<td>COA required? ☐ Yes ☐ No</td>
</tr>
</tbody>
</table>
Appraisal Summary - GPN: 14221-52011-00000

Property Address: 1700 GRANDE AVE SE
Cedar Rapids, IA
WITHIN LOCAL HISTORIC DISTRICT

Class: RESIDENTIAL  
Tax District: 286 CR-COE/MT VER C TIF

PDF: Res Permit Region 7  
Neighborhood: SE 217

Plat Map: 2222
Deed Holder: SECRETARY OF VETERANS AFFAIRS

Mailing Address:
1 FEDERAL DR
FT SNELLING,
ST PAUL MN
55111-4050

Legal Description: GRANDE AVENUE PLACE S 80' STR/LB 7 2

Homestead: Military:

If you have recently purchased your home, please click here to apply for the Residential Homestead Tax Credit.

LOT INFORMATION

Disclaimer: Assessor’s lot sizes are for assessment purposes only and may NOT represent actual dimensions.
For more accurate, complete data refer to GIS maps, plat maps, or legal documents.

SEGMENT #1  Front  Rear  Side 1  Side 2
60 60 80 80

RESIDENTIAL DWELLING

Occupancy: Single-Family
Style: 2 Story Frame
Year Built: 1905

Exterior Material: Vinyl
Above-Grade Living Area: 2,086 SF

Number Rooms: 7 above, 0 below  
Number Bedrooms: 4 above, 0 below
Basement Area Type: Full
Basement Finished Area: 0 SF
Number of Baths: 1 Full Bath; 1 Water Closet
Central Air: Yes
Heat: FHA - Gas
Number of Fireplaces: 1 (2 Story, Masonry)
Garage: 352 SF - Att Frame (Built 1905)
Porches and Decks: 1S Frame Open (296 SF); Frame Encl 2nd Floor (126 SF)
Yard Extras: None

NOTES:
PRE RVAL:2 Story Plus. FuncDesc: EC.
PRE RVAL:KIT=SMALL. X-PLMB=WC-B.
1-2006 PER SECOND E MAIL SMALL ROOM SHOULD NOT BE BR NO CHANGE NAV 10/12/05 DP
1-2010 REPLACED EXISTING WTR HTR - NAV. CONFIRMED EXTERIOR LISTING. 1/5/10 JA
1-2013 6YR CYCLE. EST. NO CHANGES 4/17/2012 AE
1-2013 - HOMEOWNERS QUESTIONNAIRE MAILED 12/7/12

2013 ASSESSMENT
Land $19,380
Dwelling $89,448
Improvements $0
Total $108,828

2012 ASSESSMENT
Land $9,690
Dwelling $77,795
Improvements $0
Total $87,485

2011 ASSESSMENT
Land $9,690
Dwelling $77,795
Improvements $0
Total $87,485

2010 ASSESSMENT
Land $9,690
Dwelling $77,795
Improvements $0
Total $87,485
Disclaimer: The information in this web site represents current data from a working file which is updated continuously. Information is believed reliable, but its accuracy cannot be guaranteed. The maps and data provided by this web site, represent data from the Cedar Rapids City Assessor's Office, as used for assessment purposes. No warranty, expressed or implied, is provided for the data herein or its use.

Property photos or data incorrect? Click Here
------Original Message------
From: Chad Lobdell <chad@columnsandcarvings.com>
To: suprchasman <suprchasman@aol.com>
Sent: Wed, Jan 15, 2014 10:42 am
Subject: Lightweight Fluted Fiberglass Quote

This one comes in a couple hundred less than the heavier cast one so, if you decide to go with an option using the standard Scamozzi cap instead of the Empire with Necking, this is the option I recommend due to the weight being much less than the cast and these come with a gel coat primer factory applied so they are completely smooth and ready to be painted upon receipt:

18”x16’ FLUTED, round, tapered FRP fiberglass with Scamozzi cap & Tuscan base, all split/tabbed for reassembly (240 lbs. ea.) --------- $2,598.00 ea. or $5,196.00 DELIVERED for 2 (free shipping/no tax)

Ships within 3-4 weeks of ordering. No applicable sales tax.

Attached is this EXACT fluted column & Scamozzi cap but 24” instead of 18” just FYI. This will give you a great feel for the quality/depth of the fluting and the Scamozzi capital. In these photos, an ATTIC base is used instead of the Tuscan though so keep that in mind. I’ve also attached a diagram showing how the 2 pcs. join together on this FRP fiberglass option.

Chad, Columns & Carvings
P (866) 453-4034
F (205) 425-0489
http://www.columnsandcarvings.com
NEW BUSINESS
IOWA CERTIFIED LOCAL GOVERNMENT
2013 ANNUAL REPORT (January 2013-December 2013)

NAME OF THE CITY, COUNTY, OR LAND USE DISTRICT: ____________________________

Section I.
Locating Historic Properties
Identification, Evaluation, and Registration Activity

CLG Standards found in CLG Agreement and National Historic Preservation Act

♦ The CLG shall maintain a system for the survey and inventory of historic and
prehistoric properties in a manner consistent with and approved by the STATE.

♦ The CLG will review National Register nominations on any property that lies in the
jurisdiction of the local historic preservation commission.

1. Please provide complete reports and site inventory forms from historic
identification/survey, evaluation, and/or registration/nomination projects that the City,
County, or Land Use District completed in 2013. Do not include projects that were
funded with a CLG grant or mandated by the Section 106 review and compliance process
as we already have copies in our files.

2. How many National Register of Historic Places (NRHP) properties in your City,
County, or LUD were altered, moved, or demolished in 2013? Please describe the nature
of the action______________________________________________________________

Please list in the space below the NRHP properties (with address) altered, moved or
demolished:

3. In 2013, how many additional properties (landmarks, sites, zones, or districts) did
your city place on its list of locally designated historic landmarks and/or historic
districts?  *(As a reminder, before your elected officials approve local landmarks or ordinances, you must send a copy to the State Historic Preservation Office for comment.)*

Please attach a copy of each designation nomination and ordinance. 

4. In 2013, were there any actions to revise, amend, change, or de-list a locally designated property?  If so, how many?  Please attach documentation of the review and appeal process and decisions made by the historic preservation commission, planning and zone commission, city Council, District Court or other governmental agency or official involved with the process.

Section II
Managing, Protecting, and Preserving Historic Properties

♦ The CLG will enforce all appropriate state and local ordinances for designating and protecting historic properties
♦ The CLG shall provide for adequate public participation in the local historic preservation programs

5. Did your city, county, LUD or its historic preservation commission undertake any of the following activities in 2013?  Please think broadly about this question and include any activity (small or large) that facilitated historic preservation in your community.  This is your opportunity to boast about your accomplishments and get credit for the great work you do!

   a.  Historic preservation planning. Examples include the development or revision of an preservation plan, development of a work plan for your commission, etc. (use additional pages if needed)

   b.  Provided technical assistance on historic preservation issues or projects. Examples include working with individual homeowners, business owners, institutions to identify appropriate treatments and find appropriate materials, research advice, etc. (use additional pages if needed)

   c.  Sponsored public educational programming in historic preservation. Examples include training sessions offered to the public, walking tours, open houses, lectures, Preservation Month activities, etc. (use additional pages if needed)

6. If the city or county amended its historic preservation ordinance or resolution or passed additional ordinances or resolutions that impact historic properties, please attach copies
of the amendments and new ordinances or resolutions. *(As a reminder, before your elected officials approve local landmarks or ordinances, you must send a copy to the State Historic Preservation Office for comment.)*

7. If new or revised design standards and/or guidelines were developed and adopted during 2013, please attach a copy.

8. Are there any particular issues, challenges, and/or successes your preservation commission has encountered or accomplished this year? __________________________________________

__________________________________________________________________________

Section III
Historic Preservation Program Administration

- The CLG will organize and maintain a historic preservation commission, which must meet at least three (3) times per year.
- The commission will be composed of community members with a demonstrated positive interest in historic preservation, or closely related fields, to the extent available in the community.
- The commission will comply with Iowa Code Chapter 21 (open meetings) in its operations.
- Commission members will participate in state sponsored or approved historic preservation training activities.

10. List dates of meetings held. ________________________________________________

__________________________________________________________________________

11. Please update the attached CLG Personnel Information Table (this must be completed).

12. Please attach biographical sketches or resumes of commissioners who were newly appointed in 2013 or 2014. Please be sure newly appointed commissioners sign and date their statement.

13. Please complete the 2013 Commission Training Table.

PLEASE SIGN and DATE

<table>
<thead>
<tr>
<th>Signature of person who completed this report</th>
<th>Date</th>
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<th>Signature of Mayor or Chairman of the Board of Supervisors</th>
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Please retain and copy of the annual report for your official CLG file and send one hard copy with original signatures by **February 28, 2014** to:

Paula A. Mohr  
State Historical Society of Iowa  
600 East Locust St,  
Des Moines IA 50319-0290  
Paula.mohr@iowa.gov

If you have questions, please contact me at: (515) 281-6826.

Thank you!
### 2013 Historic Preservation Training Table

An important requirement of the Certified Local Government program is annual training undertaken by at least one member of the historic preservation commission and/or staff liaison. In this table, provide information about the commissioners’ involvement in historic preservation training, listing the name of the conference, workshop or meeting (including on-line training opportunities); the sponsoring organization; the location and date when the training occurred. Be sure to provide the names of commissioners, staff, and elected officials who attended.

<table>
<thead>
<tr>
<th>Name of Training Session</th>
<th>Sponsoring organization</th>
<th>Location</th>
<th>Date</th>
<th>Names of historic preservation commissioners, staff and elected officials who attended</th>
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</table>
Biographical Sketch
Applicant for Historic Preservation Commission

NAME: (Mr. Mrs. Ms. Dr. please circle one):

ADDRESS:

WORK PHONE NUMBER WORK: (   )

HOME PHONE NUMBER: (   )

EMAIL ADDRESS:

INTEREST IN LOCAL HISTORY AND HISTORIC PRESERVATION (Describe education, employment, memberships, publications, and/or other activities which indicate your interest in and commitment to historic preservation; or provide a statement detailing your interest in local history and commitment to historic preservation; use extra sheets if necessary)

EDUCATION:

EMPLOYMENT:

INTEREST:

While serving on the ___________________ Historic Preservation Commission, I will work to insure that the commission enforces the Historic Preservation Ordinance/Resolution; upholds the CLG Agreement with the State of Iowa, and works in compliance with the Secretary of the Interior’s Standards for Archaeology and Historic Preservation.

_____________________________     _______________________
Signature       Date

CLG Annual Report 2013
A. Please list the names of the Historic Preservation Commissioners who served during 2013:

B. CHIEF ELECTED OFFICIAL 2013
Name of Mayor, Chairman of Board of Supervisors, President of LUD Trustees:
Mr.  Mrs.  Ms.  Dr.
First Name:
Initial:
Last Name:

CHIEF ELECTED OFFICIAL 2014 (note this is beginning January 2014)
Name of Mayor, Chairman of Board of Supervisors, President of LUD Trustees:
Mr.  Mrs.  Ms.  Dr.
First Name:
Initial:
Last Name:

C. STAFF PERSON FOR THE HISTORIC PRESERVATION COMMISSION
Mr.  Mrs.  Ms.  Dr.
First Name:
Initial:
Last Name:

Job Title:
Mailing Address:

Phone Number:
Email Address:

Please indicate if this person serves as the Contact with the State Historic Preservation Office for the Commission. Circle       Yes                         No
2014 HISTORIC PRESERVATION COMMISSION:

Please complete the following and provide information about your new 2013 commission. Be sure to indicate how the individual wishes to be addressed (Mr., Mrs., Ms., Dr.). Please provide a work (circle W) or a home (circle H) mailing address, work (circle W) or a home (circle H) phone number and work (circle W) or a home (circle H) email address. Please provide new or updated information on past and present: profession, employment, training, preservation skills including ownership of a historic property (Past or present: profession/employment, preservation skills, historic property owner). If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Historic District). Specify the month, day, and year that the commissioner's term will end (Term Ends). If a commission member serves as contact with the State Historic Preservation Office for the Commission, please circle yes.

CHAIRPERSON/COMMISSIONER
Mr. Mrs. Ms. Dr.
First Name
Initial
Last Name:
Mailing Address:

Home Phone Number:

Work Phone Number:

Email Address:

Past or Present profession/employment, preservation skills, historic property owner:

Representative, Name of Local Historic District:

Term Ends: Month Day Year

Please indicate if this person serves as the Contact with the State Historic Preservation Office for the Commission. Circle Yes No
VICE CHAIRPERSON/COMMISSIONER
First Name
Initial
Last Name:
Mailing Address:

Home Phone Number:
Work Phone Number:

Email Address:

Past or Present profession/employment, preservation skills, historic property owner:

Representative, Name of Local Historic District:

Term Ends:   Month    Day    Year

Please indicate if this person serves as the Contact with the State Historic Preservation Office for the Commission.  Circle       Yes                         No

SECRETARY/COMMISSIONER

First Name
Initial
Last Name:
Mailing Address:

Home Phone Number:
Work Phone Number:

Email Address:

Past or Present profession/employment, preservation skills, historic property owner:

Representative, Name of Historic District:

Term Ends:   Month    Day    Year

Please indicate if this person serves as the Contact with the State Historic Preservation Office for the Commission.  Circle       Yes                         No
COMMISSIONER

First Name
Initial
Last Name:
Mailing Address:

Home Phone Number:
Work Phone Number:

Email Address:

Past or Present profession/employment, preservation skills, historic property owner:

Representative, Name of Local Historic District:

Term Ends:   Month    Day    Year

Please indicate if this person serves as the Contact with the State Historic Preservation Office for the Commission.  Circle       Yes                         No

COMMISSIONER

First Name
Initial
Last Name:
Mailing Address:

Home Phone Number:
Work Phone Number:

Email Address:

Past or Present profession/employment, preservation skills, historic property owner:

Representative, Name of Historic District:

Term Ends:   Month    Day    Year

Please indicate if this person serves as the Contact with the State Historic Preservation Office for the Commission.  Circle       Yes                         No
COMMISSIONER

First Name
Initial
Last Name:
Mailing Address:

Home Phone Number:
Work Phone Number:

Email Address:

Past or Present profession/employment, preservation skills, historic property owner:

Representative, Name of Local Historic District:

Term Ends:   Month    Day    Year

Please indicate if this person serves as the Contact with the State Historic Preservation Office for the Commission. Circle       Yes                         No

COMMISSIONER

First Name
Initial
Last Name:
Mailing Address:

Home Phone Number:
Work Phone Number:

Email Address:

Past or Present profession/employment, preservation skills, historic property owner:

Representative, Name of Local Historic District:

Term Ends:   Month    Day    Year

Please indicate if this person serves as the Contact with the State Historic Preservation Office for the Commission. Circle       Yes                     No
OLD BUSINESS
<table>
<thead>
<tr>
<th>MOA/LOA</th>
<th>Project Name</th>
<th>Project Description / Status Detail</th>
<th>MOA Deadline</th>
<th>Contract Deadline</th>
<th>Consultant</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Memorandum of Agreement (MOA) to mitigate the loss of 6 historic structures in Bohemian Commercial Historic District</td>
<td>Intensive historic survey and revised NRHP nomination of Bohemian Commercial Historic District</td>
<td>Complete an intensive historic survey and revised nomination of the existing Bohemian Commercial District (BCD), the Czech Village area, and adjacent neighborhoods within a 3-5 block area that are believed to possibly contain potentially significant resources.</td>
<td>25-Jan-13</td>
<td></td>
<td>Brockington Associates</td>
<td>Completed</td>
</tr>
<tr>
<td>Memorandum of Agreement (MOA) to mitigate the loss of 6 historic structures in Bohemian Commercial Historic District</td>
<td>Recordation of demolished buildings covered by the MOA</td>
<td>Complete Iowa Site Inventory Forms (ISIF) for all properties identified in this MOA. These forms must be submitted to SHPO as hard-copy, single-sided and shall follow the recommended guidelines for completing and ISIFs.</td>
<td>25-Jan-13</td>
<td></td>
<td></td>
<td>Completed</td>
</tr>
<tr>
<td>Letter of Agreement (LOA) regarding CDBG-DRHB property acquisition and mitigation of adverse effects.</td>
<td>Historic Structure Reports, Adaptive Reuse Plans, Flood-Proofing &amp; Relocation Feasibility Plans for 7 properties below</td>
<td>People's Savings Bank (Wells Fargo Bank Building, 101 3rd Ave SW) – Flood-proofing, elevation, or relocation feasibility study; adaptive reuse study – To be completed within 60 months of execution of this LOA</td>
<td>04-Nov-16</td>
<td>30-Nov-13</td>
<td>RDG</td>
<td>Completed</td>
</tr>
<tr>
<td>Letter of Agreement (LOA) regarding CDBG-DRHB property acquisition and mitigation of adverse effects.</td>
<td>Historic Structure Reports, Adaptive Reuse Plans, Flood-Proofing &amp; Relocation Feasibility Plans for 7 properties below</td>
<td>1018 2nd Street SE – Structural and financial feasibility study for relocation – To be completed within 24 months of execution of this LOA</td>
<td>04-Nov-16</td>
<td>30-Nov-13</td>
<td>RDG</td>
<td>Completed</td>
</tr>
<tr>
<td>Memorandum of Agreement (MOA) regarding the Central Fire Station relocation site</td>
<td>Development, fabrication and installation of signage consisting of one interpretive kiosk located along the Second Avenue side of the new Central Fire Station block or at an agreed upon site along the Lincoln Highway within the City of Cedar Rapids.</td>
<td>Signage installed outside Central Fire Station.</td>
<td>27-Feb-15</td>
<td>28-Feb-15</td>
<td>Louis Berger Group</td>
<td>Completed</td>
</tr>
<tr>
<td>Memorandum of Agreement (MOA) regarding the repair and/or replacement of sanitary sewers in Cedar Rapids</td>
<td>Photographic documentation of the five NRHP eligible sewers</td>
<td>MOA requested to be extended to 10/1/16. First two phases of sewer projects have been completed. Others are anticipated. So far, no historic sewers have been found.</td>
<td>16-Nov-13</td>
<td></td>
<td>Louis Berger Group</td>
<td>In Progress</td>
</tr>
<tr>
<td>Memorandum of Agreement (MOA) regarding the repair and/or replacement of sanitary sewers in Cedar Rapids</td>
<td>Development, fabrication, collection, processing and installation of an exhibit at History Center that interprets the historic significance of sanitary sewers</td>
<td>MOA requested to be extended to 10/1/16. First two phases of sewer projects have been completed. Others are anticipated. So far, no historic sewers have been found.</td>
<td>16-Nov-13</td>
<td></td>
<td>History Center</td>
<td>In Progress</td>
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<tr>
<td>MOA/LOA</td>
<td>Project Name</td>
<td>Project Description / Status Detail</td>
<td>Deadline</td>
<td>Contract Deadline</td>
<td>Consultant</td>
<td>Status</td>
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<td>Memorandum of Agreement (MOA) regarding the repair and/or replacement of</td>
<td>Fabrication and installation of up to five historical markers commemorating the NRHP eligible sewers. MOA requested to be extended to 10/1/16. First two phases of sewer projects have been completed. Others are anticipated. So far, no historic sewers have been found.</td>
<td>16-Nov-13</td>
<td></td>
<td>Louis Berger Group</td>
<td>In Progress</td>
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<td>sanitary sewers in Cedar Rapids</td>
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<td></td>
<td>Memorandum of Agreement (MOA) regarding the demolition of the First Street</td>
<td>Develop an historic context evaluating the influence of automobiles on the built environment in Cedar Rapids and a district nomination to the NRHP for the 2nd Ave SE Automobile Row Historic District in Cedar Rapids. Development of Kirkwood historic preservation curriculum underway. Anticipating March 2014 completion timeframe. Marketing to begin spring 2014. Classes to be offered starting fall 2014.</td>
<td>15-Jun-14</td>
<td></td>
<td>Kirkwood Community College</td>
<td>In Progress</td>
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<td></td>
<td>Parkade in Cedar Rapids</td>
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<td>Memorandum of Agreement (MOA) regarding the residential demolitions funded</td>
<td>Prepare Citywide Historic and Architectural Reconnaissance Survey. Historic contexts complete, second half of reconnaissance survey completed in April, GIS work and tables complete. Multiple Property Documentation Forms underway.</td>
<td>04-May-15</td>
<td>30-Apr-14</td>
<td>Summit Envirosolutions</td>
<td>In Progress</td>
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<td></td>
<td>by FEMA in flood affected areas</td>
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<td>Memorandum of Agreement (MOA) regarding the residential demolitions funded</td>
<td>Develop a comprehensive database (Database) for inventoried historic resources in Cedar Rapids, incorporated with GIS mapping. Louis Berger previewed database options with HPC in February and March 2013. Consultant in process of gathering existing GIS data. More detailed work to begin after citywide survey completed by Summit Envirosolutions.</td>
<td>04-May-15</td>
<td>28-Feb-14</td>
<td>Louis Berger Group</td>
<td>In Progress</td>
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<td></td>
<td>by FEMA in flood affected areas</td>
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<td>Memorandum of Agreement (MOA) regarding the residential demolitions funded</td>
<td>Develop an intensive level historical and architectural survey of downtown Cedar Rapids (Downtown Survey). Project roughly 65% complete. Consultant believes that a viable downtown historic district may exist. Public meeting to be held March 2014.</td>
<td>04-May-15</td>
<td>31-Mar-15</td>
<td>Summit Envirosolutions</td>
<td>In Progress</td>
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<td>by FEMA in flood affected areas</td>
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<tr>
<td></td>
<td>Memorandum of Agreement (MOA) regarding the residential demolitions funded</td>
<td>Intensive level historical and architectural survey and NRHP nomination for the previously identified 3rd Avenue SW Historic District. Draft nomination was completed and submitted to FEMA and SHPO for review. SHPO returned comments, which the consultant is using to revise documents. Going to State Nominations Review Committee on February 14, 2014.</td>
<td>04-May-15</td>
<td>31-Dec-13</td>
<td>Summit Envirosolutions</td>
<td>In Progress</td>
</tr>
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<td></td>
<td>by FEMA in flood affected areas</td>
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<td></td>
<td>Memorandum of Agreement (MOA) regarding the residential demolitions funded</td>
<td>Develop a reconnaissance survey of religious institutions (Religious Building Survey) within Cedar Rapids. ISIs and MPDs in progress. Research and writing complete. 70% complete.</td>
<td>04-May-15</td>
<td>31-Aug-14</td>
<td>Louis Berger Group</td>
<td>In Progress</td>
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<td></td>
<td>by FEMA in flood affected areas</td>
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<td>MOA/LOA</td>
<td>Project Name</td>
<td>Project Description</td>
<td>Deadline</td>
<td>Contract Deadline</td>
<td>Consultant</td>
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<tr>
<td>Memorandum of Agreement (MOA) regarding the residential demolitions funded by FEMA in flood affected areas</td>
<td>Digitization of existing collections at the History Center and make those resources available online.</td>
<td>Digitization complete and project reimbursement requested.</td>
<td>04-May-15</td>
<td></td>
<td>History Center</td>
<td>In Progress</td>
</tr>
<tr>
<td>Memorandum of Agreement (MOA) regarding the residential demolitions funded by FEMA in flood affected areas</td>
<td>Support an architectural salvage operation for the duration of one year.</td>
<td>20 buildings salvaged. Salvage coordinator hired. Truck lease-to-purchase agreement completed. Final report provided to FEMA to close out project.</td>
<td>04-May-15</td>
<td></td>
<td>Cedar Valley Habitat</td>
<td>In Progress</td>
</tr>
<tr>
<td>Memorandum of Agreement (MOA) regarding the demolition at Sinclair Site</td>
<td>Develop a sustainable access to the Farmstead Foods Collection through digitization and web hosting of the archival resources.</td>
<td>Kickoff meeting held on February 6 at Brucemore. A second RFP will be needed for actual digitization work. Development of that RFP is beginning now.</td>
<td>14-Feb-15</td>
<td>TBD</td>
<td>Brucemore</td>
<td>In Progress</td>
</tr>
<tr>
<td>Memorandum of Agreement (MOA) regarding the demolition at Sinclair Site</td>
<td>Salvage of the Date Block removed during the demolition of Sinclair. (The date block is currently outside the History Center.)</td>
<td>History Center has installed date block and requested reimbursement. Interpretive signage still to be determined in spring 2014.</td>
<td>14-Feb-15</td>
<td></td>
<td>History Center</td>
<td>In Progress</td>
</tr>
<tr>
<td>Memorandum of Agreement (MOA) regarding the demolition at Sinclair Site</td>
<td>Develop and publish a booklet on the history of the Sinclair property.</td>
<td>Development of booklet timed to begin after interpretive signage for Sinclair is completed.</td>
<td>14-Feb-15</td>
<td>31-Jul-15</td>
<td>Louis Berger Group</td>
<td>In Progress</td>
</tr>
<tr>
<td>Memorandum of Agreement (MOA) regarding the Central Fire Station relocation site</td>
<td>Design, fabrication and installation of signage consisting of one interpretive kiosk located near the intersection of 3rd St SE and 12th Ave SE.</td>
<td>Ask Louis Berger to complete by summer 2014, following Fire Station project.</td>
<td>14-Feb-15</td>
<td>28-Feb-15</td>
<td>Louis Berger Group</td>
<td>In Progress</td>
</tr>
<tr>
<td>Memorandum of Agreement (MOA) regarding the Central Fire Station relocation site</td>
<td>Develop two (2) exhibits to be installed in the museum space of the new Cedar Rapids Central Fire Station</td>
<td>Ready for build-out and installation in early 2014.</td>
<td>27-Feb-15</td>
<td>28-Feb-15</td>
<td>Louis Berger Group</td>
<td>In Progress</td>
</tr>
<tr>
<td>MOA/LOA</td>
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<td>Memorandum of Agreement (MOA) regarding the Cedar Rapids Public Works Building</td>
<td>Develop an intensive level historical and architectural survey of industrial corridors in Cedar Rapids</td>
<td>Windshield survey complete. Background research underway.</td>
<td>23-Apr-15</td>
<td>30-Nov-14</td>
<td>Summit Envirosolutions</td>
<td>In Progress</td>
</tr>
<tr>
<td>Memorandum of Agreement (MOA) regarding the Cedar Rapids Public Works Building</td>
<td>Develop and publish a booklet focusing on the history of the Link-Belt Speed Corporation with a focus on the buildings and structures of the site, the development of the site and the local, state and national significance of the corporation</td>
<td>Booklet development to be timed after Sinclair projects are finished.</td>
<td>23-Apr-15</td>
<td>30-Apr-15</td>
<td>Louis Berger Group</td>
<td>In Progress</td>
</tr>
<tr>
<td>Letter of Agreement (LOA) regarding CDBG-DRHB property acquisition and mitigation of adverse effects</td>
<td>Historic Preservation Technical Assistance/Public Education</td>
<td>Section 106 training held September 20-21. Five to six additional trainings needed. Possibly biannual through 2015.</td>
<td>04-Nov-16</td>
<td>N/A</td>
<td>In Progress</td>
<td></td>
</tr>
<tr>
<td>Letter of Agreement (LOA) regarding CDBG-DRHB property acquisition and mitigation of adverse effects</td>
<td>Historic Preservation Technical Assistance/Public Education</td>
<td>2012 and 2013 conferences completed. 2014 funding going toward Preserve Iowa Summit.</td>
<td>04-Nov-16</td>
<td>N/A</td>
<td>In Progress</td>
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</tr>
<tr>
<td>Memorandum of Agreement (MOA) regarding the residential demolitions funded by FEMA in flood affected areas</td>
<td>Development of a Comprehensive Historic Preservation Plan for Cedar Rapids</td>
<td>Winter and Company under contract. Development of plan to begin spring 2014, end in early 2015.</td>
<td>04-Feb-15</td>
<td></td>
<td>In Progress</td>
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<tr>
<td>Letter of Agreement (LOA) regarding CDBG-DRHB property acquisition and mitigation of adverse effects</td>
<td>Nomination of at least 12 Individual Properties within the 2008 Flood Inundation Area to the NRHP</td>
<td>Upon completion of the Comprehensive Historic and Architectural Survey funded by FEMA MOA, City will select 12 properties within the inundation area for nomination to NRHP. The properties will be reviewed with IEDA and SHPO for concurrence.</td>
<td>04-Nov-16</td>
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<td>Not Started</td>
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<tr>
<td>Letter of Agreement (LOA) regarding CDBG-DRHB property acquisition and mitigation of adverse effects</td>
<td>Historic Structure Reports, Adaptive Reuse Plans, Flood-Proofing &amp; Relocation Feasibility Plans for 7 Properties</td>
<td>Filling Station (310 14th Ave SE) – Flood-proofing feasibility study; adaptive reuse study – To be completed within 24 months of execution of this LOA</td>
<td>04-Nov-16</td>
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<td>Not Started</td>
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<td>Letter of Agreement (LOA) regarding CDBG-DRHB property acquisition and mitigation of adverse effects</td>
<td>Historic Structure Reports, Adaptive Reuse Plans, Flood-Proofing &amp; Relocation Feasibility Plans for 7 Properties</td>
<td>Herda House (Brick Fachwerk House, 1113 3rd St SE) – Flood-proofing feasibility study; historic structure report – To be completed within 36 months of execution of this LOA</td>
<td>04-Nov-16</td>
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<td>Not Started</td>
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<tr>
<td>Letter of Agreement (LOA) regarding CDBG-DRHB property acquisition and mitigation of adverse effects</td>
<td>Historic Structure Reports, Adaptive Reuse Plans, Flood-Proofing &amp; Relocation Feasibility Plans for 7 Properties</td>
<td>Smid Hardware Store (219 14th Ave SE) – Flood-proofing feasibility study; historic structure report – To be completed within 48 months of execution of this LOA</td>
<td>04-Nov-16</td>
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<td>Not Started</td>
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<tr>
<td>Letter of Agreement (LOA) regarding CDBG-DRHB property acquisition and mitigation of adverse effects</td>
<td>Historic Structure Reports, Adaptive Reuse Plans, Flood-Proofing &amp; Relocation Feasibility Plans for 7 Properties</td>
<td>P. Hach Building (1318 2nd St SE) – Flood-proofing feasibility study; historic structure report – To be completed within 48 months of execution of this LOA</td>
<td>04-Nov-16</td>
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<td>Not Started</td>
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<tr>
<td>Letter of Agreement (LOA) regarding CDBG-DRHB property acquisition and mitigation of adverse effects</td>
<td>Historic Structure Reports, Adaptive Reuse Plans, Flood-Proofing &amp; Relocation Feasibility Plans for 7 Properties</td>
<td>Kadlec Building (Salvation Army Building, 41 16th Ave SW) – Flood-proofing feasibility study; historic structure report – To be completed within 48 months of execution of this LOA</td>
<td>04-Nov-16</td>
<td></td>
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<td>Not Started</td>
</tr>
<tr>
<td>Letter of Agreement (LOA) regarding CDBG-DRHB property acquisition and mitigation of adverse effects</td>
<td>Historic Signage</td>
<td>Fabrication and installation of historic markers/signage that communicate the significance of historic districts in the City of Cedar Rapids</td>
<td>04-Nov-16</td>
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<td>Not Started</td>
</tr>
<tr>
<td>Letter of Agreement (LOA) regarding CDBG-DRHB property acquisition and mitigation of adverse effects</td>
<td>Historic Preservation Technical Assistance/Public Education</td>
<td>To be coordinated with 2014 Preserve Iowa Summit.</td>
<td>04-Nov-16</td>
<td></td>
<td>N/A</td>
<td>Not Started</td>
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