The meeting was brought to order at 4:00 p.m.

Present: Councilmember Vanorny; Councilmember Poe

1. Approval of Minutes
Councilmember Vanorny motioned to approve the minutes from the December 11, 2019 meeting. Seconded by Councilmember Poe. The motion carried.

2. Presentations
   a. Age-Friendly Network
   Stephanie Schrader, Community Services Coordinator, shared a presentation on the Age-Friendly Network. Ms. Schrader shared that the application was approved in December 2019, and that Cedar Rapids is the 430th community to join and the 4th in Iowa. Additionally, she shared what is already doing as well as the 5-year cycle of improvement. There was discussion among the Committee members and Staff regarding our next steps and how Staff would reach out to the community; as well as, what was the age-range for this initiative.

   b. Lantern Art Project
   Sylvia Brueckert, Community Development Planner, shared a presentation on the Lantern Art Project. The project is to be displayed in the US Cellular Center. She shared the projects goals, the selection process, and the recommended artist, and the timeline. Additionally, the artist, John Fleming, is to lead a public photography workshop to gather work for the project. There was discussion among Committee members and Staff; Committee members requested 3D imagery of the recommended artists existing work when presenting to Council. Committee members were very passionate and excited about the Lantern Art Project and other future area art projects and ideas for the community.

3. Recommendation Items
   a. Board & Commission Work Plans
      a) City Planning Commission
      Seth Gunnerson, Community Development Planner, shared a presentation on the City Planning Commission 2020 Work Plans. Mr. Gunnerson was joined by Lisa Langston, Vice-Chair of the City Planning Commission. Mr. Gunnerson shared the CPC’s role, 2019 Accomplishments, and the 2020 Work Plan Goals. There was discussion among the Committee members regarding the Commissions Work Plan Goal 2 regarding training opportunities for Commission members. Additionally, there was discussion on Goal 3 regarding the addition of reviewing and providing input on the Sustainability plan and the Commissions role. Councilmember Vanorny motioned to

b) Historic Preservation Commission
Lauren Freeman, Community Development Planner, shared a presentation on the Historic Preservation Commission 2020 Work Plan. Ms. Freeman was joined by Ron Mussman, Vice-Chair of the Historic Preservation Commission. Ms. Freeman shared the HPC’s Goals within the Work Plan, 2019 Accomplishments, and 2020 Task Highlights. There was discussion among the Committee members and Staff regarding how important it is to have the HPC present to the CR Area Association of Realtors on historic preservation topics. Furthermore, there was discussion regarding local landmarks, the process and plaques. Committee members were delighted with the Historic Asset Inventory 2019 focus properties and are looking forward to the 2020 focus list. Councilmember Vanorny motioned to move the recommendation of the Historic Preservation Commission 2020 Work Plan to City Council. Seconded by Councilmember Poe. The motion passed unanimously.

c) Visual Arts Commission
Sylvia Brueckert, Community Development Planner, shared a presentation on Visual Arts Commission 2020 Work Plan. Ms. Brueckert was joined by Kayt Conrad, Chair of the Visual Arts Commission. Ms. Brueckert shared the VAC’s Goals within the Work Plan, 2019 Accomplishments, and 2020 Task Highlights. There was discussion among the Committee members and Staff regarding the Public Art Master Plan and the opportunities for future art projects. Committee members were enthusiastic about the idea of a Public Art Master Plan and the impact that visual art will have on the City. Councilmember Vanorny motioned to move the recommendation of the Visual Arts Commission 2020 Work Plan to City Council. Seconded by Councilmember Poe. The motion passed unanimously.

b. Request for Proposals
a) 1527 2nd Avenue SE
Lauren Freeman, Community Development Planner, shared a presentation on the RFP for the vacant City-owned property located at 1527 2nd Avenue SE. Ms. Freeman shared that Staff received a request from Friends of CR Historic Preservation to initiate the standard competitive disposition process; they are interested in moving a historic home to that property. She reviewed the development objectives, the evaluation criteria, and the timeline of the RFP. There was discussion among the Committee members regarding the evaluation criteria wording. Additionally there was discussion on, who would maintain the property until a house is relocated on to the property. Councilmember Vanorny motioned to move the recommendation of 1527 2nd Avenue SE RFP to City Council. Seconded by Councilmember Poe. The motion passed unanimously.

b) 1021 8th Street NW
Lauren Freeman, Community Development Planner, shared a presentation on the RFP for the vacant City-owned property located at 1021 8th St. NW. City Staff received a request to initiate the standard competitive disposition process; so the requestor can move a house to that property. The property is zoned Traditional Residential Single Unit. Ms. Freeman reviewed the development objectives, the evaluation criteria, and the timeline of the RFP. There was discussion among the Committee members regarding this parcel and the adjacent property (located at 1027 8th Street NW) plans for separate houses for each property. Councilmember Vanorny motioned to move the recommendation of 1021 8th Street NW RFP to City Council. Seconded by Councilmember Poe. The motion passed unanimously.
c) **1027 8th Street NW**
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c. **Zoning Code Update**
Seth Gunnerson, Community Development Planner, shared a presentation on the Zoning Code Update. Mr. Gunnerson provided an overview of 2019 Cases, Code Updates, the Ordinance Adoption Timeline, and Zoning Code Discussion items. Committee members were appreciative of the elimination of barriers for solar panels as they are key in encouraging sustainability. Committee members also discussed repurposing some of the conditional use and Right of Ways with plants and pollinators. There was discussion among the Committee members regarding reducing parking requirements with developments, retailers, car dealership, or apartment buildings as they are over parked, reducing it will encourage foot traffic. Additionally, there was discussion on vehicle related issues when dealing with personal vehicles on personal property. Committee members were concerned with the number of vehicles that are not in-use on a person’s private property and having it devalue their neighbor’s property. Furthermore, Committee members discussed recreational vehicle related issues. Mr. Gunnerson relayed that various people from different teams and departments came together to discuss vehicle related issues; including recreational vehicles, and are working on addressing the issues. Councilmember Vanorny motioned to proceed with drafting updates to the zoning code for City Council consideration in February. Seconded by Councilmember Poe. The motion passed unanimously.

4. **Updates**
a. **River Recreation Feasibility**
Sylvia Brueckert, Community Development Planner, shared an update on the River Recreation Feasibility Study. Ms. Brueckert shared that in September 2019 the City hired Crane Associated to conduct a River Recreation and Implementation Study. She provided background information about the study, the goal of the study, next steps of the study, and the projected timeline. Ms. Brueckert stated that the City released a survey and are encouraging residents to provide their input on recreational options on the Cedar River. The survey will remain open until February 14, 2020. There was discussion among Committee members and Staff regarding how the study is being conducted and what are the outcomes. There was discussion regarding the survey; how to access the survey and has a press release gone out. Committee members also discussed if Crane Associations has engaged with the Harbor Neighborhood. Staff mentioned that the Study has been rebranded to Explore River Recreation. Committee members were excited about the potential opportunities with this project.

5. **Public Comment**
There were no public comments.

6. **Future Discussion Items**
There were no future discussion items
Councilmember Vanorny moved to adjourn the meeting at 5:24pm. Seconded by Councilmember Poe. The motion carried.

Respectfully submitted,

Amy Cannon, Administrative Assistant II
Community Development