The meeting was brought to order at 3:00 p.m.

Present: Council members Shey and Overland. Staff members present: Jennifer Pratt, Community Development Director; Matt Myers, Traffic Engineering Manager; Sara Buck, Housing Programs Manager; Anne Kroll, Community Development Administrative Assistant.

Council members Shey and Overland approved the minutes from May 17, 2017 with unanimous consent.

Presentations:

1. Downtown Street Lighting
Matt Myers, Traffic Engineering Manager, stated that Alliant Energy approached the City in 2015 about switching the street lights. The impacted areas are the Downtown Business District and the Kingston Village Area. The goals of the project include replacing street lighting approaching the end of life, uniformity and beautification, and using LED lighting. Mr. Myers gave examples of lighting that needs replaced and current lighting that will remain. Confluence conducted a Streetlight Aesthetic Study for the City to determine what type of fixture was appropriate for the Downtown District and Kingston Village. Mr. Myers reviewed the estimated costs and timeline.

Council member Overland had questions about costs and if Alliant would be helping with construction and maintenance. Mr. Myers stated that the City has been working with Alliant on those details for the last three (3) to four (4) months and are close to coming to an agreement. Council member Overland asked about lighting for areas surrounding downtown. Mr. Myers stated that areas such as NewBo/Czech Village and the MedQuarter all have their own lighting. Discussion will be held as to what the lighting will look like for the 16th Avenue Extension.

2. Two Way Street Conversions
Mr. Myers stated that the City website has a page specifically for two way street conversions that is updated frequently. Mr. Myers gave conversion timelines for Downtown, Wellington Heights, and 2nd and 3rd Avenues SW with all work beginning in either 2017 or 2018 and finishing up by 2019. Third Avenue SE will need to be refigured because the side streets coming on to the road at an angle. Mr. Myers noted that 15th and 16th Avenues SE will not be converted to two way because there is a lot of truck traffic and the tractor trailers cannot safely make the turn onto those roads. Mr. Myers stated that the City Council will consider a contract with Union Pacific
Railroad at their June 27, 2017 meeting for work at the railroad crossings. The timeline for that work is winter 2017 to spring 2018.

3. Wayfinding Signage
Mr. Myers stated that wayfinding is needed for a unified appearance, coordination amongst the districts, to meet the needs of visitors and current residents, and as growth and change continues. Districts included are the Downtown District, NewBo Market, Kingston Village, Czech Village, and the MedQuarter as well as area stadiums. The City is working with Go Cedar Rapids, the MedQuarter, the Downtown District, and the Main Street District for this project. Mr. Myers shared draft concepts of the signage, an example of navigation that moves pedestrians and vehicles amongst the districts, a project timeline, and dates of stakeholder meetings.

Council member Overland asked who is responsible for the maintenance of the signs. Mr. Myers stated that all the construction and signage details will be housed at Public Works. The working group will help manage who will be on the signs and there will be contracts in place as to who will change and order items. Approvals and spelling checks of the signs will come from the SSMIDs. The financing has not been figured out yet.

Recommendation Items:

1. **Section 8 Housing Choice Voucher Program - Administrative Plan Amendments**
   Sara Buck, Housing Programs Manager, stated that a public hearing was held on April 11, 2017, where comments were received regarding the proposed Administrative Plan changes. These comments were reviewed by staff and the Resident Advisory Board, which brought forth additional changes to the Administrative Plan. The following changes were made: the policy on absence from the unit was updated under Family Obligations and Exhibit 12-1 Statement of Family Obligations. Ms. Buck provided key dates with July 1, 2017 being the effective date of approved changes.

   Council member Shey asked for the rationale behind changing the notice of absence from the unit from thirty (30) days to fourteen (14) days. Ms. Buck stated that the shorter time period helps to get a hold of the tenant in case of an emergency or fraud. Council member Shey asked if someone is new to the program how they are informed of all of the specific rules. Ms. Buck stated that there are a lot of rules that participants have to abide by and it is a requirement of the program to review those rules with the participants.

   Council members Shey and Overland recommended that City Council approve the Administrative Plan amendments with unanimous consent.

   Council members Overland and Shey adjourned the meeting at 3:55 p.m. with unanimous consent.

Respectfully submitted,

Anne Kroll, Administrative Assistant II
Community Development