The meeting was brought to order at 3:00 p.m.

Present: Council members Poe (Chair) and Overland. Staff members present: Jennifer Pratt, Community Development Director; Bill Micheel, Community Development Assistant Director; Seth Gunnerson, Community Development Planner; Anne Russett, Community Development Planner; Anne Kroll, Community Development Administrative Assistant.

Council members Poe and Overland approved the minutes from March 20, 2017 with unanimous consent.

Recommendation Items:

1. **Northwest Neighborhood Action Plan**
Seth Gunnerson, Community Development Planner, discussed implementing the Plan, the plan elements including neighborhood character and placemaking, connectivity, streetscapes, and land use. Mr. Gunnerson also indicated that during the formulation of the land use element of the plan, thought was given to if it was most appropriate to preserve, enhance, or transform each sub-area of the neighborhood based on the existing conditions and vision outlined in the plan.

Council member Overland asked what the timetable is for development in this area. Mr. Gunnerson stated that development can start now for the areas within the Viable Business Corridor. For the areas close to the river, the timing will depend on the completion of the Flood Control System.

Council members Overland and Poe shared concerns about zoning in this area. Mr. Gunnerson addressed their concerns in discussing the Zoning Code update. Council member Poe gave some suggestions for building height in this area and suggested that staff have another meeting with developers after City Council adopts the Northwest Neighborhood Action Plan.

Council members Poe and Overland recommended that staff present the Northwest Neighborhood Action Plan to the City Planning Commission with unanimous consent.

2. **1002 5th St SE/513 10th Ave SE & 1032 5th St SE Property Transfer**
Bill Micheel, Community Development Assistant Director, stated that the City received a request from Linn County to initiate the disposition process to swap city-owned property at 1002 5th Street SE and 513 10th Avenue SE for Linn County property at 1032 5th Street SE to
accommodate parking for the Linn County Public Health facility. Key considerations are that the parking lot will have high quality standard of design, the overall design will enhance the character of the neighborhood, and agreement from Linn County to allow the parking lot to be utilized for public parking for the NewBo area for weekday evenings and weekends.

Council members Overland and Poe expressed their full support as long as the parking lot has enhanced sidewalks, stormwater management, adequate lighting, trees, and extensive landscaping. Council members Overland and Poe approved initiating the property disposition process for 1002 5th Street SE and 513 10th Avenue SE with unanimous consent.

**Updates:**

1. **ReZone Cedar Rapids – Open House Recap**
   Anne Russett, Community Development Planner, stated that staff provided information on EnvisionCR, the current Zoning Code and map, and the purpose behind the comprehensive update at the second open house. Ms. Russett shared the input from the eight (8) specific issue areas that were provided at the open house. Staff is developing a survey on issues to increase participation and to garner additional feedback.

   Council member Overland asked if the open houses have been helpful for staff. Ms. Russett stated that it depends on the turnout. This open house was helpful because nearly one hundred (100) people attended. Council member Poe asked that Ms. Russett notify City Council when the survey is online.

   Council members Overland and Poe adjourned the meeting at 3:35 p.m. with unanimous consent.

Respectfully submitted,

Anne Kroll, Administrative Assistant II
Community Development