Meeting was brought to order by Council member Scott Olson at 9:00 a.m.

Council Committee Members Present: Scott Olson, Tyler Olson and Scott Overland
Council Committee Members Absent: None

City Director Team: Jen Winter, Public Works Director; Steve Hershner, Utilities Director; Emily Breen, Communications Coordinator; Sandra Fowler, Deputy City Manager;

Presenters: Nate Kampman, City Engineer; Ken DeKeyser, Development Services Manager; Brenna Fall, Capital Improvement Projects Program Manager; Steve Hershner, Utilities Director

1. Approval of Minutes from March 19, 2019 meeting.
   ACTION: All in favor.

2. Recommendation – Land Development Fees – Nate Kampman
   Staff is recommending the developers pay the cost of construction observation and material testing associated with the public infrastructure being built with the project. This cost will be invoiced to the developer monthly on a time and material basis. The cost will be capped at a maximum of 5% of the total construction cost of the project. All invoiced inspection and testing costs must be paid prior to City Council acceptance of the project.

   Staff is also recommending that the maintenance bond period for utilities (storm sewer, sanitary sewer, and water distribution) be changed from two (2) years to four (4) years to match the maintenance bond period for the street surface improvements.

   Furthermore, staff recommend updates to the Subdivision Ordinance regarding subdivision inspections, fees, reviews and maintenance bonds.

   Responses to committee questions:
   Will City projects keep same standards? Yes, the Developer failure rate is 58% compared to 21% City failure rate.
   Other cities already charging fees? Yes, we are one of the last cities to begin charging.
   Contractors with more issues being dealt with? Yes, new committee formed to address problems as they arise.
   Overland commented that data driven information is beneficial. Likes to hear of new committee that was formed to address issues.
3. **Update – Pedestrian Master Plan – Brenna Fall**
   The Consultant worked through the fall and winter to compile public comment, conduct field reviews of current sidewalk and pedestrian way conditions, and review the City’s current policies and programs related to sidewalk installation and maintenance. They utilized this information to formulate the draft plan. Recommendations included in the draft plan will be reviewed at the meeting.

Responses to committee questions:
What is sidewalk ramp budget? $200,000.
How do we determine which sidewalks Street Maintenance Division clears? Sidewalks adjacent to city properties.
When PFP project, is sidewalk included? Case by case.
New subdivisions, is there time period to when sidewalk installed? 5-years
Connectivity will be important, suggest bringing recommendation for additional funding.

4. **Recommendation – Water Pollution Control Facility (WPCF) Nutrient Reduction and Solids Facilities Plan – Steve Hershner**
   A presentation to update the members of the Council Infrastructure Committee on the results of this study and the recommendations being made by Utilities staff. The objective is to prepare the WPCF for future changes in regulatory requirements regarding nutrient removal and solids handling and disposal. These new requirements will have a significant impact on how wastewater is treated and how solids are handled at the WPCF. The final report will also serve as an update to the 2011 Solids Facilities Plan and of sections related to secondary treatment and solids handling in the 2006 WPCF Master Plan Update.

   A separate report detailing the City’s recommended plan for addressing the requirements of the *Iowa Nutrient Reduction Strategy* is due to the Iowa Department of Natural Resources by June 1, 2019. The Utilities Department will be seeking a resolution from the City Council in May of 2019 in support of these reports.

Responses to committee questions:
Impacts to the future of our facility? See additional handout “A Plan for the Future”
Is the majority of impact industrial? Sources of nutrients half residential/commercial other half from industrial sites
When did nutrient concern begin? May 2013 release of strategy, includes point source and non-point source efforts. NPDS permit required every 5-years. Non-point is agricultural runoff, we continue to work on upstream watershed.

**ACTION:** Recommend the Iowa Nutrient Reduction Strategy report move forward to Council.
All in favor.

5. **Public Comment:**
   None
Meeting adjourned at 10:08 a.m.

Respectfully submitted,

Kathy Holmes, Administrative Assistant III
Public Works Department