Intensive Architectural History Survey
Bever Woods, Cedar Rapids

Iowa Department of Cultural Affairs Grant

Maria Schmid, Architectural Historian
September 2019
Architectural History Survey

- The survey is the first step to understanding the Bever Woods Area

- To determine if the Bever Woods Area is eligible as a district to the National Register of Historic Places
Bever Woods Intensive Survey
Proposed Boundaries
Architectural History Survey

• National Register of Historic Places guidelines are designed to record properties that are 45 years of age and older

• Survey determines contributing and non-contributing properties to a district to the National Register of Historic Places
Architectural History Survey

- Surveys help communities, government agencies, and the public to establish preservation priorities for planning projects.

- Affords consideration in planning for projects that have federal involvement (funding, permitting, or on federal land)

- Does not prevent owners from altering or selling buildings
Types of Resources:

• Buildings
• Districts
• Structures
• Objects
• Sites
Definition of Integrity

Integrity is the ability of a property to convey its significance.

Historic properties must retain integrity or they do not convey significance.

“"The evaluation of integrity is sometimes a subjective judgment, but it must always be grounded in an understanding of a property's physical features and how they relate to its significance."

- How to Apply the National Register Criteria for Evaluation Bulletin
Seven Aspects of Integrity

Location

Design

Setting

Materials

Workmanship

Feeling

Association
Criteria for Evaluation of Eligibility

A. Associated with events that have made a significant contribution to the broad patterns of our history; or

B. Associated with the lives of significant persons in our past; or

C. Embody the distinctive characteristics of a type, period, or method of construction, or that represent the work of a master, or that possess high artistic values, or that represent a significant and distinguishable entity whose components may lack individual distinction; or

D. Have yielded or may be likely to yield, information important in history or prehistory.
Volunteer Opportunities

• Pedestrian Architectural History Survey

• Research for the Historic Context of Bever Woods
Volunteering Opportunities

• Field survey photography
• Survey Form completion
• Archival research and historic newspaper research
• Sharing of personal historic documents and stories
• Documenting the process with photography
Volunteer Work

• Fill out a time sheet for the time spent working on the project.

• Coordinate with other property owners for permission for accessing their driveway.

• Gather historic information from property owners.

• Research can be done independently.
Architectural History Survey

• Architectural Survey Photography
• Site Inventory Form Completion
• Shadow Maria during the Survey
Bever Woods Intensive Survey
Proposed Boundaries
Architectural Survey Form

• Survey Form completion

• Fill out basic site inventory form data:

• Address, Project Number, Project Name, City Block, Lot, Township, County, City and State

• Property type and Property Name
# Field Survey Form

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**Wapsi Valley Archaeology, Inc.**

<table>
<thead>
<tr>
<th>Site Inventory No.</th>
<th>HADB No.</th>
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**Project No.**

**Project Name**

**Property No.**

**Address**

**City Block**

**Lot**

**Township**

**County**

**City**

**State**

**GPS Coordinates:**

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<th>Northing</th>
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**Property Type:**

- ☐ Building
- ☐ Structure
- ☐ Object
- ☐ Site
- ☐ Ruin

**Property Name**

**Architectural Style**

**Date of Construction**

**Materials**

**Function**

**Features**

- ☐ Location
- ☐ Design
- ☐ Materials
- ☐ Workmanship
- ☐ Setting
- ☐ Feeling
- ☐ Association

**Description**

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**NRHP Eligibility:**

- ☐ Eligible
- ☐ Potentially Eligible
- ☐ Not Eligible

**Significance**

- ☐ Criterion A
- ☐ Criterion B
- ☐ Criterion C
- ☐ Criterion D

**Historic District Name**

**Historic District Status:**

- ☐ Contributing
- ☐ Noncontributing

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**Form Prepared by**

**Date**

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Architectural Survey Photography

• Pedestrian Field Survey of every property inside the project boundaries.

• Includes photography of every building, secondary structures, architectural features and details.

• Record in a photo log the order of buildings by address, view orientation, date and photographer.
Architectural Survey Photography

• Use of volunteer’s camera

• About 10 photos for each building

• 1 or 2 photos of two contiguous buildings in one photo

• Include photos of streetscapes

• Include photos of street signs
Suggestions for Survey Photography

When taking building photos…

• Avoid electrical poles, signs, trees, people and cars.
Suggestions for Survey Photography

• Find the best angle to show building’s features.
Suggestions for Survey Photography

• Take photos of architectural feature details
• Avoid taking photos with the sun in lens
Historic Context

- Research of historic newspapers, historic maps, drawings and photographs
- Research at the History Center in Cedar Rapids
- Research of individual property ownership
- Reference your research
Historic Context

- Personal stories, documents, and historic imagery
- Provenance and sources to reference in the report
Questions?

Maria Schmid, Architectural Historian

Cell phone 319-480-8130
Volunteer Work

• The grant for this project has a volunteer component to it.

• Volunteer time is a match for the grant.

• It is important to fill out the time sheet to record the time spent working on the project for the survey, research or any other task.
VALUE OF DONATED LABOR

TIME SHEET
CERTIFIED LOCAL GOVERNMENT GRANT

Retain for Audit

PROJECT NAME AND NUMBER

NAME OF PERSON CONTRIBUTING DONATED TIME
KIND OF WORK PERFORMED (PHOTOGRAPHY, RECORDING, RESEARCH, ETC.)

Hourly Rate: $25.43 (unless otherwise noted)

A person donating time to a project will be valued at the hourly wage established for Iowa by the Independent Sector unless he/she is professionally skilled in the work they are performing on the project. When this is the case, the wage rate this individual is normally paid for performing this service may be charged to the project.

<table>
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<tr>
<th>DATE</th>
<th>Total Work (Hours)</th>
<th>Hourly Rate</th>
<th>Value (Donated Hours X Rate)</th>
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TOTAL VALUE

SIGNATURE REQUIRED VERIFYING RECORD:

SIGNATURE OF PERSON DONATING TIME DATE

SUPERVISOR VERIFYING ACCURACY DATE

Please return to Community Development, either in person or by email at hpreview@cedar-rapids.org
VALUE OF DONATED LABOR

TIME SHEET
CERTIFIED LOCAL GOVERNMENT GRANT

Bever Woods Intensive Survey, CLG 2019-02

PROJECT NAME AND NUMBER

Jane Doe

Volunteer Field Work and Research

NAME OF PERSON CONTRIBUTING DONATED

KIND OF WORK PERFORMED

PHOTOGRAPHY, RECORDING, RESEARCH, ETC.

$25.43

Hourly Rate:

A person donating time to a project will be valued at the hourly wage established for Iowa by the Independent Sector unless he/she is professionally skilled in the work they are performing on the project. When this is the case, the wage rate this individual is normally paid for performing this service may be charged to the project.

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TOTAL VALUE 120.80

SIGNATURE REQUIRED VERIFYING RECORD:


1/25/2020

SIGNATURE OF PERSON DONATING TIME

DATE

SUPERVISOR VERIFYING ACCURACY

DATE

Please return to Community Development, either in person or by email at hpreview@cedar-rapids.org