Call Meeting to Order - Roll Call

1. Public Comment
   Each member of the public is welcome to speak and we ask that you keep your comments to five (5) minutes or less. If the proceedings become lengthy, the Chair may ask that comments be focused on any new facts or evidence not already presented.

2. Approve Meeting Minutes

3. Presentations
   a) CLG Grant Application Update                    Sylvia Bochner
   b) Local Landmark Designation of City Properties  Lauren Freeman
   c) Proactive Preservation

4. Action Items
   a) Historic Properties Prioritization List Subcommittee  Lauren Freeman
   b) Demolition and Façade Structure Modification Reviews  Sylvia Bochner
      i. 2398 Blake Blvd. SE—Garage Demolition
      ii. 520 Cobban Ct. SE—Primary Structure Demolition
   c) Demolition Applications Under Hold
      i. 502 A Ave. NW – Primary Structure Demolition – expires 8/27/18
      ii. 1901 Mt. Vernon Rd. SE (Paving for Progress) – Primary Structure Demolition – Expires 9/10/18

5. Discussion Items

6. Announcements
7. Adjournment
MINUTES
HISTORIC PRESERVATION COMMISSION REGULAR MEETING,
Thursday, July 26, 2018 @ 4:30 p.m.
City Hall Training Room, City Hall, 101 First Street SE

Members Present:  Mark Stoffer Hunter - Chair
Tim Oberbroeckling – Vice Chair
Ronald Mussman
Ronald Lower
Crystal Walter
Arthur Kim
Todd McNall
Heather Sundermann

Members Absent:  Diana Pagan

City Staff:  Jennifer Pratt, Community Development Director
Adam Lindenlaub, Community Development Planner
Sylvia Bochner, Community Development Planner
Lauren Freeman, Community Development Program Coordinator
Jillane Shultz, Community Development Administrative Assistant

Call Meeting to Order
  • Mark Stoffer Hunter called the meeting to order at 4:30 p.m.
  • Eight Commissioners were present. One was absent.

1. Public Comment
   a) There were no public comments.

2. Approve Meeting Minutes
   Tim Oberbroeckling made a motion to approve the minutes. Ron Lower seconded the motion. The motion passed unanimously.

3. Action Items
   a) Demolition and Façade Structure Modification Reviews
      i. 1437 B Ave NE – (Primary structure demolition)
         • Todd McNall made a motion to approve the application. Ron Mussman seconded the motion. The motion passed unanimously.
ii. 212 25th St Dr SE – (Accessory structure demolition)
   • Oberbroeckling made a motion to approve the application on the condition that City staff offer the draft Design Guidelines to the applicant and remind them that this area is recommended for survey. Arthur Kim seconded the motion. The motion passed unanimously.

b) Demolition Applications Under Hold
   i. 502 A Ave NW – Primary Structure Demolition – expires 8/27/18
      • Demolition application will remain on hold.

   ii. 1901 Mt Vernon Rd SE (Paving for Progress) – Primary Structure Demolition – expires 9/10/18
      • Demolition application will remain on hold.

   iii. 1311 3rd St NW (Flood Control System) – Primary Structure Demolition – expires 9/10/18
      • Oberbroeckling made a motion to release the hold from the demolition application. McNall seconded the motion. The motion passed unanimously.

5. Adjournment
   a) McNall made a motion to adjourn the meeting. Seconded by Oberbroeckling. The motion passed unanimously and the meeting adjourned at 6:00 p.m.

Respectfully Submitted,

Jillane Shultz, Administrative Assistant II
Community Development
Historic Preservation Commission Agenda Item Cover Sheet

Meeting Date: August 9, 2018

Property Location: 2398 Blake Blvd. SE
Property Owner/Representative: Stacy Harban
Demolition Contact:
Year Built:
Description of Agenda Item: ☒ Demolition Application ☐ COA ☐ Other

Background and Previous HPC Action: The structure for demolition is a 12’ x 20’ garage built in 1931. Its condition is below normal, per city assessor.

City Assessor Information on the parcel:

Historic Eligibility Status: Eligible ☐ Not Eligible ☐ Unknown ☒ N/A ☐
Explanation (if necessary): This property is located in the Ridgewood Addition, which was recommended for intensive survey in the Cedar Rapids Citywide Historic and Architectural Reconnaissance Survey, 2014.

If eligible, which criteria is met:
☐ Associated with significant historical events (Criteria A)
☐ Associated with significant lives of person (Criteria B)
☐ Signifies distinctive architectural character/era (Criteria C)
☐ Archaeologically significant (Criteria D)

Other Action by City: Yes ☐ No ☒ N/A ☐
Explanation (if necessary): Recommendation: Immediate release

Rationale: No data to corroborate historic significance. Condition is below normal, per assessor.
Historic Preservation Commission Agenda Item Cover Sheet

Meeting Date: August 9, 2018

Property Location: 520 Cobban Ct
Property Owner/Representative: Catherine McAuley Center Inc
Demolition Contact: DW Zinser
Year Built: 1900
Description of Agenda Item: ☒ Demolition Application ☐ COA ☐ Other

Background and Previous HPC Action: The structure for demolition is a one-story brick single family residential building built in 1900. Its condition is normal, per City assessor.

City Assessor Information on the parcel:

Historic Eligibility Status: Eligible ☒ Not Eligible ☐ Unknown ☐ N/A ☐
Explanation (if necessary): This property was identified as eligible for National Register listing in the 2006 Architectural History Survey and Update for the City of Cedar Rapids, Linn County, Iowa under criterion A, which is defined as “associated with events that have made a significant contribution to the broad patterns of our history.”

If eligible, which criteria is met:
☒ Associated with significant historical events (Criteria A)
☐ Associated with significant lives of person (Criteria B)
☐ Signifies distinctive architectural character/era (Criteria C)
☐ Archaeologically significant (Criteria D)

Other Action by City: Yes ☐ No ☒ N/A ☐
Explanation (if necessary):
Recommendation: Consider placing a hold on the demolition application

Rationale: The 2006 history survey has identified the proposed demolition structure as an eligible resource using the NRHP criteria.
### DEMOLITION PERMIT APPLICATION

**Permit is valid for 30 days from date of issue**

<table>
<thead>
<tr>
<th>Address of Demolition:</th>
<th>520 COBBAN CT SE</th>
</tr>
</thead>
<tbody>
<tr>
<td>GPN:</td>
<td>14223-52011-00000</td>
</tr>
<tr>
<td>Reason: (optional)</td>
<td>DEMO</td>
</tr>
<tr>
<td>Approximate Age of Structure/Year Built:</td>
<td>1900</td>
</tr>
<tr>
<td>Approximate Age of Structure/Year Built:</td>
<td>1900</td>
</tr>
<tr>
<td>Future Plans: (optional)</td>
<td>N/A</td>
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<tr>
<td>Property Owner's Name:</td>
<td>CATHERINE MC AULEY CENTER INC</td>
</tr>
<tr>
<td>Property Owner's Address:</td>
<td>866 4TH AVE SE</td>
</tr>
<tr>
<td>Property Owner's Address:</td>
<td>WALFORD / IA / 52351</td>
</tr>
<tr>
<td>Contractor's Name:</td>
<td>DW ZINSER CO</td>
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<tr>
<td>Contractor's Address:</td>
<td>1775 COMMERCIAL DR</td>
</tr>
<tr>
<td>Contractor's Address:</td>
<td>WALFORD / IA / 52351</td>
</tr>
<tr>
<td>Type of Building:</td>
<td>[✓] Single Family  [☐] Multi Family  [☐] Accessory Building</td>
</tr>
<tr>
<td>Type of Building:</td>
<td>[☐] Commercial  [☐] Accessory Building</td>
</tr>
<tr>
<td>Units:</td>
<td>2</td>
</tr>
<tr>
<td>Number of Stories:</td>
<td>2</td>
</tr>
<tr>
<td>Height:</td>
<td>22</td>
</tr>
<tr>
<td>Size of Building: Dimensions are:</td>
<td>50 X 30</td>
</tr>
<tr>
<td>Building has Basement:</td>
<td>[✓] Yes  [☐] No</td>
</tr>
<tr>
<td>Any other structure on the parcel?</td>
<td>[✓] Yes  [☐] No</td>
</tr>
<tr>
<td>If Yes, describe:</td>
<td></td>
</tr>
</tbody>
</table>

#### DISPOSAL OF DEMOLITION MATERIALS

- [✓] City of Cedar Rapids Landfill  [☐] Private Landfill – Contact: Phone #:

It is the Responsibility of the Permit Holder to adhere to all local, state and federal regulations regarding proper inspections and removal of asbestos prior to any demolition.

#### UTILITIES INFORMATION

All utilities shall be abandoned in accordance with City requirements and verified and/or inspected before Demolition Permit is issued and demolition begins.

I hereby certify that I have read and examined this application and affirm the above information as true and correct and also agree to comply with the provisions of the City of Cedar Rapids Codes and any other applicable Federal & State laws concerning the demolition process and/or disposal of demolition debris. I also certify that I am authorized to demolish this building as owner or agent of the owner and agree to assume complete responsibility for any liability arising from demolition of the above building. I also agree that no burning or burning of materials shall be done within the Corporate City Limits of Cedar Rapids.

**APPLICANT SIGNATURE (Please print legibly):**

\[Signature\]

**DATE:** 7-9-18

**APPLICANT PHONE NUMBER:** 319-846-8090

**CONTRACTOR PHONE NUMBER:** 319-846-8090

**CONTRACTOR SIGNATURE (Please print legibly):**

\[Signature\]

**DATE:** 7-9-18

**PLEASE PROVIDE SIGNATURES FOR EACH FIELD BELOW**

#### Water:

Alliant Energy:

#### Sewer:

Mid-American Energy:

#### HPC:

MediaCom:

#### Zoning:

CenturyLink:

#### BSD:


Revised 05/18 sat