City of Cedar Rapids  
*Historic Preservation Commission*

Community Development & Planning Department, City Hall, 101 First Street SE, Cedar Rapids, IA 52401, 319-286-5041

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**MEETING NOTICE**
The City of Cedar Rapids Historic Preservation Commission will meet at:

4:30 P.M.  
Thursday, August 8, 2019  
in the  
Five Seasons Conference Room, City Services Center  
500 15th Avenue SW, Cedar Rapids, Iowa

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**Call Meeting to Order - Roll Call**

1. **Public Comment**  
*Each member of the public is welcome to speak and we ask that you keep your comments to five (5) minutes or less. If the proceedings become lengthy, the Chair may ask that comments be focused on any new facts or evidence not already presented.*

2. **Approve Meeting Minutes**

3. **Presentations**  
   a) Bever Woods Survey
   b) Preserve Iowa Summit Highlights
   c) Historic Asset Inventory Update

4. **Action Items**  
   a) Demolition and Façade Structure Modification Reviews
      i. 361 Garden Drive SE – Garage Demolition

5. **Discussion Items**  
   a) Proactive Preservation

6. **Announcements**

7. **Certificate of No Material Effect Updates**

8. **Adjournment**
MINUTES
HISTORIC PRESERVATION COMMISSION REGULAR MEETING,
Thursday, July 25, 2019 @ 4:30 p.m.
Classroom, The History Center, 800 2nd Ave SE

Members Present: Tim Oberbroeckling - Chair
Ronald Mussman – Vice Chair
Ron Lower
Crystal Walter
Ryan Russell
Arthur Kim
Abby Huff
Jennifer Cunningham
Diana Pagan

City Staff: Adam Lindenlaub, Community Development Planner
Jillane Gilmour, Community Development Administrative Assistant

Call Meeting to Order
- Tim Oberbroeckling called the meeting to order at 4:33pm
- Nine Commissioners were present.

1. Public Comment
Public comments were heard.

2. Approve Meeting Minutes – July 11, 2019
Mussman made a motion to approve the minutes. Seconded by Lower. The motion passed unanimously.

3. Action Items
a) Certificate of Appropriateness
   i. 1714 3rd Avenue SE – Rear deck
      - Walter made a motion to approve the Certificate of Appropriateness for 1714 3rd Ave SE. Seconded by Pagan. The motion passed unanimously.

4. Adjournment
a) Pagan made a motion to adjourn the meeting. Seconded by Kim. The motion passed unanimously and the meeting adjourned at 5:40pm.

Respectfully Submitted,
Jillane Gilmour, Administrative Assistant
Community Development
Historic Preservation Commission Agenda Item Cover Sheet

Meeting Date: August 8, 2019

Property Location: 361 Garden Drive SE
Property Owner/Representative: Dan Karr
Demolition Contact: Cutter Construction
Year Built: 1940
Description of Agenda Item: ☑ Demolition Application ☐ COA ☐ Other

Background and Previous HPC Action: The structure for demolition is a 20’ x 20’ garage built in 1940. Condition is normal, per City Assessor.

City Assessor Information on the parcel:

Historic Eligibility Status: Eligible ☑ Not Eligible ☐ Unknown ☑ N/A ☐
Explanation (if necessary): The 2000 Citywide Historic and Architectural Reconnaissance Survey recommended this area for intensive survey.

If eligible, which criteria is met:
☑ Associated with significant historical events (Criteria A)
☑ Associated with significant lives of person (Criteria B)
☐ Signifies distinctive architectural character/era (Criteria C)
☐ Archaeologically significant (Criteria D)

Other Action by City: Yes ☑ No ☐ N/A ☐
Explanation (if necessary):
Recommendation: Immediate release
Rationale: The owner of the house stated that the structure is in such disrepair, even after several repair efforts, that the garage poses a safety risk for the family. The garage openings are too small and dangerous for the family to pull in and out of. Additionally, there is no evidence of historic significance and it is a poor candidate for local landmarking.
LOCAL HISTORIC DISTRICT/LANDMARK EXTERIOR WORK APPLICATION

Cedar Rapids Municipal Code, Section 18.08

The following information is necessary for all requests for exterior modifications to local historic landmarks or buildings within a designated local historic district as per Chapter 18, Historic Preservation in the Cedar Rapids Municipal Code. Please answer all questions. Failure to provide accurate and complete information will delay review.

**Owner Information**
Name: Dan Kass  
Address: 361 Garson Drive SE  
City: Cedar Rapids  
State: IA  
Zip: 52403  
Phone: 319-350-4192  
Email: Daniel.R.Kass@gmail.com

**Applicant Information (skip if owner)**
Name/Company: Cutter Construction  
Email: MikeCuttes@impactmail.com  
Address: 1049 Juniper Drive SW  
City: Cedar Rapids  
State: IA  
Zip: 52404  
Phone: (319) 651-6525

Address of Property where work will occur: 361 Garson Drive SE

**Project Type:**  
- [ ] House  
- [x] Garage  
- [ ] Shed  
- [ ] Fence  
- [ ] Other

**Project Description and Location on the property/structure (please be as detailed as possible):**
Demolish the old garage towards the far rear of the property. The structure is in such a decrepit and age after several repair attempts poses a danger problem for the family. The old garage doors are too small and too dangerous to keep pulling in and out of.

**Description of existing materials (e.g. wood, metal, asphalt shingles):**
- Mostly wood frame, wood siding, and asphalt shingles

**Description of proposed materials (e.g. wood, metal, asphalt shingles):**
- Replace the wood frame and vinyl siding to closely match the house with some street view details, asphalt shingles

Will you be permanently removing architectural detailing/ornamentation from the exterior of the structure (e.g. corbel(s), trim, molding, newel post caps)? Yes [x] No [ ]

If Yes, describe what architectural detailing/ornamentation you are removing and why: The garage row is pretty plain.
Description of how project meets the Guidelines for Cedar Rapids Historic Districts or rationale for why the project is not consistent with the Guidelines for Cedar Rapids Historic Districts:

I believe that the garage shows it was built in 1940 which lets it fall into the historical guidelines.

Supplemental Materials Required:

For all projects, include at least one of the following applicable materials:

☐ Physical Material(s) Sample
☐ Product Catalog, indicating chosen product
☐ Photo of exact product which will be installed

For new construction only, include at least one of the following:

☐ Sketches
☒ Renderings
☐ Construction Drawings

I, the owner or designated representative of the property, have read the application and acknowledge the Guidelines for Cedar Rapids Historic Districts, as they relate to my project will be used to determine if my project is approved. If the area where the work on the project is not readily visible from a public right-of-way (alley or street), I also authorize a staff member of the Community Development Department to come onto the property to obtain photo(s) of the area where the work will occur.

I acknowledge that the information provided in this application, including all attachments, are accurate and correct, and that an incomplete application will not be accepted.

I have included the required applicable attachments with this application: ☒ Yes ☐ No

Owner/applicant signature: [Signature]

For staff use only:

Date and time completed application received: ____________________________

City of Cedar Rapids Community Development Department
101 First Street SE, Cedar Rapids, IA 52401
Phone: 319-286-5041 | Web: www.cityofcr.org/hpc

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