The meeting was brought to order at 5:30 p.m.

Present: Councilmembers Poe, Vanorny, and Hoeger. Staff members present: Jennifer Pratt, Community Development Director; William Micheel, Community Development Assistant Director; Anne Russett, Community Development Planner; Ivan Gonzalez, Community Development Planner; Sara Buck, Community Development Housing Programs Manager; Erika Kubly, Community Development Housing Redevelopment Analyst; Brenna Fall, Public Works CIP Program Manager;

1. Recommendation Items
   a. **Section 8 Housing Choice Voucher – Administrative Plan Amendments**
      Sara Buck, Housing Programs Manager, reviewed demographics of families currently participating in Housing Choice Voucher program, which showed 45% of families have a head of household with a disability and 15% are persons over the age of 62. Mrs. Buck reviewed the Public Housing Authority (PHA) 5-year and annual goals and accomplishments from 2017. Proposed changes to the PHA’s Administrative Plan were reviewed, which highlighted changes in inspection practices from annual to biennial inspections for approved units and the removal of repair verifications. The proposed changes included one regulatory change regarding owner occupied manufactured housing and clarification on several discretionary policies. Mrs. Buck stated the public hearing would be held at the April 10, 2018 Council Meeting and would need to be submitted to the Department of Housing and Urban Development (HUD) by April 17, 2018.

      Councilmember Hoeger motioned to approve the recommendation. Councilmember Vanorny seconded the motion.

   b. **Comprehensive Housing Needs Analysis**
      Erika Kubly, Housing Redevelopment Analyst, shared the scope of the Comprehensive Housing Market Needs report as well as information on the demographics, rental housing, for sale housing, senior housing, and overall housing demand. Ms. Kubly shared the distribution plans for the report. Jennifer Pratt, Community Developer Director, stated that the report will be presented to various stakeholder groups including realtors and the homebuilder’s association. Ms. Kubly shared that this item is intended to be a presentation and no recommendation is being requested at this time.
Council member Poe asked why the number of new units was higher for the southwest quadrant compared to the northwest quadrant. Council member Hoeger commented that it was primarily due to the availability of land and proximity to the College Community School District. There was discussion of the Highway 100 extension and the 6th Street NW connection to Ellis Boulevard which could promote development in the Northwest quadrant.

Councilmember Hoeger motioned to approve the recommendation. Councilmember Vanorny seconded the motion.

2. Updates

a. ReZone Cedar Rapids
Anne Russett provided an update to the Committee on ReZone Cedar Rapids. She informed the Committee that staff would be meeting with several stakeholder groups in early March, including the Steering Committee, user groups, sign companies, developers, and the members of the Design Review Technical Advisory Committees. Russett noted that the purpose for these meetings is to further vet the direction of the code update and get feedback on any issues of concerns for the various stakeholder groups.

Iván Gonzalez, Community Development Planner, and Jennifer Pratt, Community Development Director stated the vision of this project stemmed from engineering and planning perspectives. Mr. Gonzalez discussed the purpose for the project, important considerations, final deliverables, current progress, public input, and overall timeline of the project. Council Member Ann Poe expressed concern that neighborhood visioning will be forgotten and how this manual could help inform the street width when in the design phase. Ms. Pratt and Mr. Gonzalez stated that the neighborhood visioning will be taken into consideration for this project and the project will work in unison with work already completed. Brenna Fall, Public Works, stated that this manual will bridge the planning perspective and engineering perspective to achieve a final street product. Bill Micheel, Community Development Assistant Director, stated that one of the main purposes of this project is to shift thinking from moving people and goods on streets to living and interacting with the streets as public open space.

c. Low-Income Housing Tax Credit Project
Sara Buck, Housing Programs Manager, stated that new proposed elevations had been received for the Low-Income Housing Tax Credit (LIHTC) project at 5200 16th Avenue SW by TWG Development. Mrs. Buck provided an overview of the project with the newly proposed building design elevations. The new design was well received by all Council Members, who made positive comments about the look of the buildings and amenities provided on site.

d. Pedestrian Master Plan
Brenna Fall, Public Works – Engineering, presented an update on the Pedestrian Master Plan. The plan is an effort to update the City’s current Sidewalk Master Plan. Brenna shared the composition of the Advisory Group and Steering Committee and identified the
goals of the planning effort. Significant public outreach is planned throughout the summer of 2018 and the plan is anticipated to be complete in January 2019. Much discussion occurred related to the public outreach effort, including suggestions to hold open meetings at both libraries and involve transit in the process. Several underserved areas were mentioned and it was requested that this committee stay informed of the planning process.

**Future Discussion Items:**

There was no discussion on future items.

**Public Comment:**

There was no public comment.

Council members Hoeger and Vanorny adjourned the meeting at 7:30 p.m. with unanimous consent.

Respectfully submitted,

Jillane Shultz, Administrative Assistant II
Community Development