

# BRANCHBURG RECREATION DEPARTMENT 2018

## SUMMER CAMP

Stony Brook  
School  
Grades K—5

White Oak  
Park  
Grades K—5

Whiton  
Elementary School  
Grades K—5

Teen Scene Camp  
Campers currently  
in Grades 6, 7 & 8

Registration starts online on APRIL 2, 2018 @ 8:00am and at  
the Recreation Office, 34 Kenbury Road at 8:00am.  
REGISTRATION ENDS ON MAY 20, 2018 @ 4:30pm.

# CAMPS

## ONLINE PROGRAM REGISTRATION

To use this feature simply log on to <https://register.communitypass.net/Branchburg>. Create your family account and enjoy quick, convenient and secure program registration via credit card.

If you prefer, you may still register via mail (1077 Highway 202N, Branchburg, NJ 08876) or at the Recreation Department office (34 Kenbury Road).

Current program offerings and registration forms are available on the Township website <http://www.branchburg.nj.us> and are available at the Recreation Office.

SUMMER CAMP REGISTRATION BEGINS ONLINE ON APRIL 2nd @ 8:00am or the Recreation Office on APRIL 2nd at 8am, and ENDS ON MAY 20th @ 4:30pm.

No registrations will be accepted after this date.

### **Medical**

If your child will be bringing an epi-pen, inhaler or insulin to camp, you must fill out the "AUTHORIZATION FOR ADMINISTRATION OF MEDICATION" form. A written statement from the prescribing physician stating dosage, and directives as to circumstances which would necessitate administering medication, must be submitted along with this signed form. If the form is not accompanied by the Doctor's statement, your child will not be admitted to camp.

### **TEEN SCENE CAMP SITE**

The Teen Scene Camp "home base" is the MAIN gym in BCMS. Off site trips are planned each week. On days that a trip is offered, camp will not be offered for those campers who have not signed up for the trip. If the trip has been cancelled due to rain, all campers will have camp in the gym.

### **ZERO TOLERANCE FOR BAD BEHAVIOR**

Our discipline policy will be strictly adhered to. Deliberate or intentional hitting, touching, bullying, foul language or gestures and disrespect to staff or other campers is not acceptable behavior and will not be tolerated and could mean being suspended from the camp program and no refund will be issued.

## **BRANCBURG SUMMER CAMP PROGRAM**

The Branchburg Recreation Department offers three locations for our summer camp program. The hours at each site are from 9:00am to 1:00pm. There is an optional 8:00am early drop-off for an additional fee. Children who have **completed kindergarten in June 2018** are eligible to attend camp.

The following campsites are offered for children who **are presently in grades K-5:** **White Oak Park, Stony Brook School** and **Whiton Elementary School**. Children will be grouped by grade and the counselor/camper ratio will be 1 counselor to 10 campers. Each camp site has 2 Site Leaders in addition to the Camp Counselors. Some of the activities offered at the camp sites are theme days, active sports, arts & crafts, water days, board games, and free time. Campers should bring lunch, a water bottle and a snack each day.

### **GRADES 6, 7 & 8 — THE TEEN SCENE**

Children who are **presently in grades 6, 7 and 8** must attend the "**Teen Scene**" which is located **in the main gym at Central Middle School**. Campers attending the **Teen Scene** will attend off-site trips approximately 2-3 days a week. Some of these trips will require an additional minimal fee and pick-up times may be later depending on the trip location. Information and calendars will be mailed to participants after they have registered. All trips are paid for in advance of the trip and no refunds will be given.

**The Branchburg Recreation Department encourages everyone to participate in our programs. If you or your child has an individualized need due to a disability and may require a reasonable accommodation, in accordance with the Americans with Disabilities Act, to successfully participate, please note it on the registration form. The Recreation Staff, in conjunction with the Staff at the Somerset County Park Commission Therapeutic Recreation Department, will contact you for additional information. Six weeks notice is needed to ensure that appropriate accommodations can be provided.**

#### **\*\*\* IMPORTANT MESSAGE\*\*\***

We had many problems with cell phones last summer. We encourage parents to **NOT SEND** cell phones with their campers. At each site, Site Leaders and designated Counselors have cell phones the campers may use in case of an emergency, or if they have the need to call their parents.

Please remind your child that they **SHOULD NOT** be taking pictures of other campers on their cell phones and to stress that they should not be calling friends while at camp. We are not responsible for the loss or damage to cell phones brought to the camp sites.

Prospective Summer Camp Parents:

The Branchburg Recreation Department is pleased to announce that our camp program will be held on rain days. Through the efforts of the Recreation Committee and the Board of Education, an agreement has been reached which grants the Recreation Department access and use of three township schools for our Summer Camp program. This agreement has allowed us to make modifications and improvements, highlighted below, to the delivery of our Summer Camp program.

### **SUMMER CAMP CHANGES EFFECTIVE THIS SUMMER 2018**

**While we must maintain enrollment limits per site for safety purposes and your first location choice cannot be guaranteed, the below changes enable us to insure a spot in our Summer Camp program for all those interested in participating.**

- Summer Camp will be held each day, **except JULY 4th** – rain or shine.
- The Teen Scene site will be based out of the Central Middle School main gym.
- The White Oak Park site will use the Central School cafeteria & auxiliary gym on rain days.
- Whiton Elementary site will have indoor use of the school on rain days.
- Stony Brook School site will have indoor use of the school on rain days.

Enclosed in this packet you will find all the necessary paperwork for Summer Camp registration. **ALL REQUIRED PAPERWORK MUST BE SUBMITTED AT TIME OF REGISTRATION! SEPARATE PAPERWORK MUST BE FILLED OUT FOR EACH CAMPER.** For your convenience, please utilize the checklist below to insure you have your required paperwork **COMPLETED** when you come to register.

**Remember—one complete set of paperwork per camper!**

Registration Form	Sign Out Form
Emergency Form	Discipline Policy Form
Medication Form, if applicable	Walkers Form, if applicable

**Registration for the 2018 Branchburg Recreation Summer Camp will begin **ONLINE APRIL 2nd @ 8am or the Recreation Office at 8am on APRIL 2nd.** You may register online via credit card, by mail, or by bringing your registration to the Recreation Office. The deadline for registration is **MAY 20th @ 4:30pm.** **No registrations will be accepted after May 20th.****

If, as you read through this material and prepare for registration, you have any questions please do not hesitate to call the Recreation Office at 908-526-1300 ext. 187 and we will be happy to assist you. We look forward to another safe and enjoyable summer together.

## BRANCBURG RECREATION DEPARTMENT 2017 SUMMER CAMP PROGRAM

The Recreation Department will once again hold it's very popular half-day Summer Camp Program for **BRANCBURG RESIDENTS ONLY**. Daily camp activities will include organized games, arts and crafts, recreational sports, and special events. Included in this brochure are the forms which **MUST BE FILLED OUT AND RETURNED WITH YOUR REGISTRATION FORMS IF YOU PLAN TO REGISTER BY MAIL OR IN PERSON.** Please make sure all forms are filled out completely and that your child signs the Code of Conduct form.

**Remember—One complete set of paperwork for each child!!**

- DATE:** June 25th through August 3rd **\*\*NO CAMP ON JULY 4\*\***
- TIME:** 9:00am to 1:00pm  
\*Optional early drop off at 8:00am (see below)
- AGES:** Children who will **complete** kindergarten in June (must provide a report card) thru those presently in 8th grade are eligible for camp. Children **presently** in grades **6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup>** must attend the **Teen Scene**.
- LOCATIONS:** White Oak Park , Whiton Elementary School, Stony Brook School  
Teen Scene—Campers presently in grades 6, 7 & 8

**Teen Scene** – Children **presently** in 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> grades  
must attend this site – **NO EXCEPTIONS!!!!**

**On days that trips are scheduled, there WILL NOT be Teen Scene Camp for those campers who choose not to attend the trip!**

- FEES:** **\$260.00 per child**  
**Fee includes 2 shirts for each camper.** Campers **must** wear the camp shirt to camp each day. Additional shirts may be purchased for \$8.00 per shirt (see registration form).

### **EARLY DROP OFF**

Branchburg Recreation will offer parents an early **8:00am drop off option**. There is an extra fee of **\$65** for this service. Simply check the box on the registration portion of the summer camp form. This service is being offered to accommodate parents who would not be able to make the 9:00am drop off time due to scheduling conflicts. Parents whose children are signed up for the early drop off must sign in their children at that time.

## **NEWS AND RAIN DAY NOTIFICATION METHODS**

Summer Camp news and rain day schedule notification will be communicated either by the usual hotline or via the GovDelivery system implemented by the Township, thru Community Pass email, and on our FACEBOOK page. In order to receive communication via GovDelivery, you must register via the Township's website. Once registered you will receive email and/or text message notification regarding all Recreation Department news.

### **HOW TO REGISTER FOR GovDelivery SERVICE:**

1. Go to the township website [www.branchburg.nj.us](http://www.branchburg.nj.us)
2. Click on the "Gov Delivery Email Alerts" on the right side under Quick Links in the upper right corner.
3. Enter your email address and create a password
4. Subscribe to the "recreation" section (and any other items that you may wish to receive information about)
- 5 Click on "subscriber preferences"
6. It should list the items you subscribed to and your primary email address
7. Under "secondary email address" you can either put a second email address to receive the information or, if you desire, you can use your mobile number. If the later, click the "wireless alerts preferred" box. The number to enter will be your 10 digit mobile number plus your carriers info (see the "more info" link for the carrier extensions)
8. Once you have entered all the information simply click save at the bottom of the page

Inclement weather notification will also be posted on the summer camp hotline — [526-1300 Ext. 212](tel:526-1300). Please use this hotline number, not the Recreation Office extensions.

# CAMPERS/PARENTS

## WELCOME TO THE BRANCBURG RECREATION 2018 SUMMER CAMP PROGRAM.

General Objectives of the Branchburg Recreation Department Summer Camp Program are to provide fun for the participants, provide safe activities, to teach skills necessary for participation in activities, and to provide a controlled, safe atmosphere. Our staff will work with the campers to develop self-respect and cooperation with others, to encourage friendships with other campers, and to stress the qualities of fair play and self-confidence.

We hope you will enjoy our six-week summer camp program. This manual will help parents keep track of the camp schedule and contains the rules for camp. The Camp Staff will encourage your child to get involved and HAVE FUN. [We ask that parents also encourage their child to participate in the activities.](#)

### GET TO KNOW YOUR COUNSELORS

At each campsite there are two adult Site Leaders (18+ yrs. old) and Assistant Site Leader. Your child, and 9 other campers will be assigned to a Counselor who will be with your child throughout the day. Counselors-In-Training (CIT's) will also be assigned to each campsite. Please get to know your child's Counselor and the Site Leader. Please let both the Counselor and the Site Leader know if there is anything we should know about your child, such as your child has a tendency to wander or he or she is upset about something. Should you have a problem, concern or suggestion, please speak to your child's counselor first. Any concern of a serious nature, or complaint regarding your child's Counselor should **immediately** be brought to the attention of the Site Leader. Please feel free to call upon the Supervisor of the Camp Program, or the office staff, with any problems. [Campers are to follow the directions of the Counselors and to obey the Summer Camp Program Rules – please reinforce this with your child.](#)

### GROUPING OF CAMPERS AND BLOCKED TIME PERIODS

Children will be grouped by grade and activities will take place in blocked time periods. Each Counselor will be responsible for up to ten campers of the same grade grouping and will stay with their group of campers throughout the day. Grade grouping will be campers who are [Currently in grades K & 1](#), [Currently in Grades 2 & 3](#), and those [Currently in Grades 4 & 5](#). Activity periods include: athletic games, arts & crafts, special projects, lunch and free time. During these time periods **ALL** campers in a particular age group will participate in a designated activity. Counselors will encourage all children to participate. If your child refuses, he/she will not be made to take part, however the child must stay in the designated activity area. These changes have been made for safety reasons and in an effort to encourage more campers to participate in camp activities.

### ILLNESS

If your child is not feeling well before camp, please do not send him/her to camp. We do not have a facility or an on-site nurse to keep children who are ill. **Sending a sick child to camp is unfair to the child, other campers and the staff.** Each campsite will have a minimum of two (2) adults who are certified in first aid and CPR. Please notify the Site Director of any health-related issues that will help the staff understand your child's needs.

### DISTRIBUTION OF MEDICATION

**NO MEDICATION** may be brought to the campsite **EXCEPT** [inhalers, epi-pens, or insulin](#), which must be in its original container, clearly marked with the child's name, and a completed camp form with directions and permission to administer. **EPI-PENS AND INHALERS MUST BE KEPT WITH THE SITE LEADER AT ALL TIMES.** **NO** other medications, including Tylenol, and Ritalin, are allowed at camp. **PLEASE SEE ATTACHED "AUTHORIZATION FOR ADMINISTRATION OF MEDICATION" FORM. THIS FORM MUST BE FILLED OUT IF YOUR CHILD NEEDS TO BRING AN INHALER OR EPI-PEN TO THE CAMPSITE.**

## CAMP CLOTHING

Campers should wear shorts, shirts, socks and closed shoes (no sandals or flip-flops). [Campers must wear their camp shirts to camp each day](#). Please do not send your child to camp with jewelry that may interfere with their safety in the camp setting. If your child is sensitive to the sun, please remember to put sunscreen on your child before he/she is sent to camp. Our camp staff will not be allowed to apply sunscreen to your child.

## DROP-OFF

Campers should be brought to the campsite at designated opening times. Those registered for early drop-off may be dropped off at 8:00am. All other campers should be dropped off at 9:00am. While staff may arrive before the camp day begins, they are usually occupied with preparations for the day or attending a staff meeting. It is the obligation of the parent/guardian to be keenly aware of the camp schedule and times. ALL CAMPERS MUST BE SIGNED IN AND SIGNED OUT BY A PARENT/GUARDIAN. NO EXCEPTIONS!!

## DISMISSAL

Campers should be picked-up PROMPTLY at 1:00pm. Attached is a form which MUST BE FILLED OUT designating names of individuals who are allowed to pick-up your child. Your child WILL NOT be allowed to be signed out to anyone (including Mom or Dad) whose name does not appear on your permission form UNLESS THE ADULT has a letter dated and signed by you, stating he/she has your permission to pick-up your child. You may add names to your pick-up form at any time.

## EMERGENCY CONTACT FORM

NO CHILD WILL BE ADMITTED TO CAMP WITHOUT THIS FORM. If you are registering by mail, this form MUST be included in your registration paperwork. Information contained in this form is essential for any medical emergency, which may occur.

**\*\*Please make sure that ALL information on your Community Pass Family Page is updated, including CORRECT EMAIL ADDRESSES, PHONE NUMBERS, CURRENT GRADE, SHIRT SIZE AND EMERGENCY CONTACT**

## INCLEMENT WEATHER

The summer camp program will be held on rainy days. If it is raining in the morning, or a storm is predicted, please call **526-1300 Ext. 212** for a camp update. The voice mail will be updated by 7:30 a.m. \*Please see additional notification information on the previous page.\*

Rain day sites are as follows:

**WHITE OAK PARK campers** will report to the cafeteria at Branchburg Central Middle School.

**WHITON ELEMENTARY campers** will report to the cafeteria (back entrance) at Whiton Elementary School.

**STONY BROOK SCHOOL campers** will report to the back entrance of Stony Brook School and enter thru the door by the back playground. Do not use the front doors.

**TEEN SCENE campers** will report to their regular location in the main gym at BCMS. If it is raining and an outdoor trip was scheduled for that particular day, please check the hot-line number for updates on the trip. Also watch for gov. delivery notifications via email or text. If a trip is cancelled, camp will be held that day at BCMS from 9:00—1:00. If a trip is cancelled due to weather conditions, camp will be held at BCMS for ALL campers.



## PERSONAL PROPERTY AND MONEY

Neither the Recreation Department nor the camp staff can be responsible for campers' personal property or any money brought to the campsite. Please ensure that your child does not bring a CD player, video games, toys, cell phone, or any like items to camp. We will not be responsible for the loss of or damage to these items.

## SNACKS AND LUNCHES

Snacks (one for mid-morning) and lunches are to be supplied from home. Please use insulated/thermal bags or lunch boxes since there is no refrigeration available. Campers should bring drinks with them. Drinking water will be available at all sites, and campers are encouraged to bring water bottles that can be refilled with water at the site. There will be periods during the day that are designated for snacks and lunch. **Please be considerate of the children who have food allergies, especially NUT ALLERGIES by avoiding packing lunch and snacks that contain nuts of any kind. Being exposed to nuts and nut products could potentially place a child in a life threatening situation.**

## WALKERS

Attached is a form which must be filled out if your child/children will be walking or riding a bicycle to any campsite. **CAMPERS WILL NOT BE ABLE TO SIGN OUT OF CAMP UNTIL 1:00PM.** The only exception will be if a camper has a permission slip signed by his/her parent, requesting an early sign-out for that particular day. **IF YOUR CHILD IS SIGNED OUT EARLY, HE/SHE WILL NOT BE ALLOWED BACK TO THE CAMPSITE THAT DAY.** This policy is for the protection of your child/children.

**\*\* Summer Enrichment Courtesy Busing\*\*** If your child is signed up for an afternoon Summer Enrichment Class, please download the summer enrichment registration packet found on their web-page—[www.jointure.org](http://www.jointure.org). Complete the form and mail or e-mail it back to the Enrichment Program. **It is your responsibility** to notify the staff of the **Enrichment Program** that your child will need transportation from the campsite that he/she is attending. Remember—this form must be filled out and returned to the Jointure Enrichment Program or your child **will not be bused.** The Jointure will notify us of all children who are signed-up for bus transportation and we will not allow any child to board the bus who is not on the list of names they have supplied to us. For questions about the Jointure Summer Enrichment Program, call Bonnie at 908-722-0233 x12 or Erica at 908-722-0233 x18.

## **BUSING FOR THE RECREATION DEPARTMENT CREATIVE THEATER SUMMER CAMP PROGRAM.**

Please note on the Summer Camp Registration form the dates your child has been signed-up for the Recreation Theater Camp and if your child will require transportation from their campsite to the Station House. **This pertains only to those children who are attending our summer camp program and are registered for the Recreation Department's Theater Camp.** Registration forms for the Recreation Theater Camp can be found in the Branchburg Recreation Department Spring/Summer Brochure.

**TOY GUNS (INCLUDING WATER GUNS) ARE NOT ALLOWED AT ANY CAMPSITE. We will not be responsible for the loss or damage of hand-held games, cell phones or other games/activities that you child brings to camp.**

# 2018 SUMMER CAMP SIGN OUT FORM

In order to insure the safety of your child/children, we ask you to please fill out the information below.

**Please note that your child CAN ONLY BE SIGNED OUT BY THE ADULTS LISTED ON THIS FORM. Your child WILL NOT BE RELEASED TO ANYONE who is NOT LISTED on this form. This policy is for the protection of your child/children. We thank you for your cooperation.**

**\*\* If there is anyone who is not allowed to pickup your child/children, please notify the office\*\***

I \_\_\_\_\_, parent/guardian give permission to the adults listed below to sign-out my child/children \_\_\_\_\_ from the Branchburg Recreation Summer Camp Program at the \_\_\_\_\_ campsite.

1<sup>st</sup> Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

1<sup>2nd</sup> Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

3<sup>rd</sup> Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

4<sup>TH</sup> Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

### WAIVER FOR PARTICIPANT AND/BY PARENT

In consideration of your accepting my or my child's entry, I hereby, for myself, my child, our heirs, executors, and administrators, waive and release any and all rights and claims for damages I or my child may have against the Township of Branchburg, Branchburg Recreation Department and its representatives, officers, employees, agents, successors and assigns for any and all injuries suffered by myself or my child on any activity sponsored by these groups. I do hereby grant and give these groups the right to use my or my child's photograph or image with or without my or my child's name both single and in conjunction with other persons or objects for any and all purposes including, but not limited to private or public presentations, advertising, publicity and promotion relating thereto. I warrant that I have the right to authorize the foregoing uses and do hereby agree to hold the Township of Branchburg harmless of and from any and all liability of whatever nature, which may arise out of result from such uses. For the consideration stated above, I further agree that in the event that my child repudiates or attempts to repudiate such release, I will personally indemnify and save harmless the Township of Branchburg, its successors and assigns, for any and all loss and damage occasioned thereby.

**Parent's Signatures:** Signature(s) below represent(s) that he/she/they is/are parent(s) and has/have legal guardianship of the above mentioned child. If only one signature, he/she also represents that he/she is authorized to sign on behalf of the other parent.

\_\_\_\_\_  
Parent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent

\_\_\_\_\_  
Date

# BRANCBURG RECREATION DEPARTMENT

## 2018- AUTHORIZATION FOR ADMINISTRATION OF MEDICATION

The administrative policy of the Township of Branchburg, Recreation Department, Summer Supervised Playground/Camp Program, requires written permission from a participant's parent/guardian in order for staff to administer prescribed medications for life threatening episodes.

The medication can be administered in an **emergency situation only** by Branchburg Recreation staff.

**A written statement from the prescribing physician stating dosage, and directives as to circumstances which would necessitate administering medication, must be submitted along with this signed form.**

It will be the responsibility of the parent/guardian to supply the medication and train the staff.

Please complete the form below. Any child who may require the staff to administer emergency prescribed medication **must** have this form signed and returned or the **staff cannot assist** the child.

I authorize the Branchburg Recreation Department Summer Staff at (camp site)\_\_\_\_\_

To administer medication in an emergency situation to (Child's name)\_\_\_\_\_

As prescribed by (Physician's name)\_\_\_\_\_.

Branchburg Township and its employees shall have no liability as a result of any injury arising from the administration of (Name of Medication)\_\_\_\_\_ to

(Child's name)\_\_\_\_\_.

Parent/Guardian shall indemnify and hold harmless the Township and its employees against any claims arising out of the administration of (Name of Medication)\_\_\_\_\_ to

(Child's name)\_\_\_\_\_.

**\*\*THIS FORM MUST BE RENEWED ANNUALLY\*\***

### **WAIVER FOR PARTICIPANT AND/BY PARENT**

In consideration of your accepting my or my child's entry, I hereby, for myself, my child, our heirs, executors, and administrators, waive and release any and all rights and claims for damages I or my child may have against the Township of Branchburg, Branchburg Recreation Department and its representatives, officers, employees, agents, successors and assigns for any and all injuries suffered by myself or my child on any activity sponsored by these groups. I do hereby grant and give these groups the right to use my or my child's photograph or image with or without my or my child's name both single and in conjunction with other persons or objects for any and all purposes including, but not limited to private or public presentations, advertising, publicity and promotion relating thereto. I warrant that I have the right to authorize the foregoing uses and do hereby agree to hold the Township of Branchburg harmless of and from any and all liability of whatever nature, which may arise out of result from such uses. For the consideration stated above, I further agree that in the event that my child repudiates or attempts to repudiate such release, I will personally indemnify and save harmless the Township of Branchburg, its successors and assigns, for any and all loss and damage occasioned thereby.

**Parent's Signatures:** Signature(s) below represent(s) that he/she/they is/are parent(s) and has/have legal guardianship of the above mentioned child. If only one signature, he/she also represents that he/she is authorized to sign on behalf of the other parent.

\_\_\_\_\_  
Parent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent

\_\_\_\_\_  
Date

**This form MUST be submitted to the office NO LATER then JUNE 1ST or your child WILL NOT be allowed to attend camp.**

BRANCHBURG RECREATION DEPARTMENT  
PARTICIPANT EMERGENCY/ACTIVITY PERMISSION FORM

Summer Camp Participant - Location  
Please circle one:    White Oak Park    Whiton Elementary School    Stony Brook School    Teen Scene

Child's Name:                                  Address:                                  Phone #:

Date of Birth:                                  Gender:

Mother's Name:                                  Bus. Address:                                  Phone #

Father's Name:                                  Bus. Address:                                  Phone #

Please list two relatives/neighbors who will pick up, if necessary, and assume responsibility for the care of your child in an emergency:

Name:                                  Phone #                                  Relationship:

Name:                                  Phone #                                  Relationship

Family Doctor:                                  Address:                                  Phone #

Which Emergency Room Treatment Facility do you prefer?

**Does your child have allergies? To what?**

(Medications, poison ivy, insect bites, food, etc.) **Please be specific.**

**Does your child require an Epi-Pen or Inhaler?**                                  **Reason?**

Does your child wear contact lenses?    No                                  Yes, hard                                  Yes, soft                                  Wear a dental appliance?

Any medical condition that would preclude your child from participating in certain activities and/or of which we should be aware of?

Does your child take daily medication during the school year? If yes, please list:

Insurance Carrier:                                  Policy #:

**The back of this form must also be filled out.**

I hereby give the Branchburg Recreation Department permission to provide for emergency care, as necessary, for the well being of my child. I understand that in the case of an emergency, it is the policy of the Branchburg Recreation Department to call 911.

**WAIVER FOR PARTICIPANT AND/BY PARENT**

In consideration of your accepting my or my child's entry, I hereby, for myself, my child, our heirs, executors, and administrators, waive and release any and all rights and claims for damages I or my child may have against the Township of Branchburg, Branchburg Recreation Department and its representatives, officers, employees, agents, successors and assigns for any and all injuries suffered by myself or my child on any activity sponsored by these groups. I do hereby grant and give these groups the right to use my or my child's photograph or image with or without my or my child's name both single and in conjunction with other persons or objects for any and all purposes including, but not limited to private or public presentations, advertising, publicity and promotion relating thereto. I warrant that I have the right to authorize the foregoing uses and do hereby agree to hold the Township of Branchburg harmless of and from any and all liability of whatever nature, which may arise out of result from such uses. For the consideration stated above, I further agree that in the event that my child repudiates or attempts to repudiate such release, I will personally indemnify and save harmless the Township of Branchburg, its successors and assigns, for any and all loss and damage occasioned thereby.

Parent's Signatures: Signature(s) below represent(s) that he/she/they is/are parent(s) and has/have legal guardianship of the above mentioned child. If only one signature, he/she also represents that he/she is authorized to sign on behalf of the other parent.

\_\_\_\_\_  
Parent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent

\_\_\_\_\_  
Date

**THIS FORM MUST BE RETURNED TO THE RECREATION DEPARTMENT, 1077 HIGHWAY 202N,, BRANCHBURG, NJ 08876, WITH YOUR REGISTRATION FORM. A SEPARATE FORM MUST BE FILLED OUT FOR EACH CHILD, AND NO CHILD WILL BE ADMITTED TO CAMP WITHOUT THIS FORM BEING COMPLETED AND RETURNED TO THE RECREATION DEPARTMENT PRI-OR TO THE START OF CAMP.**

# 2018 SUMMER CAMP PROGRAM PERMISSION FORM WALKERS

**This form must be filled out if your child/children will be walking  
or riding a bicycle to or from any campsite.**

In order to insure the safety of your child/children, we ask you to please fill out the information below. Please note that your child will not be able to sign out of camp until 1:00pm. The only exception will be, if we have a permission slip signed by his/her parent, requesting an early sign out for that particular day. This policy is for the protection of your child/children. We thank you for your cooperation.

I \_\_\_\_\_, give permission to my child/children \_\_\_\_\_  
\_\_\_\_\_ to ride a bicycle or walk to and from the summer camp program  
and to sign himself/herself in and out of the camp program at the \_\_\_\_\_ campsite.

**I understand that my child/children will not be able to sign out before 1:00pm, unless he/she has a signed permission slip from me requesting an earlier sign out.**

## **WAIVER FOR PARTICIPANT AND/BY PARENT**

In consideration of your accepting my or my child's entry, I hereby, for myself, my child, our heirs, executors, and administrators, waive and release any and all rights and claims for damages I or my child may have against the Township of Branchburg, Branchburg Recreation Department and its representatives, officers, employees, agents, successors and assigns for any and all injuries suffered by myself or my child on any activity sponsored by these groups. I do hereby grant and give these groups the right to use my or my child's photograph or image with or without my or my child's name both single and in conjunction with other persons or objects for any and all purposes including, but not limited to private or public presentations, advertising, publicity and promotion relating thereto. I warrant that I have the right to authorize the foregoing uses and do hereby agree to hold the Township of Branchburg harmless of and from any and all liability of whatever nature, which may arise out of result from such uses. For the consideration stated above, I further agree that in the event that my child repudiates or attempts to repudiate such release, I will personally indemnify and save harmless the Township of Branchburg, its successors and assigns, for any and all loss and damage occasioned thereby.

**Parent's Signatures:** Signature(s) below represent(s) that he/she/they is/are parent(s) and has/have legal guardianship of the above mentioned child. If only one signature, he/she also represents that he/she is authorized to sign on behalf of the other parent.

\_\_\_\_\_  
**Parent**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Parent**

\_\_\_\_\_  
**Date**

**BRANCHBURG RECREATION DEPARTMENT**  
**2018 SUMMER CAMP PROGRAM**

**DISCIPLINE POLICY CONTRACT**

The Branchburg Recreation Department Day Camp Program endeavors to create an environment in which children are encouraged to develop an appreciation of their own rights and the rights of others. Each camper is helped to understand the impact of behavior as it might infringe on the rights of others. The campers are encouraged to express their opinions and feelings appropriately. They will also be encouraged to use constructive means to settle disagreements or problems.

Children need to know the rules if we expect them to abide by them. At the beginning of the camp season, the campers, together with the staff, will review the rules. As a result, the campers will know what is expected of them and will understand what is appropriate behavior for themselves and for others, resulting in a safe camp program.

Campers have a responsibility to exhibit self-control on park, school or private property and on off-site trips. This can be accomplished if all campers:

- Stay with assigned counselor unless assigned by counselor to another activity**
- Remain within a specific area assigned for a specific activity**
- Exhibit respect for the authority of all camp personnel**
- Maintain and respect park, school and private property**
- Speak to and treat counselors and other campers with respect**
- Refrain from using inappropriate or foul language or gestures**
- Avoid placing themselves and others in danger of physical harm**
- Refrain from deliberate or intentional hitting, touching and bullying**

Campers who choose not to accept these responsibilities are subject to disciplinary action, which includes:

- Verbal warning**
- Time-out from activity with a written incident report and parent notification**
- Conference between camper, counselor, site leader and parent**
- Suspension of 1 or 2 days, depending on severity of incident**
- Expulsion from day camp program**

Consequences will vary according to the frequency, severity, and nature of the incident. No refund will be issued if a camper is dismissed.

<b>2018 SUMMER DAY CAMP PROGRAM</b>	
I have read the above Discipline Policy with my child _____.	
We agree that following rules will make this summer a positive and safe experience.	
Parent Signature _____	Date _____
Camper Signature _____	Date _____

## 2018 SUMMER CAMP PROGRAM REGISTRATION FORM

Please check your first choice of the site you would like your child/children to attend by marking it with a number "1" and your second choice with a number "2".

- \_\_\_\_ White Oak Park (limited to 175 campers)  
\_\_\_\_ Whiton Elementary School (limited to 125 campers)  
\_\_\_\_ Stony Brook School (limited to 125 campers)  
\_\_\_\_ Teen Scene—6th, 7th & 8th Graders (limited to 275 campers)

**NOTE:** Children who are presently in the 6th, 7th & 8th grades must attend the Teen Scene **NO EXCEPTIONS !!!**

**THERE WILL BE NO REGISTRATIONS ACCEPTED**  
**AFTER MAY 20, 2018**  
**AND NO REFUND WILL BE ISSUED.**

**Basic Registration Fee is \$260.00 per child. Early Drop Off Fee is \$65.00 per child.**

Child's Name \_\_\_\_\_ Phone \_\_\_\_\_

Address/Zip \_\_\_\_\_ Present Grade \_\_\_\_\_ Age \_\_\_\_\_

Email Address \_\_\_\_\_

Fee \$260.00 \_\_\_\_\_ Additional Shirt \$8.00 \_\_\_\_\_ Early Drop Off Fee \$65.00 \_\_\_\_\_

Shirt Size **YM (10-12)** \_\_\_\_\_ **YL (14-16)** \_\_\_\_\_ **AS** \_\_\_\_\_ **AM** \_\_\_\_\_ **AL** \_\_\_\_\_ **AXL** \_\_\_\_\_

**\*\*Please note: There are both YOUTH SIZES (red lettering) and ADULT SIZES (blue lettering), please make sure you are ordering the CORRECT size. The gray shirts (grades 4 & 5) usually run on the smaller side and will not be offered in youth sizes. Please order accordingly. Also, the tye-dye shirts (Teen Scene) run smaller because of the dying process, so they are not offered in youth sizes. Please keep this in mind when ordering the shirts.**

By checking this box, I am indicating that my child has individual needs due to a disability. I need to be contacted regarding reasonable accommodations as per the ADA for my child and will be notified regarding special considerations for my child. Note: The Branchburg Recreation Department will need this form (6) weeks prior to the deadline date.