

TOWNSHIP OF BRANCHBURG NOTICE TO BIDDERS

NOTICE IS HEREBY GIVEN that sealed bids will be received by the Purchasing Agent of the Township of Branchburg on April 18, 2018 11:00 AM local prevailing time in the Meeting Room at the Municipal Building, 1077 U.S. Highway 202 North, Branchburg, NJ 08876, at which time and place bids will be opened and read in public for:

EXTERIOR IMPROVEMENTS – LITTLE RED SCHOOLHOUSE

PROJECT DESCRIPTION

The Township is accepting Bids for Exterior Improvements on a Township owned building located at 2120 South Branch Road, Branchburg, 08876, also known as the Little Red Schoolhouse, Block 68 Lot 57. The Project includes provision of and installation of siding, painting and roofing. The Property is an 1874 schoolhouse building and is listed on the National Register of Historic Places.

Specifications and other Bid information may be reviewed and obtained at the Finance Department during regular business hours 8:00 am to 4:30 pm.

Bid documents are available free of charge for download, in a .pdf format, on the Township's website http://branchburg.nj.us/document_request_center/ or for pick up on a CD-ROM. A paper copy is available at a cost of .05 cents per page. Upon written request via fax to 908-526-8486 or email to purchasing@branchburg.nj.us AND receipt of a FedEx account number, company name, address, phone # and fax #, Bid documents will be over-nighted on a CD-Rom OR a paper copy upon receipt of payment, FedEx account number, company name, address, phone # and fax. Bid documents will not be emailed.

Any notices of addenda, cancellations or postponements may be found at <http://branchburg.nj.us/departments/purchasing/index.php>. Questions shall be faxed in writing to 908-526-8486 or via email to purchasing@branchburg.nj.us.

Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27-1 et seq.

Bids must be submitted on the proposal forms contained in the Bid package. Bids must be in a sealed envelope, bearing the name and address of the Bidder **and** the name of the Project. This information must be clearly marked on the **outside** of the envelope and addressed to the Purchasing Agent in the following format:

Bid #: 2018-B04

Bid Title: Exterior Improvements - Little Red Schoolhouse

If the Bid is sent by overnight or express mail, the above designation shall also be clearly marked on the outside of the courier company envelope.

Any proposal received not complying with these requirements shall not be opened and shall be returned to sender marked "Unresponsive".

A NON-MANDATORY will be held at the Project location on April 12, 2018 at 9:00 a.m. It is strongly recommended that prospective bidders attend.

Denise Piskowski, Q.P.A., Purchasing Agent