DEMOLITION

PERMIT APPLICATION CHECKLIST
(Remote with Application)

Permit application for ____________________________
(job address)

Owner's Name ____________________________

Contractor's Name ____________________________

Before a permit may be issued all of the following documentation must be submitted or justified as non-applicable. Please indicate by checkmark that each item has been enclosed with the application.

___ 1. LOT DIAGRAM or PLOT PLAN on back of first page of the application.
   (Required for all applications)

___ 2. PROOF OF OWNERSHIP (deed, land contract, tax statement, etc.)

___ 3. PROPERTY TAX I.D. NUMBER FOR THE PROPERTY INVOLVED.

___ 4. PROOF OF UTILITY DISCONNECTIONS: documentation from utility companies servicing structure that services have been removed for demolition.
   ___ Electric Service
   ___ Gas Service
   ___ Water/Sewer Service

___ 5. Is the structure within 500 feet of water? YES / NO
   If YES, a SOIL EROSION PERMIT is required.

___ 6. Regulated/controlled materials (i.e. contaminated materials, asbestos, underground storage tanks, etc.) are present on the site. YES / NO
   If YES, appropriate authorities must be contacted, and material disposed properly.

RESPONSIBILITIES OF APPLICANTS

It is the legal responsibility of the applicant to call for all required inspections or before any electrical, plumbing, mechanical, or structural work is concealed or covered. It is also the applicant’s responsibility to obtain and submit separate applications for any electrical, mechanical, plumbing or building permits.

BUILDING DEPARTMENT OFFICE HOURS are 8:00 am to 12:00 and 1:00pm to 5:00pm, Monday through Friday. PHONE at 231-882-9673; by MAIL at 448 Court Place, Beulah, MI 49617; or by FAX at 231-882-0033.

Signed: ____________________________ Date: ____________________________

PLEASE CALL SHOULD YOU REQUIRE FURTHER ASSISTANCE IN COMPLETING APPLICATIONS.
Blue prints and drawings must contain sufficient detail to perform a plan review for conformance with the State Building Code. Include wall section/cross-section drawing showing material dimensions and specification from footing to rafters, as well as floor plan indicating all room dimensions, window, door, and stair openings. All structures containing pre-manufactured members (roof trusses, floor trusses, laminated beams, etc.) require sealed diagram from the manufacturer; forward to our office at time of delivery.

<table>
<thead>
<tr>
<th>COUNTY</th>
<th>SANITATION PERMIT (7) (Septic &amp; Well)</th>
<th>DRIVEWAY PERMIT (8)</th>
<th>SOIL EROSION PERMIT (9)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Benzie-Leelanau Health</td>
<td>Benzie County Health Dept.</td>
<td>Road Commission 11318 Main Street Honor, MI 49640 Phone: (231) 325-3051</td>
<td>Planning Office 448 Court Place Beulah, MI 49617 Phone: (231) 882-9674</td>
</tr>
<tr>
<td>6051 Frankfort Hwy</td>
<td>6051 Frankfort Hwy</td>
<td>11318 Main Street</td>
<td>448 Court Place</td>
</tr>
<tr>
<td>Suite 100</td>
<td>11318 Main Street Honor, MI 49640</td>
<td>11318 Main Street Honor, MI 49640</td>
<td>448 Court Place Beulah, MI 49617</td>
</tr>
<tr>
<td>Benzie, MI 49616</td>
<td>Benzie, MI 49616</td>
<td>Benzie, MI 49616</td>
<td>Beulah, MI 49617</td>
</tr>
<tr>
<td>Phone: (231) 882-4409</td>
<td>Planning Office 448 Court Place Beulah, MI 49617 Phone: (231) 882-9674</td>
<td>Planning Office 448 Court Place Beulah, MI 49617 Phone: (231) 882-9674</td>
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<tr>
<th>ZONING PERMIT</th>
<th>Almira Township 7276 Ole White Drive Lake Ann, MI 49650 Phone: (231) 275-6346</th>
<th>Benzonia Township 1020 Michigan Ave. Benzonia, MI 49616 Phone: (231) 882-7037</th>
<th>Blaine Township 4760 Herring Grove Rd. Arcadia, MI 49613 Phone: (231) 352-4977</th>
</tr>
</thead>
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<tr>
<td>Crystal Lake Twp.</td>
<td>1651 Frankford Hwy. Frankfort MI 49635 Phone: (231) 882-7037</td>
<td>Gilmore Township 704 Frankford Ave. Elberta, MI 49628 Phone: (231) 352-7201</td>
<td>Homestead/Inland Twp 11508 Honor Hwy. Centreville, MI 49032 Phone: (231) 590-9977</td>
</tr>
<tr>
<td>Lake Township</td>
<td>5153 Scenic Hwy. Honor, MI 49640 Phone: (231) 325-5202</td>
<td>Platte Township 11935 Fowler Rd. Honor, MI 49640 Phone: (231) 882-7037</td>
<td>Weldon Township 14731 Thompson Ave. Thompsonville, MI 49683 Phone: (231) 378-2377</td>
</tr>
<tr>
<td>Village of Benzonia</td>
<td>1276 Michigan Ave. Benzie, MI 49616 Phone: (231) 882-7037</td>
<td>Village of Beulah 20914 M-86 Beulah, MI 49617 Phone: (231) 458-8958</td>
<td>Village of Elberta 401 First St. Elbert, MI 49628 Phone: (231) 352-7201</td>
</tr>
<tr>
<td>Village of Honor</td>
<td>10922 Platte St. Hartford, MI 49057 Phone: (231) 383-2342</td>
<td>Village of Lake Ann 19639 Maple St. Lake Ann, MI 49650 Phone: (231) 275-6313</td>
<td>Village of T'Ville 14714 Lincoln Ave. Thompsonville, MI 49683 Phone: (231) 378-4265</td>
</tr>
<tr>
<td>City of Frankfort</td>
<td>412 Main St. Frankfort, MI 49635 Phone: (231) 352-7117</td>
<td>MI Dept. of Trans. (MDOT) Driveways on MI or US Hwy Phone: (231) 941-1986</td>
<td>MI Dept. of Enviro. Quality (MDEQ) Phone: (231) 876-4444</td>
</tr>
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</table>

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DEMOLITION PERMIT

BENZIE COUNTY

Job Address: ____________________________ Property tax I.D. No.: ____________________________

Zoning District: ____________________________ Permit Determinant: ____________________________

Use Group: ____________________________ Owner: ____________________________ phone

Type Const.: ____________________________ Address: ____________________________

Basic Dimensions: _______ ft. x _______ ft. Contractor: ____________________________ phone

No. Floors: _______ Bldg. Height: _______

PLEASE FILL IN OR CHECK THE APPROPRIATE SPACES BELOW:

_____ Sq. ft. shed
_____ cement slab & thickened edge

_____ Sq. ft. pole building
_____ cement slab (3 1/4" - 4")

_____ Sq. ft. pool
_____ dirt floor

_____ Sq. ft. unattached frame garage
_____ trusses "O.C.

_____ Sq. ft. storage building & foundation
_____ rafters "O.C.

_____ Sq. ft. demolition
_____ metal roof

_____ Sq. ft. basement
_____ asphalt shingles

_____ Sq. ft. crawl space
_____ metal exterior

_____ Sq. ft. deck
_____ aluminum exterior

_____ Sq. ft. porch
_____ brick exterior

_____ Sq. ft. sign
_____ block exterior

_____ Lineal ft. fence
_____ wood exterior

____ Other

_____ Number windows

_____ Number garage doors

COST OF PERMIT: $_______

Building Dept.
By: ____________________________

Make Checks Payable to:

Contractor
Phone ( )

Address

City

State

Zip

Federal ID No./Social Security no.

MESC Employer No.

License No.

Expiration Date

Worker's Disability Compensation Carrier

If exempt from any of the above, explain here:

Section 23A of the State Construction Code Act of 1972, Act No. 230 of the Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.

HOME OWNER’S AFFIDAVIT and SIGNATURE
I hereby certify that the work described above shall be installed in accordance with the local code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the Inspector. I will cooperate with the Inspector and assume the responsibility to arrange for necessary and timely inspections.

Signed: ____________________________ Date: ____________________________

AGENT’S/CONTRACTOR’S AFFIDAVIT and SIGNATURE
I hereby certify that the proposed work is authorized by the owner of record and I have been authorized by the owner to make this application as his authorized agent.

Signed: ____________________________ Date: ____________________________

COMPLETE INFORMATION ON BACK OF THIS PAGE
LOT DIAGRAM

Owner: __________________________________________

Project Address: __________________________________

Property Tax #: __________________________________

1) Draw lot lines in feet  5) Show dimensions of all buildings
2) Label street           6) Show distance from all sides of buildings to all lot lines
3) Draw existing structures 7) Draw lakes, streams, and wet lands within 500 feet
4) Draw proposed construction 8) Contractor/owner will stake 2 adjacent lot lines

Signature of Applicant/Agent: _______________________________ Date: ___________________________
EXAMPLE

NOTE: INDICATE LOCATION OF ROAD/STREET AND NORTH POINT