PART 91 - SESSC PERMIT APPLICATION
SOIL EROSION, SEDIMENTATION AND STORMWATER CONTROL

OFFICE USE ONLY

ENFORCING AGENCY:  Inspector:              Date Inspected:  
Benzie County Soil Erosion Control  Site Plan Review:  
Benzie County Government Center  Permit Fee:  
448 Court Place  Total Fee:  
Beulah, MI 49617  Paid:  
(231) 862-9673  Date Received:  

PLEASE NOTE:
THIS IS A THREE PAGE FORM AND EACH PAGE MUST BE COMPLETE.
OWNER AND RESPONSIBLE PARTY ORIGINAL SIGNATURES ARE REQUIRED.
INCOMPLETE OR UNSIGNED APPLICATIONS WILL BE RETURNED TO THE APPLICANT.
THE SITE PLAN REVIEW FEE IS AN AUTOMATIC NON-REFUNDABLE FEE.
THE PERMIT FEE WILL BE CALCULATED WHEN THE APPLICATION IS SUBMITTED FOR APPROVAL.

SPECIAL CONDITIONS (OFFICE USE ONLY):

LOCATION OF PROPOSED EARTH CHANGE ACTIVITY:
Parcel (Tax ID) Number:  Subdivision:  Lots:  
Street Address or Location:  
Township / Village / City (circle one) of:  Section  
T  N  R  W

DESCRIPTION AND DATES OF EARTH CHANGE ACTIVITY:
Describe Earth Changes  
To Construct  Size of Change (square feet or acres):  
Nearest Waterbody:  Distance to Waterbody (feet):  
Date Project to Start:  Date Project to be Completed:  

LANDOWNER  
Name:  Phone:  Cell:  
Address:  Fax:  Email:  
City, State, Zip:  

APPLICANT (if different than Landowner)*  
Name:  Phone:  Cell:  
Address:  Fax:  Email:  
City, State, Zip:  

* Applicant must have a written statement from Landowner naming Applicant as Designated Agent and authorizing him/her to secure a permit in the landowner's name.

CONTRACTOR  
Name:  Phone:  Cell:  
Address:  Fax:  Email:  
City, State, Zip:  
Contractor's License Number (if applicable):
I (we) affirm that the information is accurate and that I (we) will conduct the described earth change in accordance with Part 91 of P.A. 451, 1994, as amended, its corresponding rules, applicable local ordinances, and any agreements accompanying this application.

I (we) further affirm that the attached Site Plan, Soil Erosion Control Plan and Checklist have been completed and I (we) understand the Special Conditions stated on the permit and will implement said Special Conditions as well as the Earth Change Requirements listed here.

**EARTH CHANGE REQUIREMENTS:**

1) Design, construct and complete the earth change in a manner that limits the exposed area of disturbed land for the shortest period of time.

2) Remove sediment caused by accelerated soil erosion from runoff water before it leaves the site of the earth change.

3) Temporary or permanent control measures shall be designed and installed to convey water around, through, or from the earth change at a non-erosive velocity.

4) Install temporary soil erosion and sedimentation control measures before or upon commencement of the earth change activity and maintain the measures on a daily basis. Remove temporary soil erosion and sedimentation control measures after permanent soil erosion measures are in place and the area is stabilized. ("Stabilized" means the establishment of vegetation or the proper placement, grading, or covering of soil to ensure its resistance to soil erosion, sliding or other earth movement.)

5) Complete permanent soil erosion control measures for the earth change within five calendar days after final grading or upon completion of the final earth change. If it is not possible to permanently stabilize the earth change, then maintain temporary soil erosion and sedimentation control measures until permanent soil erosion control measures are in place and the area is stabilized.

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**LANDOWNER'S SIGNATURE**

X ____________________________ Date: ____________________________

(Print Name Here)

**NOTE:** IF LANDOWNER IS ALSO THE ON-SITE RESPONSIBLE PARTY, LANDOWNER MUST SIGN TWICE.

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**ON-SITE RESPONSIBLE PARTY'S SIGNATURE**

X ____________________________ Date: ____________________________

(Print Name and Title Here)

(Company)

(Address)

(City, State, Zip)

(Phone) (Email)
SOIL EROSION, SEDIMENTATION AND STORMWATER CONTROL PLAN

REQUIRED INFORMATION (check boxes as completed)

☐ 1) North arrow & map scale  ☐ 7) Contour lines or general slope information
☐ 2) Location of property boundaries, streets, etc.  ☐ 8) Location of stockpiled soils
☐ 3) Location and proximity to nearby lakes, streams, wetlands, wells and stormwater drainage facilities  ☐ 9) Location of temporary SESSC measures (vegetated buffers, slit fanning, diversions, etc.)
☐ 4) Soil type (circle one): SAND CLAY LOAM SILT  ☐ 10) Location of permanent SESSC measures (vegetation, check dams, basins, etc.)
☐ 5) Boundaries of the earth change  ☐ 11) Project schedule and maintenance plan
☐ 6) Predominant land features, structures, etc.

PROJECT LOCATION

OWNER________________________________________ RESPONSIBLE PARTY__________

SESSC MANAGEMENT STRATEGIES (check and complete all that apply)

☐ Temporary stabilization of disturbed areas
☐ Permanent stabilization of disturbed areas within five days of final grade
  Revetement method (circle one): SEED SOD OTHER________
  Expected date of permanent revegetation__________________

Revetement is the responsibility of (circle one): OWNER BUILDER

☐ SESSC Maintenance is the responsibility of (circle one): OWNER BUILDER
  Silt fence will be trenched in a minimum of six inches and repaired if broken
  All sediment moving off-site due to the project will be cleaned up immediately
  All SESSC measures will be maintained until permanent stabilization

PROJECT SCHEDULE

<table>
<thead>
<tr>
<th>Date</th>
<th>Activity</th>
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<tbody>
<tr>
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</tbody>
</table>

ATTACH ADDITIONAL SHEETS IF NECESSARY

Page 3 of 3
<table>
<thead>
<tr>
<th>Rule 1703 Requirements</th>
<th>Projectable Requirements</th>
<th>Failure to ProvideAll 13 Items Will Result in Not Being Able To Process Your Permit Application</th>
</tr>
</thead>
<tbody>
<tr>
<td>Part 91 Soil Erosion &amp; Sedimentation Control Plan</td>
<td>1</td>
<td>Map with Scale: 1&quot; = 200&quot; or Less, or Indication of Exact Distances Between</td>
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<tr>
<td>2</td>
<td>A Site Location Sketch</td>
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<tr>
<td>3</td>
<td>Legal Description of Property</td>
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<tr>
<td>4</td>
<td>Proximity of Any Proposed Earth Change to Lakes and/or Streams</td>
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<td>5</td>
<td>Predominant Land Features</td>
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<td>6</td>
<td>Slope Description of Contour Intervals</td>
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<td>7</td>
<td>Soils Survey or Written Description of the Soil Types of the Proposed</td>
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<td>8</td>
<td>Description and Location of the Existing and Proposed On-Site Drainage</td>
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<td>9</td>
<td>Description and Location of All Existing and Proposed Off-Site Drainage</td>
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<tr>
<td>10</td>
<td>Timing and Sequence of Each Proposed Earth Change</td>
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<tr>
<td>11</td>
<td>Installing and Deterring Rainfall</td>
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<td>12</td>
<td>Description and Location of All Proposed Permanent SECS Measures</td>
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<tr>
<td>13</td>
<td>Maintenance Program for All Permanent SECS Measures and Designation of Person Responsible for Maintenance</td>
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**MANDATORY REQUIREMENTS FOR SITE PLAN**