

**REGULAR MEETING
JANUARY 9, 2020**

The Ashland Board of Commissioners met in Regular Session in the Commissioners' Chambers, City Building, Ashland, Kentucky, on Thursday, January 9, 2020, at the hour of 12:00 PM. Those present were Commissioners: Amanda Clark, Marty Gute, Matt Perkins, Pat Steen and Mayor Stephen E. Gilmore, who presided. Also present were: Michael S. Graese, City Manager; James H. Moore, III, Corporation Counsel; Andrew K. Wheeler, Assistant Corporation Counsel; Susan W. Maddix, City Clerk; Wm. Todd Kelley, Chief of Police; Greg Ray, Fire Chief; Steve Alley, Deputy Fire Chief; Steve Cole, City Engineer; Tony Grubb, Finance Director; Michelle Veach, Assistant Finance Director; Jack Hunter, Street Superintendent; Chris Pullem, Director of Community and Economic Development; Mark Hall, Director of Utilities; Sean Murray, Human Resources/Parks & Recreation Director; Katherine Utsinger, Economic Development Specialist/Acting Planner; Michelle Grubb, Ashland Bus System; Lorraine Woolery, Section 8/Housing Choice Voucher Administrator; D.J. Rymer, Community and Economic Development; Kevin Hill, Engineering Superintendent; and Reporters.

The invocation was given by Commissioner Gute.

The Pledge of Allegiance was conducted.

AGENDA

City Manager Graese presented the agenda of January 9, 2020. Motion was made by Clark, seconded by Gute, to receive & file the agenda. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay - none. Motion passed.

MINUTES

Motion was made by Gute, seconded by Steen, to dispense with reading and approve the minutes of the Regular Meeting held on December 12 and the Recessed Meeting held on December 13, 2019. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

HEARINGS AND REPORTS

Mayor and City Commissioners' Comments

Commissioner Gute welcomed everyone to the first meeting of 2020 and wished everyone a Happy New Year. Commissioner Gute reported on the successful dedication ceremony of the statues on the Ashland Riverfront held on January 3 and reported that site work began on the Ashland Police substation in the East Central neighborhood. He congratulated the Ashland Tomcats and their undefeated start to the basketball season and noted their success due to great chemistry. Commissioner Gute also congratulated City staff on their accomplishments of 2019.

Commissioner Clark echoed the comments of Commissioner Gute. She congratulated all City staff and area businesses involved in the dedication ceremony on January 3. Commissioner Clark appreciated everyone's work and believes the statues are a fantastic start to the Ashland Riverfront and downtown. Commissioner Clark announced that it was National Law Enforcement Appreciation Day and expressed appreciation to members of the Ashland Police Department.

Mayor Gilmore reported the statues on the Riverfront are the largest grouping in America. He thanked the Commission and staff for their support of the project.

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HEARINGS AND REPORTS CONTINUED

City Manager's Report

City Manager Graese:

Introduced Kelly Ward, FIVCO Area Development District Economic Development Director. Mr. Ward will be preparing and submitting the 2020 Land and Water Conservation Fund grant for Phase 3 of the Central Park Comprehensive Playground project for the Department of Parks and Recreation.

Reminded citizens to call "911" if anyone sees anything out of the ordinary in our community.

Clarified some misinformation posted on Facebook regarding lighting at the Riverfront. New 3 ft. lights are being installed around the statues. The 13 10 ft. light poles currently installed will be moved and placed along the walking trail at the Riverfront for added security.

Reviewed with the Commission the City of Ashland's 2019 Report of Accomplishments. Commissioner Perkins requested the report be posted on the City's website and on Facebook.

16th Street Plaza Renovation

Mayor Gilmore reported that work will begin this month on the 16th Street Plaza renovation. The City will work with the businesses to minimize the inconvenience.

PUBLIC PARTICIPATION

Mike Wurts, 804 East Street, appeared before the Commission to request that the POW/MIA flag be flown below the American flag on all City properties. Mr. Wurts announced the American Legion will be conducting a Veteran's Expo this weekend.

Cheryl Spriggs, 2816 Cumberland Avenue, appeared before the Commission and reported the Poage Chapter of the Daughters' of the American Revolution conducted a formal flag retirement ceremony at the Ashland Riverfront on Veterans' Day, November 11, 2019. Ms. Spriggs thanked the Ashland Fire Department for their professionalism and for allowing their participation. She advised the Board that the DAR would like to place approximately 1,000 flags recognizing veterans by creating a "Field of Flags" on Memorial Day in a highly visible location in Ashland. Ms. Spriggs asked the Commission to consider area locations.

Terry Cook, 2440 Riggles Street, appeared before the Commission regarding a parking concern. Mr. Cook requested a "No Parking" sign be placed in front of his residence. There is an apartment building located on the street and vehicles are being parked in the ditch line creating mud and impeding the flow of water. Mayor Gilmore referred the matter to the Transportation Task Force chaired by Chief Kelley.

CONSENT AGENDA

RESOLUTION NO. 1, 2020

A RESOLUTION OF THE CITY OF ASHLAND, KENTUCKY, ADOPTING, AUTHORIZING AND APPROVING THE COURSE OF ACTION PRESENTED BY THE CITY MANAGER ON THE ITEMS APPEARING ON THE CONSENT AGENDA FOR THE REGULAR MEETING OF THE BOARD OF CITY COMMISSIONERS OF **JANUARY 9, 2020.**

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CONSENT AGENDA CONTINUED

BE IT RESOLVED BY THE CITY OF ASHLAND, KENTUCKY:

SECTION 1. The Board of City Commissioners hereby adopts, authorizes and approves the action presented by the City Manager on each item appearing on the "Consent Agenda" for the regular meeting, January 9, 2020, attached hereto and incorporated herein, as if set out in full, is a copy of the "Consent Agenda" hereby adopted, authorized and approved.

SECTION 2. This resolution shall be in full force and effect from and after its adoption, as required by law.

/s/STEPHEN E. GILMORE
MAYOR

ATTEST:

/s/SUSAN W. MADDIX
CITY CLERK

ADOPTED BY THE BOARD OF COMMISSIONERS: January 9, 2020

MOTION

Motion was made by Gute, seconded by Clark, to adopt Resolution No. 1, 2020. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

CONSENT AGENDA ITEMS

1. City Manager recommends authorizing payment of Invoices #0053823, #0053823-1, #0053822, #0053822-1, and #0053821 dated November 30, 2019 in the total amount of \$9,657.63 to GRW Engineering for the Pollard Mills Storm Water, Sidewalks, Curbs, Gutters and Paving Contract.
2. City Manager recommends authorizing payment of Invoice #0155724 dated December 11, 2019 in the amount of \$19,699.54 to Strand Associates, Inc. for the engineering services associated with the City of Ashland Wastewater Treatment Plant Expansion and Improvements Project.
3. City Manager recommends authorizing payment of Invoice #0116816A.00-8 dated December 5, 2019 in the amount of \$840.00 to LJB, Inc. for the engineering services for the 2019 waterline replacement project.
4. City Manager recommends authorizing payment of Invoices #19-970 and #19-971 dated December 4 and December 13, 2019 totaling \$39,098 to Shield Roofing & Construction, LLC for the Street Department Roof Replacement Project.
5. City Manager recommends authorizing payment of Invoices #S890000307 dated October 25, 2019, #S890000332 dated November 21, 2019, #S890000341 dated December 11, 2019 and #S890000342 dated December 13, 2019 totaling \$150,000 to Bri-Den Roofing, A Tecta America Company, LLC for the re-roofing of the water treatment plant and the river intake building for the Division of Water Production, Department of Utility Operations.
6. City Manager recommends approval for the Ashland Fire Department to accept the donation in the amount of \$2,000 from the Marathon Petroleum Company, LLC for the purchase of equipment.
7. City Manager recommends approval for the Ashland Police Department to accept the donation in the amount of \$2,000 from the Marathon Petroleum Company, LLC for the aid in purchasing equipment.

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CONSENT AGENDA CONTINUED

8. City Manager recommends approval for FIVCO Area Development District to apply for the 2020 Land and Water Conservation Fund Grant on behalf of the City of Ashland Parks and Recreation Department for the equipment and installation of Phase 3 of the Central Park Comprehensive Playground Project in the amount of \$125,000.
9. City Manager recommends permission to apply for the 2020 Crumb Rubber/Tire Derived Products Grant for the playground surface for the proposed Phase 3 of the Central Park Comprehensive Playground Project.
10. City Manager recommends approval for the NAACP to conduct the annual Martin Luther King, Jr. March downtown on Monday, January 20, 2020 starting at the Ashland Transportation Center and ending at Judd Plaza. Approval is also recommended for the Ashland Police Department to provide a Color Guard.
11. City Manager recommends approval for the request by the American Legion to block 20th Street from Carter Avenue to the alley for their Veterans Resource Expo on January 11, 2020 between 11 am - 5pm.
12. City Manager recommends approval for Ashland in Motion to host The Third Annual Gravy Bowl on February 8, 2020 from 10:00 am - 2:00 pm at the Ashland Train Depot. Sponsor has proposed the sale of spirits and beer and to include the accommodation of electrical service for cooking elements.
13. City Manager recommends the probationary appointment of Bruce E. Worthington to the position of Wastewater Collection Superintendent, Grade 113, Division of Wastewater Collection, Department of Utilities, effective January 10, 2020.
14. City Manager recommends rescission of the probationary appointment of Jarrod Yates to the position of Fire Fighter (Resolution No. 28, 2019) and recommends the probationary appointment of Jesse J. Sturgill to the position of Fire Fighter, Ashland Fire Department, contingent upon the satisfactory completion of a physical and polygraph test.
15. Other Consent Items

NEW BUSINESS
FIRST READING AND ADOPTION ONLY

ORDINANCE NO. _____, 2020

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A FACILITY ENCROACHMENT AGREEMENT BETWEEN THE CITY OF ASHLAND, KENTUCKY AND CSX TRANSPORTATION, INC. REGARDING THE 34TH STREET WATERLINE PROJECT IN CATLETTSBURG, KENTUCKY.

MOTION

Motion was made by Gute, seconded by Clark, to adopt Ordinance No. _____, 2020, at this its first reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

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ORDINANCE NO. ____, 2020**

FIRST READING AND ADOPTION ONLY

ORDINANCE NO. ____, 2020

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AMENDING SECTION 2 OF ORDINANCE NO. 77, SERIES OF 2019, WHICH IS COMMONLY KNOWN AND REFERRED TO AS THE "BUDGET ORDINANCE" OF THE CITY OF ASHLAND.

MOTION

Motion was made by Clark, seconded by Steen, to adopt Ordinance No. ____, 2020, at this its first reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

FIRST READING AND ADOPTION ONLY

ORDINANCE NO. ____, 2020

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A GENERAL WARRANTY DEED OF CONVEYANCE BETWEEN THE CITY OF ASHLAND, KENTUCKY, AND DAVID G. MANNING REGARDING THE PURCHASE OF PROPERTY IN THE AMOUNT OF \$6,000.00 FOR THE POLLARD MILLS PROJECT FOR THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT.

MOTION

Motion was made by Gute, seconded by Clark, to adopt Ordinance No. ____, 2020, at this its first reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

FIRST READING AND ADOPTION ONLY

ORDINANCE NO. ____, 2020

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, ADOPTING THE JOB DESCRIPTION FOR THE POSITION OF PUBLIC SERVICE OFFICER I, II, III AS A REPLACEMENT FOR PUBLIC SERVICE OFFICER/SENIOR PUBLIC SERVICE OFFICER AND ADOPTING THE REVISED JOB DESCRIPTION FOR THE CHIEF OF POLICE BOTH IN THE DEPARTMENT OF POLICE; ADOPTING THE JOB DESCRIPTION FOR THE POSITION OF HUMAN RESOURCE SPECIALIST AS A REPLACEMENT FOR THE POSITION OF BENEFITS ADMINISTRATOR/ASSISTANT CITY CLERK/ABC COORDINATOR AND ADOPTING THE REVISED JOB DESCRIPTION FOR THE POSITION OF ADMINISTRATIVE ASSISTANT BOTH IN THE DEPARTMENT OF GENERAL GOVERNMENT, DIVISION OF HUMAN RESOURCES; ADOPTING THE REVISED JOB DESCRIPTION FOR THE POSITIONS OF ASSISTANT CORPORATION COUNSEL AND

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ORDINANCE NO. _____, 2020 CONTINUED**

LEGAL ASSISTANT/CITY CLERK AND ADOPTING THE JOB DESCRIPTION FOR THE CREATION OF THE POSITION OF LEGAL SECRETARY/ASSISTANT CITY CLERK ALL IN THE DEPARTMENT OF GENERAL GOVERNMENT, DIVISION OF LEGAL; AND AMENDING THE AUTHORIZED POSITIONS TO REFLECT THE CHANGES OF THE "POLICIES AND PROCEDURES, COMPENSATION PLAN AND CLASSIFICATION PLAN" AS ADOPTED BY ORDINANCE NO. 51, SERIES OF 2017, AS PREVIOUSLY AMENDED.

MOTION

Motion was made by Clark, seconded by Gute, to adopt Ordinance No. _____, 2020, at this its first reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

APPOINTMENTS TO ASHLAND PLANNING COMMISSION

Motion was made by Clark, seconded by Gute, approving the Mayor's appointment of the following to the Ashland Planning Commission for a four-year term beginning January 1, 2020 and expiring January 1, 2024:

Blake Gillum
Ronald E. Clark
Loretta Payne

Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

APPOINTMENTS TO ETHICS COMMISSION

Motion was made by Gute, seconded by Clark, approving the Mayor's appointment of the following to the Ethics Commission for a three-year term beginning January 26, 2020 and expiring on January 26, 2023:

Tom Burnette
Sean Borst

Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

EXECUTIVE SESSION

Motion was made by Clark, seconded by Perkins, to go into Executive Session at 12:33 PM to discuss an individual personnel matter. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

RECONVENED

The meeting reconvened at 12:48 PM and Mayor Gilmore announced the only item discussed was an individual personnel matter with no final action taken.

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ADJOURNMENT

ADJOURNMENT

Mayor Gilmore declared the meeting adjourned at 12:48 PM.


STEPHEN E. GILMORE
MAYOR

ATTEST:


SUSAN W. MADDIX
CITY CLERK