

**RECESSED MEETING
MAY 21, 2019**

The Ashland Board of Commissioners met in Recessed Session in the Commissioners' Chambers, City Building, Ashland, Kentucky, on Tuesday, May 21, 2019, at the hour of 9:30 AM. Those present were Commissioners: Amanda Clark, Marty Gute, Matt Perkins, Pat Steen and Mayor Stephen E. Gilmore, who presided. Also present were: Michael S. Graese, City Manager; James H. Moore, III, Corporation Counsel; Susan W. Maddix, City Clerk; Todd Kelley, Chief of Police; Greg Ray, Fire Chief; Ryan Eastwood, City Engineer; Tony Grubb, Finance Director; Michelle Veach, Assistant Finance Director; Jack Hunter, Street Superintendent; Sean Murray, Human Resources/Parks & Recreation Director; Chris Pullem, Director of Community and Economic Development; Mark Hall, Director of Utilities; and Reporters.

AGENDA

City Manager Graese presented the agenda of May 21, 2019. Motion was made by Clark, seconded by Steen, to receive & file the agenda. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay - none. Motion passed.

OLD BUSINESS

SECOND READING & FINAL ADOPTION

ORDINANCE NO. 62, 2019

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A CONTRIBUTION – IN – AID – OF - CONSTRUCTION AGREEMENT FOR THE INSTALLATION OF UNDERGROUND SERVICE TO THE NEW STOP LIGHTS IN THE 1200 BLOCK OF WINCHESTER AVENUE FOR THE STREETScape PROJECT IN THE AMOUNT OF \$449.59.

* * * * *

BE IT ORDAINED BY THE CITY OF ASHLAND, KENTUCKY:

SECTION 1. That the Mayor, Stephen E. Gilmore, is hereby authorized and directed to execute on behalf of said City a Contribution-In-Aid-Of-Construction Agreement with Kentucky Power Company for the installation of underground service to the new stop lights in the 1200 block of Winchester Avenue for the Streetscape Project. Kentucky Power will install 1/0 underground service into City of Ashland conduit and attach at metering location and will install 2" riser up existing pole and attach at XFMR in the amount of \$449.59. Said agreement is attached hereto and made a part hereof by reference.

SECTION 2. All other ordinances or parts of ordinances in conflict herewith, to the extent of such conflict only, are hereby repealed.

SECTION 3. This ordinance shall be in full force and effect from and after its adoption, readoption and publication, as required by law.

SECTION 4. It is hereby authorized that publication of this ordinance be in summary form.

/s/STEPHEN E. GILMORE
MAYOR

ATTEST:

/s/SUSAN W. MADDIX
CITY CLERK

**RECESSED MEETING MAY 21, 2019
ORDINANCE NO. 62, 2019 CONTINUED**

ADOPTED BY THE BOARD OF COMMISSIONERS: May 9, 2019
READOPTED BY THE BOARD OF COMMISSIONERS: May 21, 2019
PUBLISHED:

MOTION

Motion was made by Gute, seconded by Steen, to adopt Ordinance No. 62, 2019, at this its second reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

SECOND READING & FINAL ADOPTION

ORDINANCE NO. 63, 2019

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO SUBMIT THE FY 2019 GRANT APPLICATION TO THE FEDERAL TRANSIT ADMINISTRATION ON BEHALF OF THE ASHLAND BUS SYSTEM FOR OPERATING COSTS, PREVENTATIVE MAINTENANCE, PARA TRANSIT SERVICE, MAINTENANCE PAYROLL AND CAPITAL EXPENDITURES; AND FURTHER AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY FOR THE IMPLEMENTATION OF THIS GRANT.

BE IT ORDAINED BY THE CITY OF ASHLAND, KENTUCKY:

SECTION 1. That Stephen E. Gilmore, Mayor of the City of Ashland, be and he is hereby authorized and directed to submit the FY 2019 grant application to the Federal Transit Administration on behalf of the Ashland Bus System for operating costs, preventative maintenance, paratransit service, maintenance payroll and capital expenditures. Said grant application is to be filed electronically pursuant to the guidelines of the Federal Transit Administration.

SECTION 2. That Stephen E. Gilmore, Mayor of the City of Ashland, be and he is hereby authorized and directed to execute any and all other documents necessary for the implementation of these grants.

SECTION 3. All ordinances and parts of ordinances in conflict herewith, to the extent of such conflict only, are hereby repealed.

SECTION 4. This ordinance shall be in full force and effect from and after its adoption, reoption and publication, as required by law.

SECTION 5. It is hereby authorized that publication of this ordinance be in summary form.

/s/STEPHEN E. GILMORE
MAYOR

ATTEST:

/s/SUSAN W. MADDIX
CITY CLERK

ADOPTED BY THE BOARD OF COMMISSIONERS: May 9, 2019
READOPTED BY THE BOARD OF COMMISSIONERS: May 21, 2019
PUBLISHED:

RECESSED MEETING MAY 21, 2019
ORDINANCE NO. 63, 2019 CONTINUED

MOTION

Motion was made by Clark, seconded by Steen, to adopt Ordinance No. 63, 2019, at this its second reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

SECOND READING & FINAL ADOPTION

ORDINANCE NO. 64, 2019

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO SUBMIT THE PROGRAM YEAR 2019 ACTION PLAN FOR A COMMUNITY DEVELOPMENT BLOCK GRANT TO THE U. S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD), AND UPON ACCEPTANCE OF SAID APPLICATION FROM HUD, TO EXECUTE ON BEHALF OF THE CITY OF ASHLAND, AN AGREEMENT WITH THE U. S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT TO ENABLE THE CITY TO UNDERTAKE THESE ACTIVITIES AND/OR ANY AND ALL DOCUMENTS ASSOCIATED WITH THE GRANT SUBMITTAL.

* * * * *

WHEREAS, it is necessary and in the public interest that the City of Ashland, Kentucky, avail itself of the financial assistance provided by Title I of the Housing and Community Development Act of 1974 in order to continue a Community Development Program within the City of Ashland; and

WHEREAS, the Federal Department of Housing and Urban Development requires that such a statement for Title I assistance be submitted to the Department of Housing and Urban Development (HUD) thirty (30) days prior to the beginning of the next program year; and

WHEREAS, it is recognized that the federal contract for such financial assistance, pursuant to said Title I, will impose certain obligations and responsibilities upon the City of Ashland and will require, among other things:

- (1) approval of a satisfactory statement by the Federal Department of Housing and Urban Development (HUD);
- (2) certification by the City of Ashland, Kentucky, or its designee, relating to activities such as civil rights, citizen participation, relocation payments, acquisition of properties, national environmental policies and accounting practices; and
- (3) other local obligations and responsibilities in connection with the undertaking and carrying out of the Community Development Program;

WHEREAS, in those areas where acquisition and clearance is proposed, the objectives of the program cannot be achieved through more extensive rehabilitation comprising the program; and

WHEREAS, a duly advertised and conducted Public Meeting was held on March 5, 2019 and a duly advertised and conducted Public Hearing on this proposal was held on April 8, 2019; and

WHEREAS, said Statement contains an allocation of funds and a scheme or proposed expenditures for the Community Development Block Grant:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF ASHLAND, KENTUCKY:

RECESSED MEETING MAY 21, 2019
ORDINANCE NO. 64, 2019 CONTINUED

SECTION 1. That the Statement on behalf of the City of Ashland for Community Development Block Grant Funding under Title I of the Federal Housing and Community Development Act of 1974, is attached to this Ordinance and the Program Year 2019 Action Plan are hereby approved by the Board of Commissioners of said City and Stephen E. Gilmore, Mayor, is hereby authorized and directed to execute and submit said Statement, and subsequent Agreement to the Federal Department of Housing and Urban Development for approval; to provide such documentation and certifications as may be required by the Department of Housing and Urban Development; and, further, to act as the authorized correspondent of the City of Ashland relating to the Community Development Program.

SECTION 2. That the United States of America and the Secretary of Housing and Urban Development be, and hereby are, assured of full compliance by the Board of Commissioners of the City of Ashland, Kentucky, with certifications relating to all regulations and administration of Civil Rights Act, citizen participation, relocation payments, acquisition processes, accounting procedures, the Hatch Act, minimum wage and minimum hour provisions of the Fair Labor Standards Act, and all requirements of the National Environmental Policy Act of 1968.

SECTION 3. All ordinances and parts of ordinances in conflict herewith, to the extent of such conflict only, are hereby repealed.

SECTION 4. This ordinance shall be in full force and effect from and after its adoption, readoption and publication, as required by law.

SECTION 5. It is hereby authorized that publication of this ordinance be in summary form.

/s/STEPHEN E. GILMORE
MAYOR

ATTEST:

/s/SUSAN W. MADDIX
CITY CLERK

ADOPTED BY THE BOARD OF COMMISSIONERS: May 9, 2019
READOPTED BY THE BOARD OF COMMISSIONERS: May 21, 2019
PUBLISHED:

MOTION

Motion was made by Gute, seconded by Steen, to adopt Ordinance No. 64, 2019, at this its second reading. Upon roll call, voting aye were Commissioners Gute, Steen and Mayor Gilmore. Nay – none. Abstain – Commissioners Clark and Perkins. Motion passed.

SECOND READING & FINAL ADOPTION

ORDINANCE NO. 65, 2019

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, ACCEPTING THE PROPOSAL OF KRONOS SAASHR, INC. TO PROVIDE A HUMAN RESOURCES SYSTEM FOR THE CITY OF ASHLAND IN AN EFFORT TO DIGITALIZE THE CURRENT SYSTEM FOR A ONE-TIME SETUP FEE OF \$5,000.00 AND A FEE OF \$84.00 ANNUALLY PER EMPLOYEE FOR AN APPROXIMATE AMOUNT OF \$25,200.00 BASED ON 300 EMPLOYEES FOR THE DEPARTMENT OF GENERAL GOVERNMENT, DIVISION OF HUMAN RESOURCES.

RECESSED MEETING MAY 21, 2019
ORDINANCE NO. 65, 2019 CONTINUED

BE IT ORDAINED BY THE CITY OF ASHLAND, KENTUCKY:

SECTION 1. That the Board of City Commissioners of the City of Ashland, Kentucky hereby accepts the proposal of Kronos Saashr, Inc. to provide a Human Resources System for the City of Ashland in an effort to digitalize the City's current system for a one-time setup fee of \$5,000.00 and an annual cost of approximately \$25,200.00 based upon 300 employees at \$84.00 annually. A copy of said Proposal for the Department of General Government, Division of Human Resources, is attached hereto and made a part hereof by reference.

SECTION 2. All ordinances of the City of Ashland and any parts of ordinances in conflict herewith, to the extent of such conflict only, are hereby repealed.

SECTION 3. This ordinance shall be in full force and effect from and after its adoption, readoption and publication, as required by law.

SECTION 4. It is hereby authorized that publication of this ordinance be in summary form.

/s/STEPHEN E. GILMORE
MAYOR

ATTEST:

/s/SUSAN W. MADDIX
CITY CLERK

ADOPTED BY THE BOARD OF COMMISSIONERS: May 9, 2019
READOPTED BY THE BOARD OF COMMISSIONERS: May 21, 2019
PUBLISHED:

MOTION

Motion was made by Gute, seconded by Clark, to adopt Ordinance No. 65, 2019, at this its second reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

SECOND READING & FINAL ADOPTION

ORDINANCE NO. 66, 2019

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A QUITCLAIM DEED OF CONVEYANCE BETWEEN THE CITY OF ASHLAND, KENTUCKY, AND NEXT LEVEL PROPERTIES, INC. REGARDING THE ACCEPTANCE OF THE DONATION OF 3408 CENTRAL AVENUE IN EAST ASHLAND.

BE IT ORDAINED BY THE CITY OF ASHLAND, KENTUCKY:

SECTION 1. That Stephen E. Gilmore, Mayor, is hereby authorized and directed to execute on behalf of said City a Quitclaim Deed of Conveyance between the City of Ashland, Kentucky and Next Level Properties, Inc. accepting the charitable donation of 3408 Central Avenue located in the East Ashland area. Said Quitclaim Deed of Conveyance is attached hereto and made a part hereof by reference.

SECTION 2. That Stephen E. Gilmore, Mayor, is hereby authorized and directed to execute on behalf of said City any and all other documents related to this transaction.

SECTION 3. All ordinances of the City of Ashland and parts of ordinances in conflict herewith, to the extent of such conflict only, are hereby repealed.

RECESSED MEETING MAY 21, 2019
ORDINANCE NO. 66, 2019 CONTINUED

SECTION 4. This ordinance shall be in full force and effect from and after its adoption, readoption and publication, as required by law.

SECTION 5. It is hereby authorized that publication of this ordinance be in summary form.

/s/STEPHEN E. GILMORE
MAYOR

ATTEST:

/s/SUSAN W. MADDIX
CITY CLERK

ADOPTED BY THE BOARD OF COMMISSIONERS: May 9, 2019
READOPTED BY THE BOARD OF COMMISSIONERS: May 21, 2019
PUBLISHED:

MOTION

Motion was made by Clark, seconded by Steen, to adopt Ordinance No. 66, 2019, at this its second reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

SECOND READING & FINAL ADOPTION

ORDINANCE NO. 67, 2019

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, ADOPTING THE REVISED JOB DESCRIPTION FOR THE POSITIONS OF BUS DRIVER AND RELIEF BUS DRIVER; ADOPTING THE JOB DESCRIPTION FOR THE POSITION OF PARATRANSIT DRIVER; ALL IN THE DEPARTMENT OF FINANCE, DIVISION OF MASS TRANSIT; AND AMENDING THE AUTHORIZED POSITIONS TO REFLECT THE CHANGE IN GRADE OF BUS DRIVER AND RELIEF BUS DRIVER AND TO ADD THE POSITION OF PARATRANSIT DRIVER OF THE “POLICIES AND PROCEDURES, COMPENSATION PLAN AND CLASSIFICATION PLAN” AS ADOPTED BY ORDINANCE NO. 51, SERIES OF 2017, AS PREVIOUSLY AMENDED.

BE IT ORDAINED BY THE CITY OF ASHLAND, KENTUCKY:

SECTION 1. That Ordinance No. 51, series of 2017, as previously amended, being an ordinance entitled, “AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, ADOPTING THE POLICIES AND PROCEDURES, COMPENSATION PLAN AND CLASSIFICATION PLAN FOR THE CITY OF ASHLAND, KENTUCKY AND REPEALING ORDINANCE NO. 91, SERIES OF 2011, AND ALL AMENDMENTS THERETO” is hereby amended. The revised job descriptions for the positions of Bus Driver and Relief Bus Driver are hereby adopted. The job description for the position of Paratransit Driver is hereby adopted. The Authorized Positions Listing is hereby amended by adding the position of Paratransit Driver and changing the grade of Bus Driver and Relief Bus Driver for the Department of Finance, Division of Mass Transit. A copy of said Revised Job Descriptions and new Job Description and amended Authorized Positions Listing is attached hereto and made a part hereof by reference.

SECTION 2. All other ordinances and parts of ordinances in conflict herewith, to the extent of such conflict only, are hereby repealed.

RECESSED MEETING MAY 21, 2019
ORDINANCE NO. 67, 2019 CONTINUED

SECTION 3. This ordinance shall be in full force and effect from and after its adoption and readoption and shall later be published as required by law.

SECTION 4. It is hereby authorized that publication of this ordinance shall be in summary form.

/s/STEPHEN E. GILMORE
MAYOR

ATTEST:

/s/SUSAN W. MADDIX
CITY CLERK

ADOPTED BY THE BOARD OF COMMISSIONERS:	May 9, 2019
READOPTED BY THE BOARD OF COMMISSIONERS:	May 21, 2019
PUBLISHED:	

MOTION

Motion was made by Gute, seconded by Perkins, to adopt Ordinance No. 67, 2019, at this its second reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

NEW BUSINESS
FIRST READING AND ADOPTION ONLY

ORDINANCE NO. _____, 2019

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND APPROVING CHANGE ORDER NO. 1 BETWEEN THE CITY OF ASHLAND, KENTUCKY AND ARROW ELECTRIC CO., INC. INCREASING THE CONTRACT AMOUNT BY \$5,429.00 REGARDING THE WINCHESTER AVENUE STREETSCAPE PROJECT FOR THE DEPARTMENT OF PUBLIC WORKS.

MOTION

Motion was made by Gute, seconded by Clark, to adopt Ordinance No. _____, 2019, at this its first reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

WORK SESSION
Discussion of proposed FY 2019 – 2020 Budget

Finance Director Tony Grubb presented the Fiscal Year 2020 Budget. Mr. Grubb advised the proposed budget proposes a 4% property tax increase and a 3.2% utility rate increase. The Fiscal Year 2020 proposed budget is \$55,589,196.00 vs. Fiscal Year 2019 budget of \$54,702,090.00. The proposed budget also includes a cost of living adjustment (COLA) for employees of 2.8% and staff levels in the City have remained constant. The proposed budget includes a capital investment toward waterline replacement, Water Plant upgrades, and Sewer Plant engineering to modernize our Utility System with a focus on compliance. The Recreation Operating Fund includes an inclusive playground for Central Park and the Capital Purchase Improvement Fund includes the purchase of a fire truck, 15 police patrol vehicles for a take-home fleet and downtown improvements.

RECESSED MEETING MAY 21, 2019
WORK SESSION CONTINUED

Finance Director Grubb reviewed the proposed budget for the General Fund as follows:

General Government

Mayor/Commissioners
 City Manager
 Legal/City Clerk
 Human Resources/Risk Manager
 Unclassified

Finance

Director
 Data Processing

Public Services

Administration
 Street Maintenance
 Solid Waste
 Central Garage – Commissioner Perkins asked if the inventory program was fully operational at the garage. Finance advised that the inventory has not been reconciled. City Manager Graese reported he would meet with Finance and Central Garage staff to establish the progress on inventory control.
 Animal Control

Community & Economic Development

Planning & Code
 Economic Development

Ashland Police Department

Ashland Fire Department

City Engineer

RECESS

Mayor Gilmore recessed the meeting at 10:25 AM

RECONVENED

The meeting reconvened at 10:38 AM.

CONTRIBUTIONS & DUES

Assistant Finance Director Michelle Veach reviewed the Contributions & Dues portion of the budget with the Commission as follows:

Category 1 – Dues & Fees

Ashland Alliance
 Ashland in Motion
 Ashland Regional Airport
 FIVCO
 Kentucky Chamber of Commerce
 KYOVA
 Office of Emergency Management
 Tri-State Airport

RECESSED MEETING MAY 21, 2019
WORK SESSION CONTINUED

Category 2 – Programs & Events

Winter Wonderland of Lights (WWOL)
 WWOL – Personnel Costs
 Ashland School Safety Patrol

Category 3 – Recreation Contributions

Poage Landing Days
 Poage Landing Days – Personnel Costs
 Summer Motion
 Summer Motion – Personnel Costs
 First Friday – Personnel Costs

Category 4 – Other (Requests from Non-Profit Organizations)

Economic Development Specialist Katherine Utsinger met with the Review Committee on April 22, 2019 to review the applications submitted. The committee recommended the \$20,000.00 budgeted amount be divided between the following organizations in the following order:

1. Salvation Army
2. Shelter of Hope
3. Ashland Senior Center

Motion was made by Clark, seconded by Steen, authorizing the following contributions:

1. Salvation Army - \$11,250.00
2. Shelter of Hope - \$5,000.00
3. Ashland Senior Center - \$3,750.00

Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

The following fundraising event fee waivers are included in the proposed FY2020 budget for a total of \$6,763.00:

Ashland Animal Rescue Fund
 Ashland Foundation for Children with Disabilities
 Ashland in Motion – Firkin Fest
 Ashland in Motion – Gravy Bowl
 Ashland in Motion – OYO Festival*
 Boyd County Public Library
 Boyd & Greenup NAACP
 Holy Family School
 Salvation Army
 United Way of Northeast Kentucky

*At the time of the meeting cost was unknown.

OTHER FUNDS

Finance Director Grubb the following funds:

Tax Incremental Financing Fund
 Municipal Aid Program
 Community Development Block Grant Fund**
 Section 8 Voucher**
 Floodwall Operating Fund

RECESSED MEETING MAY 21, 2019
WORK SESSION CONTINUED

**Commissioner Perkins abstained from all discussion

UTILITY FUND

Assistant Finance Director Veach reviewed the Utility Fund Revenue & Expense Summary with the Board. She noted there is a Consumer Price Index (CPI) increase proposed which will go into effect in January 2020.

Assistant Finance Director Veach reviewed the proposed budget for the Utility Fund as follows:

Utility Director
 Utility Cashier
 Utility Unclassified
 Water Production
 Water Distribution
 Water Capital Projects

FUNDING REQUEST BY MANDY MAZZAWI ON BEHALF OF CARLY CARVER – SENSORY GARDEN IN CENTRAL PARK

Ms. Mazzawi made a presentation to the Board for funding for a Sensory Garden in Central Park in the vicinity of the horseshoe pit. Ms. Mazzawi presented a set of plans by Kim Jenkins for the sensory garden and advised the Board there are 519 children in Ashland with special needs. The Board advised Ms. Mazzawi that her request would be taken under advisement.

RECESS

The meeting recessed at 12:04 PM.

RECONVENED

The meeting reconvened at 12:34 PM.

UTILITY FUND continued

Assistant Finance Director Veach continued review of the proposed budget as follows:

Wastewater Treatment
 Wastewater Collection
 Wastewater Capital Projects

OTHER FUNDS

Ms. Veach continued review of the following proposed budgets:

Ashland Bus System – Includes Saturday service on the 1st Saturday of every month

Recreation Operating Fund

Discussion was held regarding the Concession Stand in the center of Central Park being demolished and providing water and electric for the operation of food trucks in that area.

Discussion was also held regarding better marketing of the Ashland Cemetery.

RECESSED MEETING MAY 21, 2019
WORK SESSION CONTINUED

Capital Purchase Improvement Fund

Proposed purchases:

Audit

Street Sweeper

Downtown Improvements

Packer Truck

Utility Truck

15 Pursuit Utility Vehicles (Take home fleet – Ashland Police Department)

Emergency Fire Vehicle – Rescue Truck

Fire Vehicle – Tahoe

CENTRAL PARK SENSORY GARDEN

A consensus was reached authorizing \$25,000.00 for the purchase of items by the City for the Sensory Garden in Central Park. The \$25,000.00 will be deducted from the Fiscal Year 2019 budget.

EXECUTIVE SESSION

Motion was made by Clark, seconded by Steen, to go into Executive Session at 1:24 PM to discuss an individual personnel matter and potential litigation. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

RECONVENED

The meeting reconvened at 2:25 PM and Mayor Gilmore announced that the only items discussed were an individual personnel matter and potential litigation with no final action taken.

RECESS

Motion was made by Clark, seconded by Steen, to recess until 9:30 AM on Wednesday, May 22, 2019. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

Mayor Gilmore declared the meeting recessed at 2:26 PM.


 STEPHEN E. GILMORE
 MAYOR

ATTEST:


 SUSAN W. MADDIX
 CITY CLERK