

**RECESSED MEETING  
NOVEMBER 1, 2018**

The Ashland Board of Commissioners met in Recessed Session in the Commissioners' Chambers, City Building, Ashland, Kentucky, on Thursday, November 1, 2018, at the hour of 12:00 PM. Those present were Commissioners: Amanda Clark, Marty Gute, Matt Perkins, Pat Steen and Mayor Stephen E. Gilmore, who presided. Also present were: Michael S. Graese, City Manager; Richard W. Martin, Interim Corporation Counsel; Susan W. Maddix, City Clerk; Todd Kelley, Chief of Police; Greg Ray, Fire Chief; Ryan Eastwood, City Engineer and Capital Projects; Tony Grubb, Finance Director; Michelle Veach, Assistant Finance Director; Jack Hunter, Acting Director of Public Services and Utility Operations; Sean Murray, Human Resources/Parks & Recreation Director; Chris Pullem, Director of Community and Economic Development; Katherine Utsinger, Economic Development Specialist; Lorraine Woolery, Section 8 Voucher Grant Coordinator, and Melissa Dillon, Josh Meade and Roger Madden, Community and Economic Development; Mike Adkins, Risk Manager; Brian Clark, Ashland Police Department; and Reporters.

The invocation was given by Commissioner Gute.

The Pledge of Allegiance was conducted.

**AGENDA**

City Manager Graese presented the agenda of November 1, 2018. Motion was made by Gute, seconded by Perkins, to receive & file the agenda. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay - none. Motion passed.

**MINUTES**

Motion was made by Clark, seconded by Gute, to dispense with reading and approve the minutes of the Called Meeting held on September 27, 2018, the Regular Meeting held on September 27, 2018 and the Recessed Meeting held on September 28, 2018. Commissioner Clark noted that the name "Simmerman" in the September 27, 2018 Regular Meeting minutes should be "Zimmerman." Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay - none. Motion passed.

**HEARINGS AND REPORTS**

**Mayor and City Commissioners' Comments**

Commissioner Gute welcomed everyone. He commended Parks & Recreation staff Amber Berry and Sean Murray for a great Trick or Treat event and he thanked all of the volunteers who participated. Parks & Recreation and Street Division employees are getting the Christmas lights up and the official lighting will be November 12 with the Christmas Parade on November 20.

Commissioner Clark reported she and Whitney Lowe submitted an application for the Small Business Revolution television show (Season 4) on behalf of Ashland in Motion (AIM). It is a \$500,000.00 grant for downtown revitalization. She received notification the application has made it past the 1<sup>st</sup> Round to Round 2 and she will hear on November 13 whether it made it to Round 3.

Mayor Gilmore reported he and Commissioner Perkins walked through the 29<sup>th</sup> Street area with the City Manager and City Engineer Ryan Eastwood. Notes were made on all items to be corrected and will be listed on the punch list for the contractor. Mayor reminded everyone there is a 12-month warranty on the project.

**RECESSED MEETING NOVEMBER 1, 2018**  
**HEARINGS AND REPORTS CONTINUED**

Mayor Gilmore reported he stopped by the Ashland Water Treatment Plant on Wednesday. Bill Stambaugh is the new Superintendent of the plant and the Mayor commended him on how good the plant looks. The Mayor noted that the filters are being replaced by City staff under the direction of Lawrence Humphrey instead of having the job outsourced which is saving the City money.

**City Manager's Report**

City Manager Graese recognized Lorraine Woolery, Section 8 Housing/Grant Administrator, and her staff Josh Meade, Melissa Dillon, D.J. Rymer and Roger Madden. The City of Ashland Assisted Housing Division was assessed as a High Performer by the Department of Housing and Urban Development for the second straight year. A perfect score is required in order to earn the High-Performance rating.

City Manager Graese recognized Barb Martin who retired yesterday from the City of Ashland's Water Treatment Plant. City Manager Graese read an e-mail from Superintendent Bill Stambaugh recognizing Barb as the first female operator hired since the plant opened in 1920 and the impact she has made on the City of Ashland.

Mr. Graese presented before and after pictures of the Catlettsburg Water Storage Tank. The tank was building in the 1960s and the work completed extends the life of the tank approximately 30 years.

The contract with Local 706 International Association of Firefighters AFL-CIO-CLC is on the agenda today for first reading. Mr. Graese publicly recognized Carl Stambaugh, Richard Carr and Matt McAlister representing the firefighters and he also thanked Chief Greg Ray and Deputy Chief Steve Alley.

**PUBLIC PARTICIPATION**

Whitney Lowe, Ashland in Motion, 1509 Winchester Avenue, appeared before the Commission to report in addition to the grant mentioned above by Commissioner Clark, Ashland is also a contender for the Levitt AMP Grant which provides free music opportunities for the City of Ashland. Fifteen cities will be selected based upon community voting at levitt.org. Voting begins November 1 and continues through November 20.

**OLD BUSINESS**

**SECOND READING & FINAL ADOPTION**

**ORDINANCE NO. 151, 2018**

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF ASHLAND AND GRW ENGINEERS, INC. TO PROVIDE ENGINEERING SERVICES FOR THE POLLARD MILLS DRAINAGE IMPROVEMENT PROJECT IN AN AMOUNT NOT TO EXCEED \$421,800.00 TO BE PAID FROM COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS AND THE UTILITY FUND.

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BE IT ORDAINED BY THE CITY OF ASHLAND, KENTUCKY:

**RECESSED MEETING NOVEMBER 1, 2018**  
**ORDINANCE NO. 151, 2018 CONTINUED**

SECTION 1. That Stephen E. Gilmore, Mayor, be and is hereby authorized and directed to execute an Agreement between the City of Ashland, Kentucky, and GRW Engineers, Inc. to provide engineering services for the Pollard Mills Drainage Improvement Project in an amount not to exceed \$421,800.00 to be paid from Community Development Block Grant (CDBG) funds in an amount not to exceed \$371,800.00 and the Utility Fund in an amount not to exceed \$50,000.00. A copy of said agreement is attached hereto and made a part hereof by reference.

SECTION 2. All ordinances of the City of Ashland and any parts of ordinances in conflict herewith, to the extent of such conflict only, are hereby repealed.

SECTION 3. This ordinance shall be in full force and effect from and after its adoption, readoption and publication, as required by law.

SECTION 4. It is hereby authorized that publication of this ordinance be in summary form.

/s/STEPHEN E. GILMORE  
MAYOR

ATTEST:

/s/SUSAN W. MADDIX  
CITY CLERK

ADOPTED BY THE BOARD OF COMMISSIONERS:	October 11, 2018
READOPTED BY THE BOARD OF COMMISSIONERS:	November 1, 2018
PUBLISHED:	

**MOTION**

Motion was made by Clark, seconded by Gute, to adopt Ordinance No. 151, 2018, at this its second reading.

**DISCUSSION**

Commissioner Perkins advised the City is in the process of establishing a Capital Projects sub-committee which would analyze any project over \$100,000.00. Commissioner Perkins asked the total cost of this entire project. Community and Economic Development Director Pullem advised the Board the total cost of the project over a four-year period is just under \$2,000,000.00 with a significant portion paid by Community Development Block Grant (CDBG) funds. Director Pullem advised that of the \$421,800.00, \$371,800.00 will be paid from CDBG funds with the remaining amount being paid from the Utility Fund. Director Pullem reviewed the proposed timeline with the Board. Commissioner Perkins asked that this project be the first to be reviewed by the proposed Capital Projects Sub-Committee. Director Pullem advised the Board regarding public hearings held regarding the project and only one person attended. Commissioner Perkins asked if notices were sent to the residents. Director Pullem advised notices were forwarded only to required media outlets.

Mayor Gilmore asked that Commissioners Clark and Perkins take the lead on the Capital Projects Committee. Commissioner Perkins advised he has someone from the community willing to serve on the committee. Mayor Gilmore asked that the committee meet and report to the Board on November 15.

**VOTE**

Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

**RECESSED MEETING NOVEMBER 1, 2018  
CONSENT AGENDA CONTINUED**

**CONSENT AGENDA**

**RESOLUTION NO. 25, 2018**

A RESOLUTION OF THE CITY OF ASHLAND, KENTUCKY, ADOPTING, AUTHORIZING AND APPROVING THE COURSE OF ACTION PRESENTED BY THE CITY MANAGER ON THE ITEMS APPEARING ON THE CONSENT AGENDA FOR THE REGULAR MEETING OF THE BOARD OF CITY COMMISSIONERS OF NOVEMBER 1, 2018.

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BE IT RESOLVED BY THE CITY OF ASHLAND, KENTUCKY:

SECTION 1. The Board of City Commissioners hereby adopts, authorizes and approves the action presented by the City Manager on each item appearing on the "Consent Agenda", as amended, for the regular meeting, November 1, 2018, attached hereto and incorporated herein, as if set out in full, is a copy of the "Consent Agenda" hereby adopted, authorized and approved.

SECTION 2. This resolution shall be in full force and effect from and after its adoption, as required by law.

/s/STEPHEN E. GILMORE  
MAYOR

ATTEST:

/s/SUSAN W. MADDIX  
CITY CLERK

ADOPTED BY THE BOARD OF COMMISSIONERS: November 1, 2018

**MOTION**

Motion was made by Gute, seconded by Clark, to adopt Resolution No. 25, 2018. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

**CONSENT AGENDA ITEMS**

1. City Manager recommends authorizing payment from Purchase Order #20444 to Cummins Sales and Service in the amount of \$20,901.56 for the parts and repair work to Engine No. 2, Ashland Fire Department.
2. City Manager recommends authorizing payment to John Stewart in the amount of \$13,632.44 for reimbursement of expenses paid pursuant to the economic incentive package approved by Ordinance 2, 2014 to support the new development on Central Avenue at the 9th Street intersection.
3. City Manager recommends payment for Invoices #S010323 and #S009352 off of Purchase Order #20611 in the total amount of \$23,924 to Municipal Equipment, Inc. for the purchase of replacement trash carts and lids, Division of Solid Waste, Department of Public Services and Utility Operations.
4. City Manager recommends authorizing payment for property tax assessments to Charles T. Adkins, Jr., Boyd County PVA, in the amount of \$40,000 for calendar year 2018 assessments.

**RECESSED MEETING NOVEMBER 1, 2018**  
**CONSENT AGENDA CONTINUED**

5. City Manager recommends authorizing payment of Pay Request #2 dated October 9, 2018 in the amount of \$181,110.60 to Worldwide Industries Corp. for the work completed to repair and repaint the Catlettsburg Water Storage Tank.
6. City Manager recommends approval for Pay Request #3 dated October 22, 2018 in the amount of \$88,502.40 to Worldwide Industries Corp. for the repair and repainting of the Catlettsburg Water Storage Tank.
7. City Manager recommends authorizing payment for Invoice #0809427 dated October 9, 2018 in the amount of \$27,231.00 to Great Southern Recreation for the equipment and installation of the new playground structures at Central Park.
8. City Manager recommends authorizing payment of Invoice #5594 dated October 4, 2018 in the amount of \$179,936.76 to Network Innovation Solutions for telephone system equipment, originally approved on Ordinance 136, 2018.
9. City Manager recommends awarding the bid for the Winchester Avenue Streetscape (1200 Block) Traffic Signalization, Mast Arm Installation and Street Boring in the amount of \$106,075 to Arrow Electric Co., Inc., for the Department of Public Services & Utility Operations.
10. City Manager recommends waiving the fees for the cost of a new sewer tap and connection charge at the new Boyd County Animal Shelter in the amount of \$1,265.
11. City Manager recommends the approval for the Ashland Fire Department to accept the monies received from the 2018 Homeland Security Grant in the amount of \$7,000 that will be used to purchase a battery-operated Jaws Ram unit.
12. City Manager recommends approval for the Ashland Fire Department to apply for the FEMA Assistance to Firefighters Grant in the amount of \$32,500 to purchase 10 Automated External Defibrillator's and 5 Pulse Oximeter's.
13. City Manager recommends approval to submit an application to the Kentucky League of Cities Insurance Services for the 2018 Liability Grant.
14. Other Consent Items

**NEW BUSINESS**  
**FIRST READING AND ADOPTION ONLY**

**ORDINANCE NO. \_\_\_\_\_, 2018**

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND APPROVING CHANGE ORDER NO. 1 BETWEEN THE CITY OF ASHLAND, KENTUCKY AND WORLDWIDE INDUSTRIES CORP. FOR A CONTRACT ADOPTED BY ORDINANCE NO. 90, SERIES OF 2018, REGARDING THE REPAIR AND PAINTING OF THE CATLETTSBURG WATER TANK DECREASING THE CONTRACT IN THE AMOUNT OF \$19,580.00 FOR THE DEPARTMENT OF PUBLIC SERVICES AND UTILITY OPERATIONS, DIVISION OF WATER DISTRIBUTION.

**MOTION**

Motion was made by Clark, seconded by Steen, to adopt Ordinance No. \_\_\_\_\_, 2018, at this its first reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

**RECESSED MEETING NOVEMBER 1, 2018**  
**ORDINANCE NO. \_\_\_\_\_, 2018 CONTINUED**

**FIRST READING AND ADOPTION ONLY**

**ORDINANCE NO. \_\_\_\_\_, 2018**

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND APPROVING CHANGE ORDER NO. 1 BETWEEN THE CITY OF ASHLAND, KENTUCKY AND MORRIS CONTRACTING DECREASING THE CONTRACT AMOUNT BY \$67,184.76 FOR A CONTRACT REGARDING THE INSTALLATION OF UP TO 100 BLOW-OFFS/FLUSHING HYDRANTS FOR THE DEPARTMENT OF ENGINEERING AND UTILITIES, DIVISION OF WATER DISTRIBUTION.

**MOTION**

Motion was made by Gute, seconded by Steen, to adopt Ordinance No. \_\_\_\_\_, 2018, at this its first reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

**FIRST READING AND ADOPTION ONLY**

**ORDINANCE NO. \_\_\_\_\_, 2018**

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, ADOPTING THE HOUSING CHOICE VOUCHER (HCV) PROGRAM UTILITY ALLOWANCE SCHEDULE FOR THE CITY OF ASHLAND, COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT, DIVISION OF ASSISTED HOUSING (SECTION 8).

**MOTION**

Motion was made by Clark, seconded by Steen, to adopt Ordinance No. \_\_\_\_\_, 2018, at this its first reading. Upon roll call, voting aye were Commissioners Clark, Gute, Steen and Mayor Gilmore. Nay – none. Abstain – Commissioner Perkins. Motion passed.

**FIRST READING AND ADOPTION ONLY**

**ORDINANCE NO. \_\_\_\_\_, 2018**

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AMENDING ORDINANCE NO. 34, SERIES OF 2015, COMMONLY KNOWN AND REFERRED TO AS THE "FIREWORKS ORDINANCE" TO INCLUDE REGULATIONS REGARDING THE DISCHARGE OF CONSUMER FIREWORKS AND THE DISPLAY OF OTHER FIREWORKS WITHIN THE CITY.

**MOTION**

Motion was made by Steen, seconded by Perkins, to adopt Ordinance No. \_\_\_\_\_, 2018, at this its first reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

**RECESSED MEETING NOVEMBER 1, 2018  
ORDINANCE NO. \_\_\_\_\_, 2018 CONTINUED**

**FIRST READING AND ADOPTION ONLY**

**ORDINANCE NO. \_\_\_\_\_, 2018**

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A CONTRACT BETWEEN THE CITY OF ASHLAND AND ARROW ELECTRIC CO., INC. FOR THE 1200 BLOCK OF WINCHESTER AVENUE STREETScape TRAFFIC SIGNALIZATION, MAST ARM INSTALLATION AND STREET BORING IN THE AMOUNT OF \$106,075.00 FOR THE DEPARTMENT OF PUBLIC SERVICES AND UTILITY OPERATIONS.

**MOTION**

Motion was made by Gute, seconded by Clark, to adopt Ordinance No. \_\_\_\_\_, 2018, at this its first reading.

**DISCUSSION**

Commissioner Perkins asked for a timeline on completion of this project. City Engineer Ryan Eastwood stated it would probably be early Spring. City Manager Graese explained this project was bid one time before and there were no bidders which set the timeline back.

**VOTE**

Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

**FIRST READING AND ADOPTION ONLY**

**ORDINANCE NO. \_\_\_\_\_, 2018**

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, ADOPTING BY REFERENCE THE 2018 KENTUCKY BUILDING CODE AND THE 2018 KENTUCKY RESIDENTIAL CODE AS PROMULGATED IN KAR 815 7:120 AND 815 KAR 7:125 AND/OR APPROVED BY THE COMMONWEALTH OF KENTUCKY'S BOARD OF HOUSING, BUILDINGS AND CONSTRUCTION, AND AS MAY BE SUBSEQUENTLY REVISED OR AMENDED, AND REPEALING ORDINANCE NO. 116, SERIES OF 2013.

**MOTION**

Motion was made by Gute, seconded by Steen, to adopt Ordinance No. \_\_\_\_\_, 2018, at this its first reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

**RECESSED MEETING NOVEMBER 1, 2018  
ORDINANCE NO. \_\_\_\_\_, 2018 CONTINUED**

**FIRST READING AND ADOPTION ONLY**

**ORDINANCE NO. \_\_\_\_\_, 2018**

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AMENDING SECTION 4 OF ORDINANCE NO. 73, SERIES OF 2008, AS PREVIOUSLY AMENDED BY ORDINANCE NO. 113, SERIES OF 2009, WHICH ESTABLISHED SUBSTANTIVE AND PROCEDURAL REQUIREMENTS FOR BUILDING AND DEMOLITION PERMITS AND FIXING THE FEES TO BE CHARGED BY THE CITY OF ASHLAND.

**MOTION**

Motion was made by Clark, seconded by Steen, to adopt Ordinance No. \_\_\_\_\_, 2018, at this its first reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

**FIRST READING AND ADOPTION ONLY**

**ORDINANCE NO. \_\_\_\_\_, 2018**

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF ASHLAND, KENTUCKY AND ASHLAND CITY FIREFIGHTERS, LOCAL 706, INTERNATIONAL ASSOCIATION OF FIREFIGHTERS, AFL-CIO-CLC.

**MOTION**

Motion was made by Gute, seconded by Perkins, to adopt Ordinance No. \_\_\_\_\_, 2018, at this its first reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

**FIRST READING AND ADOPTION ONLY**

**ORDINANCE NO. \_\_\_\_\_, 2018**

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, ACCEPTING THE PROPOSAL OF COMMONWEALTH ECONOMICS PARTNERS, LLC TO PROVIDE CONSULTING SERVICES TO THE CITY OF ASHLAND FOR THE DOWNTOWN REDEVELOPMENT PROJECT AS IT RELATES TO THE STATE INCENTIVE PROGRAM FOR THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT IN THE AMOUNT OF \$3,500.00 PER MONTH PLUS EXPENSES FOR A MINIMUM OF THREE (3) MONTHS.

**MOTION**

Motion was made by Clark, seconded by Gute, to adopt Ordinance No. \_\_\_\_\_, 2018, at this its first reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

**RECESSED MEETING NOVEMBER 1, 2018  
ORDINANCE NO. \_\_\_\_\_, 2018 CONTINUED**

**FIRST READING AND ADOPTION ONLY**

**ORDINANCE NO. \_\_\_\_\_, 2018**

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AMENDING SECTION 2 OF ORDINANCE NO. 101, SERIES OF 2018, WHICH IS COMMONLY KNOWN AND REFERRED TO AS THE "BUDGET ORDINANCE" OF THE CITY OF ASHLAND.

**MOTION**

Motion was made by Gute, seconded by Steen, to adopt Ordinance No. \_\_\_\_\_, 2018, at this its first reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

**OTHER NEW BUSINESS**

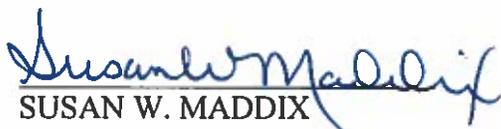
**Responsible Bidder Ordinance** - Commissioner Perkins asked the Board to consider a responsible bidder ordinance (RBO) which sets the minimal requirements for all contractors bidding on publicly funded projects. Commissioner Perkins asked that an RBO be placed on the next agenda for consideration by the Board. Mayor Gilmore asked that Commissioner Perkins provide a copy of an RBO to members of the Board for review. City Manager Graese asked for clarification that Commissioner Perkins will provide a responsible bidder ordinance as soon as possible for review to be on the next agenda. Commissioner Perkins will provide an example and would like it vetted through the Legal Department. A draft will be placed on the November 15 agenda as a discussion item.

**RECESS**

Mayor Gilmore declared the meeting recessed at 12:55 PM until 9:00 AM on Thursday, November 8, 2018. He asked that the meeting be recessed in memory of Don Frailie who passed away on October 31. Mr. Frailie was a coach and a teacher; a lawyer and an accountant; and he was a college professor. Mr. Frailie was also Mayor Gilmore's cousin.

  
STEPHEN E. GILMORE  
MAYOR

ATTEST:

  
SUSAN W. MADDIX  
CITY CLERK



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