REGULAR MEETING
JANUARY 11, 2018

The Ashland Board of Commissioners met in Regular Session in the Commissioners' Chambers, City Building, Ashland, Kentucky, on Thursday, January 11, 2018, at the hour of 12:00 PM. Those present were Commissioners: Amanda Clark, Marty Gute, Matt Perkins, Marshall Steen and Mayor Stephen E. Gilmore, who presided. Also present were: Michael S. Graese, City Manager; Richard W. Martin, Interim Corporation Counsel; Susan W. Maddix, City Clerk, City Clerk; Todd Kelley, Chief of Police; Greg Ray, Fire Chief; Ryan Eastwood, Director of Engineering and Utilities; Chris Pullem, Community and Economic Development Director; Tony Grubb, Finance Director; Michelle Veach, Assistant Finance Director; Randy Carpenter, Acting Director of Public Works; Michelle Grubb, Finance Department; Major Scott Sexton and Major Bill Hensley, Ashland Police Department; Joanna King, Public Information Officer; and Reporters.

The invocation was given by Commissioner Gute.

The Pledge of Allegiance was conducted.

AGENDA

City Manager Graese presented the agenda of January 11, 2018. Motion was made by Gute, seconded by Perkins, to receive & file the agenda. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay - none. Motion passed.

MINUTES

Motion was made by Clark, seconded by Perkins, to dispense with reading and approve the minutes of the Regular Meeting held on December 14, 2017. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

HEARINGS AND REPORTS

Mayor and City Commissioners' Comments

Commissioner Perkins thanked employees of the Water Department for their efforts with recent water breaks. Commissioner Perkins noted the extreme conditions employees are working in to make sure the citizens of Ashland have water, and he has received numerous compliments from citizens. He stated the City's employees are critical to making our City successful.

Mayor Gilmore stated his appreciation of the citizens and their patience with all of the recent water breaks. He stated our Water Department is unbelievable and are special people. He reported that he has been continually kept up to date on the breaks and the status of each break. He appreciated the Water Department for keeping everyone informed. Mayor Gilmore also expressed appreciation to the Police and Fire Departments and believes the City of Ashland is truly blessed.

Commissioner Clark also expressed her appreciation for the expediency with which citizens are kept informed and the information getting to the citizens.

City Manager's Report

City Manager Graese reported on the following:

> In addition to Water Distribution, Wastewater Collection was also called on to make repairs to broken lines. City Manager Graese noted the teamwork of City employees.

REGULAR MEETING JANUARY 11, 2018
HEARINGS AND REPORTS CONTINUED

The City's Facebook, Instagram and Twitter accounts are operational and citizens may use them to stay informed.

PUBLIC PARTICIPATION

Whitney Lowe, Ashland in Motion (AIM), 1509 Winchester Avenue, appeared before the Commission to thank the Board for the 2017 grant in the amount of $5,000 that was utilized to benefit the 29th Street businesses negatively affected by the construction of the 29th Street, Belmont Street and Simpson Road combined sewer overflow project. Ms. Lowe reported to the Commission the results and overall impact of the campaign to aid in the marketing and promotion of the businesses. The raffle, also supported by Build Ashland, elicited 2,103 qualifying submissions and generated $31,445 in revenue for the participating businesses. Commissioner Gute thanked Ashland in Motion for taking the initiative to help. Ms. Lowe also informed the Commission on an upcoming event, the Gravy Bowl, scheduled for February 10 from 10:00 AM to 2:00 PM at Park Place. It is a biscuit and gravy cook-off event fundraiser to support future Ashland in Motion initiatives.

Carly Carver, 3901 Blackburn Avenue, appeared before the Commission requesting permission to locate a "Sensory Garden" within Central Park. Ms. Carver relayed to the Commission various facts regarding autism. She advised that the proposed sensory garden would require a space of approximately 100 x 100 to 150 square feet. She advised the area would need direct sunlight for 4 to 8 hours with some shade tolerated. The location would also need even terrain, accessibility, no intense sensory input and no location near water. The project is a privately funded proposal; however, Ms. Carver requested that the City provide lighting and that the utility cost be paid for by the City. The project is a combined effort between Build Ashland, Southern Hills Garden Club, Buddy's Sensory Exchange and Pathways. The responsibility of routine maintenance and upkeep would be Buddy's Sensory Exchange and if for some reason Buddy's Sensory Exchange would be unavailable, Pathways will become responsible. Following discussion, Parks and Recreation Director Sean Murray will contact Ms. Carver regarding a meeting to be held with the Park Board regarding the request. The Park Board will then make a recommendation to the Board of Commissioners. Josh Blanton, Build Ashland, and Paula Profit Adkins, 3807 Blackburn Avenue, also appeared in support of the project.

Josh Blanton, Ashland Tennis Commission, appeared before the Commission regarding the Ashland Tennis Center (ATC). Mr. Blanton advised that the Ashland Tennis Center is an indoor and outdoor public facility which does not receive any federal, state or local funding and the last two years have been very difficult. He invited the community to come and visit or play tennis any time. It is a beautiful facility that should be utilized.

Allan Johnson, 616 Hoover Street, and Mike Crawford, President of the Northeast Kentucky Beekeepers Association, appeared before the Commission requesting an ordinance allowing beekeeping within the City and distributed information. Corporation Counsel Martin advised he will review the current ordinance to determine whether there is a need to make a change to the ordinance and will work with Community and Economic Development regarding possible zoning issues.

Leava Pickard, 2615 Moore Street, appeared before the Commission regarding property located at 2008 Dixon Street. The property is vacant and Ms. Pickard has been in touch with Code Enforcement regarding the amount of trash located in the front yard and the presence of rats due to the trash. Mayor Gilmore advised Ms. Pickard about an ordinance on the agenda for second reading regarding a 24-hour notice to property owners to clean up the property. If the property is not cleaned up within the 24-hour timeframe then the City of Ashland will enter the property and clean it up at the cost of the property owner. Director of Community and Economic Development Pullem advised the Commission that he will work with the Sanitation Division to remedy this situation.

REGULAR MEETING JANUARY 11, 2018
PUBLIC PARTICIPATION CONTINUED

Robert Fields, Fields Flower Shop, 221 15th Street, appeared before the Commission to make some requests regarding the area surrounding his flower shop due to the hotel renovations currently taking place. Mr. Fields requested that use of the 4-foot area located directly behind the flower shop, which he believes is owned by the City, continue to be accessible to the flower shop following the conclusion of the hotel project. The rear door of the flower shop opens directly on to this 4-foot area. Mr. Fields also advised there is currently a handicap parking space located on 15th Street directly in front of the flower shop and he requested possibly changing the space to a loading zone if needed in the future. Mr. Fields' last request was regarding use of the alleyway between the flower shop and the hotel and what the plans are for the area. Mr. Fields was advised that the City currently does not know about the plans for the alleyway; however, the request for a loading zone, when needed, should be made to the Transportation Task Force. The Legal Department will work with the Department of Engineering and Utilities regarding the 4-foot area behind the flower shop.

OLD BUSINESS
SECOND READING & FINAL ADOPTION

ORDINANCE NO. 1, 2018

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A GRANT AGREEMENT BETWEEN THE CITY OF ASHLAND, KENTUCKY AND WB HOSPITALITY, LLC SETTING FORTH RESPECTIVE DUTIES, RIGHTS, COVENANTS, AND OBLIGATIONS WITH RESPECT TO THE ACQUISITION, CONSTRUCTION, AND FINANCING OF THE HOTEL REDEVELOPMENT PROJECT.

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BE IT ORDAINED BY THE CITY OF ASHLAND, KENTUCKY:

SECTION 1. That Stephen E. Gilmore, Mayor of the City of Ashland, Kentucky, be and is hereby authorized to execute Grant Agreement between the City of Ashland, Kentucky, and WB Hospitality, LLC setting forth their respective duties, rights, covenants, and obligations with respect to the acquisition, construction, and financing of the existing Ashland Plaza Hotel redevelopment project. A copy of said grant agreement is attached hereto and made a part hereof by reference.

SECTION 2. All ordinances of the City of Ashland and any parts of ordinances in conflict herewith, to the extent of such conflict only, are hereby repealed.

SECTION 3. This ordinance shall be in full force and effect from and after its adoption, readoption and publication, as required by law.

SECTION 4. It is hereby authorized that publication of this ordinance be in summary form.

/s/STEPHEN E. GILMORE
MAYOR

ATTEST:

/s/SUSAN W. MADDIX
CITY CLERK

ADOPTED BY THE BOARD OF COMMISSIONERS: December 14, 2017
READOPTED BY THE BOARD OF COMMISSIONERS: January 11, 2018
PUBLISHED:

REGULAR MEETING JANUARY 11, 2018
ORDINANCE NO. 1, 2018 CONTINUED

MOTION

Motion was made by Gute, seconded by Clark, to adopt Ordinance No. 1, 2018, at this its second reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

SECOND READING & FINAL ADOPTION

ORDINANCE NO. 2, 2018

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, DESIGNATING A HANDICAP PARKING SPACE ON THE WEST SIDE OF 16TH STREET IN THE 200 BLOCK; AND PROVIDING A PENALTY FOR THE VIOLATION OF THIS ORDINANCE.

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BE IT ORDAINED BY THE CITY OF ASHLAND, KENTUCKY:

SECTION 1. That handicap parking spaces be and the same are hereby created and specifically described as follows:

On the West side of 16th Street in the 200 block; one space north of Winchester Avenue. (First angled parking space)

SECTION 2. That the Chief of Police is hereby authorized and directed to take appropriate steps to enforce the provisions of this ordinance.

SECTION 3. That the Director of Public Works is hereby authorized and directed to install appropriate signs to carry the provisions of this ordinance into effect.

SECTION 4. Any person, firm or corporation violating the terms of this ordinance shall be deemed guilty and shall be fined pursuant to the provisions outlined in KRS 189.990.

SECTION 5. All ordinances and parts of ordinances in conflict herewith, to the extent of such conflict only, are hereby repealed.

SECTION 6. After its adoption, readoption and publication, as required by law, this ordinance shall be effective upon the installation of appropriate signs as herein directed.

/s/STEPHEN E. GILMORE
MAYOR

ATTEST:

/s/SUSAN W. MADDIX
CITY CLERK

ADOPTED BY THE BOARD OF COMMISSIONERS: December 14, 2017
READOPTED BY THE BOARD OF COMMISSIONERS: January 11, 2018
PUBLISHED:

MOTION

Motion was made by Clark, seconded by Perkins, to adopt Ordinance No. 2, 2018, at this its second reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

REGULAR MEETING JANUARY 11, 2018
ORDINANCE NO. 3, 2018

SECOND READING & FINAL ADOPTION

ORDINANCE NO. 3, 2018

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AMENDING SECTION 1 OF ORDINANCE NO. 41, SERIES OF 1993, WHICH PROHIBITIED PARKING ON PORTIONS OF 8TH STREET TO PROHIBIT PARKING ON THE WEST SIDE OF 8TH STREET FROM CENTRAL AVENUE TO BATH AVENUE IN THE CITY OF ASHLAND.

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BE IT ORDAINED BY THE CITY OF ASHLAND, KENTUCKY:

SECTION 1. That Section 1 of Ordinance No. 41, series of 1993, being an ordinance entitled, "AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, PROHIBITING PARKING ON THE WEST SIDE OF 8TH STREET FROM CARTER AVENUE TO BATH AVENUE AND PROVIDING A PENALTY FOR THE VIOLATION OF THIS ORDINANCE", be and said section is hereby amended as follows, such amendments shown by underscoring all newly inserted language and by a single broken line through all deleted language:

> SECTION 1. That it shall be unlawful for any person, firm or corporation to park and leave standing any vehicle on the west side of 8th Street from ~~Carter~~ Central Avenue to Bath Avenue.

SECTION 2. The Director of Public Works is hereby authorized and directed to install appropriate signs and/or curb or street markings to properly carry the provisions of this ordinance into effect.

SECTION 3. The Chief of Police is hereby authorized and directed to properly carry the provisions of this ordinance into effect and to take appropriate steps to enforce same.

SECTION 4. All other ordinances and parts of ordinances in conflict herewith, to the extent of such conflict only, are hereby repealed.

SECTION 5. This ordinance shall be in full force and effect from and after its adoption, readoption and publication, as required by law.

/s/STEPHEN E. GILMORE
MAYOR

ATTEST:

/s/SUSAN W. MADDIX
CITY CLERK

ADOPTED BY THE BOARD OF COMMISSIONERS: December 14, 2017
READOPTED BY THE BOARD OF COMMISSIONERS: January 11, 2018
PUBLISHED:

MOTION

Motion was made by Clark, seconded by Gute, to adopt Ordinance No. 3, 2018, at this its second reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

REGULAR MEETING JANUARY 11, 2018
ORDINANCE NO. 4, 2018

SECOND READING & FINAL ADOPTION

ORDINANCE NO. 4, 2018

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A CONTRACT BETWEEN THE CITY OF ASHLAND, KENTUCKY, AND NEWTECH SYSTEMS, INC. FOR THE INSTALLATION AND IMPLEMENTATION OF SECURITY CAMERAS AND MONITORING SYSTEM FOR THE CITY OF ASHLAND'S WATER TREATMENT PLANT FOR THE DEPARTMENT OF ENGINEERING AND UTILITIES.

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BE IT ORDAINED BY THE CITY OF ASHLAND, KENTUCKY:

SECTION 1. That Stephen E. Gilmore, Mayor, be and he is hereby authorized and directed to execute a contract between the City of Ashland, Kentucky, and NewTech Systems Inc. for the installation and implementation of security cameras and monitoring system for the City of Ashland's Water Treatment Plant for the Department of Engineering and Utilities. A copy of said contract is attached hereto and made a part hereof by reference.

SECTION 2. All ordinances and parts of ordinances in conflict herewith, to the extent of such conflict only, are hereby repealed.

SECTION 3. This ordinance shall be in full force and effect from and after its adoption, readoption and publication, as required by law.

SECTION 4. It is hereby authorized that publication of this ordinance be in summary form.

/s/STEPHEN E. GILMORE
MAYOR

ATTEST:

/s/SUSAN W. MADDIX
CITY CLERK

ADOPTED BY THE BOARD OF COMMISSIONERS: December 14, 2017
READOPTED BY THE BOARD OF COMMISSIONERS: January 11, 2018
PUBLISHED:

MOTION

Motion was made by Gute, seconded by Perkins, to adopt Ordinance No. 4, 2018, at this its second reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

REGULAR MEETING JANUARY 11, 2018
ORDINANCE NO. 5, 2018

SECOND READING & FINAL ADOPTION

ORDINANCE NO. 5, 2018

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AMENDING ORDINANCE NO. 84, SERIES OF 2007, BY ADDING BLIGHTED PROPERTY TO THE ORDINANCE WHICH ESTABLISHED CRITERIA TO CLASSIFY PROPERTY AS ABANDONED AND ESTABLISHED A SEPARATE RATE OF TAXATION AT FOUR (4) TIME THE ANNUALLY ADOPTED AD VALOREM TAX RATE FOR ABANDONED URBAN PROPERTY.

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BE IT ORDAINED BY THE CITY OF ASHLAND, KENTUCKY:

SECTION 1. That Ordinance No. 84, Series of 2007, being an ordinance entitled, "AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, ESTABLISHING CRITERIA TO CLASSIFY PROPERTY AS ABANDONED AND ESTABLISHING A SEPARATE RATE OF TAXATION FOR ABANDONED URBAN PROPERTY", be and said ordinance is hereby amended as follows, such amendments shown by underscoring all newly inserted language and by a single broken line through all deleted language:

SECTION 1. ABANDONED <u>OR BLIGHTED</u> URBAN PROPERTY CLASSIFIED AS REAL PROPERTY

Abandoned urban property is established as a separate classification of real property for the purpose of ad valorem taxation. As used in this ordinance, "abandoned urban property" means:

1) Any ~~vacant~~ structure or vacant unimproved lot or parcel of ground in the City which has been vacant<u>, neglected</u> or unimproved for a period of at least one year <u>or having received three (3) or more citations for violations of the property maintenance code</u> and which:

a) because it is dilapidated, unsanitary, unsafe, vermin infested, or otherwise dangerous to the safety of persons, it is unfit for its intended use; or

b) by reason of neglect or lack of maintenance has become a place for the accumulation of trash and debris, or has become infested with rodents or other vermin; or

c) has been tax delinquent for a period of at least three years.

SECTION 2. RATE OF TAXATION FOR ABANDONED <u>OR BLIGHTED</u> URBAN PROPERTIES

The rate of taxation levied upon abandoned <u>or blighted</u> urban properties shall be four (4) times the annually adopted ad valorem tax rate.

SECTION 3. CLASSIFICATION OF PROPERTY AS ABANDONED OR BLIGHTED URBAN PROPERTY; RIGHT TO APPEAL

1) The City of Ashland Code Enforcement Board shall each year determine which properties in the City are abandoned or blighted urban properties and shall prepare and furnish a list of abandoned or blighted properties located in the City to the City Finance Department and to the Boyd County Property Valuation Administrator prior to January 1 of each year.

2) Except as otherwise provided in section 3 of this section a property classified by the City of Ashland Code Enforcement Board as abandoned or blighted urban property as of January 1 shall be taxed as abandoned or blighted urban property for such tax year. If the owner repairs, rehabilitates, or otherwise returns the property to productive use so that the property is no longer abandoned or blighted urban property, he or she shall notify the City, which shall, if it finds the property no longer abandoned or blighted urban property, notify the City Finance Department and the Boyd County Property Valuation Administrator to strike the property from the list of abandoned or blighted urban properties as of the succeeding January 1.

3) No later than March 1 of each year, the City of Ashland Code Enforcement Board shall mail, by first class mail, to the owner(s) of each abandoned or blighted urban property, as those name(s) are listed in the records of the Property Valuation Administrator, a notice this property has been classified as abandoned or blighted urban property. The owner of any abandoned or blighted urban property who believes his, her or its property has been incorrectly classified may appeal such classification to the City of Ashland Code Enforcement Board. Such appeal shall be in writing and shall be made no later than April 1 of that year. The City of Ashland Code Enforcement Board shall afford the owner the opportunity for a hearing. If the City of Ashland Code Enforcement Board finds the property was incorrectly classified as abandoned or blighted urban property, it shall cause the property to be removed from the list of properties so classified. The City of Ashland Code Enforcement Board shall develop policies and procedures for conducting such appeals.

SECTION 2. If any section, subsection, sentence, clause or phrase of this ordinance is held unconstitutional or otherwise invalid, such infirmity shall not affect the validity of the remaining portions of this ordinance.

SECTION 3. All ordinances or parts of ordinance in conflict with this ordinance are hereby repealed.

SECTION 4. This ordinance shall be in full force and effect from and after its adoption, readoption and publication, as required by law.

/s/STEPHEN E. GILMORE
MAYOR

ATTEST:

/s/SUSAN W. MADDIX
CITY CLERK

ADOPTED BY THE BOARD OF COMMISSIONERS: December 14, 2017
READOPTED BY THE BOARD OF COMMISSIONERS: January 11, 2018
PUBLISHED:

REGULAR MEETING JANUARY 11, 2018
ORDINANCE NO. 5, 2018 CONTINUED

MOTION

Motion was made by Clark, seconded by Gute, to adopt Ordinance No. 5, 2018, at this its second reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

SECOND READING & FINAL ADOPTION

ORDINANCE NO. 6, 2018

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AMENDING SECTION 2 OF ORDINANCE NO. 106, SERIES OF 2009, WHICH ADOPTED THE 2009 EDITION AND ALL SUBSEQUENT EDITIONS OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE REDUCING THE TIME FRAME FROM TEN (10) DAYS TO ONE 24-HOUR PERIOD FOR THE REMOVAL OF ITEMS NOT REGULARLY DISPOSED OF IN HOUSEHOLD TRASH.

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BE IT ORDAINED BY THE CITY OF ASHLAND, KENTUCKY:

SECTION 1. That Section 2 of Ordinance No. 106, Series of 2009, being an ordinance entitled, "AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, ADOPTING THE 2009 EDITION AND ALL SUBSEQUENT EDITIONS OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE, REGULATING AND GOVERNING THE CONDITIONS AND MAINTENANCE OF ALL PROPERTY, BUILDINGS AND STRUCTURES; BY PROVIDING THE STANDARDS FOR SUPPLIED UTILITIES AND FACILITIES AND OTHER PHYSICAL THINGS AND CONDITIONS ESSENTIAL TO ENSURE THAT STRUCTURES ARE SAFE, SANITARY AND FIT FOR OCCUPATION AND USE; AND THE CONDEMNATION OF BUILDINGS AND STRUCTURES UNFIT FOR HUMAN OCCUPANCY AND USE, AND THE DEMOLITION OF SUCH EXISTING STRUCTURES IN THE CITY OF ASHLAND; PROVIDING FOR THE ISSUANCE OF PERMITS AND COLLECTION OF FEES AND SHALL BE KNOWN AS "THE CITY OF ASHLAND PROPERTY MAINTENANCE CODE" AND REPEALING ORDINANCE NO. 132, SERIES OF 1996 OF THE CITY OF ASHLAND AND AMENDING ALL OTHER ORDINANCES WHICH REFERENCE ORDINANCE NO. 132, SERIES OF 1996 TO NOW REFER TO THIS ORDINANCE", be and said ordinance is hereby amended as follows, such amendments shown by underscoring all newly inserted language and by a single broken line through all deleted language:

SECTION 2. The following sections are hereby revised:

Section 101.1. Insert: City of Ashland

Section 103.5. Insert: For all violations of the Property Maintenance Code the fines shall be as follows:

1st Offense	2nd Offense	3rd Offense
Minimum Fine $ 75.00	Minimum Fine $ 150.00	Minimum Fine $250.00
Maximum Fine $ 150.00	Maximum Fine $ 300.00	Maximum Fine $500.00

In addition to all fines a $100.00 service fee will be included for all citations to offset the administrative costs of the Property Maintenance Division.

The minimum fine will be imposed in all 1st, 2nd and 3rd offenses unless the Code Enforcement Board directs that the maximum fine be imposed. In the event that an offense occurs more than 3 times in calendar year or is habitually occurring over a span of years the officer will be directed to automatically impose the maximum fine for the offense beginning with the 4th occurrence and to continue weekly until the offense is corrected.

NOTE: Costs incurred by the City to abate nuisances will be added to the fines listed above at a rate equal to $70.00 per hour for each crew member and piece of equipment used in the abatement billed in full hour increments, as well as actual cost of materials used in the abatement. Cost for abatement if performed by an agency contracted by the City shall be equal to actual cost and payable directly to the contracted agency.

Section 108.5	Delete: for the penalties provided by this code. Insert: for a fine of not less than $500.00 or not more than $1000.00.
Section 112.4.	Insert: not less than $500.00 or not more than $1000.00
Section 302.4.	Insert: 10 inches in height
Section 304.14.	Insert: During the period from April 15 to November 1
Section 308.4	Insert: **Disposal of large or abandoned items.** Neither the owner nor tenant of any property shall dispose of any large or abandoned items left inside or out of a dwelling or other structure on the property by leaving the items unattended on the curb outside of the city provided container. Should a property owner or tenant require disposal of un-bagged items, tree limbs, furniture or other items not regularly disposed of in household trash then a special removal request may be made with the Solid Waste Division of the Public Works Department for disposal at the current rate set forth by ordinance for removal of such items, providing the city utility service is active and in good standing at this location. Failure of the property owner or tenant to file a special removal request prior to placing the items on the curb will result in a written 24-hour notice being placed on the premises deeming it the sole responsibility of the person having control of the property to properly dispose of the items. Failure to dispose of the items within the allotted time will result in removal of the items by the Solid Waste Division of the Public Works Department at the current rate of disposal as well as the appropriate fine for the offense being issued by the Property Maintenance Inspector.
Section 602.3.	Insert: to furnish heat to the *occupants* thereof shall supply heat during the period from October 1 to May 15 to maintain a temperature of not less than 68°F (20°C) in all habitable rooms, *bathrooms* and *toilet rooms*.
Section 602.4.	Insert: Indoor occupiable work spaces shall be supplied with heat during the period from October 1 to May 15 to maintain a temperature of not less than 65°F (18°C) during the period the spaces are occupied.

SECTION 2. That if any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The City of Ashland Board of Commissioners hereby declares that it would have passed this ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

REGULAR MEETING JANUARY 11, 2018
ORDINANCE NO. 6, 2018 CONTINUED

SECTION 3. That this ordinance and the rules, regulations, provisions, requirements, orders and matters established and adopted hereby shall take effect and be in full force and effect from and after the date of its final passage and adoption and publication as required by law.

/s/STEPHEN E. GILMORE
MAYOR

ATTEST:

/s/SUSAN W. MADDIX
CITY CLERK

ADOPTED BY THE BOARD OF COMMISSIONERS: December 14, 2017
READOPTED BY THE BOARD OF COMMISSIONERS: January 11, 2018
PUBLISHED:

MOTION

Motion was made by Clark, seconded by Gute, to adopt Ordinance No. 6, 2018, at this its second reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

SECOND READING & FINAL ADOPTION

ORDINANCE NO. 7, 2018

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A CONTRACT BETWEEN THE CITY OF ASHLAND AND ELKINS WASTE SERVICES, INC. FOR THE REMOVAL AND DISPOSITION OF SLUDGE FROM THE CITY OF ASHLAND WASTEWATER TREATMENT PLANT AND WATER TREATMENT PLANT FOR A PERIOD OF ONE (1) YEAR FOR THE DEPARTMENT OF ENGINEERING & UTILITIES.

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BE IT ORDAINED BY THE CITY OF ASHLAND, KENTUCKY:

SECTION 1. That Stephen E. Gilmore, Mayor of the City of Ashland, Kentucky be and is hereby authorized to execute a contract between the City of Ashland, Kentucky, and Elkins Waste Services, Inc. for the removal and disposition of sludge from the City of Ashland Wastewater Treatment Plant and Water Treatment Plant for a period of one (1) year for the Department of Engineering & Utilities in an amount not to exceed $15.24 per ton for sludge removal and $22.50 per ton tipping fee. A copy of said contract is attached hereto and made a part hereof by reference.

SECTION 2. All ordinances of the City of Ashland and any parts of ordinances in conflict herewith, to the extent of such conflict only, are hereby repealed.

SECTION 3. This ordinance shall be in full force and effect from and after its adoption, readoption and publication, as required by law.

SECTION 4. It is hereby authorized that publication of this ordinance be in summary form.

/s/STEPHEN E. GILMORE
MAYOR

REGULAR MEETING JANUARY 11, 2018
ORDINANCE NO. 7, 2018 CONTINUED

ATTEST:

/s/SUSAN W. MADDIX
CITY CLERK

ADOPTED BY THE BOARD OF COMMISSIONERS: December 14, 2017
READOPTED BY THE BOARD OF COMMISSIONERS: January 11, 2018
PUBLISHED:

MOTION

Motion was made by Gute, seconded by Clark, to adopt Ordinance No. 7, 2018, at this its second reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

SECOND READING & FINAL ADOPTION

ORDINANCE NO. 8, 2018

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A CONTRACT BETWEEN THE CITY OF ASHLAND, KENTUCKY, AND MIKE ENYART & SONS, INC. FOR THE INSTALLATION OF APPROXIMATELY 640' +/- OF 12" DIP, CLASS 56 WATER MAIN AND APPURTENANCES AT LOUISA STREET IN CATLETTSBURG IN THE AMOUNT OF $99,708.65 FOR THE DEPARTMENT OF ENGINEERING AND UTILITIES, DIVISION OF WATER DISTRIBUTION.

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BE IT ORDAINED BY THE CITY OF ASHLAND, KENTUCKY:

SECTION 1. That Stephen E. Gilmore, Mayor, be and he is hereby authorized and directed to execute a contract between the City of Ashland, Kentucky, and Mike Enyart & Sons, Inc. for the installation of approximately 640' +/- of 12" DIP, Class 56 Water Main and appurtenances at Louisa Street in Catlettsburg in the amount of $99,708.65 for the Department of Engineering and Utilities, Division of Water Distribution. A copy of said contract is attached hereto and made a part hereof by reference.

SECTION 2. Any and all ordinances and parts of ordinances in conflict herewith, to the extent of such conflict only, are hereby repealed.

SECTION 3. This ordinance shall be in full force and effect from and after its adoption, readoption and publication, as required by law.

SECTION 4. It is hereby authorized that publication of this ordinance be in summary form.

/s/STEPHEN E. GILMORE
MAYOR

ATTEST:

/s/SUSAN W. MADDIX
CITY CLERK

ADOPTED BY THE BOARD OF COMMISSIONERS: December 14, 2017
READOPTED BY THE BOARD OF COMMISSIONERS: January 11, 2018
PUBLISHED:

REGULAR MEETING JANUARY 11, 2018
ORDINANCE NO. 8, 2018 CONTINUED

MOTION

Motion was made by Gute, seconded by Clark, to adopt Ordinance No. 8, 2018, at this its second reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

SECOND READING & FINAL ADOPTION

ORDINANCE NO. 9, 2018

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND APPROVING CHANGE ORDER NO. 1 BETWEEN THE CITY OF ASHLAND, KENTUCKY AND TRI-STATE CONSTRUCTION & ENTERPRISE LLC INCREASING THE CONTRACT AMOUNT BY $4,768.00 FOR THE CONTRACT FOR THE CITY OF ASHLAND'S NEW WATER DISTRIBUTION AND WASTEWATER COLLECTION FACILITY.

* * * * * * * * * *

BE IT ORDAINED BY THE CITY OF ASHLAND, KENTUCKY:

SECTION 1. That Change Order No. 1 in the contract authorized by Ordinance No. 77, 2017 between the City of Ashland, Kentucky and Tri-State Construction for a contract regarding the construction of the interior offices, electrical system, HVAC system, fire sprinkler system and other work in the City of Ashland's new Water Distribution and Wastewater Collection facility for the Department of Engineering and Utilities is hereby approved as follows:

Change Order No. 1

Original Contract Price	$735,886.00
Previous Change Orders	0.00
Contract Price prior to this Change Order	735,886.00
Net **Increase**/Decrease of this Change Order	4,768.00
Contract Price with all approved Change Orders	$740,654.00

A true copy of Change Order No. 1 is attached hereto and made a part hereof by reference.

SECTION 2. All ordinances of the City of Ashland and any parts of ordinances in conflict herewith, to the extent of such conflict only, are hereby repealed.

SECTION 3. This ordinance shall be in full force and effect from and after its adoption, readoption and publication, as required by law.

SECTION 4. It is hereby authorized that publication of this ordinance be in summary form.

/s/STEPHEN E. GILMORE
MAYOR

ATTEST:

/s/SUSAN W. MADDIX
CITY CLERK

ADOPTED BY THE BOARD OF COMMISSIONERS: December 14, 2017
READOPTED BY THE BOARD OF COMMISSIONERS: January 11, 2018
PUBLISHED:

REGULAR MEETING JANUARY 11, 2018
ORDINANCE NO. 9, 2018 CONTINUED

MOTION

Motion was made by Clark, seconded by Perkins, to adopt Ordinance No. 9, 2018, at this its second reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

OTHER OLD BUSINESS

Sign ordinance appeal by the Shopping Center Group, LLC (on behalf of Planet Fitness) at 711 Martin Luther King Boulevard to erect a wall-mounted sign with a background size of 553.4 sq. ft. instead of the allowable size of 166 sq. ft. – The Board discussed the appeal at the December 14, 2017 meeting and reached a consensus to allow the appeal. Motion was made by Clark, seconded by Perkins, to granting the sign ordinance appeal by the Shopping Center Group, LLC on behalf of Planet Fitness. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

CONSENT AGENDA

RESOLUTION NO. 1, 2018

A RESOLUTION OF THE CITY OF ASHLAND, KENTUCKY, ADOPTING, AUTHORIZING AND APPROVING THE COURSE OF ACTION PRESENTED BY THE CITY MANAGER ON THE ITEMS APPEARING ON THE CONSENT AGENDA FOR THE REGULAR MEETING OF THE BOARD OF CITY COMMISSIONERS OF **JANUARY 11, 2018**.

* * * * * * * * * * *

BE IT RESOLVED BY THE CITY OF ASHLAND, KENTUCKY:

SECTION 1. The Board of City Commissioners hereby adopts, authorizes and approves the action presented by the City Manager on each item appearing on the "Consent Agenda", as amended, for the regular meeting, **January 11, 2018,** attached hereto and incorporated herein, as if set out in full, is a copy of the "Consent Agenda" hereby adopted, authorized and approved.

SECTION 2. This resolution shall be in full force and effect from and after its adoption, as required by law.

/s/STEPHEN E. GILMORE
MAYOR

ATTEST:

/s/SUSAN W. MADDIX
CITY CLERK

ADOPTED BY THE BOARD OF COMMISSIONERS: January 11, 2018

MOTION

Motion was made by Gute, seconded by Clark, to adopt Resolution No. 1, 2018. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

REGULAR MEETING JANUARY 11, 2018
CONSENT AGENDA CONTINUED

CONSENT AGENDA ITEMS

1. City Manager recommends payment to developer (WB Hospitality, LLC) from TIFF Bond Proceeds to reimburse for payment to contractor (Precedence Inc.) for the work performed for elevator repairs at the Hotel in the amount of $18,440.80 which was calculated to be at 48% based on square footage calculations.

2. City Manager recommends approval to receive a monetary donation of $2,000 from Marathon Ashland Petroleum, LLC for equipment to be purchased by the Ashland Police Department. The funds will be used to purchase new batteries for the Automated External Defibrillators and possible replacement of an older unit.

3. City Manager recommends approval for payment of Pay Request #1 dated December 21, 2017 in the amount of $67,934 to Ashland Furnace Company for the installation of new HVAC units at Ashland Child Development Center funded by the City of Ashland, Community & Economic Development Department, through Housing & Urban Development (HUD) Community Development Block Grant (CDBG).

4. City Manager recommends approval of the purchase of a Mini Van with Base Bid Options 1 & 2 from the bid from the Commonwealth of Kentucky Department of Transportation Public Transit Association (KPTA) for a total purchase price of $37,809 of which 90% or $34,028.10 is covered from a State and Local Grant for the Ashland Bus System.

5. City Manager recommends awarding the bid for the Debord Terrace Concrete and Handrail Project to Morris Contracting, 441 Iowa Street, Ashland, KY 41102 in the amount of $218,642 funded by the City of Ashland, Community & Economic Development Department through its Housing & Urban Development (HUD) Community Development Block Grant (CDBG).

6. City Manager recommends the appointment of Jonathan M. Waddell to the position of Equipment Operator II, Grade 106, Engineering & Utilities Department, Water Distribution / Meter Services Division, effective Monday, January 15, 2018.

7. City Manager recommends the probationary appointment of Robert O. Simpson to the position of Police Lieutenant, Grade 5, Ashland Police Department, effective Sunday, January 14, 2018.

8. City Manager recommends the probationary appointment of Adam L. Daniels to the position of Police Sergeant, Ashland Police Department, effective January 14, 2018.

9. Other Consent Items

SWEARING-IN OF POLICE LIEUTENANT ROBERT O. SIMPSON AND POLICE SERGEANT ADAM L. DANIELS

Mayor Gilmore conducted the swearing in of Ashland Police Department Lieutenant Robert O. Simpson and Sergeant Adam L. Daniels.

REGULAR MEETING JANUARY 11, 2018
ORDINANCE NO. , 2018

NEW BUSINESS
FIRST READING AND ADOPTION ONLY

ORDINANCE NO. _____, 2018

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF ASHLAND AND C.C. PRICE LAND COMPANY REGARDING THE LEASING OF PARKING SPACES ON THE CITY-OWNED PARKING LOT AT 15TH STREET & GREENUP AVENUE.

MOTION

Motion was made by Gute, seconded by Clark, to adopt Ordinance No. _____, 2018, at this its first reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

FIRST READING AND ADOPTION ONLY

ORDINANCE NO. _____, 2018

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE AN AGREED ORDER BETWEEN THE CITY OF ASHLAND, KENTUCKY, AND THE COMMONWEALTH OF KENTUCKY ENERGY AND ENVIRONMENT CABINET, DIVISION OF ENFORCEMENT; AUTHORIZING THE PAYMENT OF A CIVIL PENALTY IN THE AMOUNT OF $4,500.00.

MOTION

Motion was made by Clark, seconded by Gute, to adopt Ordinance No. _____, 2018, at this its first reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

FIRST READING AND ADOPTION ONLY

ORDINANCE NO. _____, 2018

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A CONTRACT BETWEEN THE CITY OF ASHLAND AND DIXON ENGINEERING, INC. IN THE AMOUNT OF $46,760.00 ACCEPTING THEIR PROPOSAL TO PROVIDE ENGINEERING AND INSPECTION SERVICES FOR COATING, PAINTING AND REPAIRING THE 1,000,000 GALLON STEEL RESERVOIR (CATLETTSBURG WATER STORAGE TANK) FOR THE DEPARTMENT OF ENGINEERING AND UTILITIES.

REGULAR MEETING JANUARY 11, 2018
ORDINANCE NO. , 2018 CONTINUED

MOTION

Motion was made by Gute, seconded by Perkins, to adopt Ordinance No. _____, 2018, at this its first reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

FIRST READING AND ADOPTION ONLY

ORDINANCE NO. _____, 2018

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE TASK ORDER #22 BETWEEN THE CITY OF ASHLAND, KENTUCKY AND STRAND ASSOCIATES, INC. REGARDING THE PREPARATION OF A LONG-TERM CONTROL PLAN (LTCP).

MOTION

Motion was made by Clark, seconded by Gute, to adopt Ordinance No. _____, 2018, at this its first reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

FIRST READING AND ADOPTION ONLY

ORDINANCE NO. _____, 2018

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AMENDING SECTION 2 OF ORDINANCE NO. 70, SERIES OF 2017, WHICH IS COMMONLY KNOWN AND REFERRED TO AS THE "BUDGET ORDINANCE" OF THE CITY OF ASHLAND.

MOTION

Motion was made by Clark, seconded by Gute, to adopt Ordinance No. _____, 2018, at this its first reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

FIRST READING AND ADOPTION ONLY

ORDINANCE NO. _____, 2018

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A CONTRACT BETWEEN THE CITY OF ASHLAND, KENTUCKY, AND MORRIS CONTRACTING INC. FOR THE DEBORD TERRACE CONCRETE AND HANDRAIL PROJECT IN THE AMOUNT OF $218,642.00 FOR THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT THROUGH THE HOUSING AND URBAN DEVELOPMENT (HUD) COMMUNITY DEVELOPMENT BLOCK GRANT.

REGULAR MEETING JANUARY 11, 2018
ORDINANCE NO. ___, 2018 CONTINUED

MOTION

Motion was made by Gute, seconded by Clark, to adopt Ordinance No. _____, 2018, at this its first reading. Upon roll call, voting aye were Commissioners Clark, Gute, Steen and Mayor Gilmore. Nay – none. Abstain – Commissioner Perkins. Motion passed.

FIRST READING AND ADOPTION ONLY

ORDINANCE NO. _____, 2018

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND APPROVING CHANGE ORDER NO. 2 BETWEEN THE CITY OF ASHLAND, KENTUCKY, ASHLAND FURNACE CO., INC. AND ASHLAND CHILD DEVELOPMENT CENTER FOR A CONTRACT REGARDING THE INSTALLATION OF AN HVAC SYSTEM AT 1526 AND 1538 CENTRAL AVENUE INCREASING THE AMOUNT OF THE CONTRACT BY $3,148.00 FOR THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT THROUGH THE HOUSING AND URBAN DEVELOPMENT COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG).

MOTION

Motion was made by Gute, seconded by Clark, to adopt Ordinance No. _____, 2018, at this its first reading. Upon roll call, voting aye were Commissioners Clark, Gute, Steen and Mayor Gilmore. Nay – none. Abstain – Commissioner Perkins. Motion passed.

FIRST READING AND ADOPTION ONLY

ORDINANCE NO. _____, 2018

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AMENDING ORDINANCE NO. 26, SERIES OF 1967, AS AMENDED BY ORDINANCE NO. 92, SERIES OF 1987, RELATING TO DEPOSITORIES OF PUBLIC FUNDS OF THE CITY OF ASHLAND, KENTUCKY, IN ORDER TO UPDATE THE DEPOSITORIES.

MOTION

Motion was made by Clark, seconded by Perkins, to adopt Ordinance No. _____, 2018, at this its first reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

REGULAR MEETING JANUARY 11, 2018
ORDINANCE NO. , 2018

FIRST READING AND ADOPTION ONLY

ORDINANCE NO. _____, 2018

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, ADOPTING THE REPLACEMENT JOB DESCRIPTIONS FOR THE POSITIONS OF FINANCE DIRECTOR AND ASSISTANT FINANCE DIRECTOR IN THE DEPARTMENT OF FINANCE, DIVISION OF ADMINISTRATION; ADOPTING THE REPLACEMENT JOB DESCRIPTIONS FOR THE POSITIONS OF SUPERINTENDENT, MASS TRANSIT SECRETARY, BUS DRIVER, RELIEF BUS DRIVER, MAINTENANCE WORKER III, MAINTENANCE WORKER II AND MAINTENANCE WORKER I, ALL IN THE DIVISION OF MASS TRANSIT, TRANSFERRING THE DIVISION OF MASS TRANSIT FROM THE DEPARTMENT OF PUBLIC WORKS TO THE DEPARTMENT OF FINANCE; ADOPTING THE REPLACEMENT JOB DESCRIPTION FOR THE POSITION OF DIRECTOR OF PUBLIC WORKS; AND AMENDING THE AUTHORIZED POSITIONS TO REFLECT THE CHANGE IN DEPARTMENTS FOR THE DIVISION OF MASS TRANSIT OF THE "POLICIES AND PROCEDURES, COMPENSATION PLAN AND CLASSIFICATION PLAN" AS ADOPTED BY ORDINANCE NO. 51, SERIES OF 2017, AS PREVIOUSLY AMENDED.

MOTION

Motion was made by Clark, seconded by Perkins, to adopt Ordinance No. _____, 2018, at this its first reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

FIRST READING AND ADOPTION ONLY

ORDINANCE NO. _____, 2018

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, ADOPTING THE REVISED JOB DESCRIPTION FOR THE POSITION OF CORPORATION COUNSEL AS A FULL-TIME POSITION AND THE REVISED JOB DESCRIPTION FOR THE POSITION OF ASSISTANT CORPORATION COUNSEL AS A PART-TIME POSITION IN THE DEPARTMENT OF GENERAL GOVERNMENT, DIVISION OF LEGAL; AND AMENDING THE AUTHORIZED POSITIONS OF THE "POLICIES AND PROCEDURES, COMPENSATION PLAN AND CLASSIFICATION PLAN" AS ADOPTED BY ORDINANCE NO. 51, SERIES OF 2017, AS PREVIOUSLY AMENDED.

MOTION

Motion was made by Clark, seconded by Gute, to adopt Ordinance No. _____, 2018, at this its first reading.

REGULAR MEETING JANUARY 11, 2018
ORDINANCE NO. , 2018 CONTINUED

DISCUSSION

Commissioner Perkins asked about the financial impact of this change versus the current structure. City Manager Graese reported the change could be financially beneficial to the City. City Manager Graese reported the salary range is $87,000.00 to $134,000.00. Commissioner Perkins asked for information regarding the pension liability of adding a full-time Corporation Counsel.

VOTE

Following additional discussion, upon roll call, voting aye were Commissioners Clark, Gute, Perkins and Steen. Nay – Mayor Gilmore. Motion passed.

OTHER NEW BUSINESS – Change in meeting time for January 25

Mayor Gilmore announced the next Commission meeting will be on Thursday, January 25, 2018 at 12:00 PM instead of 6:00 PM. Motion was made by Clark, seconded by Gute, to change the next Commission meeting to NOON instead of 6:00 PM. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed. Mayor Gilmore expressed his appreciation to the Board.

EXECUTIVE SESSION

Motion was made by Gute, seconded by Clark, to go into Executive Session at 1:18 PM to discuss personnel matters and potential litigation. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

RECONVENED

The meeting reconvened at 2:10 PM and Mayor Gilmore announced that the only items discussed were personnel matters and potential litigation with no final action taken.

MOTION – Grievance #2018 - 1

Motion was made by Clark, seconded by Perkins, authorizing the reclassification to a Grade 112 administered pursuant to the Personnel Policies and Procedures effective today, January 11, 2018. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

ADJOURNMENT

Mayor Gilmore declared the meeting adjourned at 2:12 PM.

Stephen E. Gilmore
STEPHEN E. GILMORE
MAYOR

ATTEST:

Susan W. Maddix
SUSAN W. MADDIX
CITY CLERK