

**REGULAR MEETING
MAY 9, 2019**

The Ashland Board of Commissioners met in Regular Session in the Commissioners' Chambers, City Building, Ashland, Kentucky, on Thursday, May 9, 2019, at the hour of 12:00 PM. Those present were Commissioners: Amanda Clark, Marty Gute, Matt Perkins, Pat Steen and Mayor Stephen E. Gilmore, who presided. Also present were: Chris Pullem, Acting City Manager; James H. Moore, Corporation Counsel; Andrew Wheeler, Assistant Corporation Counsel; Susan W. Maddix, City Clerk; Major Scott Sexton, Acting Chief of Police; Greg Ray, Fire Chief; Ryan Eastwood, City Engineer; Tony Grubb, Finance Director; Michelle Veach, Assistant Finance Director; Jack Hunter, Street Superintendent; Sean Murray, Human Resources/Parks & Recreation Director; Katherine Utsinger, Economic Development Specialist/Acting Planner; Steve Alley, Deputy Fire Chief; Mark Hall, Director of Utilities; Lorraine Woolery, Section 8 Voucher/Grant Coordinator; D.J. Rymer, Community and Economic Development; Michelle Grubb, Ashland Bus System; and Reporters.

The invocation was given by Commissioner Gute.

The Pledge of Allegiance was conducted.

AGENDA

Acting City Manager Pullem presented the agenda of May 9, 2019. Motion was made by Clark, seconded by Steen, to receive & file the agenda. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay - none. Motion passed.

MINUTES

Motion was made by Gute, seconded by Clark, to dispense with reading and approve the minutes of the Regular Meeting held on April 25, 2019. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

HEARINGS AND REPORTS

Mayor and City Commissioners' Comments

Commissioner Gute welcomed everyone in attendance. He attended the Northeast Kentucky Small Business Awards at 8:00 AM and congratulated all businesses nominated and the winners. Commissioner Gute received a call from Kelly Heishman, a teacher from Paul G. Blazer High School who appeared before the Board recently regarding offering meals for the hungry from a food truck during the summer months and invited everyone to attend a ribbon cutting on May 24 at 1:30 PM in front of the high school.

Commissioner Steen reported it was National Travel and Tourism Week and thanked Sue Dowdy, Executive Director, and her staff at the Ashland/Boyd County Convention and Visitors Bureau for their work promoting this area.

Mayor Gilmore welcomed students in attendance from Rose Hill Christian School.

Mayor Gilmore read the following Proclamation:

**PROCLAMATION BY
Stephen E. Gilmore, Mayor
CITY OF ASHLAND, KENTUCKY**

To recognize National Police Week 2019 and to honor the service and sacrifice of those law enforcement officers killed in the line of duty while protecting our communities and safeguarding our democracy.

REGULAR MEETING MAY 9, 2019
HEARINGS AND REPORTS CONTINUED

WHEREAS, there are more than 900,000 law enforcement officers serving in communities across the United States, including the dedicated members of the Ashland Police Department and;

WHEREAS, there have been 60,211 assaults against law enforcement officers in 2017, resulting in approximately 17,476 injuries and;

WHEREAS, since the first recorded death in 1786, more than 21,000 law enforcement officers in the United States have made the ultimate sacrifice and been killed in the line of duty, including 6 members of the Ashland Police Department and;

WHEREAS, the names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, DC and;

WHEREAS, 371 new names of fallen heroes are being added to the National Law Enforcement Officers Memorial this spring including 158 officers killed in 2018 and 213 officers killed in previous years and;

WHEREAS, the service and sacrifice of all officers killed in the line of duty will be honored during the National Law Enforcement Officers Memorial Fund's 31st Annual Candlelight Vigil, on the evening of May 13, 2019 and;

WHEREAS, the Candlelight Vigil is part of National Police Week, which takes place this year on May 12-18; Note: Some events will take place before the official dates of police week 2019.

WHEREAS, May 15 is designated as Peace Officers Memorial Day, in honor of all fallen officers and their families and U.S. flags should be flown at half-staff.

THEREFORE, BE IT RESOLVED that Ashland, Kentucky Board of City Commissioners formally designates May 12-18, 2019, as Police Week in Ashland, Kentucky and publicly salutes the service of law enforcement officers in our community and in communities across the nation.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of Ashland, Kentucky to be affixed this 9th day of May 2019.

/s/STEPHEN E. GILMORE, MAYOR

Attest:

/s/SUSAN W. MADDIX, CITY CLERK

Commissioner Clark announced the Ashland FOP Lodge #3 will conduct a memorial service on Monday, May 13 at 7:00 PM at Christ Temple Church.

City Manager's Report

Acting City Manager Pullem reported he had participated in a Ride-Along with Ashland Police Chief Kelley and it was a remarkable experience.

REGULAR MEETING MAY 9, 2019
PUBLIC PARTICIPATION

PUBLIC PARTICIPATION

Bill Harvey, 2221 Pollard Road, appeared before the Commission expressing concerns about a possible curbside recycling program in the City of Ashland. Mr. Harvey suggested the Commission take a systematic approach to review recycling from all angles and not adopt something “piece-meal” to regret later. The Commission assured Mr. Harvey that all aspects are being reviewed to find the best possible solution for the citizens of Ashland.

Bernard O’Nan, 2720 Forest Avenue, appeared before the Commission to announce an event on “How to Outsmart the Con-Artist” to be conducted on June 14 from 10:00 AM – 12:00 NOON at the Our Lady of Bellefonte Pavilion and provided flyers for the event. Mr. O’Nan also reported on the lack of sidewalks on Woodland Avenue from Ashland Avenue to Oakview Road and asked that sidewalks be installed due to the high volume of pedestrian traffic on the street. Mr. O’Nan also asked that the waterline on the north side of Woodland Avenue be replaced due to constant breaks.

OLD BUSINESS
SECOND READING & FINAL ADOPTION

ORDINANCE NO. 55, 2019

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, ADOPTING AMENDMENT 9 FOR CITY EMPLOYEES AND AMENDMENT 8 FOR THE FIRE DEPARTMENT UNION FOR THE CITY OF ASHLAND, KENTUCKY MEDICAL CARE PLAN AND SUMMARY PLAN ADOPTED BY ORDINANCE 46, 2012 AND PREVIOUSLY AMENDED, DUE TO THE NAME CHANGE OF THE ORGAN AND TRANSPLANT POLICY PROVIDER.

* * * *

BE IT ORDAINED BY THE CITY OF ASHLAND, KENTUCKY:

SECTION 1. The Board of City Commissioners (“Board”) hereby amends the Medical Care Plan and Summary Plan Document for employees of the City of Ashland (Amendment #9) and the Fire Department Union Plan (Amendment #8) as adopted by Ordinance No. 46, Series of 2012, and previously amended. The current provider, National Union Fire was purchased by Tokio Marine HCC. Said amendments are attached hereto and made a part hereof by reference.

SECTION 2. Stephen E. Gilmore, Mayor, is hereby authorized and directed to execute any and all other documents relating to the adoption and implementation of said amendments.

SECTION 3. All ordinances and parts of ordinances in conflict herewith, to the extent of such conflict only, are hereby repealed.

SECTION 4. This ordinance shall be in full force and effect from and after its adoption, readoption and publication, as required by law.

SECTION 5. It is hereby authorized that publication of this Ordinance be in summary form.

/s/STEPHEN E. GILMORE
MAYOR

ATTEST:

/s/SUSAN W. MADDIX
CITY CLERK

REGULAR MEETING MAY 9, 2019
ORDINANCE NO. 55, 2019 CONTINUED

ADOPTED BY THE BOARD OF COMMISSIONERS: April 25, 2019
READOPTED BY THE BOARD OF COMMISSIONERS: May 9, 2019
PUBLISHED:

MOTION

Motion was made by Clark, seconded by Steen, to adopt Ordinance No. 55, 2019, at this its second reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

SECOND READING & FINAL ADOPTION

ORDINANCE NO. 56, 2019

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A CONTRACT BETWEEN THE CITY OF ASHLAND AND MOUNTAIN ENTERPRISES, INC. FOR THE PLACEMENT AND REPLACEMENT OF BITUMINOUS ASPHALT MATERIAL FOR THE 2019 STREET PAVING PROGRAM IN THE AMOUNT OF \$865,375.00 FOR THE CITY OF ASHLAND, DEPARTMENT OF PUBLIC WORKS.

BE IT ORDAINED BY THE CITY OF ASHLAND, KENTUCKY:

SECTION 1. That Stephen E. Gilmore, Mayor, be and he is hereby authorized and directed to execute a contract between the City of Ashland, Kentucky and Mountain Enterprises, Inc., P. O. Box 13130, Lexington, Kentucky, for the purchase of all labor, materials, equipment and services for the placement and replacement of bituminous asphalt material for the 2019 Street Paving Program for the Department of Public Works, in an amount not to exceed \$865,375.00. A copy of said contract is attached hereto and made a part hereof by reference.

SECTION 2. All ordinances and parts of ordinances in conflict herewith, to the extent of such conflict only, are hereby repealed.

SECTION 3. This ordinance shall be in full force and effect from and after its adoption, readoption and publication, as required by law.

SECTION 4. It is hereby authorized that publication of this ordinance be in summary form.

/s/STEPHEN E. GILMORE
MAYOR

ATTEST:

/s/SUSAN W. MADDIX
CITY CLERK

ADOPTED BY THE BOARD OF COMMISSIONERS: April 25, 2019
READOPTED BY THE BOARD OF COMMISSIONERS: May 9, 2019
PUBLISHED:

MOTION

Motion was made by Gute, seconded by Steen, to adopt Ordinance No. 56, 2019, at this its second reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

REGULAR MEETING MAY 9, 2019
ORDINANCE NO. 57, 2019

SECOND READING & FINAL ADOPTION

ORDINANCE NO. 57, 2019

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF ASHLAND, KENTUCKY AND TAYLOR SIEFKER WILLIAMS DESIGN GROUP LLC IN THE AMOUNT OF \$32,980.00 FOR THE PREPARATION OF A COMPREHENSIVE PLAN FOR THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT.

BE IT ORDAINED BY THE CITY OF ASHLAND, KENTUCKY:

SECTION 1. That Stephen E. Gilmore, Mayor, be and he is hereby authorized and directed to execute a Professional Services Agreement between the City of Ashland, Kentucky and Taylor Siefker Williams Design Group LLC regarding the preparation of a Comprehensive Plan in the amount of \$32,980.00 for the Department of Community and Economic Development. A copy of said agreement is attached hereto and made a part hereof by reference.

SECTION 2. All ordinances and parts of ordinances in conflict herewith, to the extent of such conflict only, are hereby repealed.

SECTION 3. This ordinance shall be in full force and effect from and after its adoption, readoption and publication, as required by law.

SECTION 4. It is hereby authorized that publication of this ordinance be in summary form.

/s/STEPHEN E. GILMORE
MAYOR

ATTEST:

/s/SUSAN W. MADDIX
CITY CLERK

ADOPTED BY THE BOARD OF COMMISSIONERS:	April 25, 2019
READOPTED BY THE BOARD OF COMMISSIONERS:	May 9, 2019
PUBLISHED:	

MOTION

Motion was made by Clark, seconded by Gute, to adopt Ordinance No. 57, 2019, at this its second reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

REGULAR MEETING MAY 9, 2019
ORDINANCE NO. 58, 2019

SECOND READING & FINAL ADOPTION

ORDINANCE NO. 58, 2019

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF ASHLAND, KENTUCKY AND DIXON ENGINEERING, INC. FOR PROFESSIONAL ENGINEERING SERVICES FOR THE PROJECT ADMINISTRATION AND INSPECTION SERVICES FOR THE COATING, PAINTING AND REPAIRING OF THE 1,000,000 GALLON SUMMIT WATER STORAGE TANK IN AN AMOUNT NOT TO EXCEED \$67,522.65.

BE IT ORDAINED BY THE CITY OF ASHLAND, KENTUCKY:

SECTION 1. That Stephen E. Gilmore, Mayor, be and he is hereby authorized and directed to execute an Agreement between the City of Ashland, Kentucky and Dixon Engineering, Inc. for professional engineering services for the project administration, pre-construction meeting, weld, wet interior observation, exterior observation and one (1) year ROV warranty on the 1,000,000-gallon reservoir (Summit) water storage tank in an amount not to exceed \$67,522.65. A copy of said agreement is attached hereto and made a part hereof by reference.

SECTION 2. All ordinances and parts of ordinances in conflict herewith, to the extent of such conflict only, are hereby repealed.

SECTION 3. This ordinance shall be in full force and effect from and after its adoption, readoption and publication, as required by law.

SECTION 4. It is hereby authorized that publication of this ordinance be in summary form.

/s/STEPHEN E. GILMORE
MAYOR

ATTEST:

/s/SUSAN W. MADDIX
CITY CLERK

ADOPTED BY THE BOARD OF COMMISSIONERS: April 25, 2019
READOPTED BY THE BOARD OF COMMISSIONERS: May 9, 2019
PUBLISHED:

MOTION

Motion was made by Gute, seconded by Steen, to adopt Ordinance No. 58, 2019, at this its second reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

REGULAR MEETING MAY 9, 2019
ORDINANCE NO. 59, 2019

SECOND READING & FINAL ADOPTION

ORDINANCE NO. 59, 2019

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AMENDING THE "POLICIES AND PROCEDURES, COMPENSATION PLAN AND CLASSIFICATION PLAN" AS ADOPTED BY ORDINANCE NO. 51, SERIES OF 2017, AS PREVIOUSLY AMENDED, TO INCLUDE A SMOKING/TOBACCO USE POLICY.

BE IT ORDAINED BY THE CITY OF ASHLAND, KENTUCKY:

SECTION 1. That Ordinance No. 51, series of 2017, as previously amended, being an ordinance entitled, "AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, ADOPTING THE POLICIES AND PROCEDURES, COMPENSATION PLAN AND CLASSIFICATION PLAN FOR THE CITY OF ASHLAND, KENTUCKY AND REPEALING ORDINANCE NO. 91, SERIES OF 2011, AND ALL AMENDMENTS THERETO" is hereby amended. PART III. CONDITIONS OF EMPLOYMENT is hereby amended by adding Section Y. Smoking/Tobacco Use Policy and re-lettering Suggestion Program as Section Z and Exit Interview as Section AA. A copy of said amended section is attached hereto and made a part hereof by reference.

SECTION 2. All other ordinances and parts of ordinances in conflict herewith, to the extent of such conflict only, are hereby repealed.

SECTION 3. This ordinance shall be in full force and effect from and after its adoption and readoption and shall later be published as required by law.

SECTION 4. It is hereby authorized that publication of this ordinance shall be in summary form.

/s/STEPHEN E. GILMORE
MAYOR

ATTEST:

/s/SUSAN W. MADDIX
CITY CLERK

ADOPTED BY THE BOARD OF COMMISSIONERS:	April 25, 2019
READOPTED BY THE BOARD OF COMMISSIONERS:	May 9, 2019
PUBLISHED:	

MOTION

Motion was made by Clark, seconded by Gute, to adopt Ordinance No. 59, 2019, at this its second reading.

DISCUSSION

Commissioner Perkins asked how soon the City could provide a smoking shelter for those who work in the City Building. Acting City Manager Pullem will update the Commission by the end of the day.

VOTE

Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

REGULAR MEETING MAY 9, 2019
ORDINANCE NO. 60, 2019

SECOND READING & FINAL ADOPTION

ORDINANCE NO. 60, 2019

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND APPROVING CHANGE ORDER NO. 1 DATED APRIL 18, 2019 BETWEEN THE CITY OF ASHLAND, KENTUCKY AND SUMMIT FENCE COMPANY, INC. INCREASING THE CONTRACT AMOUNT BY \$6,050.00 FOR THE INSTALLATION OF FENCING, GATES AND ALL APPURTENANCES FOR THE NEW MILL STREET FACILITY FOR THE DEPARTMENT OF UTILITIES.

BE IT ORDAINED BY THE CITY OF ASHLAND, KENTUCKY:

SECTION 1. That Change Order No. 1 in the contract authorized by Ordinance No. 7, 2019 between the City of Ashland, Kentucky and Summit Fence Company, Inc. for a contract regarding the purchase and installation of fencing, gates and all appurtenances for the new Mill Street facility for the Department of Utilities, Divisions of Sewer Maintenance and Water Distribution, is hereby approved as follows:

Change Order No. 1

Original Contract Price	\$26,990.00
Previous Change Orders	0.00
Contract Price prior to this Change Order	26,990.00
Net Increase /Decrease of this Change Order	6,050.00
Contract Price with all approved Change Orders	\$33,040.00

A true copy of Change Order No. 1 is attached hereto and made a part hereof by reference.

SECTION 2. All ordinances of the City of Ashland and any parts of ordinances in conflict herewith, to the extent of such conflict only, are hereby repealed.

SECTION 3. This ordinance shall be in full force and effect from and after its adoption, readoption and publication, as required by law.

SECTION 4. It is hereby authorized that publication of this ordinance be in summary form.

/s/STEPHEN E. GILMORE
MAYOR

ATTEST:

/s/SUSAN W. MADDIX
CITY CLERK

ADOPTED BY THE BOARD OF COMMISSIONERS:	April 25, 2019
READOPTED BY THE BOARD OF COMMISSIONERS:	May 9, 2019
PUBLISHED:	

MOTION

Motion was made by Gute, seconded by Steen, to adopt Ordinance No. 60, 2019, at this its second reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

REGULAR MEETING MAY 9, 2019
ORDINANCE NO. 61, 2019

SECOND READING & FINAL ADOPTION

ORDINANCE NO. 61, 2019

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, ADOPTING BY REFERENCE UPDATED "PROCUREMENT REGULATIONS FOR THE CITY OF ASHLAND, KENTUCKY, MAY 2019" AND REPEALING ORDINANCE NO. 87, SERIES OF 1992, AND ALL AMENDMENTS THERETO.

* * * * *

WHEREAS, the General Assembly of the Commonwealth of Kentucky adopted as the law of the Commonwealth of Kentucky the Kentucky Model Procurement Code which was codified as Chapter 45A of the Kentucky Revised Statutes, and

WHEREAS, the said Kentucky Model Procurement Code provides that the City of Ashland may adopt any of the other provisions of the Procurement Code and may make modifications of such provisions, provided, however, that such modifications shall not be inconsistent with the Kentucky Procurement Code;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF ASHLAND, KENTUCKY:

SECTION 1. Ordinance No. 87, Series of 1992, as previously amended by Ordinance No. 29, Series of 1995, Ordinance No. 118, Series of 2002, Ordinance No. 18, Series of 2013, and Ordinance No. 19, Series of 2019, is hereby repealed in its entirety.

SECTION 2. That the "Procurement Regulations for the City of Ashland, Kentucky, May 2019" which are attached hereto and made a part hereof by reference, are hereby adopted as fully to all intents and purposes as if copies at length in words and figures herein.

SECTION 3. It shall be considered that it is the intent of the City of Ashland in enacting this ordinance that if any part of it be held unconstitutional, the remaining parts shall remain in force unless the ordinance provides otherwise or unless the remaining parts are so essentially and inseparably connected with and dependent upon the unconstitutional part that it is apparent that the City would not have enacted the remaining parts without the unconstitutional part, or unless the remaining parts, standing alone, are incomplete and incapable of being executed in accordance with the intent of the City of Ashland.

SECTION 4. All ordinances of the City of Ashland and any parts of ordinances in conflict herewith, to the extent of such conflict only, are hereby repealed.

SECTION 5. This ordinance shall be in full force and effect from and after its adoption, readoption and publication, as required by law.

SECTION 6. It is hereby authorized that publication of this ordinance be in summary form.

/s/STEPHEN E. GILMORE
MAYOR

ATTEST:

/s/SUSAN W. MADDIX
CITY CLERK

ADOPTED BY THE BOARD OF COMMISSIONERS: April 25, 2019
READOPTED BY THE BOARD OF COMMISSIONERS: May 9, 2019
PUBLISHED:

REGULAR MEETING MAY 9, 2019
ORDINANCE NO. 61, 2019 CONTINUED

MOTION

Motion was made by Clark, seconded by Gute, to adopt Ordinance No. 61, 2019, at this its second reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

CONSENT AGENDA

RESOLUTION NO. 11, 2019

A RESOLUTION OF THE CITY OF ASHLAND, KENTUCKY, ADOPTING, AUTHORIZING AND APPROVING THE COURSE OF ACTION PRESENTED BY THE CITY MANAGER ON THE ITEMS APPEARING ON THE CONSENT AGENDA FOR THE REGULAR MEETING OF THE BOARD OF CITY COMMISSIONERS OF MAY 9, 2019.

BE IT RESOLVED BY THE CITY OF ASHLAND, KENTUCKY:

SECTION 1. The Board of City Commissioners hereby adopts, authorizes and approves the action presented by the City Manager on each item appearing on the “Consent Agenda”, for the regular meeting, May 9, 2019, attached hereto and incorporated herein, as if set out in full, is a copy of the “Consent Agenda” hereby adopted, authorized and approved.

SECTION 2. This resolution shall be in full force and effect from and after its adoption, as required by law.

/s/STEPHEN E. GILMORE
MAYOR

ATTEST:

/s/SUSAN W. MADDIX
CITY CLERK

ADOPTED BY THE BOARD OF COMMISSIONERS: May 9, 2019

MOTION

Motion was made by Gute, seconded by Steen, to adopt Resolution No. 11, 2019.

DISCUSSION

(Item #7) - Clarification was made that fees are not being waived.

(Item #10) – Mayor Gilmore welcomed Mark Hall as Director of Utilities.

VOTE

Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

CONSENT AGENDA ITEMS

1. City Manager recommends authorizing payment of Invoice #19-4919 dated February 1, 2019 in the amount of \$17,927.98 to Dixon Engineering, Inc. for engineering and inspection services on the Catlettsburg Water Storage Tank for the Department of Utilities, Division of Water Distribution.

REGULAR MEETING MAY 9, 2019
CONSENT AGENDA CONTINUED

2. City Manager recommends authorizing payment for Pay Request #4, including invoices #52255 and #52253 dated March 31, 2019 in the total amount of \$27,556.25 to GRW for the work completed on the Pollard Mills Drainage Improvement Project.
3. City Manager recommends authorizing payment for Pay Request #5, including invoices #52344 and #52345 dated April 30, 2019 in the total amount of \$32,044.68 to GRW for the work completed on the Pollard Mills Drainage Improvement Project.
4. City Manager recommends authorizing payment of Invoice #CI-0000012736 dated April 4, 2019 in the amount of \$58,364 to Service Pump & Supply Co., Inc. for the purchase and installation of the 26th Street sewage station channel grinder replacement, Department of Utilities, Division of Wastewater Collection.
5. City Manager recommends authorizing payment for Pay Request #3 dated April 9, 2019 in the amount of \$9,359.16 to Mike Enyart & Sons, Inc. for the work completed on the Louisa Street Waterline Project.
6. City Manager recommends authorizing payment of Invoice #644457 dated April 25, 2019 in the amount of \$20,476.15 to Rumpke for the removal and disposition of sludge from the Wastewater Treatment Plant from March 25 to April 23, 2019.
7. City Manager recommends approval for the Paramount Arts Center to conduct PAC Live @ Ashland Riverfront Park on September 14, 2019 from 6:00 pm - 11:00 pm. All proceeds will be going to the Paramount Arts Center at an estimated City Staff cost of \$3,462.29 to be paid by the Paramount Arts Center. Sponsor is asking for any City fees to be waived.
8. City Manager recommends approval to declare the attached list as surplus property.
9. City Manager recommends approval for the Mayor to sign a Memorandum of Agreement between the City of Ashland and Kentucky Community and Technical College System to establish guidelines and responsibilities of off-campus educational experiences for students in the Diesel Technology and Auto Technology programs.
10. City Manager recommends approving the appointment of Mark E. Hall to the position of Utilities Director, Grade 115, Utilities Department, effective May 13, 2019.
11. City Manager recommends approval for the appointment of Daniel F. Kelly to the position of Crew Leader/Bus Driver, Grade 109, Department of Finance, Division of Mass Transit, effective May 13, 2019.
12. City Manager recommends approval for the appointment of Richard A. Damron to the position of Bus Driver, Grade 106, Department of Finance, Division of Mass Transit, effective May 13, 2019.
13. City Manager recommends approval for the appointment of Paul Jobe, Paul Kent and Roger Wright to the position of Relief Bus Driver, Grade 106, Department of Finance, Division of Mass Transit, effective May 13, 2019.
14. Other Consent Items

REGULAR MEETING MAY 9, 2019
ORDINANCE NO. _____, 2019

NEW BUSINESS
FIRST READING AND ADOPTION ONLY

ORDINANCE NO. _____, 2019

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A CONTRIBUTION – IN – AID – OF - CONSTRUCTION AGREEMENT FOR THE INSTALLATION OF UNDERGROUND SERVICE TO THE NEW STOP LIGHTS IN THE 1200 BLOCK OF WINCHESTER AVENUE FOR THE STREETScape PROJECT IN THE AMOUNT OF \$449.59.

MOTION

Motion was made by Gute, seconded by Steen, to adopt Ordinance No. _____, 2019, at this its first reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

FIRST READING AND ADOPTION ONLY

ORDINANCE NO. _____, 2019

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO SUBMIT THE FY 2019 GRANT APPLICATION TO THE FEDERAL TRANSIT ADMINISTRATION ON BEHALF OF THE ASHLAND BUS SYSTEM FOR OPERATING COSTS, PREVENTATIVE MAINTENANCE, PARA TRANSIT SERVICE, MAINTENANCE PAYROLL AND CAPITAL EXPENDITURES; AND FURTHER AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY FOR THE IMPLEMENTATION OF THIS GRANT.

MOTION

Motion was made by Clark, seconded by Steen, to adopt Ordinance No. _____, 2019, at this its first reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

REGULAR MEETING MAY 9, 2019
ORDINANCE NO. _____, 2019

FIRST READING AND ADOPTION ONLY

ORDINANCE NO. _____, 2019

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO SUBMIT THE PROGRAM YEAR 2019 ACTION PLAN FOR A COMMUNITY DEVELOPMENT BLOCK GRANT TO THE U. S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD), AND UPON ACCEPTANCE OF SAID APPLICATION FROM HUD, TO EXECUTE ON BEHALF OF THE CITY OF ASHLAND, AN AGREEMENT WITH THE U. S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT TO ENABLE THE CITY TO UNDERTAKE THESE ACTIVITIES AND/OR ANY AND ALL DOCUMENTS ASSOCIATED WITH THE GRANT SUBMITTAL.

MOTION

Motion was made by Gute, seconded by Steen, to adopt Ordinance No. _____, 2019, at this its first reading. Upon roll call, voting aye were Commissioners Gute, Steen and Mayor Gilmore. Nay – none. Abstain – Commissioners Clark and Perkins. Motion passed.

FIRST READING AND ADOPTION ONLY

ORDINANCE NO. _____, 2019

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, ACCEPTING THE PROPOSAL OF KRONOS SAASHR, INC. TO PROVIDE A HUMAN RESOURCES SYSTEM FOR THE CITY OF ASHLAND IN AN EFFORT TO DIGITALIZE THE CURRENT SYSTEM FOR A ONE-TIME SETUP FEE OF \$5,000.00 AND A FEE OF \$84.00 ANNUALLY PER EMPLOYEE FOR AN APPROXIMATE AMOUNT OF \$25,200.00 BASED ON 300 EMPLOYEES FOR THE DEPARTMENT OF GENERAL GOVERNMENT, DIVISION OF HUMAN RESOURCES.

MOTION

Motion was made by Gute, seconded by Perkins, to adopt Ordinance No. _____, 2019, at this its first reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

FIRST READING AND ADOPTION ONLY

ORDINANCE NO. _____, 2019

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A QUITCLAIM DEED OF CONVEYANCE BETWEEN THE CITY OF ASHLAND, KENTUCKY, AND NEXT LEVEL PROPERTIES, INC. REGARDING THE ACCEPTANCE OF THE DONATION OF 3408 CENTRAL AVENUE IN EAST ASHLAND.

REGULAR MEETING MAY 9, 2019
ORDINANCE NO. _____, 2019 CONTINUED

MOTION

Motion was made by Clark, seconded by Steen, to adopt Ordinance No. _____, 2019, at this its first reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

FIRST READING AND ADOPTION ONLY

ORDINANCE NO. _____, 2019

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, ADOPTING THE REVISED JOB DESCRIPTION FOR THE POSITIONS OF BUS DRIVER AND RELIEF BUS DRIVER; ADOPTING THE JOB DESCRIPTION FOR THE POSITION OF PARATRANSIT DRIVER; ALL IN THE DEPARTMENT OF FINANCE, DIVISION OF MASS TRANSIT; AND AMENDING THE AUTHORIZED POSITIONS TO REFLECT THE CHANGE IN GRADE OF BUS DRIVER AND RELIEF BUS DRIVER AND TO ADD THE POSITION OF PARATRANSIT DRIVER OF THE “POLICIES AND PROCEDURES, COMPENSATION PLAN AND CLASSIFICATION PLAN” AS ADOPTED BY ORDINANCE NO. 51, SERIES OF 2017, AS PREVIOUSLY AMENDED.

MOTION

Motion was made by Gute, seconded by Steen, to adopt Ordinance No. _____, 2019, at this its first reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

OTHER NEW BUSINESS

Code Enforcement

Commissioner Perkins asked the Commission to consider developing a plan to assist Code Enforcement in moving forward with the removal of abandoned or blighted properties and/or other issues. Spring is a very tough time on the Department of Community & Economic Development. The Commission also receives numerous calls and complaints. Acting City Manager Pullem advised the Commission his department has been discussing this issue with the Legal Department and hopes to have some recommendations in the near future to help alleviate the issues.

Commissioner Gute commended Code Enforcement officers for the work they do and noted there are currently 2 Code Enforcement Officers and 1 Manager for the entire City. He also commended Commissioner Perkins for posting on Facebook the official steps the City must take with regard to code violations.

Happy Birthday Sean Murray

The Commission wished Human Resources/Parks & Recreation Director Sean Murray a “Happy Birthday!”

EXECUTIVE SESSION

Motion was made by Clark, seconded by Perkins, to go into Executive Session at 12:51 PM to discuss potential contractor litigation. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

REGULAR MEETING MAY 9, 2019
EXECUTIVE SESSION CONTINUED

RECONVENED

The meeting reconvened and Mayor Gilmore announced the only item discussed was potential contractor litigation with no final action taken.

RECESS

Mayor Gilmore declared the meeting recessed at 1:47 PM to 9:30 AM on Tuesday, May 21, 2019.


STEPHEN E. GILMORE
MAYOR

ATTEST:


SUSAN W. MADDIX
CITY CLERK