

**REGULAR MEETING
DECEMBER 14, 2017**

The Ashland Board of Commissioners met in Regular Session in the Commissioners' Chambers, City Building, Ashland, Kentucky, on Thursday, December 14, 2017, at the hour of 12:00 PM. Those present were Commissioners: Amanda Clark, Marty Gute, Matt Perkins, Marshall Steen and Mayor Stephen E. Gilmore, who presided. Also present were: Michael S. Graese, City Manager; John F. Vincent, Corporation Counsel; Kandi L. Hale, Assistant City Clerk, City Clerk; Todd Kelley, Chief of Police; Greg Ray, Fire Chief; Ryan Eastwood, Director of Engineering and Utilities; Chris Pullem, Community and Economic Development Director; Tony Grubb, Finance Director; Michelle Veach, Assistant Finance Director; Randy Carpenter, Acting Director of Public Works; Michelle Grubb, Finance Department; Major Scott Sexton and Major Bill Hensley, Ashland Police Department; Joanna King, Public Information Officer; and Reporters.

The invocation was given by Commissioner Gute.

The Pledge of Allegiance was conducted.

AGENDA

City Manager Graese presented the agenda of December 14, 2017. Motion was made by Gute, seconded by Clark, to amend the agenda presented by moving New Business Item (a) to Old Business Item (d). Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay - none. Motion passed.

Motion was made by Perkins, seconded by Gute, to receive & file the agenda as amended. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay - none. Motion passed.

MINUTES

Motion was made by Gute, seconded by Clark, to dispense with reading and approve the minutes of the Regular Meeting held on November 9, 2017. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

HEARINGS AND REPORTS

Mayor and City Commissioners' Comments

Commissioner Gute welcomed everyone and reflected on the success of 2017 such as Braidy Industries, the new hotel, Infusion Solutions and the Mayo Arcade is filled with businesses and he is thankful for progress. Commissioner Gute welcomed Joanna King as the new Public Information Officer. Commissioner Gute thanked Winter Wonderland of Lights for a successful Christmas Parade and wished everyone a Merry Christmas!

Mayor Gilmore wished everyone health and happiness for the New Year and a Merry Christmas! Mayor Gilmore stated that Ashland, Kentucky received many blessings this year and asked that everyone be thankful for their blessings. Mayor Gilmore stated he was very blessed to work with the Board.

Commissioner Clark echoed the comments of Commissioner Gute and Mayor Gilmore. She welcomed the new Army Recruitment Center in Ashland. She stated there are a lot of things happening in Ashland and the Region and Commissioner Clark is excited for what the future holds.

Commissioner Steen thanked everyone for their hard work and effort and looks forward to next year. He wished everyone a Merry Christmas and a great 2018.

REGULAR MEETING DECEMBER 14, 2017
HEARINGS AND REPORTS CONTINUED

Commissioner Perkins thanked everyone for working hard to make 2017 a success. Commissioner Perkins stated it had been a pleasure working with each member of the Board while also a very humbling experience at times as well as rewarding. Commissioner Perkins looks forward to 2018.

City Manager's Report

City Manager Graese reported on the following:

Recognition of Ashland Police Department Officers McCormick and Finley for their actions on August 19, 2017 in regarding a riot and fire at the Boyd County Detention Center in Catlettsburg, Kentucky. Both officers were instrumental in regaining control of the inmates. City Manager Graese thanked them for their bravery and courage.

Recognition of Joanna King as the new Public Information Officer. She is currently working with Department Heads and staff in order to understand their roles and responsibilities. She will also be working to keep the citizens and the Board informed.

The 29th Street/Belmont Street project updated schedule will be published this afternoon. The road will be kept completely open until after Christmas.

The Kentucky Retirement System has determined the City's amount for employer contribution for FY19 is approximately \$1.76 million. City staff will be meeting with the elected officials within the next several weeks in order review different ideas in moving forward. City Manager Graese advised the community that the City is continuing to look for ways to cut costs.

Longevity pay is on the Consent Agenda today. Longevity pay is approved in the budget and divided into 2 installments – one in December and one in June. City Manager Graese reminded employees this is not an automatic payment.

The City has confirmed the telephone numbers for each division on the City's website. Citizens may go to ashlandky.gov and click on "I want to find a phone number." Each of the numbers have been checked for accuracy.

BlueWater Study Update – Greg Heitzman appeared before the Commission to update and review with the Board the scope of work and the timeline for the project. Mr. Heitzman reported that the wastewater side (Wastewater Treatment Plant and Sewer Maintenance) is well managed from Mr. Heitzman's observation. Mr. Heitzman advised that he will concentrate mostly on the water side (Water Treatment Plant and Water Distribution). He stated there are a high number of main breaks for a system the size of Ashland's and a higher than normal loss of water. Mr. Heitzman will provide a technical memo to the City Manager, the Director of Engineering and Utilities and Department Heads for feedback. He will then respond to the feedback and make recommendations to the Board. Mr. Heitzman responded to questions from the Commission.

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PUBLIC PARTICIPATION

David Sparks, Ashland Middle School teacher, appeared before the Commission to introduce the Cryptic Catfish. Cryptic Catfish is an Ashland Middle School robotics team and will be representing the Ashland School System at the State level. Members of the team are Gracie Madden, Angela Emetiro, Connor Skaggs, Emily Aliff, Katy Raybourn, Madison Aliff, Aubree Hay and Caroline Pullem. The team hopes to make an impact on pollution and in the making of cleaner water. They would like to create a group called Water Wonders and would like to partner with Build Ashland in the future. The new organization will meet two times per month and clean areas along the river, discuss problems in the community, discuss recycling, etc. Wes Thompson, a Board member of Build Ashland, was present in the audience and offered help in any way to the group.

Wes Thompson, 2738 Terrace Boulevard, appeared before the Commission to update the Board on the "Shop 29th Street" project. Mr. Thompson is the President of the Ashland in Motion board. A campaign was created for the entire 29th Street business community. Ads have been created and are being played on television and radio with additional information on Facebook. Anyone who makes a purchase at any 29th Street business of \$5.00 or more may take their receipt to Ken's Express Mart to be entered in a \$1,000.00 cash drawing to be held on December 23.

Alan Johnson, 616 Hoover Street, appeared before the Commission to request an amendment to current ordinances to allow beekeeping. The subject will be researched.

Karen Sperry, 2806 W. Rockhouse Road, appeared before the Commission regarding highway markers for Gertrude Ramey. Ms. Sperry presented the Board with a proposal for three highway markers at a cost of \$2,500.00 each (if text is same on both sides) and \$3,000.00 (if text is different on each side). Ms. Sperry reviewed the proposal with the Board and requested funding from the City and has also requested funding from the City of Catlettsburg and the County of Boyd. The application is reviewed by the Kentucky Historical Society. Mayor Gilmore advised that once approval is given by the State, the City would be glad to work with Catlettsburg and Boyd County in order to try and secure funding.

OLD BUSINESS
SECOND READING & FINAL ADOPTION

ORDINANCE NO. 111, 2017

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AMENDING SECTION 6 OF ORDINANCE NO. 51, SERIES OF 2017, WHICH ADOPTED THE "POLICIES AND PROCEDURES, COMPENSATION PLAN AND CLASSIFICATION PLAN" OF THE CITY OF ASHLAND, KENTUCKY.

* * * * *

WHEREAS, Ordinance No. 51, series of 2017, was given first reading on June 8, 2017 and second reading on June 9, 2017, and

WHEREAS, Ordinance No. 51, series of 2017, adopted the Policies and Procedures, Compensation Plan and Classification Plan ("the Plan") for the City of Ashland, Kentucky, and

WHEREAS, the Plan took effect on July 1, 2017, and

WHEREAS, Section 6 of Ordinance No. 51, series of 2017, should have stated the Plan took effect on July 1, 2017;

NOW THEREFORE, BE IT ORDAINED BY THE CITY OF ASHLAND, KENTUCKY:

REGULAR MEETING DECEMBER 14, 2017
ORDINANCE NO. 111, 2017 CONTINUED

SECTION 1. That Section 6 of Ordinance No. 51, series of 2017, being an ordinance entitled, "AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, ADOPTING THE POLICIES AND PROCEDURES, COMPENSATION PLAN AND CLASSIFICATION PLAN FOR THE CITY OF ASHLAND, KENTUCKY AND REPEALING ORDINANCE NO. 91, SERIES OF 2011, AND ALL AMENDMENTS THERETO" be and said section is hereby amended as follows, such amendments shown by underscoring all newly inserted language and by a single broken line through all deleted language:

SECTION 6. After its adoption and readoption, as required by law, ~~This ordinance shall be in full force and effect on July 1, 2017 from and after its adoption, readoption and shall later be published publication,~~ as required by law.

SECTION 2. All other ordinances and parts of ordinances in conflict herewith, to the extent of such conflict only, are hereby repealed.

SECTION 3. This ordinance shall be in full force and effect from and after its adoption and readoption and shall later be published as required by law.

SECTION 4. It is hereby authorized that publication of this ordinance shall be in summary form.

/s/STEPHEN E. GILMORE
MAYOR

ATTEST:

/s/KANDI L. HALE
ASSISTANT CITY CLERK

ADOPTED BY THE BOARD OF COMMISSIONERS: November 9, 2017
READOPTED BY THE BOARD OF COMMISSIONERS: December 14, 2017
PUBLISHED:

MOTION

Motion was made by Gute, seconded by Perkins, to adopt Ordinance No. 111, 2017, at this its second reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

SECOND READING & FINAL ADOPTION

ORDINANCE NO. 112, 2017

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AMENDING PART III. CONDITIONS OF EMPLOYMENT, SECTION B. PROBATION PERIOD; SECTION S. EMPLOYEE EVALUATION; APPENDIX D. EMPLOYEE EVALUATION PROGRAM; PART VI: BENEFITS, D. SICK LEAVE; Q. CREDIT UNIONS; S. YMCA; APPENDIX B. SECONDARY EMPLOYMENT; APPENDIX F. DRUG AND ALCOHOL TESTING POLICY; APPENDIX G. SUGGESTION PROGRAM; APPENDIX L. TRAVEL AND TRAINING REGULATIONS; AND APPENDIX N. CREDIT CARD POLICY OF THE "POLICIES AND PROCEDURES, COMPENSATION PLAN AND CLASSIFICATION PLAN" AS ADOPTED BY ORDINANCE NO. 51, SERIES OF 2017, AS PREVIOUSLY AMENDED.

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BE IT ORDAINED BY THE CITY OF ASHLAND, KENTUCKY:

REGULAR MEETING DECEMBER 14, 2017
ORDINANCE NO. 112, 2017 CONTINUED

SECTION 1. That Ordinance No. 51, series of 2017, as previously amended, being an ordinance entitled, "AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, ADOPTING THE POLICIES AND PROCEDURES, COMPENSATION PLAN AND CLASSIFICATION PLAN FOR THE CITY OF ASHLAND, KENTUCKY AND REPEALING ORDINANCE NO. 91, SERIES OF 2011, AND ALL AMENDMENTS THERETO" is hereby amended. PART III. CONDITIONS OF EMPLOYMENT, SECTION B. Probation Period; SECTION S. Employee Evaluation; APPENDIX D. EMPLOYEE EVALUATION PROGRAM; PART VI: BENEFITS, D. Sick Leave; Q. Credit Unions; S. YMCA; APPENDIX B. SECONDARY EMPLOYMENT; APPENDIX F. DRUG AND ALCOHOL TESTING POLICY; APPENDIX G. SUGGESTION PROGRAM; APPENDIX L. TRAVEL AND TRAINING REGULATIONS; and APPENDIX N. CREDIT CARD POLICY; are hereby amended. A copy of said amended policies is attached hereto and made a part hereof by reference.

SECTION 2. All other ordinances and parts of ordinances in conflict herewith, to the extent of such conflict only, are hereby repealed.

SECTION 3. This ordinance shall be in full force and effect from and after its adoption and readoption and shall later be published as required by law.

SECTION 4. It is hereby authorized that publication of this ordinance shall be in summary form.

/s/STEPHEN E. GILMORE
MAYOR

ATTEST:

/s/KANDI L. HALE
ASSISTANT CITY CLERK

ADOPTED BY THE BOARD OF COMMISSIONERS:	November 9, 2017
READOPTED BY THE BOARD OF COMMISSIONERS:	December 14, 2017
PUBLISHED:	

MOTION

Motion was made by Clark, seconded by Gute, to adopt Ordinance No. 112, 2017, at this its second reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

REGULAR MEETING DECEMBER 14, 2017
ORDINANCE NO. 113, 2017

SECOND READING & FINAL ADOPTION

ORDINANCE NO. 113, 2017

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, ADOPTING THE JOB DESCRIPTION FOR THE POSITION OF ADMINISTRATIVE ASSISTANT AS A REPLACEMENT FOR SECRETARY III IN THE DEPARTMENT OF GENERAL GOVERNMENT, DIVISION OF HUMAN RESOURCES; ADOPTING THE JOB DESCRIPTION FOR THE POSITION OF GIS ANALYST AS A REPLACEMENT FOR GIS TECHNICIAN IN THE DIVISION OF ENGINEERING; ADOPTING THE REVISED JOB DESCRIPTION FOR THE POSITIONS OF WATER METER MECHANIC, WATER DISTRIBUTION FIELD SUPERVISOR, AND INVENTORY CONTROL CLERK, ALL IN THE DIVISION OF WATER DISTRIBUTION AND METER SERVICES; ADOPTING THE REVISED JOB DESCRIPTION FOR PRETREATMENT ADMINISTRATOR IN THE DIVISION OF WASTEWATER TREATMENT PLANT, ALL IN THE DEPARTMENT OF ENGINEERING AND UTILITIES; ADOPTING THE REVISED JOB DESCRIPTION FOR THE POSITION OF MASS TRANSIT SECRETARY IN THE DIVISION OF MASS TRANSIT, AND ADOPTING THE REVISED JOB DESCRIPTION FOR TRAFFIC TECHNICIAN II IN THE DIVISION OF STREETS, BOTH IN THE DEPARTMENT OF PUBLIC WORKS; ADOPTING THE REVISED JOB DESCRIPTION FOR THE DIRECTOR OF COMMUNITY AND ECONOMIC DEVELOPMENT; AND AMENDING THE AUTHORIZED POSITIONS TO REFLECT THE CHANGE IN TITLE OF SECRETARY III IN THE DEPARTMENT OF GENERAL GOVERNMENT, THE RECLASSIFICATION OF GIS TECHNICIAN, WATER METER MECHANIC AND PRETREATMENT ADMINISTRATOR IN THE DEPARTMENT OF ENGINEERING AND UTILITIES; AND THE RECLASSIFICATION OF MASS TRANSIT SECRETARY IN THE DEPARTMENT OF PUBLIC WORKS; OF THE "POLICIES AND PROCEDURES, COMPENSATION PLAN AND CLASSIFICATION PLAN" AS ADOPTED BY ORDINANCE NO. 51, SERIES OF 2017, AS PREVIOUSLY AMENDED.

BE IT ORDAINED BY THE CITY OF ASHLAND, KENTUCKY:

REGULAR MEETING DECEMBER 14, 2017
ORDINANCE NO. 113, 2017 CONTINUED

SECTION 1. That Ordinance No. 51, series of 2017, as previously amended, being an ordinance entitled, "AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, ADOPTING THE POLICIES AND PROCEDURES, COMPENSATION PLAN AND CLASSIFICATION PLAN FOR THE CITY OF ASHLAND, KENTUCKY AND REPEALING ORDINANCE NO. 91, SERIES OF 2011, AND ALL AMENDMENTS THERETO" is hereby amended. The Job Descriptions for the position of Administrative Assistant in the Department of General Government, Division of Human Resources; GIS Analyst in the Division of Engineering; Water Meter Mechanic, Water Distribution Field Supervisor and Inventory Control Clerk in the Division of Water Distribution & Meter Services; Pretreatment Administrator in the Division of Wastewater Treatment Plant, all in the Department of Engineering and Utilities; Mass Transit Secretary in the Division of Mass Transit and Traffic Technician II in the Division of Street, both in the Department of Public Works; and the Director of Community and Economic Development are hereby adopted. The amended Authorized Positions Listing is hereby adopted. A copy of said amended Job Descriptions and Authorized Positions Listing is attached hereto and made a part hereof by reference.

SECTION 2. All other ordinances and parts of ordinances in conflict herewith, to the extent of such conflict only, are hereby repealed.

SECTION 3. This ordinance shall be in full force and effect from and after its adoption and readoption and shall later be published as required by law.

SECTION 4. It is hereby authorized that publication of this ordinance shall be in summary form.

/s/STEPHEN E. GILMORE
MAYOR

ATTEST:

/s/KANDI L. HALE
ASSISTANT CITY CLERK

ADOPTED BY THE BOARD OF COMMISSIONERS: November 9, 2017
READOPTED BY THE BOARD OF COMMISSIONERS: December 14, 2017
PUBLISHED:

MOTION

Motion was made by Gute, seconded by Clark, to adopt Ordinance No. 113, 2017, at this its second reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

SECOND READING & FINAL ADOPTION

ORDINANCE NO. 114, 2017

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A SPECIAL WARRANTY DEED BETWEEN THE CITY OF ASHLAND, KENTUCKY, AND LOUISA COMMUNITY BANK ACCEPTING THE DONATION OF PROPERTY AT 1401 WINCHESTER AVENUE.

WHEREAS, Resolution No. 5, Series of 2017, authorized the acceptance of property located at 1401 Winchester Avenue as a donation from Louisa Community Bank; NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF ASHLAND, KENTUCKY:

REGULAR MEETING DECEMBER 14, 2017
ORDINANCE NO. 114, 2017 CONTINUED

SECTION 1. That Stephen E. Gilmore, Mayor, is hereby authorized and directed to execute on behalf of said City a Special Warranty Deed between the City of Ashland, Kentucky and Louisa Community Bank accepting the donation of property located at 1401 Winchester Avenue from Louisa Community Bank. Said Special Warranty Deed is attached hereto and made a part hereof by reference.

SECTION 2. That Stephen E. Gilmore, Mayor, is hereby authorized and directed to execute on behalf of said City any and all other documents related to this transaction.

SECTION 3. All ordinances of the City of Ashland and parts of ordinances in conflict herewith, to the extent of such conflict only, are hereby repealed.

SECTION 4. This ordinance shall be in full force and effect from and after its adoption, readoption and publication, as required by law.

SECTION 5. It is hereby authorized that publication of this ordinance be in summary form.

/s/STEPHEN E. GILMORE
MAYOR

ATTEST:

/s/KANDI L. HALE
ASSISTANT CITY CLERK

ADOPTED BY THE BOARD OF COMMISSIONERS: November 9, 2017
READOPTED BY THE BOARD OF COMMISSIONERS: December 14, 2017
PUBLISHED:

MOTION

Motion was made by Gute, seconded by Clark, to adopt Ordinance No. 114, 2017, at this its second reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

CONSENT AGENDA

RESOLUTION NO. 44, 2017

A RESOLUTION OF THE CITY OF ASHLAND, KENTUCKY, ADOPTING, AUTHORIZING AND APPROVING THE COURSE OF ACTION PRESENTED BY THE CITY MANAGER ON THE ITEMS APPEARING ON THE CONSENT AGENDA FOR THE REGULAR MEETING OF THE BOARD OF CITY COMMISSIONERS OF **DECEMBER 14, 2017**.

BE IT RESOLVED BY THE CITY OF ASHLAND, KENTUCKY:

SECTION 1. The Board of City Commissioners hereby adopts, authorizes and approves the action presented by the City Manager on each item appearing on the “Consent Agenda”, as amended, for the regular meeting, **December 14, 2017**, attached hereto and incorporated herein, as if set out in full, is a copy of the “Consent Agenda” hereby adopted, authorized and approved.

SECTION 2. This resolution shall be in full force and effect from and after its adoption, as required by law.

/s/STEPHEN E. GILMORE
MAYOR

REGULAR MEETING DECEMBER 14, 2017
CONSENT AGENDA CONTINUED

ATTEST:

/s/KANDI L. HALE
ASSISTANT CITY CLERK

ADOPTED BY THE BOARD OF COMMISSIONERS: December 14, 2017

MOTION

Motion was made by Clark, seconded by Gute, to adopt Resolution No. 44, 2017.

DISCUSSION

Commissioner Perkins asked that Resolution #38, 2017 (Policy regarding submission of items to be placed on the agenda) be amended to include that a draft agenda be sent to the Board by 5:30 PM on the Friday before the Commission meeting and that no changes be made to the agenda within 48 hours of the meeting. Commissioner Steen agreed with Commissioner Perkins. Corporation Counsel Vincent advised that there was a Motion on the floor to adopt the Consent Agenda and this item may be discussed under New Business.

Regarding Items #6 thru #11 – Commissioner Perkins asked if all payments were being paid to the developer and was advised by the Finance Department that payments will be made to the developer for payment to each sub-contractor. Mayor Gilmore asked Community and Economic Development Director Pullem to encourage the developer to use local workers. Mayor Gilmore also asked when demolition could be expected on the building located at 1401 Winchester Avenue and was advised that bid documents would be mailed out as soon as the deed to the property is signed and recorded.

Regarding Item #13 – Mayor Gilmore asked if bids were solicited from local vendors. City Manager Graese reported that the truck is a 2002 model with a blown transmission. City Manager Graese also reported that bid documents were mailed to all local dealerships.

VOTE ON MOTION TO ADOPT CONSENT AGENDA

Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

CONSENT AGENDA ITEMS

1. City Manager recommends approval of pay request #1 dated September 15, 2017 in the amount of \$151,200 to UCL, Inc. for the sandblasting and painting work that was completed on the river intake pier access bridge.
2. City Manager recommends approval for payment of Pay Request #6 dated November 15, 2017 in the amount of \$166,787.95 to Tribute Contracting & Consulting for the work completed on the 29th Street Storm Sewer Project.
3. City Manager recommends approval for payment of invoices in the amount of \$71,322.20 to Consolidated Pipe and Supply Company, Inc. for the parts purchased for the 29th Street Waterline Replacement Project.
4. City Manager recommends authorizing payment of a discretionary employee longevity increment in recognition of faithful service performed by certain employees of the City of Ashland who have been employed by the City for five years or more and meet the requirements stated in the City of Ashland's Personnel.
5. City Manager recommends approval for payment of Fiscal Year 2018 contribution in the amount of \$5,000 to Winter Wonderland of Lights as adopted in the Fiscal Year 2018 budget.

REGULAR MEETING DECEMBER 14, 2017
CONSENT AGENDA CONTINUED

6. City Manager recommends payment to developer from TIFF Bond Proceeds for CTC Design Studio invoices for design work at the Hotel which is calculated to be at 48% based on square footage allocations in the amount of \$29,538.03.
7. City Manager recommends payment to developer from TIFF Bond Proceeds to pay Ponder & Ponder, Architects, invoices in the amount of \$11,638.08 for the architect work completed in the Hotel which is calculated to be a benefit of 48% based on square footage calculations.
8. City Manager recommends payment from TIFF Bond Proceeds for Elevator Improvements at the Hotel in the amount of \$52,099.20, which is calculated to be at 48% based on square footage calculations.
9. City Manager recommends payment from TIFF Bond Proceeds for the purchase of the public area of the Hotel at 1441 Winchester Avenue & 15th and Greenup Avenue Lot, in the amount of \$1,765,792.61.
10. City Manager recommends payment from TIFF Bond Proceeds for the purchase of the property at 215 15th Street, Ashland, KY in the amount of \$177,324 to widen the alley for access to the Hotel Project.
11. City Manager recommends payment to developer from TIFF Bond Proceeds for invoices for various work and or expenses at the Hotel in the amount of \$17,431.55 which are calculated to be at 48% based on square footage calculations.
12. City Manager recommends to award the bid for the purchase, installation, and implementation of security cameras and monitoring system for the City of Ashland's Water Treatment Plant in the amount of \$41,800 to NewTech Systems, Inc., 1850 Dalton Avenue, Ashland, KY 41102.
13. City Manager recommends to award the bid in the amount of \$36,353 to Bob Hook Chevrolet for the purchase and delivery of a one-ton regular cab truck with utility bed and approving payment upon acceptance of the vehicle, Department of Engineering & Utilities.
14. City Manager recommends to award the bid for the installation of approximately 640' +/- of 12" DIP, Class 56 Water Main and appurtenances at Louisa Street in Catlettsburg in the amount of \$99,708.65 to Mike Enyart & Sons, Inc., Department of Engineering & Utilities, Division of Water Distribution.
15. City Manager recommends to award the bid for the removal and disposition of sludge from the Wastewater Treatment Plant and the Water Treatment Plant to Elkins Waste Services, Inc., 63 Elkins Lane, Greenup, KY 41144, in the amount of \$253,612.80, for a period of one year, Department of Engineering & Utilities.
16. City Manager recommends approval for the NAACP to conduct the annual Martin Luther King, Jr. March downtown on Monday, January 15, 2018 starting at the Ashland Transportation Center and ending at Judd Plaza. Approval is also recommended for the Ashland Police Department to provide a Color Guard. It is estimated this event would cost the City approximately \$395.87(2 officers for 4 hours).
17. City Manager recommends approval to extend the current hiring roster for the Ashland Fire Department an additional six months from the current expiration date of January 9, 2018 to July 9, 2018.

REGULAR MEETING DECEMBER 14, 2017
CONSENT AGENDA CONTINUED

18. City Manager recommends the rescission of the probationary appointment of Philip A. (Drew) Walters to the position of Fire Fighter (appointed on November 9, 2017) and recommends the subsequent new probationary appointment of Daniel S. Crump to the position of Fire Fighter, Ashland Fire Department, contingent upon satisfactory completion of the polygraph and physical examinations.
19. City Manager recommends the probationary appointment of Christopher S. Lambert to the position of Water Distribution Operator I, Grade 104, Engineering and Utilities Department, Water Distribution/Meter Services Division, effective Monday, December 18, 2017.
20. City Manager recommends the probationary appointment of Jason L. Melvin to the position of Wastewater Collection Operator I, Grade 104, Engineering and Utilities Department, Wastewater Collection Division, effective Monday, December 18, 2017.
21. City Manager recommends the probationary appointment of Kevin D. Cassidy to the position of Pretreatment Administrator, Engineering and Utilities Department, Wastewater Treatment Plant Division, effective Monday, December 18, 2017.
22. City Manager recommends the probationary appointment of Melissa M. Dillon to the position of Assisted Housing Specialist, Grade 108, C&ED Department, Assisted Housing Division, effective Monday, December 18, 2017.
23. Other Consent items.

NEW BUSINESS

MOTION REGARDING AGENDA PREPARATION

Motion was made by Perkins, seconded by Clark, that the Board of Commissioners receive a draft agenda by close of business on the Friday before regularly scheduled Commission meetings and that no changes be made to the agenda within 48 hours of the meeting. Following discussion, upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

FIRST READING AND ADOPTION ONLY

ORDINANCE NO. _____, 2018

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A GRANT AGREEMENT BETWEEN THE CITY OF ASHLAND, KENTUCKY AND WB HOSPITALITY, LLC SETTING FORTH RESPECTIVE DUTIES, RIGHTS, COVENANTS, AND OBLIGATIONS WITH RESPECT TO THE ACQUISITION, CONSTRUCTION, AND FINANCING OF THE HOTEL REDEVELOPMENT PROJECT.

MOTION

Motion was made by Gute, seconded by Clark, to adopt Ordinance No. _____, 2018, at this its first reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

REGULAR MEETING DECEMBER 14, 2017
ORDINANCE NO. _____, 2018

FIRST READING AND ADOPTION ONLY

ORDINANCE NO. _____, 2018

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, DESIGNATING A HANDICAP PARKING SPACE ON THE WEST SIDE OF 16TH STREET IN THE 200 BLOCK; AND PROVIDING A PENALTY FOR THE VIOLATION OF THIS ORDINANCE.

MOTION

Motion was made by Gute, seconded by Perkins, to adopt Ordinance No. _____, 2018, at this its first reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

FIRST READING AND ADOPTION ONLY

ORDINANCE NO. _____, 2018

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AMENDING SECTION 1 OF ORDINANCE NO. 41, SERIES OF 1993, WHICH PROHIBITED PARKING ON PORTIONS OF 8TH STREET TO PROHIBIT PARKING ON THE WEST SIDE OF 8TH STREET FROM CENTRAL AVENUE TO BATH AVENUE IN THE CITY OF ASHLAND.

MOTION

Motion was made by Clark, seconded by Gute, to adopt Ordinance No. _____, 2018, at this its first reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

FIRST READING AND ADOPTION ONLY

ORDINANCE NO. _____, 2018

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A CONTRACT BETWEEN THE CITY OF ASHLAND, KENTUCKY, AND NEWTECH SYSTEMS, INC. FOR THE INSTALLATION AND IMPLEMENTATION OF SECURITY CAMERAS AND MONITORING SYSTEM FOR THE CITY OF ASHLAND'S WATER TREATMENT PLANT FOR THE DEPARTMENT OF ENGINEERING AND UTILITIES.

MOTION

Motion was made by Clark, seconded by Perkins, to adopt Ordinance No. _____, 2018, at this its first reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

REGULAR MEETING DECEMBER 14, 2017
ORDINANCE NO. _____, 2018

FIRST READING AND ADOPTION ONLY

ORDINANCE NO. _____, 2018

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AMENDING ORDINANCE NO. 84, SERIES OF 2007, BY ADDING BLIGHTED PROPERTY TO THE ORDINANCE WHICH ESTABLISHED CRITERIA TO CLASSIFY PROPERTY AS ABANDONED AND ESTABLISHED A SEPARATE RATE OF TAXATION AT FOUR (4) TIMES THE ANNUALLY ADOPTED AD VALOREM TAX RATE FOR ABANDONED URBAN PROPERTY.

MOTION

Motion was made by Clark, seconded by Gute, to adopt Ordinance No. _____, 2018, at this its first reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

FIRST READING AND ADOPTION ONLY

ORDINANCE NO. _____, 2018

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AMENDING SECTION 2 OF ORDINANCE NO. 106, SERIES OF 2009, WHICH ADOPTED THE 2009 EDITION AND ALL SUBSEQUENT EDITIONS OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE REDUCING THE TIME FRAME FROM TEN (10) DAYS TO ONE 24-HOUR PERIOD FOR THE REMOVAL OF ITEMS NOT REGULARLY DISPOSED OF IN HOUSEHOLD TRASH.

MOTION

Motion was made by Gute, seconded by Clark, to adopt Ordinance No. _____, 2018, at this its first reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

FIRST READING AND ADOPTION ONLY

ORDINANCE NO. _____, 2018

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A CONTRACT BETWEEN THE CITY OF ASHLAND AND ELKINS WASTE SERVICES, INC. FOR THE REMOVAL AND DISPOSITION OF SLUDGE FROM THE CITY OF ASHLAND WASTEWATER TREATMENT PLANT AND WATER TREATMENT PLANT FOR A PERIOD OF ONE (1) YEAR FOR THE DEPARTMENT OF ENGINEERING & UTILITIES.

MOTION

Motion was made by Clark, seconded by Gute, to adopt Ordinance No. _____, 2018, at this its first reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

REGULAR MEETING DECEMBER 14, 2017
ORDINANCE NO. _____, 2018

FIRST READING AND ADOPTION ONLY

ORDINANCE NO. _____, 2018

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A CONTRACT BETWEEN THE CITY OF ASHLAND, KENTUCKY, AND MIKE ENYART & SONS, INC. FOR THE INSTALLATION OF APPROXIMATELY 640' +/- OF 12" DIP, CLASS 56 WATER MAIN AND APPURTENANCES AT LOUISA STREET IN CATLETTSBURG IN THE AMOUNT OF \$99,708.65 FOR THE DEPARTMENT OF ENGINEERING AND UTILITIES, DIVISION OF WATER DISTRIBUTION.

MOTION

Motion was made by Gute, seconded by Clark, to adopt Ordinance No. _____, 2018, at this its first reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

FIRST READING AND ADOPTION ONLY

ORDINANCE NO. _____, 2018

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND APPROVING CHANGE ORDER NO. 1 BETWEEN THE CITY OF ASHLAND, KENTUCKY AND TRI-STATE CONSTRUCTION & ENTERPRISE LLC INCREASING THE CONTRACT AMOUNT BY \$4,768.00 FOR THE CONTRACT FOR THE CITY OF ASHLAND'S NEW WATER DISTRIBUTION AND WASTEWATER COLLECTION FACILITY.

MOTION

Motion was made by Clark, seconded by Gute, to adopt Ordinance No. _____, 2018, at this its first reading. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

APPOINTMENT

Motion was made by Gute, seconded by Perkins, approving the Mayor's appointment of Phillip Montague to the Ashland/Boyd County Airport Board for a four-year term to begin on December 14, 2017 and to expire on December 14, 2021. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

DISCUSSION ITEM

Sign ordinance appeal by the Shopping Center Group, LLC (on behalf of Planet Fitness) at 711 Martin Luther King Boulevard to erect a wall-mounted sign with a background size of 553.4 sq. ft. instead of the allowable size of 166 sq. ft. – The Board discussed the appeal and reached a consensus to allow the appeal.

REGULAR MEETING DECEMBER 14, 2017
NEW BUSINESS – EXECUTIVE SESSION

EXECUTIVE SESSION

Motion was made by Gute, seconded by Clark, to go into Executive Session at 1:40 PM to discuss potential litigation. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

RECONVENED

The meeting reconvened at 2:27 PM and Mayor Gilmore announced that the only item discussed was potential litigation with no final action taken.

MOTION

Motion was made by Clark, seconded by Gute, authorizing the Legal Department to file necessary action seeking a court injunction against the housing of sex offenders within 1,000 feet of a school facility known as Alumni Gym. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

Motion was made by Gute, seconded by Clark, authorizing the Legal Department to pursue litigation against a local business for taxes due upon the sale of the business. Upon roll call, voting aye were Commissioners Clark, Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

ADJOURNMENT

Mayor Gilmore declared the meeting adjourned at 2:30 PM.

STEPHEN E. GILMORE
MAYOR

ATTEST:

KANDI L. HALE
ASSISTANT CITY CLERK