



City of Ashland

Draft 2018 Action Plan

Department of Housing & Urban Development

Community Development Block Grant



Mayor

Steve Gilmore

Commissioners

Amanda Clark

Marty Gute

Matt Perkins

Pat Steen

City Manager

Michael Graece

Director

Community & Economic Development

Chris Pullem



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Attachments

Attachment1-Process used to Recommend Projects for Funding (pending)

Attachment 2- Application Summaries-Requests for Funding (pending)

Attachment 3- First Time Homebuyer Guidelines (pending)

Attachment 4- Citizen Participation Plan (pending)

Attachment 5- Fair Housing and Title VI (pending)

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Ashland, Kentucky, is proud to be a direct entitlement recipient of the Community Development Block Grant (CDBG) funding. This program is sponsored by the US Department of Housing and Urban Development (HUD) and was established to combine several different but specific federal grants into a single, flexible grant program. The primary objective of the CDBG program is to create sustainable neighborhoods through improved housing, infrastructure and economic conditions. Activities under this program will predominately benefit persons of low- to moderate- income as defined in 24 CFR Part 5. Activities must meet one of the following national objectives:

- Benefit to low- and moderate-income persons;
- Aid in the prevention or elimination of slum or blight; or
- Meet a need having a particular urgency.

The goals in the Consolidated Plan include the provision of safe and affordable housing for low- and moderate- persons, and homeless persons; public improvements in low- and moderate- target areas; social services to low-income persons; and provision of services that will positively impact social and economic conditions for low-income persons.

2018 Action Plan funding amounts are based on estimates. If the funding allocation is higher or lower than these estimates, then the following projects will be increased or decreased accordingly.

Household Income in the Past 12 Months	Number	Percentage
Less than \$14,999	797	45.52
\$15,000 to \$24,999	278	15.88
\$25,000 to \$34,999	242	13.82
\$35,000 to \$44,999	61	3.48
\$45,000 to \$59,999	122	6.97
\$60,000 to \$74,999	61	3.48
\$75,000 to \$99,999	132	7.54
\$100,000 to \$124,999	30	1.71
\$125,000 to \$149,999	11	0.63
\$150,000 or more	17	0.97
Total	1,751	
2009-13 ACS		

Table 1 – Pollard - Household Income in the Past 12 Months

Summary Information for Basic Demographic and Socioeconomic Characteristics	
Total Population:	2,007
Total Households:	856
Homeownership Rate:	53.97
Average Household Size of Occupied Housing Units:	2
Average Household Size of Owner occupied Housing Units:	2
Average Household Size of Renter occupied Housing Units:	2
Median Household Income In The Past 12 Months:	27,636
Aggregate Household Income In The Past 12 Months:	40,263,800
Median Family Income In The Past 12 Months:	38,500
Median Nonfamily Household Income In The Past 12 Months:	19,031
2009-13 ACS	

Table 2 - East Central / City Central - Summary Information for Basic Demographic and Socioeconomic Characteristics

Household Income in the Past 12 Months	Number	Percentage
Less than \$14,999	213	24.88
\$15,000 to \$24,999	177	20.68
\$25,000 to \$34,999	147	17.17
\$35,000 to \$44,999	93	10.86
\$45,000 to \$59,999	80	9.35
\$60,000 to \$74,999	51	5.96
\$75,000 to \$99,999	23	2.69
\$100,000 to \$124,999	19	2.22
\$125,000 to \$149,999	8	0.93
\$150,000 or more	45	5.26
Total	856	
2009-13 ACS		

Table 3 - For Tract 21019030300 - Household Income in the Past 12 Months

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The City of Ashland Community Development Block Grant (CDBG) funding will assist the City of Ashland Public Works Department in infrastructure improvements in the low-to moderate- income (LMI) target areas of City Central, East Central and Pollard Mills. Through the current Consolidated Plan, this Action Plan and the City of Ashland Comprehensive Plan, the listed objectives and outcomes will be addressed in this 2018 Program Year with prior year carryover PY2016/PY2017 CDBG funds and the estimated PY2018 CDBG funds.

Objectives:

- Preserve neighborhoods through infrastructure improvements in the target LMI areas

- Provide public services through the Coordinated Entry Hub: CARES
- Create affordable housing opportunities for LMI homebuyers
- Preserve habitability of housing with code enforcement
- Provide emergency rehabilitation to low- and moderate- income families in target areas

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of Ashland is proud to have been a recipient of the Community Development Block Grant (CDBG) since its conception in 1974. The City has dedicated the use of these funds to improve the neighborhoods, public facilities and infrastructure projects.

CDBG funding has assisted homeless become homeowners in the Pollard Mills Target Neighborhood. Elderly and handicapped homeowners have remained in their homes longer by making their homes more accessible based on their needs. Funding also assists local homeless shelters, domestic violence shelters, children's services and senior programs making a difference in the lives of the low- to moderate- income persons.

The City of Ashland is confident that the 2018 Program Year will continue on the path to creating projects that will benefit low to moderate income persons, and economic opportunities that will create jobs by bringing new businesses to Ashland.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The City of Ashland Community Development Block Grant (CDBG) Citizen Participation Plan sets forth the policies and procedures to provide for and encourage participation by the citizens of Ashland in the development of the City's Consolidated Plan, and

subsequent Annual Action Plans. The sub-recipients of the City of Ashland CDBG funds are encouraged to attend the CDBG Application Workshop during the comment period to provide input in the development of the Action Plan and to ensure adequate and dependable public facilities are available to provide for basic and essential needs and services. Community & Economic Development Staff held public meetings prior to and during the development in regards to the projects and activities in this program year's Plan.

Public Notice information signifying the time, location, and subject of each hearing is provided to citizens at least fourteen (14) days in advance by publication in a local newspaper, email distribution lists to local public service facilities, local officials, local minority groups and churches, the local library and/or publication on the City's website at www.ashlandky.gov. The thirty (30) day comment period prior to each hearing is advertised as well. During each hearing, a summary of each project is explained and a time of question and answer is given. Sign in sheets are provided as documentation of attendance of the public hearings and the comments from the citizens are noted in the minutes from the hearings and are kept on file and are available for review in the Community & Economic Development Office.

Public Hearings are advertised on the government's internet webpage, with the public invited to email ideas or suggestions. The Informational Officer also distributes notices of public hearings through social media.

Meeting minutes are discussed by the Economic & Community Development Staff prior to finalizing any Consolidated Plan or Action Plan.

A copy of the complete City of Ashland Citizen Participation Plan is available upon request from the Community & Economic Development Office, 1700 Greenup Avenue, Room 208, P. O. Box 1839, Ashland, Kentucky 41105 or by contacting Lorraine Woolery at 606-327-5456 or lwoolery@ashlandky.org. All CDBG plans may be made available upon request in large print, audio and Spanish.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Comments will be added upon submission.

6. Summary of comments or views not accepted and the reasons for not accepting them

Comments will be added upon submission.

7. Summary

The City of Ashland solicits applications from organizations requesting funds to carry out Consolidated Plan projects. Because funding is limited, the City is unable to fulfil all requests.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	ASHLAND	Community & Economic Development Department

Table 4 – Responsible Agencies

Consolidated Plan Public Contact Information

Lorraine Woolery

Department of Community & Economic Development

Section 8 Voucher/Grant Coordinator

1700 Greenup Avenue, Suite 208

Ashland, Kentucky 41101

606-327-2030

www.ashlandky.org

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The City of Ashland is in need of affordable housing rental units for the low- and moderate-income (LMI) population that cannot afford to purchase and maintain their own home. The chronically homeless and otherwise hard-to-house include the 30% and below income persons in Ashland. Many have been banned from public housing in Ashland due to prior evictions, which makes it difficult to find housing. The City of Ashland will provide Community Development Block Grant (CDBG) funding to local non-profits to address these difficult housing needs for the homeless and at-risk persons in Ashland.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The City of Ashland continues to utilize Community Assistance and Referral Service (CAREs) to assist with housing and referral to housing for the hard to house and homeless population in Ashland. CAREs is the City of Ashland's Coordinated entry lead agency for all LMI persons seeking assistance with housing and non-housing needs. The City of Ashland Department of Community & Economic Development utilizes CAREs in the coordination of services between the public and assisted housing providers and to monitor the public service agencies that also receive CDBG funding.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City of Ashland grants up to 15% of the CDBG funding for the Continuum of Care to agencies that work with homeless, chronically homeless individuals and families, families with children, veterans and persons at risk of homelessness. Ashland has not seen a rise of unaccompanied youth in our area.

The agencies are as follows:

Community Assistance & Referral Service (CAREs) is a community-based nonprofit agency that identifies, coordinates and mobilizes resources for individuals and families in emergency/crisis situations. CAREs provides direct services and referrals as needed. CAREs provides assistance with health referrals, utilities, prescriptions, deposits, and rent, as funding allows. Approximately 7,250 LMI persons are served by CAREs each year. CAREs serves as the "HUB" of services preventing duplication by local social service organizations and churches by acting as an informal clearinghouse for those organizations. All individuals and families must meet income guidelines to be eligible for a "Neighborhood Card". CAREs enters all persons into the Homeless Management Information System, verifies all income, and refers to needed services. www.boydcountycare.org

The Shelter of Hope provides temporary, emergency shelter and food for veterans, families, and individuals. Also available are transitional housing, case management, and permanent housing. www.shelterofhope.org

Ashland Community Kitchen serves meals to homeless and at-risk-of-becoming-homeless in Ashland. The Community Kitchen serves 3 meals per day, 5 days a week. CAREs (Community Assistance and Referral Services) screens applicants for the program. www.ashlandcommunitykitchen.com

Hillcrest-Bruce Mission serves two public housing complexes as well as neighborhood residents in the Pollard Target Area. In addition, Hillcrest-Bruce will expand their food pantry service to Gla-low and surrounding designated area. Currently, some Pollard area families are required to use the food pantry in Cannonsburg which causes a hardship for many as public transportation is not available. www.hillcrestbrucemission.com

Safe Harbor of Northeast Kentucky's mission is dedicated to eliminating domestic violence through prevention, education and intervention. Safe Harbor works to stop the cycle of violence and to help victims become survivors through the agency's holistic approach to services. The goal is to help each victim create an abuse free life plan and to move to self-sufficiency through such assistance as: medical/legal advocacy, counseling, financial empowerment classes, job/school mentoring and life skills. www.safeharborky.org

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Ashland has three public service agencies that receive ESG funding directly. These agencies utilize their CDBG grant to enhance their ESG program and to use as match for their ESG requirements.

- (1) Community Assistance & Referral Service (CAREs)
- (2) Shelter of Hope
- (3) Safe Harbor of Northeast Kentucky

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 5 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	COMMUNITY ASSISTANCE REFERRAL SERVICES (CARES)
	Agency/Group/Organization Type	Services - Housing Services-homeless Services-Health Services-Employment Coordinated Entry for Ashland
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	CAReS, under the direction of Veronica Lynn Childers, was consulted in improving the coordination of services by assisting the Department of Community & Economic Development in monitoring the other CDBG sub-recipients of CDBG, as well as providing more direct client case management.
2	Agency/Group/Organization	SAFE HARBOR
	Agency/Group/Organization Type	Services-Victims of Domestic Violence Services-homeless Services-Health Services - Victims Drug Addiction Program
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Drug addiction; Health Services

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Ann Perkins, Executive Director reported that transitional housing improves the overall outcome of permanent housing. Safe Harbor also has added a drug rehabilitation program to their facility. Drug addiction is one of the largest problems Ashland's residents encounter on a daily basis.
3	Agency/Group/Organization	SHELTER OF HOPE, INC.
	Agency/Group/Organization Type	Housing Services - Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs – Veterans
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Debbie Sivis, Executive Director of the Shelter of Hope was consulted on improvements to the Rapid Re-Housing ESG program. Increased case management and group style classes are needed for the persons that are rapidly re-housed for there to be more success stories in that program.

Identify any Agency Types not consulted and provide rationale for not consulting

Not applicable

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Community Assistance & Referral Service (CAREs)	CAREs is the coordinated entry agency for the City of Ashland providing multiple services, collection of demographic data of clients, and reducing duplication of services in the area.
Annual/Administrative Plan	Ashland Assisted Housing Authority	Ashland Assisted Housing Authority’s mission is to provide safe, clean, and affordable housing for the residents of Boyd County, Kentucky. It is our commitment to promote personal, economic, and social upward mobility, and to provide families the opportunity to transition from subsidized to non-subsidized housing.

Table 6 – Other local / regional / federal planning efforts

The Community Assistance and Referral Service (CAREs) is a community-based non-profit agency in Ashland, Kentucky, that identifies, coordinates and mobilizes resources or individuals in emergency/crisis situations. CAREs provides direct services and referrals as needed. Additionally, CAREs prevents duplication of services by local service organizations as well as area churches by acting as an informal clearinghouse for those organizations. This has decreased duplication of services and duplication of people being counted that received services.

CAREs services include: emergency food, baby formula/baby food, housing/shelter, utility assistance, household goods, diapers, referrals: social services and health.

Kentucky Housing Corporation is the Continuum of Care for the State Regions, which Ashland is in Region 4. The Coordinated Entry Plan is being written by Kentucky Housing Corporation.

AP-12 Participation – 91.105, 91.200(c)

**1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

Sub-recipients of the City of Ashland CDBG funds are encouraged to attend the CDBG Public Meetings and Hearing(s) during the development and comment period to provide input on Action Plan. The City of Ashland strives to find new ways to involve the public in the decision-making process in regards to LMI projects by having more meetings held in the target areas of Ashland, at service provider’s agencies, and local homeless shelters.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Non-targeted/broad community				
2	Public Meeting	Residents of Public and Assisted Housing				
3	Public Hearing	Non-targeted/broad community				
5	Newspaper Ad	Non-targeted/broad community				

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
6	Internet Outreach	Non-targeted/broad community				www.ashlandky.gov
7	Local Library	Persons with disabilities Non-targeted/broad community				

Table 7 – Citizen Participation Outreach

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Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The Action Plan includes a budget which encompasses revenue from two sources. These include new formula based entitlements and carry-over funds from prior program years. The new formula based entitlements for PY2018-19 are \$529,015 in Community Development Block Grant funding. The anticipated carry-over funds are estimated at \$441,668.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	529,015	0	441,668	970,683	970,683	CDBG funds are used to benefit low and moderate income families.

Table 8 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Public service agencies will use Emergency Shelter Grants (ESG), Supportive Housing Program (SHP), and United Way funding to leverage with Federal grants. The agencies that receive ESG will use their CDBG as match to meet the requirements.

The City of Ashland Department of Public Works will utilize CDBG funding for storm water improvements in the target areas. This project will improve gutters, curbs, sidewalks and resurface of streets in low- and moderate- income areas.

The City of Ashland General Fund has budgeted additional funds for new businesses and expansion that may be combined with CDBG funds.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Not applicable

Discussion

The City of Ashland will continue to look towards new opportunities for economic growth in Ashland including job creation and retention, job trainings and affordable housing for the LMI population.

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Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Public Facilities and Infrastructure Improvements	2015	2019	Non-Housing Community Development	POLLARD MILLS NEIGHBORHOOD EAST CENTRAL NEIGHBORHOOD CITY CENTRAL NEIGHBORHOOD	Ensure Adequate and safe infrastructure	CDBG: \$100,000	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 3210 Households Assisted
2	Minimize or Prevent Homelessness	2007	2017	Homeless	POLLARD MILLS NEIGHBORHOOD EAST CENTRAL NEIGHBORHOOD CITY CENTRAL NEIGHBORHOOD Scattered Sites City-wide	Ensure adequate and dependable public facilities Homeless Services	CDBG: \$79,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 3377 Persons Assisted Homeless Person Overnight Shelter: 700 Persons Assisted Overnight/Emergency Shelter/Transitional Housing Beds added: 1 Beds Homelessness Prevention: 7250 Persons Assisted Jobs created/retained: 1 Jobs

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Safe Adequate Affordable Housing	2015	2019	Affordable Housing Code Enforcement	City-wide	Support Affordable Housing	CDBG: \$60,000	Rental units rehabilitated: 0 Household Housing Unit Homeowner Housing Rehabilitated: 5 Household Housing Unit Direct Financial Assistance to Homebuyers: 1 Households Assisted Housing Code Enforcement/Foreclosed Property Care: 3210 Household Housing Unit
4	Ensure Adequate and dependable public facilities	2015	2019	Homeless Non-Housing Community Development	POLLARD MILLS NEIGHBORHOOD EAST CENTRAL NEIGHBORHOOD CITY CENTRAL NEIGHBORHOOD Scattered Sites	Ensure adequate and dependable public facilities		
5	Economic Opportunities for Minority Businesses	2015	2019	Non-Housing Community Development	City-wide	Economic Opportunities for Minority Businesses	CDBG: \$100,000	Jobs created/retained: 2 Jobs

Table 9 – Goals Summary

Goal Descriptions

1	Goal Name	Public Facilities and Infrastructure Improvements
	Goal Description	With CDBG funds, the City will continue public improvements in the Pollard Mills neighborhood with the replacement of curbs, gutters, and sidewalks, street reconstruction, and storm water drains.
2	Goal Name	Minimize or Prevent Homelessness
	Goal Description	<p>In order to minimize or prevent homelessness the City of Ashland has designated up to 15% of the 2018 CDBG funding to the following public services agencies: CARES, Ashland Community Kitchen, Safe Harbor and Shelter of Hope. Funds designated for CAREs are used for staff salaries who work directly with at risk and homeless persons.</p> <p>The Ashland Child Development Center assists homeless families by providing care for children while the guardian(s) receive services from community partners. Guardian(s) are able to receive services from Community partners allowing them to find resources, employment, housing, and a future without homelessness.</p>
3	Goal Name	Safe Adequate Affordable Housing
	Goal Description	The City of Ashland will rehabilitate up to five homes during the Program Year 2018 using Program Year 2017 carry over funds in the 2016 Housing Rehabilitation Project. The City of Ashland will utilize funds for one code enforcement officer in the target LMI neighborhoods.
4	Goal Name	Ensure Adequate and dependable public facilities
	Goal Description	
5	Goal Name	Economic Opportunities for Minority Businesses
	Goal Description	

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Projects

AP-35 Projects – 91.220(d)

Introduction

During the 2018 program year, the jurisdiction will allocate Community Development Block Grant (CDBG) funds to projects that improve existing housing for low- and moderate- income (LMI) residents through rehabilitation, energy efficiency improvements, and increase of homeownership units through down payment assistance. Funds will be allocated for services to households who are homeless or at-risk of homelessness. Case management services will be provided to LMI special needs population. The City will continue public improvements in the Pollard Mills area, improving the living environment of a LMI residential neighborhood.

Projects

#	Project Name
1	General Administration
2	Code Enforcement
3	Rehab Administration
4	Ashland Child Development Center
5	Ashland Community Kitchen
6	Ashland Senior Center
7	CARes
8	Hillcrest Bruce Mission
9	Safe Harbor
10	Shelter of Hope
11	Homebuyer Assistance
12	Minority Business Loans
13	Public Facilities/Infrastructure Improvements
14	Parks & Recreation
15	Safe Harbor Handicap Accessible Unit
16	Public Facilities/Infrastructure Improvements
17	Parks & Recreation
18	Safe Harbor Handicap Accessible Unit

Table 10 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs.

Ashland's allocation priorities are to stay within the same framework as the current five-year plan. Projects from the PY2017 Action Plan which were delayed and not completed will be completed during the PY2018 Program Year Action Plan.

Obstacles to serving the needs of the homeless population include scarcity of Federal, state, and local funds to support the services that are required to make many homeless successful in permanent housing. Continued services and education that provide LMI income individuals with life skills and employment opportunities that assist them to advance to successful, self-sufficient lives are in demand.

AP-38 Project Summary
Project Summary Information

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1	Project Name	General Administration
	Target Area	POLLARD MILLS NEIGHBORHOOD EAST CENTRAL NEIGHBORHOOD CITY CENTRAL NEIGHBORHOOD Scattered Sites City-wide
	Goals Supported	Public Facilities and Infrastructure Improvements Minimize or Prevent Homelessness Safe Adequate Affordable Housing Ensure Adequate and dependable public facilities Economic Opportunities for Minority Businesses
	Needs Addressed	Ensure Adequate and safe infrastructure Homeless Services
	Funding	CDBG: \$105,000
	Description	This project will use up to 20% of the 2018 Allocation of CDBG funding for Administrative and Planning activities. Payment of reasonable city staff administrative costs and carrying charges related to the planning and administering of community development activities funded by CDBG. The Ashland Human Rights Commission utilizes a portion of the CDBG General Administration funds to promote fair housing in Ashland.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	The total from all LMI and LMA activities planned for program year 2018 is estimated to be approximately 5,000 individuals. This includes the estimate of persons that will be accessed through HMIS at CARES.
	Location Description	Ashland City Building, 1700 Greenup Avenue, Ashland, Kentucky
	Planned Activities	Administering the CDBG program and fair housing activities.
2	Project Name	Code Enforcement
	Target Area	POLLARD MILLS NEIGHBORHOOD EAST CENTRAL NEIGHBORHOOD CITY CENTRAL NEIGHBORHOOD
	Goals Supported	Safe Adequate Affordable Housing
	Needs Addressed	Support Affordable Housing
	Funding	CDBG: \$43,000

	Description	Utilize funds for salary for one code enforcement officer in the low-mod income target areas.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	3210 households in the LMI areas of East Central, City Central and Pollard Mills.
	Location Description	City Central - Census Tract 303, Block Group 2 East Central - Census Tract 303, Block Group 3 Pollard Mills - Census Tract 308, Block Group 1
	Planned Activities	
3	Project Name	Rehab Administration
	Target Area	City-wide
	Goals Supported	Safe Adequate Affordable Housing
	Needs Addressed	Support Affordable Housing
	Funding	CDBG:
	Description	\$5,000 Funded by carry over from PY2017. Staff salary for associated with rehabilitation of single family homes.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	1 homeowner rehabilitation: elderly or LMI homeowners. 4 emergency rehabilitations: elderly or LMI homeowners. Activity may be city-wide but emphasis will be placed on target areas within the City of Ashland.
	Location Description	Ashland, Kentucky
	Planned Activities	Salaries and benefits for staff of Community & Economic Development staff, appraisals, legal services, loan servicing, and training. Includes necessary supplies and equipment.
4	Project Name	Ashland Child Development Center
	Target Area	City-wide
	Goals Supported	Ensure Adequate and dependable public facilities
	Needs Addressed	Ensure adequate and dependable public facilities
	Funding	CDBG: \$7,000

	Description	Reimbursement of utilities and liability insurance.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	1538 Central Avenue, Ashland, Kentucky Census Tract 303, Block Group 1
	Planned Activities	Child care services free of charge to homeless families who are looking for needed resources, applying for employment, or finding stable housing.
5	Project Name	Ashland Community Kitchen
	Target Area	City-wide
	Goals Supported	Minimize or Prevent Homelessness
	Needs Addressed	Homeless Services
	Funding	CDBG: \$5,000
	Description	Reimbursement of utilities and liability insurance for a community kitchen.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	1400 homeless and at risk individuals.
	Location Description	2516 Central Avenue, Ashland, Kentucky Census Tract 303, Block Group 2
	Planned Activities	Local soup kitchen which prepares and serves hot nutritious meals. Meals throughout the week include breakfast, lunch and dinner each week.
6	Project Name	Ashland Senior Center
	Target Area	City-wide
	Goals Supported	Ensure Adequate and dependable public facilities
	Needs Addressed	Ensure adequate and dependable public facilities
	Funding	CDBG: \$14,000

	Description	Reimbursement of operational expenses, including food, utilities, and liability insurance, for a senior center.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	200 senior citizens.
	Location Description	Ashland Senior Center, Census Tract 303, Block Group 1, 324 14th Street, Ashland, Kentucky
	Planned Activities	Provide exercise, lunch and socialization for seniors.
7	Project Name	CAReS
	Target Area	City-wide
	Goals Supported	Minimize or Prevent Homelessness
	Needs Addressed	Homeless Services
	Funding	CDBG: \$25,000
	Description	Funds will be used for staff salaries
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	7,250 homeless or at risk of becoming homeless individuals.
	Location Description	CAReS, Census Tract 303, Block Group 2, 2516 Carter Avenue, Ashland, Kentucky
Planned Activities	CAReS is the entry Hub into the HMIS Homeless system and referral agency to supportive services. CAReS also verifies income and issue the Neighborhood Cards for services and the Neighborhood. Approximately 7,250 persons will requesting assistance from CAReS.	
8	Project Name	Hillcrest Bruce Mission
	Target Area	POLLARD MILLS NEIGHBORHOOD
	Goals Supported	Minimize or Prevent Homelessness
	Needs Addressed	Homeless Services

	Funding	CDBG: \$18,000
	Description	Reimbursement of food pantry supplies in a low income area of Census tract 308 Block Group 1 and 2.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	500 Homeless and at risk of becoming homeless individuals living in Census Tract 308, Block Groups 1 and 2.
	Location Description	Hillcrest-Bruce Mission, Census Tract 308, Block Group 1, 1819 Eloise Street, Ashland, Kentucky
	Planned Activities	Provide food and household items to individuals and households in the LMI areas. These LMI areas includes the public housing facilities of Hillcrest Apt., Bruce Apt. Gla-Low Apts. and Ashland Terrace.
9	Project Name	Safe Harbor
	Target Area	City-wide
	Goals Supported	Minimize or Prevent Homelessness
	Needs Addressed	Homeless Services
	Funding	CDBG: \$5,000
	Description	Reimbursement of utilities and liability insurance for domestic violence shelter.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	500 domestic violence victims.
	Location Description	3700 Landsdowne Drive, Ashland, Kentucky
	Planned Activities	Safe Harbor works to stop the cycle of violence and to help victims become survivors through the agency's holistic approach to services. The goal is to help each victim create an abuse free life plan and to move to self-sufficiency through such assistance as: medical/legal advocacy, counseling, financial empowerment classes, job/school mentoring and life skills.

10	Project Name	Shelter of Hope
	Target Area	City-wide
	Goals Supported	Minimize or Prevent Homelessness
	Needs Addressed	Homeless Services
	Funding	CDBG: \$5,000
	Description	Reimbursement of utilities and liability insurance for homeless shelter.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	300 homeless persons.
	Location Description	2944 Winchester Avenue, Ashland, Kentucky Census Tract 303, Block Group 3
	Planned Activities	The Shelter of Hope provides temporary, emergency shelter and food for veterans, families, and individuals. Also available are transitional housing, case management, and permanent housing.
11	Project Name	Homebuyer Assistance
	Target Area	City-wide
	Goals Supported	Safe Adequate Affordable Housing
	Needs Addressed	Support Affordable Housing
	Funding	CDBG:
	Description	\$5,000 Funded by carry over from PY2017. Provide closing costs including pre-pays and 50% down payment assistance up to \$5,000- 1 LMI homebuyer.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	1 LMI household
	Location Description	City- wide
	Planned Activities	Provide closing costs including pre-pays and 50% down payment assistance to one LMI homebuyer
12	Project Name	Minority Business Loans

	Target Area	City-wide
	Goals Supported	Economic Opportunities for Minority Businesses
	Needs Addressed	Economic Opportunities for Minority Businesses
	Funding	CDBG: \$36,361
	Description	Additional \$63,638 Funded by carry over from PY2015. Grant up to \$30,000 per FTE job created or retained through application process for a minority or women owned business in Ashland.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	3 LMI households and 1 or more minority or women owned businesses.
	Location Description	City-wide.
	Planned Activities	Provide five-year forgivable loans to new minority businesses for job creation for the LMI population in Ashland. Before hired the business will advertise and make jobs available to LMI persons first. The City Staff will verify the income of the prospective new hire before they are hire. If the positions which were created for LMI persons cannot find a LMI person to hire for that position, the business may hire an over income person once they have exhausted all other strategies in hiring a LMI person. These positions must always be offered to a LMI person first when the position is open for hire.
13	Project Name	Public Facilities/Infrastructure Improvements
	Target Area	POLLARD MILLS NEIGHBORHOOD EAST CENTRAL NEIGHBORHOOD
	Goals Supported	Public Facilities and Infrastructure Improvements
	Needs Addressed	Ensure Adequate and safe infrastructure
	Funding	CDBG: \$100,000
	Description	PY2018 funds plus carry over funds from PY2016 \$200,000/PY2017 \$160,000 to be utilized for infrastructure improvements including the reconstruction or installation of storm sewer drains, curbs, gutters, resurfacing of streets, and retaining wall.
	Target Date	6/30/2019

	Estimate the number and type of families that will benefit from the proposed activities	103+
	Location Description	<ul style="list-style-type: none"> • Debord Terrace Apartments, East Central Target Area, Census Tract 303, Block Group 3 • Pollard Mills, Census Tract 308, Block Group 1 <p>Eloise Street, Hickman Street, Pierce Street, Delaware Street, Spring Street, Ferry Street, Harrison Street, Long Street, Barber Road, Sanders Road, Craft Street, Pollard Road, Old Stage Road, Horne Street, Dixon Street, and parts of Blackburn Avenue included in target area.</p>
	Planned Activities	<p>Debord Terrace- The Housing Authority of Ashland will combine Capital Funds with CDBG funds for installation of retaining wall to prevent slippage. There are 103 apartments housing low- to mod- income individuals and families.</p> <p>Pollard Mills- Hire a third-party engineering firm, through proper procurement competitive bid process, for the design and implementation of reconstruction or installation of storm sewers, drains, curbs, gutters, handicap accessible sidewalks and resurfacing of street in Pollard Mills area.</p>
14	Project Name	Parks & Recreation
	Target Area	POLLARD MILLS NEIGHBORHOOD
	Goals Supported	Public Facilities and Infrastructure Improvements
	Needs Addressed	Ensure Adequate and safe infrastructure Ensure adequate and dependable public facilities
	Funding	:
	Description	Carry over funding PY2017 of \$30,000 Installation of ADA Playground Equipment for Hillcrest Apartments
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	150 LMI household units
	Location Description	Hillcrest Apartments, Pollard Mills, Census Tract 308, Block Group 1

	Planned Activities	Carry over funds will be used to install new ADA playground equipment.
15	Project Name	Safe Harbor Handicap Accessible Unit
	Target Area	City-wide
	Goals Supported	Minimize or Prevent Homelessness Ensure Adequate and dependable public facilities
	Needs Addressed	Ensure adequate and dependable public facilities Homeless Services
	Funding	CDBG:
	Description	Carry over funding from PY2016 \$65,000 Convert one homeless unit to ADA standards
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	This project will assist one handicap individual.
	Location Description	Safe Harbor 3700 Lansdowne Drive Ashland, Kentucky 41102 Census Tract 306
Planned Activities	CDBG funds will be used to convert one homeless transitional unit to ADA standards at Safe Harbor. The rehabilitation of the unit will provide one bedroom and a bathroom to ADA specifications on the first floor and a handicap ramp from the parking lot to the entrance of the unit.	
16	Project Name	Gla-Low Windows
	Target Area	Scattered Sites
	Goals Supported	Safe Adequate housing
	Needs Addressed	Support Adequate Affordable Housing
	Funding	CDBG: \$60,000
	Description	The City proposes to use up to \$60,000 of CDBG funds to provide windows for one building. In the next five years, funds will be budgeted to complete one building per year.
	Target Date	6/30/2019

	Estimate the number and type of families that will benefit from the proposed activities	128 low- and moderate- income families
	Location Description	1200 Stella Drive, Ashland, Kentucky
	Planned Activities	CDBG will fund energy efficient windows for low- and moderate- income families. Gla-Low housing complex includes six buildings housing 128 low- and moderate- income families. Gla-Low is coordinating with the City of Ashland to upgrade to energy efficient windows. Gla-Low staff will install all windows. All employees will be paid according to Davis-Bacon wages.
17	Project Name	Emergency Rehabilitation
	Target Area	CITY CENTRAL EAST CENTRAL POLLARD MILLS SCATTERED SITES
	Goals Supported	Safe Adequate Affordable Housing
	Needs Addressed	Support Affordable Housing
	Funding	
	Description	Use of carry over funds PY2017 of \$35,395.85
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	6 families
	Location Description	Focus is on Target areas, but scattered sites will be considered
	Planned Activities	Property improvements will be to the exterior of the home by adding dimensional shingles roofs, new gutters, etc..
18	Project Name	Emergency Rehabilitation Delivery
	Target Area	CITY CENTRAL EAST CENTRAL POLLARD MILLS SCATTERED SITES

	Goals Supported	Safe Adequate Affordable Housing
	Needs Addressed	Support Affordable Housing
	Funding	CDBG: \$5,000
	Description	Staff salaries, benefits, misc costs of completing Emergency Rehabilitation program
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	6
	Location Description	1700 Greenup Avenue, Suite 208, Ashland, Kentucky Miscellaneous Sites
	Planned Activities	Salaries and benefits for staff of Community & Economic Development staff, appraisals, legal services, loan servicing, and training. Includes necessary supplies and equipment.
19	Project Name	Homeowner Rehabilitation
	Target Area	CITY CENTRAL EAST CENTRAL POLLARD MILLS SCATTERED SITES
	Goals Supported	Safe Adequate Affordable Housing
	Needs Addressed	Support Affordable Housing
	Funding	
	Description	Carry over funds PY2017 \$15,000
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	1
	Location Description	Focus is on Target areas, but scattered sites will be considered
	Planned Activities	Installation of hot water tanks and HVAC units.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City of Ashland is in Northeastern Kentucky and encompasses 17.02 sq. miles. The City of Ashland has three target areas within City limits for CDBG Projects:

- East Central is in the worst conditions of these three target areas. (Census Tract 303, Block Group 3)
- City Central is adjacent to East Central. (Census Tract 303 Block Group 2)
- Pollard Mills is the lowest of income areas because it has two public housing facilities in it. Census Tract 308, Block Group 1)

In years past, the City Central area contained the highest concentration of African Americans, but this is no longer the case. That older population has passed away and houses have been torn down or have become rental units. Ashland's minority population, African Americans, other minority groups and groups of two or more races, is only 6.1% and is evenly spread throughout the city, with a slightly higher concentration of minorities in City Central, which is 10.9%

Geographic Distribution

Target Area	Percentage of Funds
POLLARD MILLS NEIGHBORHOOD	25
EAST CENTRAL NEIGHBORHOOD	40
CITY CENTRAL NEIGHBORHOOD	10
Scattered Sites	10
City-wide	15

Table 11 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Public improvements in the Pollard Mills area are to improve infrastructure and drainage issues in this low-income neighborhood. The lead agency that recommends allocations in public improvements is the City of Ashland Division of Engineering.

Public investment in housing rehabilitation, emergency rehabilitation, and homeownership are encouraged primarily in target areas as need is severe.

The City of Ashland works closely with the Ashland Human Rights Commission to educate the community on fair housing awareness. The minority population in Ashland is targeted through the minority churches as outreach opportunities for fair housing subjects. The Hispanic and other multi-racial populations receive fair housing awareness materials through the schools and the Ashland Child Development Center.

Discussion

Other geographic areas that need improves infrastructure and public facilities will be considered for funding in the future.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

In order to reduce the number of code violations, condemned and abandoned properties, the City of Ashland will emphasize the Emergency Rehabilitation Program for PY2018. This program will allow Code Enforcement to coordinate with Community Development Block Grant (CDBG) Activity Delivery Staff to assist families that are cited for code violations to remedy the situation before liens are placed or the unit deteriorates further. Property improvements will be to the exterior of the home by adding dimensional shingles roofs, new gutters, etc.

Homeowner Rehabilitation Project will continue focusing on energy-efficient hot water tanks and energy-efficient HVAC units.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	5
Special-Needs	0
Total	5

Table 12 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	5
Acquisition of Existing Units	0
Total	5

Table 13 - One Year Goals for Affordable Housing by Support Type

Discussion

The City of Ashland will provide rehabilitation funds for approximately 5 homes in Ashland.

AP-60 Public Housing – 91.220(h)

Introduction

The Housing Authority of Ashland manages and maintains units located at two sites, Scope Towers and Debord Terrace. Combined 365 families are served by the Housing Authority of Ashland. Scope Towers has studio and one bedroom apartments, while Debord Terrace has up to five bedroom units.

Ashland Assisted Housing Choice Voucher Program (Section 8) Program is administered by the City of Ashland. The Housing Choice Voucher program does not receive CDBG funds and is solely administered through the Department of Housing and Urban Development Housing Choice Voucher funding. The agency is authorized for 616 regular vouchers and 15 Veterans Administration Supportive Housing Vouchers. The regular waiting list is currently accepting applications for:

P1: Families who are:

- Where terminated from HVC program due to insufficient HVC funding
- Victims of domestic violence
- Victims of domestic violence in public housing
- Displaced by government action
- Deemed homeless by written verification from local support agency
- Where head, co-head or spouse is defined as a veteran
- Youth Aging Out of Foster Care

P2: Families who are:

- Families working or attending school and live in Boyd County
- Families who are defined as elderly, where the head of household, spouse, or sole member is a person who is 62 years of age
- Families who are defined as disabled, where the head of household, spouse, or sole member of the household is a person with disabilities

In cooperation with the Veterans Administration Medical Center (VAMC), the Ashland Assisted Housing Agency also provides assistance for homeless through the Veterans Affairs Supportive Housing (VASH) program. The VASH program combines Housing Choice Voucher rental assistance for homeless Veterans with case management and clinical services of the VAMC. The HUD-VASH program has been a vital tool in our local and national efforts to end Veteran homelessness. The Ashland Assisted Housing Agency has petitioned additional VASH vouchers to be used in Boyd County. Nine veterans are currently being served on the VASH program.

CAReS, Shelter of Hope, and Safe Harbor act as advocates to the low- and moderate-income, homeless, or at risk of becoming homeless individuals and households. Many of these populations have difficulty housing in public housing units due to prior evictions, felonies and poor references.

Actions planned during the next year to address the needs to public housing

To address the continued need for public, affordable housing the Housing Authority of Ashland and the City of Ashland will continue to implement public housing programs and Housing Choice Voucher (Section 8) assistance programs respectively. Both agencies have many families on their waiting lists indicating the shortage of available, affordable rental housing. New families are brought into programs as soon as public housing units or Housing Choice vouchers are available.

The City of Ashland continues to support public housing complexes with CDBG funds for infrastructure and energy effectiveness.

Deboard Terrace includes 23 buildings housing 103 families. Proposed funds of \$100,000 would be leveraged against Capital Funds held by the Housing Authority of Ashland. Funds would be used to build a retaining wall providing stability and prevent slippage of the area. This project is awaiting HUD comment.

Gla-Low I housing complex includes six buildings housing 128 low and moderate income families. Gla-Low is coordinating efforts with the City of Ashland to upgrade

to energy efficient windows. Gla-Low staff will install all windows. All employees will be paid according to Davis-Bacon wages. The City proposes to use up to \$60,000 of CDBG funds to provide windows for one building. In the next five years, funds will be budgeted to complete one building per year.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The Veterans Homebuyer Assistance project will be advertised highly to the public housing residents. The City of Ashland has struggled with this program as it requires a strong credit score and down payment.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Housing Authority of Ashland is not designated as a “troubled” by the Department of Housing and Urban Development. The housing authority has is considered a standard performer.

Ashland Assisted Housing Authority is not designated as “troubled” by the Department of Housing and Urban Development. The agency has been deemed a high performer for two consecutive years.

Discussion

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City of Ashland Department of Community & Economic Development address the needs of the homeless and other special needs activities, such as child care and senior citizens, through granting funds to the local public services agencies. This includes City of Ashland general fund contributions and CDBG grants. The unsheltered persons and chronically homeless are directed to Pathways a Mental Health Facility.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of Ashland relies on the following agencies to administer homeless programs within the City:

CAReS – Assists with reducing homelessness by offering ongoing case management, emergency food and prescriptions and referrals to the “Neighborhood” service and referrals to homeless shelters, domestic violence shelters and referrals to Pathways for mental health and addiction services. Veronica Lynn Childers, Director

Shelter of Hope- Assists with reducing homelessness by offering emergency shelter and transitional shelter and continues case management after people leave the shelter and are placed in permanent housing. The Shelter of hope utilizes ESG funds for the Rapid Re-Housing program. Debbie Sivis, Director

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Pathways - Jim Sherman, Path Project (unsheltered)

Safe Harbor- Ann Perkins, Director (domestic violence victims)

Huntington VA Hospital- Sue Yancy (veterans)

Addressing the emergency shelter and transitional housing needs of homeless persons

The following are needs seen in the homeless community:

- (1) Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) need assistance making the transition to permanent housing and independent living.
- (2) Shortening the period of time that individuals and families experience homelessness.
- (3) Facilitating access for homeless individuals and families to affordable housing units.
- (4) Preventing individuals and families who were recently homeless from becoming homeless again.
- (5) Helping low- income individuals and families avoid becoming homeless, especially extremely low- income individuals and families and those who are:
 - (a) Being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions).
 - (b) receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Discussion

The City of Ashland will rely on public service agencies funded with CDBG funds to serve the homeless and at-risk individuals in Ashland.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Common barriers to affordable housing may be public policies or non-government conditions that hamper the development or rehabilitation of affordable housing. These conditions include land use controls, property taxes, state prevailing wage requirements, environmental protection, cost of land and availability. The main barriers identified in the City of Ashland are lack of available affordable housing, housing affordability and lack of resources.

HUD defines "affordable housing" as when a household spends 30% or less of their household income on rent and utilities. Insufficient resources are available in the area to increase the availability of affordable housing.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City of Ashland does not see that the public policies such as, land use controls, tax policies, zoning ordinances, building codes, fees and charges and growth limitations to be negative effects to affordable housing in Ashland. These policies have been implemented to enhance homeownership and housing stock and not to be barriers.

Discussion:

To address the lack of affordable housing and housing affordability, the City will invest PY2018 Community Development Block Grant (CDBG) funds into homeowner rehabilitation projects, emergency rehabilitation (coordinated with the Division of Code Enforcement), and homeowner assistance programs for low- and moderate- income homebuyers. These activities will increase the supply of affordable housing and preserve existing housing stock.

The City of Ashland, by City ordinance No. 5, 2018, established criteria to classify property as abandoned and establishing a separate rate of taxation for abandoned urban property. Property may be classified as abandoned which has been vacant, neglected, or unimproved for a period of at least one year or having received at least three or more citations for violations of property maintenance code and which:

Because it is dilapidated, unsanitary, unsafe, vermin infested, or otherwise dangerous to the safety of persons, it is unfit for its intended use; or by reason of neglect or lack of maintenance has become a place for the accumulation of trash and debris, or has become infested with rodents or other vermin; or has been tax delinquent for a period of at least three years.

AP-85 Other Actions – 91.220(k)

Introduction:

Obstacles in meeting underserved needs have been identified, including: the need for increased supportive services, the increasing cost of housing, the need to reduce duplication of resources, and the need to expand economic opportunities. The City of Ashland Department of Community & Economic Development will continue to develop programs and initiatives, designed to improve existing programs and identify additional sources of funding to better serve those in need of affordable housing and services that reach the homeless and at risk of becoming homeless.

Actions planned to address obstacles to meeting underserved needs

Programs will be implemented to provide public services and to increase affordable housing and economic opportunities. Additional coordination of resources and outreach will be expanded to ensure the public is aware of available resources and programs.

Actions planned to foster and maintain affordable housing

The City of Ashland Department of Planning & Community Development will continue to rehabilitate owner occupied homes with the Homeowner Rehabilitation projects. CDBG Activity Delivery Staff will coordinate with Code Enforcement to reach out to low- and moderate- income households who need emergency rehabilitation to their units thus reducing the amount of code enforcement citations and increasing the value of their property.

The Department will continue minor repairs for homeowners with the annual Repair Affair that is funded by the City of Ashland General Fund Budget and local donations. The Repair Affair plan for May 2018 has expanded the program by partnering with the group "Build Ashland".

Actions planned to reduce lead-based paint hazards

The City of Ashland Department of Community & Economic Development has two certified lead base paint risk assessors.

The City of Ashland will comply with HUD's Lead Safe Housing Rule by strictly adhering to the City's implemented Lead Based paint Policy as follows:

All homes that were build pre-1978.

Homebuyer Program- A visual assessment is performed to identify any deteriorated paint at or in excess of de-minimis standards and notification of the results are passed to the homeowner. Paint stablization utilizing safe work practices by a certified lead base paint risk assessor is required for paint deterioration above di-minimis followed by obtainment of clearance testing.

Rehabilitation Program- A visual assessment is performed to identify any deteriorated paint at or in excess of de-minimis standards and notification of the results are passed to the homeowner. Additional steps are outlined below as it pertains to the funding amount. (Funding amount is per unit rehabilitation hard costs and do not include costs of lead evaluation and reduction.)

\$0.00-\$5,000 "Do no harm" approach. Lead safety requirements cover only the surfaces being disturbed. Presume surfaces contain lead-based paint. Work which disturbs painted surfaces presumed to contain lead-based paint is done using lead safe work practices by RRP Certified Contractor and clearance of the worksite is performed at the end of the job (unless it is a very small "de Minimis" scale project) to ensure that no lead dust hazards remain in the work area.

\$5,001.00-\$25,000.00 Identify and control lead hazards. Identify all lead hazards by performing a lead-based paint risk assessment. RRP Certified Contractors must control the hazards using interim controls and clearance of the worksite is performed at the end of the job to ensure that no lead dust hazards remain in the work area.

\$25,001.00 or more Identify and abate lead hazards. Identify all lead hazards at the property by performing a risk assessment and then abate all hazards at the property performing a risk assessment and then abate all the hazards. This approach requires a certified abatement contractors perform the abatement part of the job and clearance of the worksite is performed at the end of the job to ensure that no lead duct hazards remain in the work area.

This policy is not applicable to homes that were built in 1978 or after.

Actions planned to reduce the number of poverty-level families

The City of Ashland Department of Community & Economic Development continually seeks new businesses and employment opportunities for low- and moderate- income persons.

The Ashland Town Center Mall continues to be at capacity for the last three years, which is a first since it was built in 1989. Riverhill expanded with additional stores. These types of new business normally pay minimum wage and slightly above minimum wage for regular staff and local management.

The City of Ashland is in need of industry to reduce the number of poverty level families, but is challenged with low commercial property inventory. The City of Ashland works closely with Ashland Alliance and FIVCO to encourage industry to move to Eastern Kentucky.

Efforts will continue to recruit businesses willing to relocate or start anew in Ashland with an incentive package that will reduce taxes for new businesses. The Division of Economic Development is marketing and recruiting companies for Cliffsyde Industrial Park. The 190 acre site provides access to US23, railroad, and the Ohio River.

PY2016 CDBG funds continue to be successful with two projects, Blazer's Restaurant and Tipton's Bakery.

Actions planned to develop institutional structure

The City of Ashland's institution structure is relatively strong. A variety of agencies and organizations will play key roles in the City of Ashland Community Development Block Grant (CDBG) Action Plan. Individual non-profits and service providers will continue to identify area problems and issues. These problems and issues are discussed with the City of Ashland, Community & Economic Development Department and the Department will:

- Provide recommendations to improve local agencies program designs if receiving CDBG funding
- Pursue close communication among these agencies with housing programs
- Strengthen partnerships and enhance coordination with Ashland Assisted Housing, Shelter of Hope, Salvation Army and Safe Harbor.
- Participate in conferences and training for housing and service providers.
- Actively coordinate and cooperate with the local government, consultants and the public in the preparing and implementation of the five-year 2015-2019 Consolidated Plan.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Ashland is working with community organizations and other City departments to identify the needs of public and private housing. Significant planning efforts for the 2015 - 2019 Consolidated Plan have been coordinated through the, now combined, Department of Community & Economic Development.

Discussion:

The City of Ashland and all other public, private and social service agencies refer all underserved and poverty-level persons to CARES for the coordinated entry program. CARES assess the needs of all persons to determine if they may be served at CARES,

the Neighborhood, or another local agency. The goal is to provide the best service without duplication of services.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

The City of Ashland's current Consolidated Plan and this Action Plan programs are designed to assist low to moderate income persons without discrimination or duplication of services and to enhance infrastructure in Ashland's low- to mod- income areas.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
---	---

2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.

80.00%

For the Program Year 2018 the Overall Benefit will be 80% or higher for the City of Ashland CDBG projects that benefit persons of low and moderate income.

**2018 Action Plan
Community Development Block Grant (CDBG)
Public Service Applicants**

	Name of Agency	Name of Project	CDBG Funds Requested	Description of Project	Comments	Final Recommended Amount	Allocated Amount
1	CAReS	Reimbursement for Case Management	\$55,000	CAReS direct services program provides basic human needs such as, but not limited to: utilities, food, medication, and housing assistance to families and individuals in emergency/crisis situations.	Implement Immediately	\$25,000	\$25,000
2	Shelter of Hope	Reimbursement for Utilities & Liability Insurance	\$10,000	Shelter of Hope provides emergency, transitional housing onsite, in addition to providing housing assistance in the form of deposits, rent assistance and case management counseling/support.	Implement Immediately	\$5,000	\$5,000
3	Safe Harbor	Reimbursement for Utilities & Liability Insurance	\$9,000	Safe Harbor's goal is to help each victim create an abuse-free life plan and to move to self-sufficiency through assistance as medical/legal advocacy,	Implement Immediately	\$5,000	\$5,000

2018 Action Plan
Community Development Block Grant (CDBG)
Public Service Applicants

				4 counseling, financial empowerment classes, job/school mentoring and life skills.			
4	Ashland Child Development Center (ACDC)	Reimbursement for Utilities & Liability Insurance	\$15,000	ACDC is a licensed daycare that provides services for children 1-12 years old. The center is open five days a week from 7:00 am-5:30 pm. Majority of children served are low- to moderate- income families.	Implement Immediately	\$7,000	\$7,000
5	Hillcrest-Bruce Mission	Reimbursement for Food Pantry	\$19,500	Hillcrest-Bruce Mission will use funding for food pantry. Some Ashland citizens are required to use food pantry in Cannonsburg which causes a hardship due to lack of transportation. Available resources will be available at the mission.	Implement Immediately	\$18,000	\$18,000
6	Ashland Community Kitchen	Reimbursement for Utilities & Liability Insurance	\$8,500	Ashland Community kitchen prepares and services breakfast, lunch, and dinner five days a week. The	Implement Immediately	\$5,000	\$5,000

2018 Action Plan
 Community Development Block Grant (CDBG)
 Public Service Applicants

				7kitchen has seen an increase of 25 meals per day over last year's average.			
7	Ashland Senior Center	Reimbursement for Operational Expenses, including utilities, liability insurance, and food	\$20,000	Ashland Senior Center focuses on activities to help senior citizens live longer, healthier lives. The center offers exercise, nutrition speakers, health screenings, hot meals, library, and special guest speakers pertaining to senior concerns.	Implement Immediately	\$14,000	\$14,000