



**Ashland Board of Commissioners
Called Meeting
Wednesday, July 22, 2020
12:00 PM
Commissioners' Chambers**

AGENDA

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. RECEIVE AND FILE CALL LETTER

V. HEARINGS AND REPORTS

- a. *Mayor and Commissioners' Comments*
- b. *Destination Ashland*
- c. *City Manager's Report*

VI. CONSENT AGENDA - Reading and adoption of a resolution adopting, authorizing and approving the course of action recommended by the City Manager on items appearing on the Consent Agenda.

1. *City Manager recommends authorizing payment of Invoice #1170 dated May 18, 2020 in the amount of \$45,573.05 to Bluegrass Recreation Sales and Installation, LLC for playground equipment and installation of same at the Community Center for the Department of Community and Economic Development.*

FISCAL NOTE: Total Contract Amount - \$68,689.04. Change Order - (\$1,000.00). Revised Contract Amount - \$67,689.04. Amount paid to date - \$22,115.99. Current Amount Due - \$45,573.05. Balance of contract remaining after current payment - \$0.00.

2. *City Manager recommends authorizing payment of Invoice #20-18 dated July 5, 2020 in the amount of \$4,000.00 to BlueWater Kentucky for engineering services associated with the City of Ashland's Agreed Order.*

FISCAL NOTE: Total Contract Amount - \$40,000.00 for engineering services for testing and assessment of water quality and treatment processes and a review of distribution water quality. Amount paid to date - \$4,000.00. Current Amount Due - \$4,000.00. Balance of contract remaining after current payment - \$32,000.00

3. City Manager recommends authorizing payment of Invoice #3151 in the amount of \$47,831.66, Invoice #3152 in the amount of \$33,806.67 and Invoice 3153 in the amount of \$33,806.67 all dated May 27, 2020 to Bristlecone Ventures 2 LLC d/b/a Falcon Structures for the 40' triple-wide office containers for the Community Center for the Department of Community and Economic Development.

FISCAL NOTE: Total Contract Amount - \$110,170.00. Change Orders - \$5,275.00. Revised Contract Total - \$115,445.00. Amount paid to date - \$0.00. Current Amount Due - \$115,445.00. Balance of contract remaining after current payment - \$0.00. This expenditure will be paid out of Fiscal Year 2020 General Fund budget.

4. City Manager recommends authorizing payment of Application for Payment No. 2 dated June 30, 2020 in the amount of \$54,000.00 to Granite Inliner, LLC for the cured in place pipe lining rehabilitation project for the Department of Engineering.

FISCAL NOTE: Total Contract Amount - \$525,785.00. Change Order - \$25,000.00. Revised Contract Amount - \$550,785.00. Amount paid to date - \$25,819.20. Current Amount Due - \$54,000.00. Balance of contract remaining after current payment - \$470,965.80. A budget adjustment will need to be completed in Fiscal Year 2021 for remaining contract and pending change orders.

5. City Manager recommends authorizing payment of Invoice #0055040 dated May 31, 2020 in the amount of \$6,322.50 to GRW for services provided for bidding the Water Treatment Plant SCADA and Instrumentation Upgrade Project and Backwash Studies for the Department of Utilities.

FISCAL NOTE: Total Contract Amount - \$218,640.00. Change Order - \$32,470.00. Revised Contract Amount - \$251,110.00. Amount paid to date - \$198,255.00. Current Amount Due - \$6,322.50. Balance of contract remaining after current payment - \$46,532.50. This project is being funded by 2020 Utility Revenue Bond Funds.

6. City Manager recommends authorizing payment of Invoice #0055144 the amount of \$6,220.00, Invoice #0055145 in the amount of \$480.00, Invoice #0055146 in the amount of \$2,200.00, and Invoice #0055147 in the amount of \$83.15 all dated June 30, 2020 to be paid from Community Development Block Grant funds and authorizing payment of Invoice #0055144-1 dated June 30, 2020 in the amount of \$325.00 to be paid from the Utility Fund to GRW for the Pollard Mills Storm Water, Sidewalks, Curbs, Gutters and Paving contract.

FISCAL NOTE: Total Contract Amount/CDBG - \$373,493.00. Total Contract Amount/Utility Fund - \$48,307.00. Amount paid to date/CDBG - \$138,963.79. Amount paid to date/Utility Fund - \$34,678.50. Current Amount Due/CDBG - \$8,983.15. Current Amount Due/Utility Fund - \$325.00. Balance of contract remaining after current payment/CDBG - \$225,546.06. Balance of contract remaining after current payment/Utility Fund - \$13,303.50.

7. City Manager recommends authorizing payment of Invoice #1200276014 dated June 22, 2020 in the amount of \$7,540.00 to HDR Engineering, Inc. for the Phase II Storm Water MS4 Compliance Report preparation and submission to the Kentucky Division of Water for the Department of Engineering.

FISCAL NOTE: Total Contract Amount - \$19,140.00. Amount paid to date - \$11,600.00. Current Amount Due - \$7,540.00. Balance of contract remaining after current payment - \$0.00

8. City Manager recommends authorizing payment of Invoice #4 dated July 6, 2020 in the amount of \$4,500.00 to Howerton Engineering & Surveying PLLC for the development of design drawings, plans, specifications, and bidding services for the DeBord Terrace Sidewalks, Stairs and Handrail Project for the Department of Community and Economic Development.

FISCAL NOTE: Total Contract Amount - \$48,000.00 for DeBord Terrace Sidewalk project. Amount paid to date - \$40,500.00. Current Amount Due - \$4,500.00. Balance of contract remaining after current payment - \$3,000.00. Amount is currently in FY20 budget.

9. *City Manager recommends authorizing payment of Invoice #0161072 dated June 15, 2020 in the amount of \$27,940.45 to Strand Associates, Inc. for engineering services associated with the City of Ashland Wastewater Treatment Plant Expansion and Improvement Project for the Department of Utilities.*

FISCAL NOTE: Total Contract Amount for engineering Wastewater Treatment Plant = \$535,990.00. Amount paid to date = \$123,209.22. Current Amount Due = \$27,940.45. Balance of contract remaining after current payment = \$384,840.33. This project for project management, surveying and preliminary engineering for the expansion of the Wastewater Treatment plant is funded by CSO funds.

10. *City Manager recommends authorizing the purchase and payment of a 2020 Chevrolet Silverado P/U in the amount of \$20,618.00 to Don Hall Supercenter for the Ashland Fire Department pursuant to the bid opening held on October 17, 2019 and the bid award approved by the Board of Commissioners on October 24, 2019 by Resolution No. 26, 2019.*

FISCAL NOTE: Total payment in the amount of \$20,618.00 after trade-in of the 2009 Silverado P/U for \$20,000.00. Payment to be made from automotive equipment capital funds.

11. *City Manager recommends awarding the bid for the Waterline Replacement Project in Catlettsburg on 34th Street and on Broadway Street to C.J. Hughes Construction Company, Inc. for their bid in the amount of \$139,870.00 for the Department of Engineering.*

FISCAL NOTE: Bid Opening on June 25, 2020. Total bid of \$139,870.00 to be paid from budgeted waterline repair funds.

12. *City Manager recommends awarding the bid for the Waterline Replacement Project on Simpson Road in the amount of \$665,498.00 to Tribute Contracting & Consultants LLC for the Department of Engineering.*

FISCAL NOTE: Total bid amount - \$665,498.00. To be paid from budgeted \$1,000,000 waterline repair funds. Total Waterline Project encumbered funds for Fiscal Year 2021 = \$ 805,360.

13. *City Manager recommends awarding the bid for the Community Development Block Grant funded Pollard Mills Storm Water, Curb, Gutter, Sidewalk and Paving Project - PHASE II to Womack Excavating LLC in the amount of \$385,061.15, notwithstanding any discrepancy between the bid price and the unit prices stated in the bid documents, for the Department of Community and Economic Development.*

FISCAL NOTE: Pollard Mills project is funded in the 2019 and 2020 CDBG Action Plans = \$385,061.15.

14. *City Manager recommends authorizing the request from Christy Bare of Bombshells & Ales Restaurant to conduct the Ironheadz Benefit Poker Run on August 1, 2020 beginning at 2:00 PM and continuing to 11:00 PM and closing 8th Street from Carter Avenue to the alley. All proceeds go to Lead the Way fund to support veterans.*

FISCAL NOTE: There is no fiscal impact due to City staff only putting out cones. Event organizer has been advised and is aware that rules and regulations contained in the Governor's Executive Order regarding the number of participants and social distancing should be followed.

15. *City Manager recommends authorizing the probationary appointment of an Engineering Assistant, Grade 110, in the Department of Engineering, effective date to be contingent on the satisfactory completion of a pre-employment physical.*

FISCAL NOTE: Salary = \$38,868 Benefits = \$32,153. Total Salary & Benefits = \$71,021.

16. *City Manager recommends authorizing the probationary appointment of a Maintenance Worker III, Grade 106, in the Department of Public Services, Division of Floodwall, effective July 26, 2020.*

FISCAL NOTE: Salary Decrease - \$1,621.00. Benefit Decrease - \$514.00. Total Decrease Salary & Benefits - \$2,135.00.

VII. NEW BUSINESS

- a. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND APPROVING AMENDMENT NO. 1 BETWEEN THE CITY OF ASHLAND, KENTUCKY AND ASHLAND COMMUNITY KITCHEN, THE SUB-RECIPIENT OF \$21,000.00 FROM THE 2019 PROGRAM YEAR COMMUNITY DEVELOPMENT BLOCK GRANT-CV FUNDS EXTENDING THE CONTRACT 90 DAYS TO SEPTEMBER 28, 2020.

FISCAL NOTE: This contract amendment extends the contract 90 days for the \$21,000 contribution to Ashland Community Kitchen.

- b. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND APPROVING AMENDMENT NO. 1 BETWEEN THE CITY OF ASHLAND, KENTUCKY AND ASHLAND SENIOR CENTER, THE SUB-RECIPIENT OF \$11,000.00 FROM THE 2019 PROGRAM YEAR COMMUNITY DEVELOPMENT BLOCK GRANT-CV FUNDS EXTENDING THE CONTRACT 123 DAYS TO OCTOBER 31, 2020.

FISCAL NOTE: This contract amendment extends the contract 123 days for the \$11,000 contribution to Ashland Senior Center.

- c. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND APPROVING AMENDMENT NO. 1 BETWEEN THE CITY OF ASHLAND, KENTUCKY AND COMMUNITY ASSISTANCE & REFERRAL SERVICE, INC. (CARES), THE SUB-RECIPIENT OF \$10,000.00 FROM THE 2019 PROGRAM YEAR COMMUNITY DEVELOPMENT BLOCK GRANT-CV FUNDS EXTENDING THE CONTRACT 90 DAYS TO SEPTEMBER 28, 2020.

FISCAL NOTE: This contract amendment extends the contract 90 days for the \$10,000 contribution to Community Assistance & Referral Service, Inc. (CARES).

- d. *Emergency Clause first and second reading and final adoption of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A CONTRACT BETWEEN THE CITY OF ASHLAND AND C.J. HUGHES CONSTRUCTION CO., INC. FOR THE WATERLINE REPLACEMENT PROJECT - 34TH STREET IN CATLETTSBURG AND BROADWAY STREET IN CATLETTSBURG IN THE AMOUNT OF \$139,870.00 FOR THE DEPARTMENT OF UTILITIES AND DECLARING AN EMERGENCY TO EXIST TO ALLOW TWO READINGS OF THIS ORDINANCE ON THE SAME DAY.

FISCAL NOTE: Total bid amount - \$139,870.00. To be paid from \$1,000,000 in budgeted waterline repair funds. Total projects encumbered in Fiscal Year 2021 = \$ 805,368.

- e. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A CONTRACT BETWEEN THE CITY OF ASHLAND AND TRIBUTE CONTRACTING & CONSULTANTS LLC FOR THE WATERLINE REPLACEMENT PROJECT - SIMPSON ROAD IN THE AMOUNT OF \$665,498.00 FOR THE DEPARTMENT OF UTILITIES.

FISCAL NOTE: Total bid amount for Simpson Road replacement = \$665,498.00. To be paid from \$1,000,000 in budgeted waterline repair funds. Total projects encumbered for FY 2021 = \$ 805,360.

- f. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A CONTRACT BETWEEN THE CITY OF ASHLAND AND WOMACK EXCAVATING, LLC FOR THE CITY OF ASHLAND POLLARD MILLS STORM DRAIN, GUTTER, CURB, SIDEWALK AND PAVING PROJECT - PHASE II IN THE AMOUNT OF \$385,061.15 FOR THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT.

FISCAL NOTE: Pollard Mills Storm Drain Gutter, Curb, Sidewalk and Paving Project = \$385,061. This project is funded in the 2019 and 2020 CDBG Action Plans.

- g. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND APPROVING CHANGE ORDER NO. 5 BETWEEN THE CITY OF ASHLAND, KENTUCKY AND DEBCON, INC. INCREASING THE CONTRACT AMOUNT BY \$3,458.00 REGARDING THE 16TH STREET PLAZA (JUDD PLAZA) RENOVATION PROJECT FOR THE DEPARTMENT OF ENGINEERING.

FISCAL NOTE: Contract Amount for 16th Street Plaza = \$1,137,000. Approved Change Orders = \$42,622. Current Change Order - \$3,458. Total Contract Amount including this change order = \$1,183,080.

- h. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AMENDING ARTICLE TWENTY OF THE AGREEMENT BETWEEN THE CITY OF ASHLAND, KENTUCKY AND ASHLAND CITY POLICE MEMBERS, FRATERNAL ORDER OF POLICE, ASHLAND LODGE #3, AS ADOPTED BY ORDINANCE NO. 171, SERIES OF 2018.

FISCAL NOTE: This affects 2 Police Officers and 1 Sergeant. Salary - \$3,806.00. Benefits - \$1,562.00. Total Salary and Benefits - \$5,368.00.

- i. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, ADOPTING THE JOB DESCRIPTION FOR THE POSITION OF TRAFFIC TECHNICIAN I/II AS A REPLACEMENT FOR THE TWO JOB DESCRIPTIONS OF TRAFFIC TECHNICIAN I AND TRAFFIC TECHNICIAN II; ADOPTING THE JOB DESCRIPTION FOR THE POSITION OF FIELD SUPERVISOR; BOTH IN THE DEPARTMENT OF PUBLIC SERVICES, DIVISION OF STREET MAINTENANCE; ADOPTING THE REVISED JOB DESCRIPTION FOR THE POSITION OF ASSISTANT CORPORATION COUNSEL IN THE DEPARTMENT OF GENERAL GOVERNMENT, DIVISION OF LEGAL; AND AMENDING THE AUTHORIZED POSITIONS TO REFLECT SAID CHANGES OF THE "POLICIES AND PROCEDURES, COMPENSATION PLAN AND CLASSIFICATION PLAN" AS ADOPTED BY ORDINANCE NO. 51, SERIES OF 2017, AS PREVIOUSLY AMENDED.

FISCAL NOTE: The Fiscal Impact of the creation of Field Supervisor position = \$ 1,914 in salary and \$607 in benefits for a total of \$ 2,521.

- j. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND APPROVING CHANGE ORDER NO. 2 BETWEEN THE CITY OF ASHLAND, KENTUCKY AND GRANITE INLINER, LLC INCREASING THE CONTRACT IN THE AMOUNT OF \$121,044.98 ADDING EXTENSIVE POINT REPAIRS ON AUBURN AVENUE AND INCREASED SEWER CLEANING ON WINCHESTER AVENUE FROM 39TH STREET TO 55TH STREET FOR THE DEPARTMENT OF UTILITIES.

FISCAL NOTE: Total Contract Amount - \$525,785.00. Change Order - \$25,000.00. Revised Contract Amount - \$550,785.00. Current Change Order - \$121,044.98. Total Contract Amount following approval of this change order - \$671,829.98.

- k. *EXECUTIVE SESSION - Discussion and possible action on an individual personnel matter.*

VIII. ADJOURNMENT OR RECESS