



**Ashland Board of Commissioners
Special Called Meeting
Thursday, June 18, 2020
12:00 PM
Commissioners' Chambers**

AGENDA

I. CALL TO ORDER

II. RECEIVE AND FILE CALL LETTER

III. HEARINGS AND REPORTS

IV. OLD BUSINESS

- a. *Second reading and final adoption of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE AN AGREEMENT WITH THE ASHLAND CHILD DEVELOPMENT CENTER, INC., THE SUB-RECIPIENT OF \$15,000.00 FROM THE 2020 PROGRAM YEAR COMMUNITY DEVELOPMENT BLOCK GRANT.

FISCAL NOTE: Funds are budgeted in Plan Year 2020 CDBG Action Plan and in Proposed Fiscal Year 2021 City of Ashland Budget (July 1, 2020 - June 30, 2021)

- b. *Second reading and final adoption of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE AN AGREEMENT WITH ASHLAND COMMUNITY KITCHEN, INC., THE SUB-RECIPIENT OF \$20,000.00 FROM THE 2020 PROGRAM YEAR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG).

FISCAL NOTE: Funds are budgeted in Plan Year 2020 CDBG Action Plan and in Proposed Fiscal Year 2021 City of Ashland Budget (July 1, 2020 - June 30, 2021)

- c. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE AN AGREEMENT WITH THE BOYD COUNTY COUNCIL ON AGING, INC., ASHLAND SENIOR CENTER, THE SUB-RECIPIENT OF \$20,000.00 FROM THE 2020 PROGRAM YEAR COMMUNITY DEVELOPMENT BLOCK GRANT.

FISCAL NOTE: Funds are budgeted in Plan Year 2020 CDBG Action Plan and in Proposed Fiscal Year 2021 City of Ashland Budget (July 1, 2020 - June 30, 2021) = \$20,000.

- d. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE AN AGREEMENT WITH COMMUNITY ASSISTANCE REFERRAL SERVICE, INC. (CARES), THE SUB-RECIPIENT OF \$40,000.00 FROM THE 2020 PROGRAM YEAR COMMUNITY DEVELOPMENT BLOCK GRANT.

FISCAL NOTE: Funds are budgeted in Plan Year 2020 CDBG Action Plan and in Proposed Fiscal Year 2021 City of Ashland Budget (July 1, 2020 - June 30, 2021)

- e. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE AN AGREEMENT WITH HILLCREST BRUCE MISSION, THE SUB-RECIPIENT OF \$40,000.00 FROM THE 2020 PROGRAM YEAR COMMUNITY DEVELOPMENT BLOCK GRANT.

FISCAL NOTE: Funds are budgeted in Plan Year 2020 CDBG Action Plan and in Proposed Fiscal Year 2021 City of Ashland Budget (July 1, 2020 - June 30, 2021)

- f. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE AN AGREEMENT WITH SHELTER OF HOPE, INC., THE SUB-RECIPIENT OF \$20,000.00 FROM THE 2020 PROGRAM YEAR COMMUNITY DEVELOPMENT BLOCK GRANT.

FISCAL NOTE: Funds are budgeted in Plan Year 2020 CDBG Action Plan and in Proposed Fiscal Year 2021 City of Ashland Budget (July 1, 2020 - June 30, 2021)

- g. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND APPROVING CHANGE ORDER NO. 4 BETWEEN THE CITY OF ASHLAND, KENTUCKY AND BRISTLECONE VENTURES 2, LLC D/B/A FALCON STRUCTURES DECREASING THE AMOUNT OF THE CONTRACT BY \$1,200.00 REGARDING THE COMMUNITY CENTER PROJECT FOR THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT.

FISCAL NOTE: Total Contract Amount - \$110,170.00. Total Change Previous Orders - \$6,475.00. Total Contract with change orders - \$116,645. Current change order - (\$1,000.00 decrease) New contract total - \$115,445.00. Community Center spent / encumbered \$391,163.65.

- h. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, ADOPTING ASHLAND ASSISTED HOUSING COVID19 HOUSING CHOICE VOUCHER WAIVERS AND POLICIES FOR THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT, DIVISION OF ASSISTED HOUSING (SECTION 8).

FISCAL NOTE: No fiscal impact.

i. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE AN AMENDMENT TO THE CITY OF ASHLAND, KENTUCKY FLEXIBLE BENEFIT PLAN AS ADOPTED BY ORDINANCE NO. 129, SERIES OF 2011, AND PREVIOUSLY AMENDED BY ORDINANCE NO. 85, SERIES OF 2012, AND ORDINANCE NO. 56, SERIES OF 2015, AS REQUIRED BY THE CARES ACT DUE TO THE CORONA VIRUS PANDEMIC (COVID-19) REINSTATING COVERAGE OF ELIGIBLE OVER-THE-COUNTER MEDICATIONS RETROACTIVE TO JANUARY 1, 2020.

FISCAL NOTE: This is a compliance change due to Federal Law change. No fiscal impact in city funds.

j. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A RATE STABILIZATION AGREEMENT BETWEEN KENTUCKY LEAGUE OF CITIES INSURANCE SERVICES AND THE CITY OF ASHLAND FOR PROPERTY AND LIABILITY INSURANCE.

FISCAL NOTE: Beginning with the fiscal year starting on July 1, 2021, and for each of the following 2 fiscal years, planning for City budgets can proceed with an added degree of certainty that rate increases will not exceed 3.0%. Any rate decreases will flow to the City and not be affected by the agreement.

k. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A CONTRACT BETWEEN THE CITY OF ASHLAND AND CINTAS CORPORATION FOR THE RENTAL OF WORK UNIFORMS FOR A PERIOD OF THREE YEARS FOR THE DEPARTMENTS OF PUBLIC SERVICES, ENGINEERING, UTILITIES, PARKS & RECREATION, AND CODE ENFORCEMENT IN THE CITY OF ASHLAND.

FISCAL NOTE: This is the result of the bid opening on April 9, 2020.

l. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AMENDING ORDINANCE NO. 107, SERIES OF 2015, REGARDING THE DISCHARGE OF A TOY GUN WITHIN THE CITY OF ASHLAND TO ALLOW AN EXCEPTION FOR THE CITY OF ASHLAND CERTIFIED ANIMAL CONTROL OFFICER.

FISCAL NOTE: None

m. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AMENDING ORDINANCE NO. 100, SERIES OF 1994, WHICH PROHIBITED THE DISCHARGE OF A FIREARM WITHIN THE CITY OF ASHLAND AND PROVIDED FOR CERTAIN EXCEPTIONS, TO ALLOW AN EXCEPTION FOR THE CITY OF ASHLAND CERTIFIED ANIMAL CONTROL OFFICER.

FISCAL NOTE: None

V. CONSENT AGENDA

1. *City Manager recommends authorizing the appointment of a Wastewater Collection Operator III for the Department of Utilities, Division of Wastewater Collection, effective June 22, 2020.*

FISCAL NOTE:

2. *City Manager recommends authorizing the termination of a Floodwall Maintenance Worker III in the Department of Streets effective June 18, 2020.*

FISCAL NOTE:

3. *City Manager recommends authorizing the appointment of a Distribution Operator I, Grade 104, in the Department of Utilities, Division of Water Distribution & Meter Services, and authorizing an exception to allow compensation in excess of the maximum pay grade to which the position is assigned.*

FISCAL NOTE:

VI. NEW BUSINESS

- a. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY APPROVING AND ADOPTING THE 2020-2021 BUDGET AND APPROPRIATING REVENUES ON HAND AND TO BE RECEIVED DURING THE YEAR 2020-2021 FOR THE PAYMENT OF EXPENSES OF THE CITY OF ASHLAND FOR THE TWELVE-MONTH PERIOD BEGINNING JULY 1, 2020 AND ENDING JUNE 30, 2021 AND REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH.

FISCAL NOTE:

Fiscal Year 2021 budget = \$63,828,970.

General Fund = \$24,497,021

TIF Fund = \$298,450

Municipal Aid Road Fund = \$383,290

Community Development Block Grant Fund = \$1,624,753

Voucher Fund = \$3,417,048

Floodwall Fund = \$436,903

Utility Fund = \$28,415,442

Ashland Bus System = \$2,634,475

Recreation Fund = \$955,106

Ashland Cemetery Fund = \$136,740

Capital Purchase Improvement Fund = \$1,029,742

- b. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, FIXING THE REGULATORY LICENSE FEE AT 4% OF THE GROSS RECEIPTS FROM THE SALE OF ALCOHOLIC BEVERAGES WITHIN SAID CITY DURING THE FISCAL YEAR JULY 1, 2020 THROUGH JUNE 30, 2021, AS AUTHORIZED AND IMPOSED BY SECTION 25 OF ORDINANCE NO. 59, SERIES OF 2018, KNOWN AND CITED AS THE ALCOHOLIC BEVERAGE CONTROL ORDINANCE FOR THE CITY OF ASHLAND, SUCH PROCEEDS TO BE USED TO REIMBURSE THE CITY FOR EXPENSES RELATED TO THE SALE OF ALCOHOLIC BEVERAGES THEREIN.

FISCAL NOTE: Alcohol License Fee = 4% on Gross Receipts. Fiscal Year 2021 Projected Revenue = \$558,500.

- c. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, FIXING THE TAX LEVY FOR THE YEAR 2020, PAYABLE IN THE YEAR 2021, ON THE BANK DEPOSITS FRANCHISE TAX FOR REVENUE PURPOSES BY THE CITY OF ASHLAND.

FISCAL NOTE: Bank Franchise Rate = .025 per \$100 of bank deposits. Fiscal Year 2021 projected revenue = \$165,600.

- d. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A BUSINESS ASSOCIATE AGREEMENT BETWEEN THE CITY OF ASHLAND, KENTUCKY, AND MCGREGOR & ASSOCIATES, INC. REGARDING PROTECTED HEALTH INFORMATION.

FISCAL NOTE: No fiscal impact.

- e. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A CAFETERIA & HEALTH REIMBURSEMENT ARRANGEMENT PLAN SERVICES AGREEMENT BETWEEN THE CITY OF ASHLAND, KENTUCKY, AND MCGREGOR & ASSOCIATES, INC. TO FURNISH ADMINISTRATIVE SERVICES REGARDING A HEALTH FLEXIBLE SPENDING ARRANGEMENT, A DEPENDENT CARE ASSISTANCE PROGRAM AND A HEALTH REIMBURSEMENT ARRANGEMENT.

FISCAL NOTE: Initial Setup Fee = \$300. Monthly Administrative Services = \$4.25 per Enrolled Employee with Flexible Spending Account (FSA) and \$5.25 per Enrolled Employee with Health Reimbursement Account (HRA).

- f. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A COBRA ADMINISTRATIVE SERVICES AGREEMENT BETWEEN THE CITY OF ASHLAND, KENTUCKY, AND MCGREGOR & ASSOCIATES, INC. TO FURNISH ADMINISTRATIVE SERVICES REGARDING COMPLIANCE REQUIREMENTS OF THE CONSOLIDATED OMNIBUS BUDGET RECONCILIATION ACT OF 1985 (COBRA).

FISCAL NOTE: Initial Setup fee = \$150. Average cost for Fiscal Year = \$3,120.

- g. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A GROUP HEALTH PLAN BUSINESS ASSOCIATE AGREEMENT BETWEEN THE CITY OF ASHLAND, KENTUCKY AND ANHEM REGARDING PROTECTED HEALTH INFORMATION.

FISCAL NOTE: No fiscal impact.

h. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE AN ADMINISTRATIVE SERVICES AGREEMENT BETWEEN THE CITY OF ASHLAND, KENTUCKY AND ANTHEM RETAINING ANTHEM AS AN INDEPENDENT CONTRACTOR TO ADMINISTER CERTAIN ELEMENTS OF THE CITY OF ASHLAND'S GROUP HEALTH PLAN.

FISCAL NOTE: Anthem will now provide Third Party Administrator (TPA) services for our health and dental insurance at an estimated savings of \$1.2 Million.

i. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, AND TONY D. GRUBB, FINANCE DIRECTOR, OR MICHELLE VEACH, ASSISTANT FINANCE DIRECTOR, TO ESTABLISH A LINE OF CREDIT ON BEHALF OF THE CITY OF ASHLAND IN ORDER TO BORROW SUFFICIENT FUNDS FOR OPERATIONAL EXPENSES FOR THE PERIOD JULY 1, 2020 THROUGH JUNE 30, 2021.

FISCAL NOTE: Authorization for borrowing funds for operational expenses up to \$8 Million from a local bank.

j. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING A THREE PERCENT (3%) INCREASE FOR ALL MEMBERS OF THE POLICEMEN'S AND FIREFIGHTERS' PENSION FUND TO BE PAID FROM THE GENERAL FUND.

FISCAL NOTE: A 3% COLA for all Policemen's and Firefighters' Pension Fund members. Fiscal Year 2021 = \$8,736.

k. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING A THREE PERCENT (3%) INCREASE FOR ALL MEMBERS OF THE UTILITY PENSION FUND TO BE PAID FROM THE UTILITY FUND.

FISCAL NOTE: A 3% COLA for all Utility Pension Fund members. Fiscal Year 2021 = \$20,174.

l. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A CONTRACT BETWEEN THE CITY OF ASHLAND AND THE ASHLAND-BOYD COUNTY HEALTH DEPARTMENT TO PROVIDE AND ADMINISTER HEPATITIS B AND RABIES VACCINES TO APPROXIMATELY FIVE (5) NEW EMPLOYEES AT A COST OF \$1,149.00 EACH FOR THE DEPARTMENT OF HUMAN RESOURCES.

FISCAL NOTE: Cost is the same for FY 2020-2021 as FY 2019-2020. Cost for 5 new employees - \$5,745.00. Amount may vary depending upon number of new employees hired by the City.

- m. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, REPEALING PART V. COMPENSATION PLAN; K. LONGEVITY, AND REPEALING APPENDIX M. TUITION ASSISTANCE; AMENDING THE AUTHORIZED POSITIONS AND ADOPTING THE REVISED SALARY CHART OF THE "POLICIES AND PROCEDURES, COMPENSATION PLAN AND CLASSIFICATION PLAN" AS ADOPTED BY ORDINANCE NO. 51, SERIES OF 2017, AS PREVIOUSLY AMENDED.

FISCAL NOTE:

VII. ADJOURNMENT OR RECESS