



Ashland Board of Commissioners
Thursday, February 27, 2020
6:00 PM
Commissioners' Chambers

AGENDA

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. RECEIVE AND FILE AGENDA

V. RECEIVE AND FILE MINUTES

- a. *Regular Meeting February 13, 2020*

VI. HEARINGS AND REPORTS

- a. *Mayor and Commissioners' Comments*
- b. *City Manager's Report*

VII. PUBLIC PARTICIPATION - FOR ITEMS NOT LISTED ON THE AGENDA. Anyone with a comment or request may come to the podium and address the Commission concerning matters related to City business, services or personnel. Comments related to election issues or concerning personal disputes will not be allowed. Personal attacks, obscene, or threatening language will not be tolerated. Presentations are limited to five (5) minutes. A yellow light indicates 30 seconds remain and a red light means the time limit has expired. Only one speaker is permitted per subject. No action will be taken at this meeting. Those with comments are asked to fill out an "Inquiry/Complaint Form" and leave it with the City Clerk for distribution to the proper City Department.

VIII. OLD BUSINESS

- a. *Other Old Business*

IX. CONSENT AGENDA - Reading and adoption of a resolution adopting, authorizing and approving the course of action recommended by the City Manager on items appearing on the Consent Agenda.

1. *City Manager recommends to award the bid to furnish a suitable landfill location for the receipt and disposal of compacted garbage collected by the City for a period of one year to Rumpke in the amount of \$213,000 for the Department of Public Services, Division of Sanitation.*

FISCAL NOTE: \$17.75 per ton which is lower than the 2019 bid of \$17.97. Total bid amount \$213,000 which is lower than the 2019 bid of \$215,640. Fiscal Year 2019 expenses = \$ 214,651.

2. *City Manager recommends authorizing payment of Invoices 0054255-1, #0054256, #0054257, #0054258 and #0054255-2 dated January 31, 2020 in the total amount of \$7,432.81 to GRW Engineering for the Pollard Mills Storm Water, Sidewalks, Curbs, Gutters and Paving Contract.*

FISCAL NOTE: Fiscal Year 2020 expenditure budgeted in CDBG and expense budgeted in Utility Fund. This is a multi-year project with original contract amount \$421,800. Balance remaining after proposed payment = \$260,248.22.

3. *City Manager recommends authorizing payment of Invoice #2 dated January 10, 2020 in the amount of \$15,150 to Howerton Engineering & Surveying, PLLC for development of design drawings, plans, specifications and bidding services for the DeBord Terrace Sidewalks, Stairs and Handrail Project.*

FISCAL NOTE: Original contract amount \$48,000. Balance after this payment will be \$ 17,850. CDBG proposed Budget amount for project = \$285,606.

4. *City Manager recommends authorizing payment of Invoice #18044-04 dated January 17, 2020 in the amount of \$2,974.50 to Taylor, Siefker and Williams Design Group for the work completed on the update to the City's Comprehensive Plan.*

FISCAL NOTE: Total budget \$32,980 and a contract balance of \$19,431.50 remains after this payment.

5. *City Manager recommends authorizing payment of Invoice #023821 dated November 7, 2019 in the amount of \$11,826.25 to Guys Flooring, LLC for the installation of new flooring at the Ashland Senior Center.*

FISCAL NOTE: Original budgeted contract amount \$11,546.25, plus Change Order #1 \$280 for a total contract amount \$11,826.25. Funds will be transferred from another CDBG project to cover expenditure. Action plan and budget adjustment are in progress of approval.

6. *City Manager recommends authoring payment of Pay Request #1 dated February 19, 2020 in the amount of \$90,410.04 to Womack Excavating, LLC for the work completed for the Community Center Site Preparation Project.*

FISCAL NOTE: Total contract amount including Change Order #1 = \$170,258. Balance to pay after this consent agenda \$41,915.76. Community Center Budget with pending Action Plan revisions = \$ 362,364 Containers cost = \$ 110,170, site prep = \$ 170,258 & playground = \$ 68,689. Amount spent or encumbered on Community Center= \$ 349,117.

7. *City Manager recommends authorizing payment of Pay Request #2 dated February 20, 2020 in the amount of \$37,932.20 to Womack Excavating, LLC for the work performed on the Community Center Site Preparation Project.*

FISCAL NOTE: Total contract amount including Change Order #1 = \$170,258. Balance to pay after this consent agenda \$41,915.76. Community Center Budget with pending Action Plan revisions = \$ 362,364 Containers cost = \$ 110,170, site prep = \$ 170,258 & playground = \$ 68,689. Amount spent on Community Center= \$ 349,117.

8. *City Manager recommends authorizing payment of Invoices 0054253 and 0054254 in the total amount of \$12,282.50 dated January 1, 2020 to GRW Engineering for the design and engineering work performed for the Ashland Water Treatment Plant SCADA and Instrumentation Upgrades Project.*

FISCAL NOTE: Engineering amount = \$ 251,110, balance of engineering contract after this pay request = \$70,592.50. Contract payment included in the Fiscal Year 2020 SCADA and Field instrument upgrade budget of \$ 2,261,624.

9. *City Manager recommends authorizing payment of Invoice #0157702 dated February 12, 2020 in the amount of \$2,498.30 to Strand Associates for engineering services associated with the City of Ashland's Consent Judgment Annual Report.*

FISCAL NOTE: This is annual Consent Judgment Report is not to exceed \$15k. Remaining contract amount = \$ 12,501.70. This is paid with CSO funds and budgeted in CSO Administrative Costs.

10. *City Manager recommends approval for Ashland Fire Department to apply for the 2020 FEMA Assistance to Firefighters Grant to be used to purchase a Pumper/Tanker at an approximate cost of \$500,000.*

FISCAL NOTE: Grant requires a 10% match by the City in the FY20/21 Budget. Grant Funds = \$ 450,000 and City Match = \$50,000.

11. *City Manager recommends approval to apply for the 2020 Firehouse Subs Public Safety Grant in the amount of \$12,360 to purchase four AED's (Automatic External Defibrillator).*

FISCAL NOTE: No fiscal impact, there are no matching funds required.

12. *City Manager recommends approval for the City of Ashland to apply for the AEP Heritage Foundation Grant and the AARP Livable Communities Grant to be used toward the Destination Ashland development opportunities.*

FISCAL NOTE: No fiscal impact, there are no matching funds required.

13. *City Manager recommends approval for the Holy Family School to host their Leaping Leprechaun Annual 5k on March 14, 2020 from 7:00 am - 8:30 am with all proceeds going to Holy Family School.*

FISCAL NOTE: Estimated City Staff cost is \$239.66 which was approved through the city contribution request.

14. *City Manager recommends approval for the Boyd County Library to host the Love Your Library Annual 5k to promote library awareness utilizing City Route B on Friday, April 24, 2020 from 6:30 pm - 8:30 pm.*

FISCAL NOTE: Estimated City Staff cost \$ 1,098.70 which was approved through the city contribution request.

15. *City Manager recommends the probationary appointment of Meter Services Worker, Grade 107, contingent upon the satisfactory completion of a pre-employment physical.*

FISCAL NOTE: FY 20 budgeted position. Salary \$30,944, benefits \$29,687, total \$60,631.

16. *Other Consent items.*

X. NEW BUSINESS

- a. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND APPROVING CHANGE ORDER NO. 3 DATED JANUARY 29, 2020 IN THE AMOUNT OF \$1,252.00 BETWEEN THE CITY OF ASHLAND, KENTUCKY AND WOMACK EXCAVATING, LLC REGARDING THE COMMUNITY CENTER PREPARATION FOR THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT.

FISCAL NOTE: Community Center Budget with pending Action Plan revisions = \$ 362,364 Containers cost = \$ 110,170, site prep = \$ 170,258 & playground = \$68,689. Amount spent on Community Center= \$ 349,117.

b. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND APPROVING CHANGE ORDER NO. 1 BETWEEN THE CITY OF ASHLAND, KENTUCKY AND DEBCON, INC. INCREASING THE CONTRACT AMOUNT BY \$25,113.00 REGARDING THE 16TH STREET PLAZA (JUDD PLAZA) RENOVATION PROJECT FOR THE DEPARTMENT OF ENGINEERING.

FISCAL NOTE: Increased cost amount of \$25,113. Original contract amount of \$1,137,000. Revised contract amount of \$1,162,113. Fiscal Year 2020 Streetscape Budget (Capital Purchase Improvement Fund)= \$ 1,350,000.

c. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A CONTRIBUTION – IN – AID – OF - CONSTRUCTION AGREEMENT FOR ELECTRIC DISTRIBUTION SERVICE BETWEEN THE CITY OF ASHLAND, KENTUCKY, AND KENTUCKY POWER COMPANY FOR THE INSTALLATION OF SINGLE PHASE SERVICE IN EXISTING CONDUIT FOR THE COMMUNITY CENTER PROJECT FOR THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT AT A COST OF \$744.07.

FISCAL NOTE: First and final payment for agreement. Project is funded by CDBG and included in the FY20 Budget.

d. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A CONTRIBUTION – IN – AID – OF - CONSTRUCTION AGREEMENT FOR ELECTRIC DISTRIBUTION SERVICE BETWEEN THE CITY OF ASHLAND, KENTUCKY, AND KENTUCKY POWER COMPANY FOR THE RELOCATION OF POLES TO ALLOW FOR THE ADDITION OF A SIDEWALK ON DIXON STREET FOR THE POLLARD MILLS PROJECT FOR THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT AT A COST OF \$4,138.56.

FISCAL NOTE: Project is funded by CDBG and included in the FY20 Budget.

e. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A CONTRIBUTION-IN – AID – OF - CONSTRUCTION AGREEMENT FOR ELECTRIC DISTRIBUTION SERVICE BETWEEN THE CITY OF ASHLAND, KENTUCKY, AND KENTUCKY POWER COMPANY FOR THE INSTALLATION BY KENTUCKY POWER OF THREE-PHASE, UG XFMR SERVICE, REMOVAL BY KENTUCKY POWER OF ONE (1) POST-TOP LIGHT AND THE PURCHASE BY THE CITY OF ASHLAND OF SIX (6) POST-TOP LIGHTS FOR THE 16TH STREET PLAZA (JUDD PLAZA) PROJECT FOR THE DEPARTMENT OF ENGINEERING, AT A COST OF \$19,420.77.

FISCAL NOTE: Total amount \$19,420.77 included in Streetscape budget of \$1,350,000.

f. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A CONTRACT BETWEEN THE CITY OF ASHLAND AND BOYD COUNTY SANITARY LANDFILL, INC. (RUMPKE) FOR A SUITABLE LANDFILL LOCATION FOR THE RECEIPT AND DISPOSAL OF COMPACTED GARBAGE AND REFUSE, RUBBLE AND RUBBISH, COLLECTED BY THE CITY OF ASHLAND FOR A PERIOD OF ONE (1) YEAR IN AN AMOUNT NOT TO EXCEED \$17.75 PER TON FOR THE DEPARTMENT OF PUBLIC SERVICES, DIVISION OF SANITATION.

FISCAL NOTE: \$17.75 per ton which is lower than the 2019 bid of \$17.97. Total bid amount \$213,000 which is lower than the 2019 bid of \$215,640. Fiscal Year 2019 expenses = \$ 214,651.

g. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO ACCEPT THE PROPOSAL OF BLUEWATER KENTUCKY, LLC IN AN AMOUNT NOT TO EXCEED \$40,000.00 TO CONDUCT A WATER QUALITY STUDY FOR THE DEPARTMENT OF UTILITIES.

FISCAL NOTE: Total contract amount = \$40,000.00. This is not a budgeted project. A budget adjustment will be required.

h. *Reading and adoption of a municipal order entitled:*

A MUNICIPAL ORDER OF THE CITY OF ASHLAND, KENTUCKY, REPEALING MUNICIPAL ORDER NO. 2, 2019 WHICH AUTHORIZED A SERVICE AND REPAIR ORDER WITH OTIS ELEVATOR COMPANY FOR THE ELEVATOR LOCATED AT THE CITY BUILDING AT 1700 GREENUP AVENUE.

FISCAL NOTE: There is no fiscal impact.

i. *Other New Business.*

XI. EXECUTIVE SESSION

a. *Potential Litigation*

XII. ADJOURNMENT OR RECESS