



**Ashland Board of Commissioners**  
**Friday, November 15, 2019**  
**8:30 AM**  
**Commissioners' Chambers**

**AGENDA**

**I. CALL TO ORDER**

**II. RECEIVE AND FILE AGENDA**

**III. OLD BUSINESS**

- a. *Second reading and adoption of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, PROHIBITING PARKING ON THE EAST SIDE OF WILLIAMS AVENUE BEGINNING AT ITS INTERSECTION WITH 52ND STREET AND CONTINUING 50' IN A SOUTHERLY DIRECTION AND ON THE SOUTH SIDE OF 52ND STREET BEGINNING AT ITS INTERSECTION WITH WILLIAMS AVENUE AND CONTINUING 50' IN AN EASTERLY DIRECTION, AND PROVIDING A PENALTY FOR THE VIOLATION OF THIS ORDINANCE.*

*FISCAL NOTE: No fiscal impact.*

- b. *Second reading and adoption of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A CONTRACT BETWEEN THE CITY OF ASHLAND AND MARINE DIVING SERVICES INC. FOR DIVING INSPECTION SERVICES AND DEBRIS REMOVAL AT THE RAW WATER INTAKE STRUCTURE FOR A PERIOD OF TWO YEARS IN THE AMOUNT OF \$72,000.00 FOR THE DEPARTMENT OF UTILITY OPERATIONS, DEIVISION OF WATER PRODUCTION.*

*FISCAL NOTE: The first year of contract will be paid out of this year's water intake capital budget and the second year will be paid from next fiscal year's budget. A budget adjustment will be completed for FY 2020.*

- c. *Second reading and adoption of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A PURCHASE ORDER BETWEEN THE CITY OF ASHLAND, KENTUCKY AND AWI FOR THE PURCHASE OF SIX PHOENIX FILTER UNDERDRAIN SYSTEMS FOR THE WATER TREATMENT PLANT IN THE AMOUNT OF \$485,000.00 PURSUANT TO NON-COMPETITIVE NEGOTIATION FOR THE DEPARTMENT OF UTILITY OPERATIONS, DIVISION OF WATER PRODUCTION.*

*FISCAL NOTE: Unbudgeted expense, a budget adjustment will be necessary. Funds coming from the Utility Reserve.*

d. *Second reading and adoption of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO SUBMIT THE PROGRAM YEAR 2019 AMENDED ACTION PLAN, ADOPTED BY ORDINANCE NO. 64, SERIES OF 2019, AS AMENDED BY ORDINANCE NO. 109, SERIES OF 2019, FOR A COMMUNITY DEVELOPMENT BLOCK GRANT TO THE U. S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) IN THE AMOUNT OF \$561,481.00 PLUS CARRY-OVER FUNDING IN THE AMOUNT OF \$982,293.00, TO REDISTRIBUTE FUNDING ALLOCATIONS, AND UPON ACCEPTANCE OF SAID APPLICATION FROM HUD, TO EXECUTE ON BEHALF OF THE CITY OF ASHLAND, AN AGREEMENT WITH THE U. S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT TO ENABLE THE CITY TO UNDERTAKE THESE ACTIVITIES AND/OR ANY AND ALL DOCUMENTS ASSOCIATED WITH THE GRANT SUBMITTAL.*

*FISCAL NOTE: Funding allocations were redistributed to meet HUD's May 1, 2020 spending deadline. A budget adjustment is pending.*

e. *Second reading and adoption of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, ACCEPTING THE PROPOSAL OF HOWERTON ENGINEERING & SURVEYING PLLC FOR PROFESSIONAL SERVICES IN THE AMOUNT OF \$48,000.00 FOR THE DEVELOPMENT OF DESIGN DRAWINGS, PLANS, SPECIFICATIONS AND BIDDING SERVICES ASSOCIATED WITH THE DEBORD TERRACE SIDEWALKS, STAIRS AND HANDRAIL PROJECT AND AUTHORIZING STEPHEN E. GILMORE, MAYOR, TO ENTER INTO A CONTRACT FOR SAID SERVICES FOR THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT FUNDED BY COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS.*

*FISCAL NOTE: Amount currently in FY20 Budget and Action plan to demolish, engineer and construct sidewalks, stairs, handrails and drainage for DeBord Terrace. Total Project Estimated = \$ 335,605.*

f. *Second reading and adoption of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, APPROVING MINORITY LOAN NO. 2019-M-003 TO ASHLAND PETRO, INC. IN THE AMOUNT OF \$73,687.31 TO BE PAID FROM THE 2019 PROGRAM YEAR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND AUTHORIZING STEPHEN E. GILMORE, MAYOR, TO EXECUTE LOAN DOCUMENTS.*

*FISCAL NOTE: Budget adjustment will be completed and will be included in the Program Year 2019 Amended CDBG Action Plan. Minority Loan program of \$73,687.31 to create three full-time equivalent jobs.*

g. *Second reading and adoption of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, ADOPTING THE HOUSING CHOICE VOUCHER PROGRAM REVISED ANNUAL PLAN AND THE 2020A ADMINISTRATIVE PLAN FOR THE CITY OF ASHLAND, DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT, DIVISION OF ASSISTED HOUSING (SECTION 8).*

*FISCAL NOTE: Project Based Vouchers for Gla Low will significantly increase Housing Assistance Payment expenses and reduce administrative fee revenue earned. The changes in preferences on Section 8 non project based units to select 50% of P2 preferences of elderly and disabled tenants instead of 100% from P1 (Homeless and Veteran Preferences) should lower cost per unit through program attrition and increase number of units that we earn administrative expenses on.*

h. *Second reading and adoption of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A CONTRACT BETWEEN THE CITY OF ASHLAND, KENTUCKY, BOYD COUNTY CENTER FOR AGING, INC., D/B/A ASHLAND SENIOR CENTER AND GUYS FLOOR COVERING, LLC FOR ALL LABOR AND MATERIAL FOR THE ASHLAND SENIOR CENTER FLOORING PROJECT IN THE AMOUNT OF \$11,546.25 FOR THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT TO BE PAID FROM COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS.*

*FISCAL NOTE: Currently budgeted in FY2019 Ashland Plan. Total proposed cost of \$11,546.25 includes cost of supplies and prevailing wage.*

i. *Second reading and adoption of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A CONTRACT BETWEEN THE CITY OF ASHLAND AND BRISTLECONE VENTURES 2, LLC, D/B/A FALCON STRUCTURES FOR THE PURCHASE OF A 40' TRIPLE-WIDE CONTAINER FOR THE ASHLAND POLICE SUBSTATION PROJECT IN THE AMOUNT OF \$110,170.00 FOR THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT TO BE PAID FROM COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS.*

*FISCAL NOTE: Total project cost budgeted in CDBG Amended Action Plan is \$274,000.00 to include site design, container office, site work and playground.*

j. *Other Old Business*

#### **IV. NEW BUSINESS**

a. *First reading and approval of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, ADOPTING THE REVISED JOB DESCRIPTION FOR THE POSITION OF PUBLIC INFORMATION OFFICER IN THE DEPARTMENT OF GENERAL GOVERNMENT, DIVISION OF CITY MANAGER; ADOPTING THE JOB DESCRIPTION FOR THE POSITION OF METER SERVICES FIELD SUPERVISOR AS A REPLACEMENT FOR THE POSITIONS OF METER MECHANIC AND METER SERVICES SUPERVISOR IN THE DEPARTMENT OF UTILITIES OPERATIONS, DIVISION OF WATER DISTRIBUTION AND METER SERVICES; AND AMENDING THE AUTHORIZED POSITIONS TO REFLECT THIS CHANGE AND THE ADDITION OF A METER SERVICE WORKER OF THE "POLICIES AND PROCEDURES, COMPENSATION PLAN AND CLASSIFICATION PLAN" AS ADOPTED BY ORDINANCE NO. 51, SERIES OF 2017, AS PREVIOUSLY AMENDED.*

*FISCAL NOTE: Personnel changes regarding the Meter Services Position would reflect an estimated savings of \$10,127. The Public Information Officer grade has been modified to 112. Salary change to Grade 112 = Salary = \$48,219 Benefits = \$ 35,160 Total = \$83,379. This is a difference of \$5,689. No budget adjustment is needed because position has been vacant for 5 months = \$ 32,370.*

b. *Other New Business*

#### **V. ADJOURNMENT OR RECESS**