



**Ashland Board of Commissioners**  
**Thursday, October 24, 2019**  
**6:00 PM**  
**Commissioners' Chambers**

**AGENDA**

**I. CALL TO ORDER**

**II. INVOCATION**

**III. PLEDGE OF ALLEGIANCE**

**IV. RECEIVE AND FILE AGENDA**

**V. RECEIVE AND FILE MINUTES**

- a. *Regular Meeting October 10, 2019*

**VI. HEARINGS AND REPORTS**

- a. *Mayor and Commissioners' Comments*
- b. *City Manager's Report*

**VII. PUBLIC PARTICIPATION - FOR ITEMS NOT LISTED ON THE AGENDA.** Anyone with a comment or request may come to the podium and address the Commission concerning matters related to City business, services or personnel. Comments related to election issues or concerning personal disputes will not be allowed. Personal attacks, obscene, or threatening language will not be tolerated. Presentations are limited to five (5) minutes. A yellow light indicates 30 seconds remain and a red light means the time limit has expired. Only one speaker is permitted per subject. No action will be taken at this meeting. Those with comments are asked to fill out an "Inquiry/Complaint Form" and leave it with the City Clerk for distribution to the proper City Department.

**VIII. OLD BUSINESS**

- a. *Second reading and adoption of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, REPEALING ORDINANCE NO. 114, SERIES OF 2019, WHICH APPROVED CHANGE ORDER NO. 1 BETWEEN THE CITY OF ASHLAND, KENTUCKY AND SOUTHERN OHIO TRENCHING AND EXCAVATING, INC. REGARDING THE WATERLINE REPLACEMENT ON U.S. 23.*

*FISCAL NOTE: Repealing previous approved change order in the amount of \$52,100.*

b. *Second reading and adoption of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A PUBLIC TRANSPORTATION GRANT AGREEMENT BETWEEN THE CITY OF ASHLAND, ASHLAND BUS SYSTEM, AND THE KENTUCKY TRANSPORTATION CABINET FOR A FISCAL YEAR 2020 CAPITAL STATE MATCH CONTRACT GRANT IN THE AMOUNT OF \$70,439.00.*

*FISCAL NOTE: The Ashland Bus System's investment in any capital purchases will be only 10%. Federal = 80% / State = 10% and City = 10%.*

*ADA PARATRANSIT SERVICE, Federal=\$64,459, State=\$8,057, City=\$8,058  
MAINTENANCE PAYROLL, Federal=\$52,266, State=\$6,533, City=\$6,534  
PREVENTATIVE MAINTENANCE, Federal=\$211,829, State=\$26,479, City=\$26,479  
GUTTERING SYSTEM, Federal=\$22,000, State=\$2,750, City=\$2,750  
BUS SHELTERS / BIKE RACKS / BUS, Federal=\$136,866, State=\$17,108, City=\$17,108  
AUTOMOTIVE EQUIPMENT, Federal=\$76,082, State=\$9,510, City=\$9,510*

c. *Second reading and adoption of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, REPEALING ORDINANCE NO. 111, SERIES OF 2016, WHICH ADOPTED A FEE SCHEDULE FOR CREDIT AND/OR DEBIT CARD PAYMENTS PROCESSED BY THE DEPARTMENT OF FINANCE.*

*FISCAL NOTE: Reduction of revenue to be in compliance with current credit card regulations. FY 19 revenue = \$ 5,768.*

d. *Second reading and adoption of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, FIXING THE TAX LEVY FOR THE YEAR 2019, PAYABLE IN THE YEAR 2020, ON THE BANK DEPOSITS FRANCHISE TAX FOR REVENUE PURPOSES BY THE CITY OF ASHLAND.*

*FISCAL NOTE: \$168,988.23 of revenue for the general fund*

e. *Second reading and adoption of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A CONTRACT BETWEEN THE CITY OF ASHLAND, KENTUCKY, AND OLIVE HILL TRUCKING, INC. FOR THE PURCHASE OF GRAVEL, STONE AND SAND FOR THE DEPARTMENT OF PUBLIC SERVICES AND THE DEPARTMENT OF UTILITIES.*

*FISCAL NOTE: All line items on bid increased over prior year. Increases range from 3.70%-10.14% based on size of stone. Sand increased from \$11 to \$14 a ton for 27.27% increase.*

f. *Second reading and adoption of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, ADOPTING AMENDMENT 10 FOR CITY EMPLOYEES AND AMENDMENT 9 FOR THE FIRE DEPARTMENT UNION FOR THE CITY OF ASHLAND, KENTUCKY MEDICAL CARE PLAN AND SUMMARY PLAN ADOPTED BY ORDINANCE 46, 2012 AND PREVIOUSLY AMENDED, TO MEET ALL REQUIRED AFFORDABLE CARE ACT REQUIREMENTS AS WELL AS KENTUCKY MANDATED CHANGES.*

*FISCAL NOTE: Fiscal impact cannot be determined as to unknown variables. No anticipated material financial impact.*

g. *Second reading and adoption of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AMENDING ORDINANCE NO. 137, SERIES OF 2000, AS PREVIOUSLY AMENDED, RELATING TO THE TRAFFIC FLOW IN THE ALLEY RUNNING PARALLEL TO GREENUP AVENUE AND WINCHESTER AVENUE FROM 11TH STREET TO 12TH STREET AND 12TH STREET TO 13TH STREET AND ON 12TH STREET BETWEEN GREENUP AVENUE AND WINCHESTER AVENUE.*

*FISCAL NOTE: No fiscal impact.*

h. *Other Old Business*

**IX. CONSENT AGENDA - Reading and adoption of a resolution adopting, authorizing and approving the course of action recommended by the City Manager on items appearing on the Consent Agenda.**

1. *City Manager recommends authorizing payment for property tax assessments to Charles T. Adkins, Jr., Boyd County PVA, in the amount of \$40,000 for calendar year 2019 assessments.*

*FISCAL NOTE: Annual payment for property tax assessments budgeted in General Fund Unclassified professional services. Rate set by KRS 132.285 and is maximum amount allowed.*

2. *City Manager recommends authorizing payment of Invoice #1200222378 dated October 11, 2019 in the amount of \$7,200 to HDR Engineering, Inc. for the work performed on the Water and Sewer Rate Studies.*

*FISCAL NOTE: Unbudgeted contract in the amount of \$72,000. First payment due of \$7,200. A budget adjustment will be necessary.*

3. *City Manager recommends authorizing payment of Invoice #920 dated September 16, 2019 in the amount of \$41,125.50 to Triple B Construction, LLC for the work performed on the 5th Street Renovation Project.*

*FISCAL NOTE: 5th Street Sewer Renovation Total = \$41,125.50. This was not a budgeted project and an adjustment will be needed.*

4. *City Manager recommends authorizing payment of Invoice #16816A00-6 dated October 8, 2019 in the amount of \$4,327.50 to LJB, Inc. for the engineering services provided on the 2019 Waterline Replacement Project.*

*FISCAL NOTE: Contract remaining after approval of this payment is \$69,491.25. FY 20 Waterline replacement budget is \$1,000,000 (a pending budget adjustment of prior year unspent funds will make available FY20 budget of \$1,575,129).*

5. *City Manager recommends authorizing payment of Invoice #0053504 dated September 30, 2019 in the amount of \$17,920 to GRW for the design and engineering work performed for the Ashland Water Treatment Plant SCADA and Instrumentation Upgrades Project.*

*FISCAL NOTE: Contract amount \$251,110, balance of contract after this pay request \$95,330. Contract payment included in FY 20 SCADA capital project budget of \$1,019,669.*

6. *City Manager recommends authorizing payment of Invoice #293202-1 in the amount of \$36,714.23 and Invoice #293202 in the amount of \$27,111.38 dated September 30, 2019 to Mountain Enterprises, Inc. for the street paving work completed in September on 35th Street and 3rd Circle Prospect.*

*FISCAL NOTE: \$36,714.23 is to be paid from the water capital budget as part of the waterline replacement project. \$27,111.38 is included in the FY20 Budget Street Paving and M.A.P. Fund. FY20 M.A.P. Fund Street Improvements budget is \$441,465.*

7. *City Manager recommends authorizing payment of Invoices #940, 941, 942, 944 and 945 dated October 3, 2019 totaling \$60,961.86 to Bluegrass Recreation Sales and Installation, LLC for the labor, materials, and supervision to replace the existing "Tot Lot" and Sensory Garden play equipment.*

*FISCAL NOTE: Purchase and installation of playground = \$60,961.86. A budget adjustment is pending for this playground upgrade.*

8. *City Manager recommends authorizing payment in the amount of \$77,188.90 to the U.S. Department of Housing and Urban Development, Community Development Block Grant (CDBG) #B-16-MC-21-0003 (\$45,037.23) and #B-17-MC-21-0003 (\$32,151.67) relating to the DeBord Terrace Concrete & Handrail Project.*

*FISCAL NOTE: This is a repayment of CDBG funds to the Department of Housing & Urban Development from the General Fund. A budget adjustment will need to be completed for this repayment.*

9. *City Manager recommends approval to award the bid for the purchase of 2020 Chevrolet Silverado Pickup Truck in the amount of \$20,618 after the trade-in of the 2009 Silverado in the amount of \$20,000 to Don Hall GM Supercenter for the Ashland Fire Department.*

*FISCAL NOTE: Unbudgeted automotive equipment bid, \$40,618. A budget adjustment will be needed less the trade-in value for \$20,618.*

10. *City Manager recommends approval to submit an application to the Kentucky League of Cities Insurance Services for the 2019 Liability Grant.*

*FISCAL NOTE: Purchase documents with the accompanying application are attached, totaling \$7,641.37. These are for the purchase of radio read water meters by the Water Distribution Division, which is eligible under the grant criteria. Based on this submission the grant should equal the maximum eligibility amount of \$3,000.00. This reflects a reduction of 39.26% toward the total purchase cost.*

11. *City Manager recommends the probationary appointment of (2) Battalion Chiefs, Ashland Fire Department, effective October 27, 2019.*

*FISCAL NOTE: FY20 budgeted position, salary = \$73,427, benefits \$51,644 for a total of = \$125,071 per position.*

12. *Other Consent Items*

## **X. NEW BUSINESS**

- a. *First reading and approval of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, NOT WITHSTANDING THE PROVISIONS OF ORDINANCE NO. 51, SERIES OF 2017, AS PREVIOUSLY AMENDED, GRANTING A 2.8% INCREASE RETROACTIVE TO JUNE 30, 2019 TO THOSE EMPLOYEES AFFECTED BY SAID ORDINANCE.*

*FISCAL NOTE: These salaries are budgeted and already being paid; this is administrative in nature and has no fiscal impact.*

- b. *First reading and approval of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF ASHLAND, KENTUCKY AND MY TOWN TV TO RECORD, BROADCAST AND POST MEETINGS OF THE ASHLAND CITY COMMISSION FOR A PERIOD OF 1 YEAR IN THE AMOUNT OF \$12,000.00.*

*FISCAL NOTE: Up to 36 meetings (scheduled and special) are included by this contract. This is not budgeted and a budget adjustment will need to be completed.*

c. *First reading and approval of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, NOT WITHSTANDING THE PROVISIONS OF ORDINANCE NO. 51, SERIES OF 2017, AS PREVIOUSLY AMENDED, AUTHORIZING AN EXCEPTION TO THE SALARY CHART RETROACTIVE TO MARCH 4, 2019 AND AUTHORIZING ALL SUBSEQUENT ADJUSTMENTS TO SAID AFFECTED SALARY.*

*FISCAL NOTE: This salary is budgeted and funds expended already in Fiscal Year 2019 and Fiscal Year 2020. No additional fiscal impact as this is an administrative waiver to the pay and compensation schedule.*

d. *First reading and approval of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A LETTER OF UNDERSTANDING BETWEEN THE CITY OF ASHLAND AND ROGER BROOKS INTERNATIONAL, INC. FOR PROFESSIONAL SERVICES TO CREATE A FAST-TRACK COMMUNITY ACTION PLAN FOR THE CITY IN THE AMOUNT OF \$20,000.00.*

*FISCAL NOTE: This amount will be reimbursed by the Kentucky Power Grant.*

e. *Reading and adoption of a municipal order entitled:*

*A MUNICIPAL ORDER OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE AND SUBMIT A PROPOSAL FOR A PROJECT TO FUND 77 PROJECT BASED VOUCHERS AT GLA-LOW APARTMENTS FOR LOW- AND MODERATE-INCOME FAMILIES AT A PROJECTED COST OF \$58,208.00 PER MONTH TO BE PAID BY THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT THROUGH THE HOUSING CHOICE VOUCHER PROGRAM.*

*FISCAL NOTE: Proposed cost of \$58,208/month or average of \$755.95 per unit totaling \$698,496/year. This is not additional funding, it will be taken from current Voucher annual funding.*

f. *Reading and adoption of a municipal order entitled:*

*A MUNICIPAL ORDER OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE THE 2020 KENTUCKY RECYCLING GRANT PROGRAM AGREEMENT THROUGH THE KENTUCKY DEPARTMENT FOR ENVIRONMENTAL PROTECTION, DIVISION OF WASTE MANAGEMENT, FOR A LITTER ABATEMENT PROGRAM.*

*FISCAL NOTE: The amount of the Litter Abatement Program Grant Funding is determined in accordance with KRS224.43-505 and the total number of applicants applying for the grant. Approximated grant revenue of \$18K based on past history.*

g. *Other New Business*

**XI. EXECUTIVE SESSION**

a. *Individual Personnel Matter*

**XII. ADJOURNMENT OR RECESS**