



**Ashland Board of Commissioners  
Thursday, September 26, 2019  
12:00 PM  
Commissioners' Chambers**

**AGENDA**

**I. CALL TO ORDER**

**II. INVOCATION**

**III. PLEDGE OF ALLEGIANCE**

**IV. RECEIVE AND FILE AGENDA**

**V. RECEIVE AND FILE MINUTES**

- a. *Regular Meeting September 12, 2019*
- b. *Recessed Meeting September 13, 2019*

**VI. HEARINGS AND REPORTS**

- a. *Mayor and Commissioners' Comments*
- b. *City Manager's Report*

**VII. PUBLIC PARTICIPATION - FOR ITEMS NOT LISTED ON THE AGENDA.** Anyone with a comment or request may come to the podium and address the Commission concerning matters related to City business, services or personnel. Comments related to election issues or concerning personal disputes will not be allowed. Personal attacks, obscene, or threatening language will not be tolerated. Presentations are limited to five (5) minutes. A yellow light indicates 30 seconds remain and a red light means the time limit has expired. Only one speaker is permitted per subject. No action will be taken at this meeting. Those with comments are asked to fill out an "Inquiry/Complaint Form" and leave it with the City Clerk for distribution to the proper City Department.

**VIII. OLD BUSINESS**

- a. *Other Old Business*

**IX. CONSENT AGENDA - Reading and adoption of a resolution adopting, authorizing and approving the course of action recommended by the City Manager on items appearing on the Consent Agenda.**

1. *City Manager recommends approval of payment of Invoice #0116816A-5 dated September 9, 2019 in the amount of \$24,977.50 to LJB, Inc. for the engineering services completed for the 2019 waterline replacement project.*

*FISCAL NOTE: Contract amount \$218,290. FY20 waterline replacement budget is \$1,000,000 (a pending budget adjustment of prior year unspent funds will make available FY20 budget of \$1,575,129). Contracted / spent after agenda payments and change orders = \$144,471.25. FY 20 Water line expenses = \$ 679,015.63. FY20 funds available \$ 896,113.37.*

2. *City Manager recommends the approval of Pay Request #3 dated September 5, 2019 in the amount of \$39,486.83 to Tri-State Construction & Enterprise for the work completed on the Safe Harbor #3 Renovation Project.*

*FISCAL NOTE: Original contract plus change orders = \$66,383.09. Final payment, \$39,486.83. Contract balance will be zero after this payment. Payment will exceed Safe Harbor line item budget of \$34,791. Action plan and city budget will be adjusted accordingly.*

3. *City Manager recommends the approval for payment Invoice #0105219A dated September 11, 2019 in the amount of \$45,000 to EN Engineering, LLC for the design and engineering work completed for the Judd Plaza Renovation.*

*FISCAL NOTE: Final payment. Contract amount \$76,700, remainder of contract after this pay request \$35.75. FY17 - FY20 Streetscape total cost = \$ 484,248.35. FY20 Streetscape budget = \$ 1,350,000. and FYTD expenses = \$ 12,503.72.*

4. *City Manager recommends approval to award the bid for the purchase and installation of equipment required to convert existing aerator motors to VFD controlled at the Wastewater Treatment Plant in the amount of \$52,340.98 to Service Pump and Supply, Department of Utility Operations.*

*FISCAL NOTE: VFD / motors and aerators project included in FY 20 budget at \$ 56,000. Bid = \$52,340.98. This upgrade will also yield energy savings due to their speed control and ability to start without having a large surge to the power grid.*

5. *City Manager recommends approval to award the bid for the cured in place pipe lining rehabilitation project in the amount of \$525,785 to Granite Inliner, LLC, Department of Engineering.*

*FISCAL NOTE: Pipe lining included in FY20 budget = \$562,000 (includes a pending budget adjustment).*

*Projects include:*

- \* US 23 39th St. to 45th St. -2,848 of 24" pipe cost = \$ 310,516.*
- \* Sharon Road - 455' of 8" pipe costs = \$23,385.*
- \*Craft Street - 204' of 8" pipe costs = \$11,588*
- \*Auburn Avenue - 613' of 6" pipe costs = \$ 42,089.*
- \*Iroquois Avenue - 305' of 6" pipe costs = \$16,030.*
- \*8th Street from Greenup Ave. to Winchester Ave. - 297' of 15" pipe cost = \$ 20,177.*
- \*Pollard Road - 633' of 18" pipe costs = \$52,442.*

6. *City Manager recommends authorizing the Mayor's execution of Certifications of Consistency with the Consolidated Plan for continuum of care projects for the City of Ashland required by the U.S. Department of Housing and Urban Development.*

*FISCAL NOTE: There is no fiscal impact*

7. *City Manager recommends the probationary appointment of Chief Operator, Grade 111, Division of Wastewater Treatment Plant, Department of Utilities, effective September 30, 2019.*

*FISCAL NOTE: FY 20 budgeted position. Salary = \$42,690 and benefits = \$ 33,412.*

8. *Other Consent Items*

**X. NEW BUSINESS**

- a. *First reading and approval of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE TASK ORDER #2 BETWEEN THE CITY OF ASHLAND, KENTUCKY AND HOWERTON ENGINEERING & SURVEYING PLLC REGARDING THE SEWER LINING PROJECT FOR THE DEPARTMENT OF UTILITIES, DIVISION OF WASTEWATER COLLECTION, IN AN AMOUNT NOT TO EXCEED \$24,000.00.*

*FISCAL NOTE: Revised contract amount if approved = \$ 64,500 which is included in Sewer Line replacement budget. FY20 funds available for project are \$562,000. A pending budget adjustment will be processed to include prior year funds allocated for this project.*

- b. *First reading and approval of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A CONTRACT BETWEEN THE CITY OF ASHLAND AND GRANITE INLINER, LLC FOR THE CURED IN PLACE PIPE LINING REHABILITATION PROJECT FOR SANITARY AND COMBINED SEWERS IN THE AMOUNT OF \$525,785.00 FOR THE DEPARTMENT OF UTILITY OPERATIONS, DIVISION OF WASTEWATER COLLECTION.*

*FISCAL NOTE: Pipe lining included in FY20 budget = \$562,000 (includes a pending budget adjustment).*

*Projects include:*

- \* US 23 39th St. to 45th St. -2,848 of 24" pipe cost = \$ 310,516.*
- \* Sharon Road - 455' of 8" pipe costs = \$23,385.*
- \*Craft Street - 204' of 8" pipe costs = \$11,588*
- \*Auburn Avenue - 613' of 6" pipe costs = \$ 42,089.*
- \*Iroquois Avenue - 305' of 6" pipe costs = \$16,030.*
- \*8th Street from Greenup Ave. to Winchester Ave. - 297' of 15" pipe cost = \$ 20,177.*
- \*Pollard Road - 633' of 18" pipe costs = \$52,442.*

- c. *First reading and approval of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A CONTRACT BETWEEN THE CITY OF ASHLAND AND SERVICE PUMP & SUPPLY, INC. IN THE AMOUNT OF \$52,340.98 FOR THE PURCHASE AND INSTALLATION OF EQUIPMENT REQUIRED TO CONVERT EXISTING AERATOR MOTORS TO VFD CONTROLLED EQUIPMENT FOR THE DEPARTMENT OF UTILITY OPERATIONS, DIVISION OF WASTEWATER TREATMENT PLANT.*

*FISCAL NOTE: VFD / motors and aerators project included in FY 20 budget at \$ 56,000. Bid = \$52,340.98. This upgrade will also yield energy savings due to their speed control and ability to start without having a large surge to the power grid.*

- d. *First reading and approval of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AMENDING THE ZONING MAP OF THE OFFICIAL ZONING ORDINANCE OF THE CITY OF ASHLAND NO. 101, SERIES OF 1986, AS PREVIOUSLY AMENDED, BY CHANGING THE ZONING CLASSIFICATION OF LOT 3 OF THE PROSPECT PLACE SUBDIVISION LOCATED ON OAKVIEW ROAD ACROSS FROM THE ASHLAND TENNIS CENTER FROM (B-2) GENERAL BUSINESS TO (R-5) MULTI/SINGLE FAMILY RESIDENTIAL/MEDIUM DENSITY.*

*FISCAL NOTE: Proposed Fiscal Impact would be an addition of property taxes collected on the building of the home.*

- e. *First reading and approval of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE AN AMENDED AGREEMENT BETWEEN THE CITY OF ASHLAND AND GRW ENGINEERS, INC. TO PROVIDE PROFESSIONAL SERVICES FOR THE POLLARD MILLS DRAINAGE IMPROVEMENT PROJECT IN THE SAME AMOUNT OF \$421,800.00 TO BE PAID FROM COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS AND THE UTILITY FUND.*

*FISCAL NOTE: There is no fiscal impact.*

- f. *First reading and approval of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, ADOPTING THE REVISED JOB DESCRIPTION FOR THE POSITION OF DATABASE FACILITATOR AND BILLING CLERK/SENIOR BILLING CLERK IN THE DEPARTMENT OF FINANCE; ADOPTING THE REVISED JOB DESCRIPTIONS FOR THE POSITIONS OF MAINTENANCE WORKER I/II/III IN THE DEPARTMENT OF FINANCE, DIVISION OF MASS TRANSIT; AND AMENDING THE AUTHORIZED POSITIONS OF THE "POLICIES AND PROCEDURES, COMPENSATION PLAN AND CLASSIFICATION PLAN" AS ADOPTED BY ORDINANCE NO. 51, SERIES OF 2017, AS PREVIOUSLY AMENDED.*

*FISCAL NOTE: These personnel re-classifications will result in additional personnel costs for Database Administrator = \$ 5,769 salary and \$1,790 benefit costs and Senior Billing Clerk = \$ 1,769 salary and \$ 561 in benefits.*

- g. *Reading and adoption of a municipal order entitled:*

*A MUNICIPAL ORDER OF THE CITY OF ASHLAND, KENTUCKY, ADOPTING THE HOUSING CHOICE VOUCHER PROGRAM UTILITY ALLOWANCE SCHEDULE FOR THE CITY OF ASHLAND, COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT, DIVISION OF ASSISTED HOUSING (SECTION 8).*

*FISCAL NOTE: The increases in utilities could lead to additional Housing Assistance Payments for Section 8 participants.*

- h. *Reading and adoption of a municipal order entitled:*

*A MUNICIPAL ORDER OF THE CITY OF ASHLAND, KENTUCKY, ADOPTING THE HOUSING CHOICE VOUCHER PROGRAM PAYMENT STANDARDS FOR THE CITY OF ASHLAND, COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT, DIVISION OF ASSISTED HOUSING (SECTION 8).*

*FISCAL NOTE: The Fair Market rents have increased and will increase some Housing Assistance Payments. The proposed increases in FMR ranges from 4.0 to 5.5%.*

- i. *Reading and adoption of a municipal order entitled:*

*A MUNICIPAL ORDER OF THE CITY OF ASHLAND, KENTUCKY, ACCEPTING THE PROPOSAL FROM SVI TRUCKS (HERITAGE FIRE EQUIPMENT) FOR THE PURCHASE OF A CUSTOM FIRE RESCUE VEHICLE FOR THE ASHLAND FIRE DEPARTMENT AND AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE SAID PROPOSAL.*

*FISCAL NOTE: FY19 and FY20 funding total \$350,000. However, if a 100% pre-payment is made there will be a \$17,036 discount off of the original bid amount of \$640,107. The pre-payment was approved on the September 12, 2019 Commission Meeting. A budget adjustment from the General Fund to the Capital Improvement Fund will be necessary.*

j. *Reading and adoption of a resolution entitled:*

*A RESOLUTION OF THE CITY OF ASHLAND, KENTUCKY, ACCEPTING THE ASHLAND PLANNING COMMISSION'S RECOMMENDATION, BY EFFECT OF LACK OF SECOND, TO DENY A PETITION REQUESTING A TEXT AMENDMENT TO THE ZONING ORDINANCE TO ALLOW THE KEEPING OF FARM ANIMALS AS A CONDITIONAL USE IN ALL RESIDENTIAL ZONING DISTRICTS OF THE CITY OF ASHLAND, KENTUCKY.*

*FISCAL NOTE: There is no fiscal impact.*

k. *Other New Business*

**XI. EXECUTIVE SESSION**

a. *Property Acquisition*

**XII. ADJOURNMENT OR RECESS**