



**Ashland Board of Commissioners  
Thursday, August 08, 2019  
12:00 PM  
Commissioners' Chambers**

**AGENDA**

**I. CALL TO ORDER**

**II. INVOCATION**

**III. PLEDGE OF ALLEGIANCE**

**IV. RECEIVE AND FILE AGENDA**

**V. RECEIVE AND FILE MINUTES**

a. *Regular Meeting May 9, 2019*

b. *Called Meeting June 6, 2019*

**VI. HEARINGS AND REPORTS**

**VII. PUBLIC PARTICIPATION - FOR ITEMS NOT LISTED ON THE AGENDA.** Anyone with a comment or request may come to the podium and address the Commission concerning matters related to City business, services or personnel. Comments related to election issues or concerning personal disputes will not be allowed. Personal attacks, obscene, or threatening language will not be tolerated. Presentations are limited to five (5) minutes. A yellow light indicates 30 seconds remain and a red light means the time limit has expired. Only one speaker is permitted per subject. No action will be taken at this meeting. Those with comments are asked to fill out an "Inquiry/Complaint Form" and leave it with the City Clerk for distribution to the proper City Department.

**VIII. OLD BUSINESS**

a. *First reading and approval of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND APPROVING CHANGE ORDER NO. 2 BETWEEN THE CITY OF ASHLAND, KENTUCKY AND TRI-STATE CONSTRUCTION & ENTERPRISE LLC INCREASING THE CONTRACT AMOUNT BY \$230.00 AND EXTENDING THE CONTRACT TO AUGUST 20, 2019 FOR RENOVATIONS OF BUILDING #3 AT SAFE HARBOR OF NORTHEAST KENTUCKY TO BE PAID FROM COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS (CDBG).*

*FISCAL NOTE: Budgeted project for FY 20. Contract remaining with Tri-State Construction proposed change order \$49,454.33.*

b. *Other Old Business***IX. CONSENT AGENDA - Reading and adoption of a resolution adopting, authorizing and approving the course of action recommended by the City Manager on items appearing on the Consent Agenda.**

1. *City Manager recommends authorizing payment of Invoice #CI-0000013767 dated July 23, 2019 in the amount of \$98,780 to Service Pump & Supply Co., Inc. for the refurbishing and reinstalling of one flowserve model 23 EPM raw water intake pump at the Ashland Water Treatment Plant, Department of Utility Operations.*

*FISCAL NOTE: First and final payment of original contract amount and change order totaling \$98,780.*

2. *City Manager recommends authorizing payment of Invoice #0052864 dated June 30, 2019 in the amount of \$25,867.50 to GRW for the design and engineering work completed for the Ashland Water Treatment Plant SCADA and Instrumentation upgrades.*

*FISCAL NOTE: FY 19 budgeted expense and payment. Contract balance remaining after payment \$106,397.50.*

3. *City Manager recommends authorizing payment of Invoice #1040551 dated July 11, 2019 in the amount of \$2,970.00 to Barton & Loguidice for the work completed on the filter failure investigation at the Ashland Water Treatment Plant.*

*FISCAL NOTE: Ordinance 44, 2019 authorizing contract of \$30,000 on 04/11/19. Third payment = \$2,970.00 leaving a contract balance of \$146.48.*

4. *City Manager recommends authorizing payment of Pay Request #1 dated July 29, 2019 in the amount of \$163,653.28 to Southern Ohio Trenching & Excavating, Inc. for the waterline replacement project on US 23 from 43rd Street to 11th Street.*

*FISCAL NOTE: First payment on contract approved by Ordinance 52,2019 in the amount of \$163,653.28. FY 20 Waterline replacement budget is \$1,000,000 (a pending budget adjustment of prior year unspent funds will make available FY20 budget of \$1,332,590.49).*

5. *City Manager recommends authorizing payment of Invoices #0116816A.00-1R and #0116816A.00-2R dated June 28, 2019 in the total amount of \$35,909.90 to LJB, Inc. for the engineering services completed on the 2019 waterline replacement project.*

*FISCAL NOTE: Payment of FY 19 Waterline replacement expense. Contract remaining after proposed payment \$ 116,271.01. FY 19 total spent \$407,409.51 including this proposed payment.*

6. *City Manager recommends authorizing payment of Pay Request #2 dated June 23, 2019 in the amount of \$9,967.50 to Tri-State Construction & Enterprise for the work completed on the Safe Harbor #3 Renovation Project.*

*FISCAL NOTE: Payment amount included in the Safe Harbor Project budget of \$65,000. Total spent FY 19 after this payment \$27,447.06.*

7. *City Manager recommends approval to award the bid for the purchase of one 2020 Chevrolet Tahoe for the Ashland Fire Department to Don Hall Chevrolet in the amount of \$37,262.00 and approving payment upon acceptance of vehicle.*

*FISCAL NOTE: FY 20 capital budget item of \$40,000. Bid came in below for a savings of \$2,738.*

8. *City Manager recommends approval for Ashland Community Kitchen to host Chili Fest on September 28, 2019 from 11:00 am to 5:00 pm. This would include set-up to begin on Friday, September 27 at 12:00 pm and closing the Paramount parking lot and 14th Street between Winchester Avenue and Carter Avenue at an estimated City Staff cost of \$119.83, to be paid by Ashland Community Kitchen.*

*FISCAL NOTE: Labor cost to the City is \$ 119.83 to be paid by Ashland Community Kitchen.*

9. *City Manager recommends approval for KYOVA's efforts to apply for a grant for a KYTC Feasibility Study of our downtown area and development.*

*FISCAL NOTE: If approved for this grant there are no matching funds required.*

10. *City Manager recommends the probationary appointment of Administrative Assistant, Grade 108, in the Department of General Government, Division of Human Resources, effective August 11, 2019.*

*FISCAL NOTE: FY 20 budgeted position, salary and benefits = \$ 63,286.*

11. *City Manager recommends the probationary appointment of (3) Wastewater Treatment Operators, Grade 105, Department of Utilities, Division of Wastewater Treatment Plant, contingent upon the satisfactory completion of a physical examination.*

*FISCAL NOTE: FY 20 budgeted positions, \$51,418 salary and benefits each.*

12. *Other Consent Items*

## **X. NEW BUSINESS**

- a. *First reading and approval of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AMENDING PART III. CONDITIONS OF EMPLOYMENT; C. DISCIPLINARY ACTION AND PART V. COMPENSATION PLAN; J. STEP-UP PAY OF THE "POLICIES AND PROCEDURES, COMPENSATION PLAN AND CLASSIFICATION PLAN" AS ADOPTED BY ORDINANCE NO. 51, SERIES OF 2017, AS PREVIOUSLY AMENDED.*

*FISCAL IMPACT: Fiscal impact will be minimal as policy only affects small number of salaried employees.*

- b. *First reading and approval of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO SUBMIT THE PROGRAM YEAR 2019 AMENDED ACTION PLAN FOR A COMMUNITY DEVELOPMENT BLOCK GRANT TO THE U. S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) IN THE AMOUNT OF \$561,481.00 PLUS THE CARRY-OVER FROM 2018 IN AN APPROXIMATE AMOUNT OF \$998,804.00, AND UPON ACCEPTANCE OF SAID APPLICATION FROM HUD, TO EXECUTE ON BEHALF OF THE CITY OF ASHLAND, AN AGREEMENT WITH THE U. S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT TO ENABLE THE CITY TO UNDERTAKE THESE ACTIVITIES AND/OR ANY AND ALL DOCUMENTS ASSOCIATED WITH THE GRANT SUBMITTAL.*

*FISCAL NOTE: No Fiscal impact. Only administrative and verbiage changes as requested by HUD.*

c. *First reading and approval of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO SUBMIT THE ANNUAL SECTION 8 MANAGEMENT ASSESSMENT PROGRAM (SEMAP) CERTIFICATION TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT.*

*FISCAL NOTE: There is no fiscal impact. This assessment measures the performance of the Assisted Housing Voucher Program in 14 key areas.*

d. *First reading and approval of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A UTILITY KEEP COST BETTERMENT AGREEMENT BETWEEN THE KENTUCKY TRANSPORTATION CABINET, DIVISION OF RIGHT-OF-WAY & UTILITIES, AND THE CITY OF ASHLAND REGARDING WORK BY THE CABINET'S HIGHWAY CONTRACTOR ON WINCHESTER AVENUE BETWEEN 9TH & 10TH STREETS AT A COST OF \$1,835.00 TO THE CITY OF ASHLAND.*

*FISCAL NOTE: Estimated cost to the city, \$1,835. The balance is to be paid by KYTC.*

e. *First reading and adoption of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, ESTABLISHING THE ASHLAND TOURIST AND CONVENTION COMMISSION, ESTABLISHING THE FUNDING OF THE COMMISSION BY THE TRANSIENT ROOM TAX AND THE COMPOSITION OF ITS MEMBERS, AND REPEALING ORDINANCE NO. 25, SERIES OF 1982, AND ORDINANCE NO. 8, SERIES OF 1997, OF THE CITY OF ASHLAND, KENTUCKY.*

*FISCAL NOTE: Minimal Fiscal impact in increased collection fees due to additional revenue on 30 day plus rentals.*

f. *First reading and approval of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, APPROVING AN AMENDED LOAN AGREEMENT (#2017-M-001A) WITH TIPTON'S TRADITIONS, LLC IN THE AMOUNT OF \$42,000.00, THE REMAINING PRINCIPAL BALANCE OF THE ORIGINAL LOAN (#2017-M-001) APPROVED BY RESOLUTION NO. 6, SERIES OF 2017, DUE TO A CHANGE IN OWNERSHIP OF TIPTON'S TRADITIONS AND AUTHORIZING STEPHEN E. GILMORE, MAYOR, TO EXECUTE THE AMENDED LOAN DOCUMENTS.*

*FISCAL NOTE: No Fiscal Impact as the funds were expended during Fiscal Year 2017.*

g. *First reading and approval of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND APPROVING CHANGE ORDER NO. 1 BETWEEN THE CITY OF ASHLAND, KENTUCKY AND SOUTHERN OHIO TRENCHING & EXCAVATING, INC. FOR A CONTRACT REGARDING THE WATERLINE REPLACEMENT ON U.S. 23 FROM 43RD STREET (ASHLAND) TO 11TH STREET (CATLETTSBURG) IN THE AMOUNT OF \$52,100.00 FOR THE DEPARTMENT OF UTILITIES, DIVISION OF WATER DISTRIBUTION.*

*FISCAL NOTE: Included in FY 20 Waterline replacement budget of \$1,000,000. Contract remaining after approval of this change order is \$318,151.72. FY 20 Waterline replacement budget is \$1,000,000 (a pending budget adjustment of prior year unspent funds will make available FY20 budget of \$1,332,590.49).*

h. *Reading and adoption of a municipal order entitled:*

*A MUNICIPAL ORDER OF THE CITY OF ASHLAND, KENTUCKY, DESIGNATING THE LOCATION OF THREE BRONZE STATUES KNOWN AS VULCAN, VENUS AND GENESIS AT THE ASHLAND RIVERFRONT PARK.*

*FISCAL NOTE: No cost to the City for location, mounting, or erection. Electric set up costs are estimated at \$2159 total with \$1,520 in materials and \$639 for labor.*

i. *Other New Business*

**XI. EXECUTIVE SESSION**

a. *(2) Potential Litigation*

**XII. ADJOURNMENT OR RECESS**