



K E N T U C K Y

Ashland Board of Commissioners

Wednesday, May 22, 2019

9:30 AM

Commissioners' Chambers

AGENDA

I. CALL TO ORDER

II. RECEIVE AND FILE AGENDA

III. OLD BUSINESS

- a. *Second reading and adoption of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND APPROVING CHANGE ORDER NO. 1 BETWEEN THE CITY OF ASHLAND, KENTUCKY AND ARROW ELECTRIC CO., INC. INCREASING THE CONTRACT AMOUNT BY \$5,429.00 REGARDING THE WINCHESTER AVENUE STREETScape PROJECT FOR THE DEPARTMENT OF PUBLIC WORKS.

FISCAL NOTE: Change order increase to contract. Streetscape budget = \$ 800,000 and Total cost of 1200 Block of Streetscape = \$ 323,550.90 and FYTD expenses = \$ 199,497.50.

- b. *Other Old Business*

IV. CONSENT AGENDA - Reading and adoption of a resolution adopting, authorizing and approving the course of action recommended by the City Manager on items appearing on the Consent Agenda.

1. *City Manager recommends authorizing payment of Invoice #1909 dated April 4, 2019 in the amount of \$26,968.35 to Tri-State Fencing Inc. for the installation of gates and operators at the Wastewater Treatment Plant for the Department of Utilities.*

FISCAL NOTE: Purchase and installation of gates for Wastewater Treatment Plant to be in compliance with EPA=\$26,968.

2. *City Manager recommends awarding the bid for the purchase of approximately One Thousand Five Hundred (1,500) tons of treated rock salt to Cargill, Inc. - Deicing Technology in the amount of \$92.30 per ton for the Department of Public Works, Division of Streets.*

FISCAL NOTE: Fiscal Year 2020 Bid Price of \$92.30 = \$ 138,450 versus Fiscal Year 2019 Bid Price of \$84.00 = \$126,000. Bid price increase over last year of \$12,450 or 9.9%.

3. *City Manager recommends awarding the bid for the construction of the Ashland Avenue, VanBibber Court and Hogsten Road slips to King-Crete Drilling, Inc. for their total bid amount of \$157,115.36 for the Department of Public Works, Division of Streets.*

FISCAL NOTE: Total bid amount for street repairs = \$157,115.36. There is a pending budget adjustment completed for this repair.

4. *City Manager recommends awarding the bid for the purchase and installation of exterior lighting for the pickleball/tennis courts located at Central Park to GLS Electric Inc. in the amount of \$51,977.00 for the Department of Parks and Recreation.*

FISCAL NOTE: Bid amount for lighting = \$51,977. A budget adjustment is pending.

5. *City Manager recommends awarding the bid for the replacement of portions of the existing "Tot Lot" playground equipment including all labor, materials and supervision to Bluegrass Recreation Sales and Installation in the amount of \$143,376.55 for the Department of Parks and Recreation.*

FISCAL NOTE: Bid for purchase and installation = \$143,376.55. A budget adjustment is pending for this playground upgrade.

6. *City Manager recommends awarding the bid for the purchase and delivery of a trailer-mounted brush chipper to Vermeer Heartland in the amount of \$31,685.00 and approving payment of same upon delivery for the Department of Public Works, Division of Streets.*

FISCAL NOTE: Bid for purchase of brush chipper = \$31,685. A budget adjustment is pending for this purchase.

7. *City Manager recommends awarding the bid for the purchase and delivery of ten (10) bus shelters with accessories to Brasco International in the amount of \$69,450.00 for the Department of Finance, Ashland Bus System, and authorizing payment upon delivery and acceptance. These bus shelters will replace all the current bus shelters in system and add a couple in needed areas.*

FISCAL NOTE: \$69,450 total bid. Reimbursed 80% from Federal Transportation Grant, FTA and KDOT 10%. Local cost = \$ 6,945.00 Could be additional site prep costs.

8. *City Manager recommends awarding the bid for the purchase of a medium 4WD cab truck with dump bed and snow plow to Bachman Chevrolet in the amount of \$77,450.57 and authorizing payment upon acceptance of the vehicle for the Department of Public Works, Division of Streets.*

FISCAL NOTE: Bid amount = \$77,450.57. A budget adjustment is pending for this vehicle.

9. *City Manager recommends awarding the bid for the purchase of traffic signal parts and accessories to Path Master Inc. in the amount of \$29,801.00 for the Department of Public Works, Division of Streets.*

FISCAL NOTE: Replacement parts for existing traffic signals=\$29,801. A budget adjustment is pending for the repair parts.

10. *City Manager recommends authorizing the request from Ashland in Motion (AIM) to conduct a First Friday Downtown Live event on June 7, 2019. from 3:00 PM - 12:00 MIDNIGHT (5:00 PM Start Time) on Winchester Avenue from 14th – 18th Street to promote downtown business and on 15th Street from Winchester Avenue to the alley between Winchester and Carter Avenues for the sale of beer in a controlled environment. The original request for First Friday events was approved on February 14, 2019 by Resolution No. 4, 2019; however, the June 7 First Friday was omitted.*

FISCAL NOTE: Additional cost to the City of \$952.54. Estimated cost for all First Friday events = \$4,761.81.

11. *City Manager recommends authorizing the request from King's Daughters' Medical Center to conduct their 3rd Annual Glow Run 5K Fundraiser on July 26, 2019 from 8:00 - 11:00 PM (Race starts at 9:00 PM) utilizing the 5K route.*

FISCAL NOTE: Estimated cost to be paid by the sponsor is \$1,803.28. This includes wages for 5 officers and 6 Street employees.

12. *City Manager recommends authorizing the request from Thrive Ministries located at 121 16th Street (Alley) to conduct a block party on Saturday, May 25, 2019 from 11:00 AM - 4:00 PM blocking the Front Street alley from 15th Street to 16th Street for inflatables.*

FISCAL NOTE: No cost to the City for this event.

13. *Other Consent Items*

V. NEW BUSINESS

- a. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A CONTRACT BETWEEN THE CITY OF ASHLAND AND CARGILL, INC. DEICING TECHNOLOGY FOR THE PURCHASE OF APPROXIMATELY ONE THOUSAND FIVE HUNDRED (1,500) TONS OF TREATED ROCK SALT IN THE AMOUNT OF \$92.30 PER TON FOR THE DEPARTMENT OF PUBLIC WORKS, DIVISION OF STREETS.

FISCAL NOTE: Fiscal Year 2020 Bid Price of \$92.30 = \$ 138,450 versus Fiscal Year 2019 Bid Price of \$84.00 = \$126,000. Bid price increase over last year of \$12,450 or 9.9%.

- b. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A CONTRACT BETWEEN THE CITY OF ASHLAND AND GLS ELECTRIC INC. FOR THE PURCHASE AND INSTALLATION OF EXTERIOR LIGHTING FOR THE PICKLEBALL/TENNIS COURTS LOCATED AT CENTRAL PARK IN THE AMOUNT OF \$51,977.00 FOR THE DEPARTMENT OF PARKS AND RECREATION.

FISCAL NOTE: Bid amount for lighting = \$ 51,977. A budget adjustment is pending for the project.

- c. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A CONTRACT BETWEEN THE CITY OF ASHLAND AND KING-CRETE DRILLING, INC. FOR THE CONSTRUCTION OF THE ASHLAND AVENUE, VANBIBBER COURT AND HOGSTEN DRIVE ROAD SLIPS IN THE AMOUNT OF \$157,115.36 FOR THE DEPARTMENT OF PUBLIC WORKS, DIVISION OF STREETS.

FISCAL NOTE: Total bid amount for street repairs = \$157,115.36. There is a pending budget adjustment completed for this repair.

- d. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A CONTRACT BETWEEN THE CITY OF ASHLAND AND BLUEGRASS RECREATION SALES AND INSTALLATION FOR THE REPLACEMENT OF THE

EXISTING "TOT LOT" PLAYGROUND EQUIPMENT INCLUDING ALL LABOR, MATERIALS, SUPERVISION, INSTALLATION AND SAFETY IN THE AMOUNT OF \$143,376.55 FOR THE DEPARTMENT OF PARKS AND RECREATION.

FISCAL NOTE: Equipment purchase and installation = \$ 143,376.55. A budget adjustment is pending for the project.

e. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, FIXING THE REGULATORY LICENSE FEE AT 4% OF THE GROSS RECEIPTS FROM THE SALE OF ALCOHOLIC BEVERAGES WITHIN SAID CITY DURING THE FISCAL YEAR JULY 1, 2019 THROUGH JUNE 30, 2020, AS AUTHORIZED AND IMPOSED BY SECTION 25 OF ORDINANCE NO. 59, SERIES OF 2018, KNOWN AND CITED AS THE ALCOHOLIC BEVERAGE CONTROL ORDINANCE FOR THE CITY OF ASHLAND, SUCH PROCEEDS TO BE USED TO REIMBURSE THE CITY FOR EXPENSES RELATED TO THE SALE OF ALCOHOLIC BEVERAGES THEREIN.

FISCAL NOTE: Rate of 4% remains the same as last year's rate. FY 18 revenue = \$ 569,639. FY 20 Budgeted Revenue = \$ 569,650.

f. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND APPROVING CHANGE ORDER NO. 1 BETWEEN THE CITY OF ASHLAND, KENTUCKY AND TRI-STATE CONSTRUCTION & ENTERPRISE LLC INCREASING THE CONTRACT AMOUNT BY \$2,805.00 AND ADDING THIRTY-TWO (32) DAYS TO THE CONTRACT FOR RENOVATIONS OF BUILDING #3 AT SAFE HARBOR OF NORTHEAST KENTUCKY TO BE PAID FROM COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS (CDBG).

FISCAL NOTE: Change order for unexpected items of \$2,805 will exceed project budget. A budget adjustment will need to be made.

g. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND APPROVING CHANGE ORDER NO. 1 IN THE AMOUNT OF \$860.99 BETWEEN THE CITY OF ASHLAND, KENTUCKY AND NEWTECH SYSTEMS, INC. FOR A CONTRACT REGARDING THE INSTALLATION AND IMPLEMENTATION OF SECURITY CAMERAS AND MONITORING SYSTEM FOR THE CITY OF ASHLAND'S NEW MILL STREET FACILITY FOR THE DEPARTMENT OF UTILITIES, DIVISIONS OF WATER DISTRIBUTION AND SEWER MAINTENANCE.

FISCAL NOTE: Change order for security cameras / monitoring exceeds project budget of \$570,000. Total spent / committed with proposed change order \$584,773.

h. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, APPROVAL A RENEWAL WITH MEDICAL BENEFITS ADMINISTRATORS, INC. (MEDBEN) FOR ADMINISTRATIVE FEES TO ADMINISTER THE CITY'S HEALTH INSURANCE COVERAGE, SECTION 125 CAFETERIA PLAN, HEALTH REIMBURSEMENT ARRANGEMENT, DENTAL INSURANCE AND STOP LOSS COVERAGE THROUGH COMPANION LIFE FOR PLAN YEAR JULY 1, 2019 THROUGH JUNE 30, 2020.

FISCAL NOTE: Overall fixed cost increase for FY 19/20 = \$81,500.16 Base Administration Fees from MedBen increased slightly (.60/PEPM x 269 = \$1,936.80) Annual Stop Loss Premium will increase by \$78,861.24 for FY 19/20

i. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY APPROVING AND ADOPTING THE 2019-2020 BUDGET AND APPROPRIATING REVENUES ON HAND AND TO BE RECEIVED DURING THE YEAR 2019-2020 FOR THE PAYMENT OF EXPENSES OF THE CITY OF ASHLAND FOR THE TWELVE-MONTH PERIOD BEGINNING JULY 1, 2019 AND ENDING JUNE 30, 2020 AND REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH.

FISCAL NOTE: F/Y 2020 Revenues and Expenses for the twelve-month period beginning July 1, 2019 and ending June 30, 2020 = \$55,589,196 per KRS 91A.030.

j. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A SOFTWARE LICENSE AGREEMENT BETWEEN THE CITY OF ASHLAND, KENTUCKY AND LINK COMPUTER CORPORATION FOR A COMPREHENSIVE CLOUD-BASED SOFTWARE SOLUTION THAT INCORPORATES A CUSTOMER INFORMATION SYSTEM, UTILITY BILLING AND COLLECTIONS MANAGEMENT FOR THE DEPARTMENT OF FINANCE FOR AN INITIAL AMOUNT OF \$17,000.00 AND A MONTHLY FEE OF \$2,972.00.

FISCAL NOTE: Initial software purchase - \$17,000. Monthly fees (year1) - \$2,972 included in FY20 Budget. Total = \$52,664

k. *Other New Business*

VI. ADJOURNMENT OR RECESS