



K E N T U C K Y

**Ashland Board of Commissioners**

**Tuesday, May 21, 2019**

**9:30 AM**

**Commissioners' Chambers**

**AGENDA**

**I. CALL TO ORDER**

**II. RECEIVE AND FILE AGENDA**

**III. OLD BUSINESS**

- a. *Second reading and adoption of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A CONTRIBUTION-IN-AID-OF-CONSTRUCTION AGREEMENT FOR THE INSTALLATION OF UNDERGROUND SERVICE TO THE NEW STOP LIGHTS IN THE 1200 BLOCK OF WINCHESTER AVENUE FOR THE STREETSCAPE PROJECT IN THE AMOUNT OF \$449.59.*

*FISCAL NOTE: Construction fee cost of \$449.59 payable to Kentucky Power for underground service installation. Streetscape budget = \$ 800,000 and Total cost of 1200 Block of Streetscape = \$ 317,823.86 and FYTD expenses = \$ 193,770.46.*

- b. *Second reading and adoption of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO SUBMIT THE FFY 2019 GRANT APPLICATION TO THE FEDERAL TRANSIT ADMINISTRATION ON BEHALF OF THE ASHLAND BUS SYSTEM FOR OPERATING COSTS, PREVENTATIVE MAINTENANCE, PARA TRANSIT SERVICE, MAINTENANCE PAYROLL AND CAPITAL EXPENDITURES; AND FURTHER AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY FOR THE IMPLEMENTATION OF THIS GRANT.*

*FISCAL NOTE: Submittal of FFY 20 FTA 5307 / 5339 grant funds for the Ashland Bus System. FTA Grant = \$720,672, State Transportation Grant Match = \$ 50,581, City Grant Match = \$366,615 for a total of \$1,137,868.*

- c. *Second reading and adoption of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO SUBMIT THE PROGRAM YEAR 2019 ACTION PLAN FOR A COMMUNITY DEVELOPMENT BLOCK GRANT TO THE U. S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD), AND UPON ACCEPTANCE OF SAID APPLICATION FROM HUD, TO EXECUTE ON BEHALF OF THE CITY OF ASHLAND, AN AGREEMENT WITH THE U. S.*

*DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT TO ENABLE THE CITY TO UNDERTAKE THESE ACTIVITIES AND/OR ANY AND ALL DOCUMENTS ASSOCIATED WITH THE GRANT SUBMITTAL.*

*FISCAL NOTE: City Fiscal Year 2020 Grant = \$ 561,481 and Estimated Carry-Over funds = \$998,805 totaling \$ 1,560,286.*

*The following projects are included in the plan:*

*Administration of Grant = \$ 110,581.*

*Code Enforcement of Pollard Mills, East Central and City Central neighborhoods = \$ 43,530.*

*Project Administration of Rehab projects = \$12,000.*

*Ashland Child Development Center = \$ 7,000 for reimbursement of utilities and liability insurance.*

*Ashland Community Kitchen = \$ 5,000 for reimbursement of utilities and liability insurance.*

*Ashland Senior Center = \$ 14,000 for reimbursement of operation expenses, including food, utilities and liability insurance.*

*Cares Staff Salaries = \$ 30,000 for salary reimbursement of homeless services.*

*Hillcrest Bruce Mission Food Pantry = \$ 18,000 for reimbursement of food pantry supplies.*

*Safe Harbor = \$ 5,000 for reimbursement of utilities and liability insurance.*

*Shelter of Hope = \$5,000 for reimbursement of utilities and liability insurance.*

*Public Facilities / Infrastructure = \$ 701,067 for installation of storm sewer drains, curbs, gutters, resurfacing of streets & retaining wall in Pollard Neighborhood.*

*DeBord Slippage - \$50,000 to provide funding for Ashland Housing Authority for DeBord slippage repair.*

*DeBord Steps & Handrails = \$156,634 to provide funding for Ashland Housing Authority DeBord steps & handrail project.*

*Gla-Low Windows = \$130,000 to provide windows for 8 buildings in the Gla-Low Apartment Complex.*

*Emergency/Energy Efficient Rehabilitation = \$17,688 to provide various property improvements such as roofs and guttering to low-moderate income applicants.*

*East Central Police Substation = \$ 189,995 to provide substation for police office dedicated to East Central neighborhood and community room.*

*Homeowner Rehabilitation = \$ 20,000 to provide hot water tanks and HVAC for qualified homeowner applicants in target neighborhoods.*

*Ashland Senior Center = \$10,000 for carpet in Ashland Senior Center.*

*Safe Harbor = \$ 34,791 for completion of Handicapped Accessible Unit.*

*d. Second reading and adoption of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, ACCEPTING THE PROPOSAL OF KRONOS SAASHR, INC. TO PROVIDE A HUMAN RESOURCES SYSTEM FOR THE CITY OF ASHLAND IN AN EFFORT TO DIGITALIZE THE CURRENT SYSTEM FOR A ONE-TIME SETUP FEE OF \$5,000.00 AND A FEE OF \$84.00 ANNUALLY PER EMPLOYEE FOR AN APPROXIMATE AMOUNT OF \$25,200.00 BASED ON 300 EMPLOYEES FOR THE DEPARTMENT OF GENERAL GOVERNMENT, DIVISION OF HUMAN RESOURCES.*

*FISCAL NOTE: Pending budget adjustment for one time set-up fee of \$5,000. Estimated annual cost of \$25,200 for FY 20. Estimated cost savings of \$14,000 to \$19,050 associated with background check costs, 1095 reporting/distribution, job advertising and other various administrative cost reductions.*

*e. Second reading and adoption of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A QUITCLAIM DEED OF CONVEYANCE BETWEEN THE CITY OF ASHLAND, KENTUCKY, AND NEXT LEVEL PROPERTIES, INC. REGARDING THE ACCEPTANCE OF THE DONATION OF 3408 CENTRAL AVENUE IN EAST ASHLAND.*

*FISCAL NOTE: Property value of donated land = \$ 13,000. City property tax revenue loss of approximately = \$ 37.*

f. *Second reading and adoption of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, ADOPTING THE REVISED JOB DESCRIPTION FOR THE POSITIONS OF BUS DRIVER AND RELIEF BUS DRIVER; ADOPTING THE JOB DESCRIPTION FOR THE POSITION OF PARATRANSIT DRIVER; ALL IN THE DEPARTMENT OF FINANCE, DIVISION OF MASS TRANSIT; AND AMENDING THE AUTHORIZED POSITIONS TO REFLECT THE CHANGE IN GRADE OF BUS DRIVER AND RELIEF BUS DRIVER AND TO ADD THE POSITION OF PARATRANSIT DRIVER OF THE "POLICIES AND PROCEDURES, COMPENSATION PLAN AND CLASSIFICATION PLAN" AS ADOPTED BY ORDINANCE NO. 51, SERIES OF 2017, AS PREVIOUSLY AMENDED.*

*FISCAL NOTE: Reclassifications will not change total number of personnel. Grade changes will result in \$20,367 increase in salary and benefits.*

g. *Other Old Business*

**IV. NEW BUSINESS**

a. *First reading and approval of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND APPROVING CHANGE ORDER NO. 1 BETWEEN THE CITY OF ASHLAND, KENTUCKY AND ARROW ELECTRIC CO., INC. INCREASING THE CONTRACT AMOUNT BY \$5,429.00 REGARDING THE WINCHESTER AVENUE STREETScape PROJECT FOR THE DEPARTMENT OF PUBLIC WORKS.*

*FISCAL NOTE: Change order increase to contract. Streetscape budget = \$ 800,000 and Total cost of 1200 Block of Streetscape = \$ 323,550.90 and FYTD expenses = \$ 199,497.50.*

b. *Other New Business*

**V. WORK SESSION**

a. *Discussion of the FY2020 Budget.*

**VI. EXECUTIVE SESSION**

a. *Individual Personnel Matter*

b. *Potential Litigation*

**VII. ADJOURNMENT OR RECESS**