



K E N T U C K Y

**Ashland Board of Commissioners**

**Thursday, January 24, 2019**

**6:00 PM**

**Commissioners' Chambers**

**AGENDA**

**I. CALL TO ORDER**

**II. INVOCATION**

**III. PLEDGE OF ALLEGIANCE**

**IV. RECEIVE AND FILE AGENDA**

**V. RECEIVE AND FILE MINUTES**

- a. *Regular Meeting December 13, 2018*
- b. *Recessed Meeting December 14, 2018*

**VI. HEARINGS AND REPORTS**

- a. *Mayor and Commissioners' Comments*
- b. *City Manager's Report*

**VII. PUBLIC PARTICIPATION - FOR ITEMS NOT LISTED ON THE AGENDA.** Anyone with a comment or request may come to the podium and address the Commission concerning matters related to City business, services or personnel. Comments related to election issues or concerning personal disputes will not be allowed. Personal attacks, obscene, or threatening language will not be tolerated. Presentations are limited to five (5) minutes. A yellow light indicates 30 seconds remain and a red light means the time limit has expired. Only one speaker is permitted per subject. No action will be taken at this meeting. Those with comments are asked to fill out an "Inquiry/Complaint Form" and leave it with the City Clerk for distribution to the proper City Department.

**VIII. OLD BUSINESS**

- a. *Second reading and adoption of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF ASHLAND, KENTUCKY AND DIXON ENGINEERING, INC. FOR PROFESSIONAL ENGINEERING AND INSPECTION SERVICES FOR COATING, PAINTING AND REPAIRING THE SUMMIT WATER STORAGE TANK IN AN AMOUNT NOT TO EXCEED \$4,500.00.*

- b. *Second reading and adoption of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND APPROVING CHANGE ORDER NO. 6 BETWEEN THE CITY OF ASHLAND, KENTUCKY AND TRI-STATE CONSTRUCTION & ENTERPRISE LLC INCREASING THE CONTRACT AMOUNT BY \$7,912.00 AND EXTENDING THE CONTRACT TO JANUARY 31, 2019 FOR THE INSTALLATION OF A FIRE ALARM SYSTEM FOR THE CITY OF ASHLAND'S NEW WATER DISTRIBUTION AND WASTEWATER COLLECTION FACILITY.*

- c. *Second reading and adoption of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, APPROVING LOAN NO. 2019-M-001 TO KENTUCKY TROPHIES LLC D/B/A THE TROPHY HOUSE IN THE AMOUNT OF \$25,000.00 TO BE PAID FROM THE 2018 PROGRAM YEAR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND AUTHORIZING STEPHEN E. GILMORE, MAYOR, TO EXECUTE LOAN DOCUMENTS.*

- d. *Other Old Business*

**IX. CONSENT AGENDA - Reading and adoption of a resolution adopting, authorizing and approving the course of action recommended by the City Manager on items appearing on the Consent Agenda.**

1. *City Manager recommends approval for payment of Invoice #8CX00273 dated December 31, 2018 in the amount of \$21,505.24 to Elkins Waste Services, Inc. for the removal and disposition of sludge from December 3, 2018 to December 31, 2018 from the Wastewater Treatment Plant.*
2. *City Manager recommends approval for payment of Invoice(s) #100 dated January 10, 2019 & #103 dated January 11, 2019 in the combined amount of \$23,146.95 to Morris Contracting, Inc. for the miscellaneous concrete and asphalt repair work completed.*
3. *City Manager recommends approval to award the bid for the purchase and installation of the 26th Street sewage station channel grinder replacement in the amount of \$58,364.00 to Service Pump and Supply, Division of Wastewater Collection, Department of Public Services & Utility Operations.*
4. *City Manager recommends approval to award the bid for the purchase and delivery of a portable diesel driven pump in the amount of \$55,780 to Service Pump & Supply and approving payment upon acceptance of the pump, Division of Water Distribution, Department of Public Services & Utility Operations.*
5. *City Manager recommends approval to award the bid for the installation of fencing, gates and all appurtenances in the amount of \$26,990 to Summit Fence Company for Mill Street Facility, Divisions of Water Distribution and Wastewater Collection, Department of Public Services & Utility Operations.*
6. *City Manager recommends authorizing an amendment to the agreement adopted by Res. 29, 2015 with Sanorbix, LLC, formerly known as Five Points ICT, Inc., to provide ACA Tracking and Reporting Package including ACA Print and Mail Service completing the required forms to be distributed to all employees and the reporting to the IRS, along with up to 10 hours of staff support.*
7. *City Manager recommends approval for the Ashland Police Department to apply for the Kentucky Office of Highway Safety Grant for the 2020 federal grant year. This grant is for highway safety enforcement of impaired driving, seat belts and all other violations.*
8. *City Manager recommends the termination of a Pump Station Technician, Division of Water Distribution, Department of Public Services & Utility Operations.*

9. *City Manager recommends the appointment of Water Plant Operator I, Grade 105, Division of Water Production, Department of Public Services & Utility Operations, effective January 28, 2019.*
10. *City Manager recommends the probationary appointment of Water Plant Operator I, Grade 105, Division of Water Production, Department of Public Services & Utility Operations, contingent upon satisfactory completion of a physical examination.*
11. *Other Consent Items*

## **X. NEW BUSINESS**

- a. *First reading and approval of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A CONTRACT BETWEEN THE CITY OF ASHLAND AND SUMMIT FENCE COMPANY, INC. IN THE AMOUNT OF \$26,990.00 FOR THE PURCHASE AND INSTALLATION OF FENCING, GATES AND ALL APPURTENANCES FOR THE DEPARTMENT OF PUBLIC SERVICES AND UTILITY OPERATIONS, DIVISION OF WATER DISTRIBUTION AND WASTEWATER COLLECTION MILL STREET FACILITY.*

- b. *First reading and approval of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A CONTRACT BETWEEN THE CITY OF ASHLAND AND SERVICE PUMP & SUPPLY, INC. IN THE AMOUNT OF \$58,364.00 FOR THE PURCHASE AND INSTALLATION OF THE 26TH STREET SEWAGE STATION CHANNEL GRINDER REPLACEMENT PROJECT FOR THE DEPARTMENT OF PUBLIC SERVICES AND UTILITY OPERATIONS, DIVISION OF WASTEWATER COLLECTION.*

- c. *First reading and approval of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, ADOPTING THE REVISED JOB DESCRIPTION FOR THE POSITION OF LABORATORY TECHNICIAN IN THE DIVISION OF WATER TREATMENT PLANT, THE REVISED JOB DESCRIPTION FOR THE POSITION OF SOLID WASTE WORKER I IN THE DIVISION OF FLEET MAINTENANCE/SOLID WASTE, BOTH IN THE DEPARTMENT OF PUBLIC SERVICES & UTILITY OPERATIONS, AND AMENDING THE AUTHORIZED POSITIONS LISTING OF THE "POLICIES AND PROCEDURES, COMPENSATION PLAN AND CLASSIFICATION PLAN" AS ADOPTED BY ORDINANCE NO. 51, SERIES OF 2017, AS PREVIOUSLY AMENDED.*

- d. *First reading and approval of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A CONTRACT BETWEEN THE CITY OF ASHLAND, KENTUCKY, AND DANIEL RUNYON D/B/A DANIELS LAWN CARE FOR THE PURCHASE OF ALL LABOR FOR THE ABATEMENT OF HIGH GRASS AND WEEDS ON RESIDENTIAL LOTS THROUGHOUT THE CITY LIMITS OF ASHLAND FOR THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT.*

- e. *First reading and approval of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A DEED OF CONVEYANCE BETWEEN THE CITY OF*

ASHLAND, KENTUCKY, AND THE HARVEY FAMILY LIMITED PARTNERSHIP REGARDING THE ACCEPTANCE OF THE DONATION OF ELEVEN (11) LOTS LOCATED NEAR THE CHARLES AND BETTY RUSSELL PARK TRAIL PROPERTY.

f. *First reading and approval of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF ASHLAND AND ROB FIELDS REGARDING AN ENCROACHMENT FOR A SIGN AT 1516 CENTRAL AVENUE ON THE CITY'S RIGHT-OF-WAY.*

g. *First reading and approval of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AMENDING ORDINANCE NO. 47, SERIES OF 1982, AS PREVIOUSLY AMENDED BY ORDINANCE NO. 101, SERIES OF 2015, WHICH REQUIRES AN APPLICATION FOR PERMISSION TO MAKE CUTS AND EXCAVATIONS IN PUBLIC RIGHTS-OF-WAY, SETS THE FEE FOR SUCH PERMIT AND THE PENALTY FOR VIOLATIONS OF THIS ORDINANCE.*

h. *First reading and approval of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF ASHLAND, KENTUCKY AND DIXON ENGINEERING, INC. FOR PROFESSIONAL ENGINEERING SERVICES FOR THE PREPARATION OF BID SPECIFICATIONS FOR THE COATING, PAINTING AND REPAIRING OF THE SUMMIT WATER STORAGE TANK IN AN AMOUNT NOT TO EXCEED \$4,500.00.*

i. *Discussion Item:*

*Request to erect a 47'.5" feet free-standing sign instead of the required 30 feet located at 3551 Winchester Avenue, Ashland, Ky.*

j. *Other New Business*

**XI. EXECUTIVE SESSION**

a. *Individual Personnel Matter*

**XII. ADJOURNMENT OR RECESS**