



K E N T U C K Y

Ashland Board of Commissioners

Thursday, June 28, 2018

12:00 PM

Commissioners' Chambers

AGENDA

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. RECEIVE AND FILE AGENDA

V. RECEIVE AND FILE MINUTES

VI. HEARINGS AND REPORTS

- a. *Mayor and City Commissioners' Comments*
- b. *City Manager's Report*

VII. PUBLIC PARTICIPATION - FOR ITEMS NOT LISTED ON THE AGENDA. Anyone with a comment or request may come to the podium and address the Commission. Presentations are limited to five (5) minutes. A yellow light indicates 30 seconds remain and a red light means the time limit has expired. Only one speaker is permitted per subject. No action will be taken at this meeting. Those with comments are asked to fill out an "Inquiry/Complaint Form" and leave it with the City Clerk for distribution to the proper City Department.

VIII. OLD BUSINESS

- a. *Second reading and adoption of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, FIXING THE AD VALOREM TAX LEVY FOR THE YEAR 2018, PAYABLE IN THE YEAR 2018, ON REAL ESTATE, PERSONAL PROPERTY, AND FRANCHISES IN THE CITY OF ASHLAND FOR THE CITY REVENUE PURPOSES, PROVIDING FOR A DISCOUNT OF ONE PERCENT (1%) ON AD VALOREM TAXES ONLY WHICH ARE PAID ON OR BEFORE THE 15TH DAY FOLLOWING THE BILL DATE AND PROVIDING FOR A PENALTY OF TEN PERCENT (10%) AND SIX PERCENT (6%) INTEREST PER ANNUM FOR ANY TAXES WHICH ARE PAID AFTER THE DUE DATE, SAID DUE DATE BEING 30 DAYS FOLLOWING THE BILL DATE.

- b. *Second reading and adoption of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, APPROVING A RENEWAL WITH MEDICAL BENEFITS ADMINISTRATORS, INC. (MEDBEN) FOR ADMINISTRATIVE FEES TO ADMINISTER THE CITY'S HEALTH INSURANCE COVERAGE, SECTION 125 CAFETERIA PLAN, HEALTH REIMBURSEMENT ARRANGEMENT, DENTAL INSURANCE AND STOP LOSS COVERAGE THROUGH COMPANION LIFE FOR PLAN YEAR JULY 1, 2018 THROUGH JUNE 30, 2019.

c. *Second reading and adoption of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AMENDING SECTION 2 OF ORDINANCE NO. 70, SERIES OF 2017, PREVIOUSLY AMENDED BY ORDINANCE NO. 105, SERIES OF 2017 AND ORDINANCE NO. 14, SERIES OF 2018, WHICH IS COMMONLY KNOWN AND REFERRED TO AS THE "BUDGET ORDINANCE" OF THE CITY OF ASHLAND.

d. *Second reading adoption of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE AN AGREEMENT WITH COMMUNITY ASSISTANCE REFERRAL SERVICE, INC. (CARES), THE SUB-RECIPIENT OF \$31,600.00 FROM THE 2018 PROGRAM YEAR COMMUNITY DEVELOPMENT BLOCK GRANT.

e. *Second reading and adoption of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE AN AGREEMENT WITH THE BOYD COUNTY COUNCIL ON AGING, INC., ASHLAND SENIOR CENTER, THE SUB-RECIPIENT OF \$14,000.00 FROM THE 2018 PROGRAM YEAR

f. *Second reading and adoption of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE AN AGREEMENT WITH HILLCREST BRUCE MISSION, THE SUB-RECIPIENT OF \$18,000.00 FROM THE 2018 PROGRAM YEAR COMMUNITY DEVELOPMENT BLOCK GRANT.

g. *Second reading and adoption of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE AN AGREEMENT WITH THE ASHLAND CHILD DEVELOPMENT CENTER, INC., THE SUB-RECIPIENT OF \$7,000.00 FROM THE 2018 PROGRAM YEAR COMMUNITY DEVELOPMENT BLOCK GRANT.

h. *Second reading and adoption of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE AN AGREEMENT WITH SHELTER OF HOPE, INC., THE SUB-RECIPIENT OF \$5,000.00

i. *Second reading and adoption of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE AN AGREEMENT WITH ASHLAND COMMUNITY KITCHEN, INC., THE SUB-RECIPIENT OF \$5,000.00 FROM THE 2018 PROGRAM YEAR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG).

j. *Second reading and adoption of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, APPROVING LOAN NO. 2018-ED-001 TO ALMA'S ITALIAN, LLC IN THE AMOUNT OF \$50,000.00 FROM THE ECONOMIC DEVELOPMENT INCENTIVE LOAN FUND.

k. *Second reading and adoption of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, APPROVING LOAN NO. 2018-ED-002 TO BIRD DOG OF THE TRI-STATE D/B/A ADVANTACLEAN OF THE TRI-STATE IN THE AMOUNT OF \$50,000.00 FROM THE ECONOMIC DEVELOPMENT INCENTIVE LOAN FUND.

l. *Second reading and adoption of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, APPROVING LOAN NO. 2018-ED-003 TO CROSSOVER VENTURES INC. IN THE AMOUNT OF \$50,000.00 FROM THE ECONOMIC DEVELOPMENT INCENTIVE LOAN FUND.

m. *Second reading and adoption of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF ASHLAND, KENTUCKY AND PEOPLES INSURANCE AGENCY, LLC TO PROVIDE INSURANCE AND/OR RISK MANAGEMENT SUPPORT SERVICES FROM JULY 1, 2018 – JUNE 30, 2019 IN THE AMOUNT OF \$25,000.00.

n. *Second reading and adoption of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, TO KENTUCKY LEAGUE OF CITIES AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A TRUST PARTICIPATION AGREEMENT FOR THE KENTUCKY LEAGUE OF CITIES INSURANCE SERVICES GENERAL INSURANCE TRUST FOR FY 2018-2019.

o. *Other Old Business*

IX. CONSENT AGENDA - Reading and adoption of a resolution adopting, authorizing and approving the course of action recommended by the City Manager on items appearing on the Consent Agenda.

1. *City Manager recommends approval for payment of Invoice # 85X00120 dated May 31, 2018 in the amount of \$27,172.53 to Elkins Waste Services, Inc. for the removal and disposition of sludge from the Wastewater Treatment Plant.*
2. *City Manager recommends authorizing the payment of the following for insurance coverage for FY18-19:*
 - a. *Invoice #2346230 dated May 29, 2018 in the amount of \$152,925.80 to Kentucky Employers Mutual Insurance for workers' compensation insurance.*
 - b. *Invoice #P5008-2018-17090-0 dated May 17, 2018 in the amount of \$110,506.77 to Kentucky League of Cities Insurance Services for property insurance.*
 - c. *Invoice #L5008-2018-17077-0 dated May 17, 2018 in the amount of \$315,416.93 to Kentucky League of Cities Insurance Services for liability insurance.*
 - d. *Invoice #205408 dated June 12, 2018 in the amount of \$25,000 to Peoples Insurance, LLC for insurance and risk management support services.*

3. *City Manager recommends approval for payment of Pay Request #11 dated June 12, 2018 in the amount of \$279,843.33 to Tribute Contracting and Consulting for the work completed on the 29th Street Storm Water Separation Project.*
4. *City Manager recommends approval of payment Invoice #263169-3 dated June 12, 2018 in the amount of \$23,999.11 to Mountain Enterprises, Inc. for the work completed at the Central Park Tennis Court.*
5. *City Manager recommends approval for payment of Fiscal Year 2019 Recreation Contribution in the amount of \$30,000 to Summer Motion as adopted in the Fiscal Year 2019 Budget.*
6. *City Manager recommends the approval for payment to Crossover Ventures, Inc. in the amount of \$50,000 from the Economic Development Incentive Loan Fund.*
7. *City Manager recommends approval for payment to Alma's Italian, LLC in the amount of \$50,000 from the Economic Development Incentive Loan Fund.*
8. *City Manager recommends approval for payment to Bird Dog of the Tri-State, DBA AdvantaClean of the Tri-State in the amount of \$50,000 from the Economic Development Incentive Loan Fund.*
9. *City Manager recommends the appointment of (2) Fire Engineer, Ashland Fire Department, effective July 1, 2018.*
10. *City Manager recommends the appointment of Fire Captain, Ashland Fire Department, effective July 1, 2108.*
11. *City Manager recommends the probationary appointment of an Automotive Parts/Title Clerk, Grade 105, Public Services & Utility Operations Department, Fleet Maintenance/Solid Waste Division, contingent upon satisfactory completion of a physical examination.*
12. *Other Consent Items*

X. NEW BUSINESS

- a. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, ADOPTING THE CITY OF ASHLAND TITLE VI PROGRAM (CIVIL RIGHTS ASSURANCE) PER THE FEDERAL TRANSIT ADMINISTRATION REQUIREMENTS FOR THE ASHLAND BUS SYSTEM AND REPEALING ORDINANCE NO. 89, SERIES OF 2009, AND ORDINANCE NO. 89, SERIES OF 2014.

- b. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE AN ENGINEERING SERVICE CONTRACT BETWEEN THE CITY OF ASHLAND AND MSE OF KENTUCKY, INC. IN AN AMOUNT NOT TO EXCEED \$78,500.00 FOR THEIR PROPOSAL TO PROVIDE ENGINEERING SERVICES FOR THE ASHLAND WATER BOOSTER PUMP STATION FOR EASTPARK REGIONAL BUSINESS PARK FOR THE CITY ENGINEER AND CAPITAL DEVELOPMENT DIRECTOR.

- c. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, PROHIBITING PARKING ON THE EAST SIDE OF BALLARD STREET BETWEEN CACTUS AND LOGAN STREETS, ON BOTH SIDES OF

PUTNAM STREET FROM LOGAN STREET 200' NORTHBOUND, AND PROVIDING A PENALTY FOR THE VIOLATION OF THIS ORDINANCE.

d. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING THE CITY MANAGER TO ENTER INTO SHORT TERM RENTALS OF PARKING SPACES ON THE CITY-OWNED MUNICIPAL PARKING LOT LOCATED ON GREENUP AVENUE BETWEEN 15TH AND 16TH STREETS.

e. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, ADOPTING THE JOB DESCRIPTION FOR THE POSITION OF CREW LEADER IN THE DEPARTMENT OF FINANCE, DIVISION OF ASHLAND BUS SYSTEM; ELIMINATING THE POSITION OF FINANCIAL ADMINISTRATIVE ASSISTANT IN THE DEPARTMENT OF FINANCE; ADOPTING THE REVISED JOB DESCRIPTION FOR THE POSITION OF PROGRAMS AND GRANTS SPECIALIST IN THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT; ADOPTING THE REVISED AUTHORIZED POSITIONS LISTING TO REFLECT THESE CHANGES; AND ADOPTING THE REVISED SALARY CHART; OF THE "POLICIES AND PROCEDURES, COMPENSATION PLAN AND CLASSIFICATION PLAN" AS ADOPTED BY ORDINANCE NO. 51, SERIES OF 2017, AS PREVIOUSLY AMENDED.

f. *Discussion Item:*

A Limited Use of Public-Right-of-Way to request to attach an awning/canopy to extend 20 feet into the alleyway behind the Delta Marriot Hotel at 1441 Winchester Avenue.

g. *Other New Business*

XI. EXECUTIVE SESSION

a. *Personnel Matter*

XII. ADJOURNMENT OR RECESS