



K E N T U C K Y

**Ashland Board of Commissioners**

**Thursday, June 14, 2018**

**12:00 PM**

**Commissioners' Chambers**

**AGENDA**

**I. CALL TO ORDER**

**II. INVOCATION**

**III. PLEDGE OF ALLEGIANCE**

**IV. RECEIVE AND FILE AGENDA**

**V. RECEIVE AND FILE MINUTES**

- a. *Regular Meeting May 10, 2018*
- b. *Recessed Meeting May 21, 2018*

**VI. HEARINGS AND REPORTS**

- a. *Mayor and City Commissioners' Comments*
- b. *City Manager's Report*

**VII. PUBLIC PARTICIPATION - FOR ITEMS NOT LISTED ON THE AGENDA. Anyone with a comment or request may come to the podium and address the Commission. Presentations are limited to five (5) minutes. A yellow light indicates 30 seconds remain and a red light means the time limit has expired. Only one speaker is permitted per subject. No action will be taken at this meeting. Those with comments are asked to fill out an "Inquiry/Complaint Form" and leave it with the City Clerk for distribution to the proper City Department.**

**VIII. OLD BUSINESS**

- a. *Second reading and adoption of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A CONTRACT BETWEEN THE CITY OF ASHLAND AND MORTON SALT, INC. FOR THE PURCHASE OF APPROXIMATELY ONE THOUSAND FIVE HUNDRED (1,500) TONS OF TREATED ROCK SALT AT \$84.00 PER TON (DELIVERED) FOR THE DEPARTMENT OF PUBLIC SERVICES AND UTILITIES OPERATIONS, DIVISION OF STREETS.*

- b. *Second reading and adoption of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AMENDING THE ZONING MAP OF THE OFFICIAL ZONING ORDINANCE OF THE CITY OF ASHLAND NO. 101, SERIES OF 1986, AS PREVIOUSLY AMENDED, BY CHANGING THE ZONING CLASSIFICATION OF 542 BLACKBURN AVENUE FROM (R-5) MULTI/SINGLE FAMILY RESIDENTIAL/MEDIUM DENSITY TO (B-1) NEIGHBORHOOD BUSINESS.*

c. *Second reading and adoption of an ordinance:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, FIXING THE REGULATORY LICENSE FEE AT 4% OF THE GROSS RECEIPTS FROM THE SALE OF ALCOHOLIC BEVERAGES WITHIN SAID CITY DURING THE FISCAL YEAR JULY 1, 2018 THROUGH JUNE 30, 2019, AS AUTHORIZED AND IMPOSED BY SECTION 25 OF ORDINANCE NO. 59, SERIES OF 2018, KNOWN AND CITED AS THE ALCOHOLIC BEVERAGE CONTROL ORDINANCE FOR THE CITY OF ASHLAND, SUCH PROCEEDS TO BE USED TO REIMBURSE THE CITY FOR EXPENSES RELATED TO THE SALE OF ALCOHOLIC BEVERAGES THEREIN.*

d. *Second reading and adoption of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A CONTRACT BETWEEN THE CITY OF ASHLAND AND WORLDWIDE INDUSTRIES CORP. FOR THE REPAIR AND PAINTING OF THE CATLETTSBURG WATER STORAGE TANK IN THE AMOUNT OF \$364,834.00 FOR THE DIVISION OF WATER DISTRIBUTION.*

e. *Second reading and adoption of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND APPROVING CHANGE ORDER NO. 3 BETWEEN THE CITY OF ASHLAND, KENTUCKY AND TRIBUTE CONTRACTING & CONSTRUCTION, LLC FOR THE CONTRACT REGARDING THE 29TH STREET STORM WATER SEPARATION PROJECT GRANTING A 90-DAY EXTENSION FROM APRIL 14 TO JULY 13, 2018 FOR COMPLETION OF THE PROJECT FOR THE DEPARTMENT OF ENGINEERING AND UTILITIES.*

f. *Second reading and adoption of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AMENDING PART V. COMPENSATION PLAN, SECTION K. OF THE "POLICIES AND PROCEDURES, COMPENSATION PLAN AND CLASSIFICATION PLAN" AS ADOPTED BY ORDINANCE NO. 51, SERIES OF 2017, AS PREVIOUSLY AMENDED.*

g. *Second reading and adoption of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO SUBMIT THE PROGRAM YEAR 2018 ACTION PLAN FOR A COMMUNITY DEVELOPMENT BLOCK GRANT TO THE U. S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD), AND UPON ACCEPTANCE OF SAID APPLICATION FROM HUD, TO EXECUTE ON BEHALF OF THE CITY OF ASHLAND, AN AGREEMENT WITH THE U. S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT TO ENABLE THE CITY TO UNDERTAKE THESE ACTIVITIES AND/OR ANY AND ALL DOCUMENTS ASSOCIATED WITH THE GRANT SUBMITTAL.*

h. *Second reading and adoption of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, ADOPTING REGULATIONS FOR THE BUSINESSES/ENTITIES PROVIDING FOOD SERVICES WITHIN THE CITY OF ASHLAND, KENTUCKY, REQUIRING HEPATITIS "A" INOCULATIONS FOR WORKERS ENGAGED IN THE HANDLING OF FOOD TO BE CONSUMED BY THE PUBLIC.*

i. *Other Old Business*

**IX. CONSENT AGENDA - Reading and adoption of a resolution adopting, authorizing and approving the course of action recommended by the City Manager on items appearing on the Consent Agenda.**

1. *City Manager recommends the payment of Invoice #199325 to American Bus and Accessories, 123 CityCentre Drive, Cincinnati, OH 45216 in the amount of \$37,809 for the purchase of a Mini-Van with Base Bid Options 1 & 2 from the bid from the Commonwealth of Kentucky Department of Transportation Public Transit Association which was approved on the January 11, 2018 Commission Meeting.*
2. *City Manager recommends payment to developer (WB Hospitality, LLC) from TIFF Bond Proceeds in the amount of \$431.13 to reimburse for the March Columbia Gas bill.*
3. *City Manager recommends payment to developer (WB Hospitality, LLC) from TIFF Bond Proceeds in the amount of \$966.15 to reimburse for the January Columbia Gas bill.*
4. *City Manager recommends payment to developer (WB Hospitality, LLC) from TIFF Bond Proceeds in the amount of \$462.64 to reimburse for the February Columbia Gas bill.*
5. *City Manager recommends payment to developer (WB Hospitality, LLC) from TIFF Bond Proceeds in the amount of \$4,629.34 to reimburse for the February American Electric Power bill.*
6. *City Manager recommends payment to developer (WB Hospitality, LLC) from TIFF Bond Proceeds in the amount of \$4,581.47 to reimburse for the December American Electric Power bill.*
7. *City Manager recommends payment of Pay Request #2 to Morris Contracting in the amount of \$32,151.67 for the Debord Terrace Concrete & Handrail Project.*
8. *City Manager recommends payment of Invoice No. 263169-2 in the amount of \$24,106.50 to Mountain Enterprises, Inc. for contract work at the Central Park Tennis Court.*
9. *City Manager recommends approval for payment of Pay Request #4 in the amount of \$4,908.00 to Straight Edge Construction for the work completed on the Safe Routes to Schools Program.*
10. *City Manager recommends approval to award the bid in the amount of \$27,321.00 for all labor, materials, supervision, and safety for the installation of Little Tikes Play Builder playground equipment at Central Park to Great Southern Recreation.*
11. *City Manager recommends to award the bid for the removal and replacement of the roofs at the City of Ashland Central Garage Buildings to Shield Roofing and Construction, LLC, 206 4th Street, East, South Point, OH 45680 in the amount of \$43,608.84.*
12. *City Manager recommends the appointment of a Traffic Technician I, Grade 107, Public Services & Utility Operations Department, Streets Division, effective Monday, June 18, 2018.*
13. *City Manager recommends the probationary appointment of (3) Maintenance Worker I, Grade 102, Public Services & Utility Operations Department, Streets Division, contingent upon satisfactory completion of a physical examination.*

14. *City Manager recommends the appointment of (3) Water Distribution Crew Leaders, Grade 110, Public Services & Utility Operations Department, Water Distribution/Meter Services Division, effective Monday, June 18, 2018.*
15. *City Manager recommends the appointment of a Public Service Officer, Grade 103, Police Department, effective June 18, 2018.*
16. *City Manager presents for approval authorizing payment to Ashland Tennis Center in the amount of \$7,500 for a Safety Sponsorship.*
17. *City Manager recommends authorizing the extension of the current collective bargaining agreement between the City of Ashland and Fraternal Order of Police (FOP) on a month-to-month basis until a new agreement is reached.*
18. *Other Consent Items*

## **X. NEW BUSINESS**

- a. *First reading and approval of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, FIXING THE TAX LEVY FOR THE YEAR 2018, PAYABLE IN THE YEAR 2019, ON THE BANK DEPOSITS FRANCHISE TAX FOR REVENUE PURPOSES BY THE CITY OF ASHLAND.*

- b. *First reading and approval of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, ADOPTING REGULATIONS FOR THE BUSINESSES/ENTITIES PROVIDING FOOD SERVICES WITHIN THE CITY OF ASHLAND, KENTUCKY, REQUIRING HEPATITIS "A" INOCULATIONS FOR WORKERS ENGAGED IN THE HANDLING OF FOOD TO BE CONSUMED BY THE PUBLIC.*

- c. *First reading and approval of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE AN AGREEMENT WITH COMMUNITY ASSISTANCE REFERRAL SERVICE, INC. (CARES), THE SUB-RECIPIENT OF \$31,600.00 FROM THE 2018 PROGRAM YEAR COMMUNITY DEVELOPMENT BLOCK GRANT.*

- d. *First reading and approval of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE AN AGREEMENT WITH THE BOYD COUNTY COUNCIL ON AGING, INC., ASHLAND SENIOR CENTER, THE SUB-RECIPIENT OF \$14,000.00 FROM THE 2018 PROGRAM YEAR*

- e. *First reading and approval of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE AN AGREEMENT WITH HILLCREST BRUCE MISSION, THE SUB-RECIPIENT OF \$18,000.00 FROM THE 2018 PROGRAM YEAR COMMUNITY DEVELOPMENT BLOCK GRANT.*

- f. *First reading and approval of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE AN AGREEMENT WITH THE ASHLAND CHILD DEVELOPMENT CENTER, INC., THE SUB-RECIPIENT OF \$7,000.00 FROM THE 2018 PROGRAM YEAR COMMUNITY DEVELOPMENT BLOCK GRANT.*

*g. First reading and approval of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE AN AGREEMENT WITH SHELTER OF HOPE, INC., THE SUB-RECIPIENT OF \$5,000.00*

*h. First reading and approval of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE AN AGREEMENT WITH ASHLAND COMMUNITY KITCHEN, INC., THE SUB-RECIPIENT OF \$5,000.00 FROM THE 2018 PROGRAM YEAR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG).*

*i. First reading and approval of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, ADOPTING THE REVISED JOB DESCRIPTION FOR THE POSITION OF CORPORATION COUNSEL AS A FULL-TIME POSITION AND THE REVISED JOB DESCRIPTION FOR THE POSITION OF ASSISTANT CORPORATION COUNSEL AS A PART-TIME POSITION IN THE DEPARTMENT OF GENERAL GOVERNMENT, DIVISION OF LEGAL; AND AMENDING THE AUTHORIZED POSITIONS OF THE "POLICIES AND PROCEDURES, COMPENSATION PLAN AND CLASSIFICATION PLAN" AS ADOPTED BY ORDINANCE NO. 51, SERIES OF 2017, AS PREVIOUSLY AMENDED.*

*j. First reading and approval of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, ACCEPTING THE PROPOSAL OF HOWERTON ENGINEERING & SURVEYING PLLC FOR PROFESSIONAL ENGINEERING AND DRAFTING SERVICES ASSOCIATED WITH THE SEWER LINING PROJECT FOR THE DEPARTMENT OF PUBLIC SERVICES AND UTILITY OPERATIONS, DIVISION OF WASTEWATER COLLECTION.*

*k. First reading and approval of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A CONTRACT BETWEEN THE CITY OF ASHLAND AND GREAT SOUTHERN RECREATION FOR ALL LABOR, MATERIALS, SAFETY AND SUPERVISION FOR THE INSTALLATION OF PLAYGROUND EQUIPMENT AT THE CITY OF ASHLAND CENTRAL PARK IN THE AMOUNT OF \$27,231.00 FOR THE DEPARTMENT OF ENGINEERING.*

*l. First reading and approval of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A CONTRACT BETWEEN THE CITY OF ASHLAND AND SHIELD ROOFING FOR THE REMOVAL AND REPLACEMENT OF THE ROOF ON THE CITY OF ASHLAND CENTRAL GARAGE BUILDINGS LOCATED AT 4140 WINCHESTER AVENUE IN THE AMOUNT OF \$43,608.84 FOR THE DEPARTMENT OF GENERAL GOVERNMENT.*

*m. First reading and approval of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A SCHOOL RESOURCE OFFICER AGREEMENT BETWEEN THE CITY OF ASHLAND, KENTUCKY AND THE ASHLAND INDEPENDENT SCHOOL DISTRICT FOR THE TERM JULY 1, 2018 TO JUNE 30, 2019.*

n. *First reading and approval of an ordinance entitled:*

*AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY APPROVING AND ADOPTING THE 2018-2019 BUDGET AND APPROPRIATING REVENUES ON HAND AND TO BE RECEIVED DURING THE YEAR 2018-2019 FOR THE PAYMENT OF EXPENSES OF THE CITY OF ASHLAND FOR THE TWELVE-MONTH PERIOD BEGINNING JULY 1, 2018 AND ENDING JUNE 30, 2019 AND REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH.*

o. *Reading and adoption of a resolution entitled:*

*A RESOLUTION OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING A THREE PERCENT (3%) INCREASE FOR ALL MEMBERS OF THE POLICEMEN'S AND FIREFIGHTERS PENSION FUND TO BE PAID FROM THE GENERAL FUND.*

p. *Reading and adoption of a resolution entitled:*

*A RESOLUTION OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING A THREE PERCENT (3%) INCREASE FOR ALL MEMBERS OF THE UTILITY PENSION FUND TO BE PAID FROM THE UTILITY FUND.*

q. *Other New Business*

**XI. EXECUTIVE SESSION**

a. *Personnel Matter*

**XII. ADJOURNMENT OR RECESS**