



K E N T U C K Y

Ashland Board of Commissioners

Thursday, January 25, 2018

12:00 PM

Commissioners' Chambers

AGENDA

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. RECEIVE AND FILE AGENDA

V. RECEIVE AND FILE MINUTES

- a. *Regular Meeting January 11, 2018*

VI. HEARINGS AND REPORTS

- a. *Mayor and City Commissioners' Comments*
- b. *City Manager's Report*

VII. PUBLIC PARTICIPATION - FOR ITEMS NOT LISTED ON THE AGENDA. Anyone with a comment or request may come to the podium and address the Commission. Presentations are limited to five (5) minutes. A yellow light indicates 30 seconds remain and a red light means the time limit has expired. Only one speaker is permitted per subject. No action will be taken at this meeting. Those with comments are asked to fill out an "Inquiry/Complaint Form" and leave it with the City Clerk for distribution to the proper City Department.

VIII. OLD BUSINESS

- a. *Second reading and adoption of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF ASHLAND AND C.C. PRICE LAND COMPANY REGARDING THE LEASING OF PARKING SPACES ON THE CITY-OWNED PARKING LOT AT 15TH STREET & GREENUP AVENUE.

- b. *Second reading and adoption of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE AN AGREED ORDER BETWEEN THE CITY OF ASHLAND, KENTUCKY, AND THE COMMONWEALTH OF KENTUCKY ENERGY AND ENVIRONMENT

CABINET, DIVISION OF ENFORCEMENT; AUTHORIZING THE PAYMENT OF A CIVIL PENALTY IN THE AMOUNT OF \$4,500.00.

c. *Second reading and adoption of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A CONTRACT BETWEEN THE CITY OF ASHLAND AND DIXON ENGINEERING, INC. IN THE AMOUNT OF \$46,760.00 ACCEPTING THEIR PROPOSAL TO PROVIDE ENGINEERING AND INSPECTION SERVICES FOR COATING, PAINTING AND REPAIRING THE 1,000,000 GALLON STEEL RESERVOIR (CATLETTSBURG WATER STORAGE TANK) FOR THE DEPARTMENT OF ENGINEERING AND UTILITIES.

d. *Second reading and adoption of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE TASK ORDER #22 BETWEEN THE CITY OF ASHLAND, KENTUCKY AND STRAND ASSOCIATES, INC. REGARDING THE PREPARATION OF A LONG-TERM CONTROL PLAN (LTCP).

e. *Second reading and adoption of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AMENDING SECTION 2 OF ORDINANCE NO. 70, SERIES OF 2017, WHICH IS COMMONLY KNOWN AND REFERRED TO AS THE "BUDGET ORDINANCE" OF THE CITY OF ASHLAND.

f. *Second reading and adoption of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A CONTRACT BETWEEN THE CITY OF ASHLAND, KENTUCKY, AND MORRIS CONTRACTING INC. FOR THE DEBORD TERRACE CONCRETE AND HANDRAIL PROJECT IN THE AMOUNT OF \$218,642.00 FOR THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT THROUGH THE HOUSING AND URBAN DEVELOPMENT (HUD) COMMUNITY DEVELOPMENT BLOCK GRANT.

g. *Second reading and adoption of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND APPROVING CHANGE ORDER NO. 2 BETWEEN THE CITY OF ASHLAND, KENTUCKY, ASHLAND FURNACE CO., INC. AND ASHLAND CHILD DEVELOPMENT CENTER FOR A CONTRACT REGARDING THE INSTALLATION OF AN HVAC SYSTEM AT 1526 AND 1538 CENTRAL AVENUE INCREASING THE AMOUNT OF THE CONTRACT BY \$3,148.00 FOR THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT THROUGH THE HOUSING AND URBAN DEVELOPMENT COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG).

h. *Second reading and adoption of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AMENDING ORDINANCE NO. 26, SERIES OF 1967, AS AMENDED BY ORDINANCE NO. 92, SERIES OF 1987, RELATING TO DEPOSITORIES OF PUBLIC FUNDS OF THE CITY OF ASHLAND, KENTUCKY, IN ORDER TO UPDATE THE DEPOSITORIES.

i. *Second reading and adoption of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, ADOPTING THE REPLACEMENT JOB DESCRIPTIONS FOR THE POSITIONS OF FINANCE DIRECTOR AND ASSISTANT FINANCE DIRECTOR IN THE DEPARTMENT OF FINANCE, DIVISION OF ADMINISTRATION; ADOPTING THE REPLACEMENT JOB DESCRIPTIONS FOR THE POSITIONS OF SUPERINTENDENT, MASS TRANSIT SECRETARY, BUS DRIVER, RELIEF BUS DRIVER, MAINTENANCE WORKER III, MAINTENANCE WORKER II AND MAINTENANCE WORKER I, ALL IN THE DIVISION OF MASS TRANSIT, TRANSFERRING THE DIVISION OF MASS TRANSIT FROM THE DEPARTMENT OF PUBLIC WORKS TO THE DEPARTMENT OF FINANCE; ADOPTING THE REPLACEMENT JOB DESCRIPTION FOR THE POSITION OF DIRECTOR OF PUBLIC WORKS; AND AMENDING THE AUTHORIZED POSITIONS TO REFLECT THE CHANGE IN DEPARTMENTS FOR THE DIVISION OF MASS TRANSIT OF THE "POLICIES AND PROCEDURES, COMPENSATION PLAN AND CLASSIFICATION PLAN" AS ADOPTED BY ORDINANCE NO. 51, SERIES OF 2017, AS PREVIOUSLY AMENDED.

j. *Second reading and adoption of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, ADOPTING THE REVISED JOB DESCRIPTION FOR THE POSITION OF CORPORATION COUNSEL AS A FULL-TIME POSITION AND THE REVISED JOB DESCRIPTION FOR THE POSITION OF ASSISTANT CORPORATION COUNSEL AS A PART-TIME POSITION IN THE DEPARTMENT OF GENERAL GOVERNMENT, DIVISION OF LEGAL; AND AMENDING THE AUTHORIZED POSITIONS OF THE "POLICIES AND PROCEDURES, COMPENSATION PLAN AND CLASSIFICATION PLAN" AS ADOPTED BY ORDINANCE NO. 51, SERIES OF 2017, AS PREVIOUSLY AMENDED.

k. *Other Old Business*

IX. CONSENT AGENDA - Reading and adoption of a resolution adopting, authorizing and approving the course of action recommended by the City Manager on items appearing on the Consent Agenda.

1. *City Manager recommends approval to award the bid in the amount of \$196,040 to Morris Contracting, Inc., 441 Iowa Street, Ashland, KY 41102, for the purchase of all labor and materials for Miscellaneous Asphalt and Concrete Repair Work, Department of Engineering and Utilities.*
2. *City Manager recommends approval to accept the audit proposal for Fiscal Year 2018 - 2020 auditing services from Kelley Galloway Smith Goolsby, PSC for \$54,100 each Fiscal Year.*
3. *City Manager recommends approval for the Fire Department to apply for the Firehouse Subs Grant in the amount of \$10,000. Monies received from this grant would be used to purchase Automated External Defibrillators.*
4. *City Manager recommends approval for the Fire Department to apply for the Our Lady of Bellefonte Hospital Foundation Community Support Grant in the amount of \$10,000. Monies received from this grant would be used to purchase a Cancer Detoxification System. This system assists with removing chemicals or toxins that may have been absorbed through the skin from the smoke and/or gases resulting from a structure fire.*
5. *City Manager recommends approval for the Fire Department to apply for the FEMA Assistance to Firefighters Grant in the amount of \$85,000. Monies received from this grant would be used to purchase a fire hoses. This grant would require a 10% match by the City.*
6. *City Manager recommends approval for the Police Department to apply for the Kentucky Office of Highway Safety Grant for the 2019 federal grant year. This grant is for highway safety enforcement of impaired driving, seat belts and all other violations.*

7. *City Manager recommends approval to receive a monetary donation of \$2,000 from Marathon Ashland Petroleum, LLC for equipment to be purchased by the Ashland Fire Department.*
8. *City Manager recommends approval for Area Advertising to host a 5k Run utilizing City Route B on September 8, 2018 from 5:00 am to 12:00 pm with a race start of 9:00 am. This event would be raising funds for Pathways, Autism Services. Sponsor is requesting the \$1,000 required fee be waived and has an estimated Staff cost of \$1,388.96*
9. *City Manager recommends approval for the Holy Family School to host their Annual 5k Fundraiser on March 17, 2018 from 7:30 am - 9:00 am with all proceeds going to Holy Family School. Sponsor is asking for any City fees to be waived. Cost of City Staff estimated to be \$245.85.*
10. *City Manager recommends approval for the Boyd County Public Library to host the Annual 5k Run to promote library awareness, utilizing City Route B on Friday, April 27th, 2018 from 7:00 pm - 8:30 pm. Sponsor is requesting the \$1,000 required fee be waived and has an estimated Staff costs of \$1,388.96.*
11. *City Manager recommends approval for March of Dimes to host their Annual March for Babies Walking/Fundraiser Event on April 21, 2018 from 6:00 am - 1:00 pm starting at Ashland Central Park Bandstand and also utilizing city sidewalks. All funds raised will be to support the mission of March of Dimes which is to improve the health of babies by preventing birth defects, premature births and infant mortality. It is estimated that this event would cost City staff approximately \$582.88.*
12. *City Manager recommends for approval Ashland In Motion with co-host the Paramount Arts Center to sponsor a Pickin' on the Port event at the Port of Ashland on Saturday, October 13, 2018 from 1:00 pm - 11:00 pm with setup on Friday, October 12, 2018 beginning at 9:00 am. This will be a one-day music event and artisan fair designed to culturally and economically enhance downtown Ashland and the Port of Ashland. The event will include food, retail vendors and alcohol sales. Recommendation and approval is contingent upon meeting all safety/health and fiscal responsibilities associated with the event along with specific items, such as alcohol sales and charging admission at the Port of Ashland.*
13. *City Manager recommends approval authorizing the Mayor to sign a grant application for the Surface Transportation Block Grant Program funds through KYOVA Interstate Planning Commission. Monies received from this grant would be used for design and environmental review for Winchester Avenue streetscape improvements from 7th - 12th Streets and 18th - 21st Streets; reconstruction of Dawes Street to widen the roadway, improve drainage, and replace sidewalks, improving both vehicular and pedestrian safety; and improved signalization of 5 downtown intersections which are yet to be identified.*
14. *City Manager recommends approving the appointment of Ricard W. Martin as Interim Corporation Counsel effective upon the resignation of Corporation Counsel John F. Vincent.*
15. *Other Consent Items*

X. NEW BUSINESS

- a. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE AN AMENDED AGREEMENT WITH SAFE HARBOR OF NORTHEAST KENTUCKY, INC., THE SUB-RECIPIENT OF 2017 PROGRAM YEAR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS AS ADOPTED BY ORDINANCE NO. 58, SERIES OF 2017,

CHANGING THE CONTACT INFORMATION FOR THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT.

- b. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE AN AMENDED AGREEMENT WITH HILLCREST BRUCE MISSION, THE SUB-RECIPIENT OF 2017 PROGRAM YEAR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS AS ADOPTED BY ORDINANCE NO. 59, SERIES OF 2017, CHANGING THE CONTACT INFORMATION FOR THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT.

- c. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE AN AMENDED AGREEMENT WITH COMMUNITY ASSISTANCE REFERRAL SERVICE, INC. (CARES), SUB-RECIPIENT OF 2017 PROGRAM YEAR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS AS ADOPTED BY ORDINANCE NO. 104, SERIES OF 2017, CHANGING THE CONTACT INFORMATION FOR THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT.

- d. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE AN AMENDED AGREEMENT WITH ASHLAND COMMUNITY KITCHEN, INC., THE SUB-RECIPIENT OF 2017 PROGRAM YEAR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS AS ADOPTED BY ORDINANCE NO. 62, SERIES OF 2017, CHANGING THE CONTACT INFORMATION FOR THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT.

- e. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE AN AMENDED AGREEMENT WITH SHELTER OF HOPE, INC., THE SUB-RECIPIENT OF 2017 PROGRAM YEAR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS AS ADOPTED BY ORDINANCE NO. 57, SERIES OF 2017, CHANGING THE CONTACT INFORMATION FOR THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT.

- f. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE AN AMENDED AGREEMENT WITH THE BOYD COUNTY COUNCIL ON AGING, INC., ASHLAND SENIOR CENTER, THE SUB-RECIPIENT OF 2017 PROGRAM YEAR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS AS ADOPTED BY ORDINANCE NO. 61, SERIES OF 2017, CHANGING THE CONTACT INFORMATION FOR THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT.

- g. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE AN AMENDED AGREEMENT WITH THE ASHLAND CHILD DEVELOPMENT CENTER, INC., THE SUB-RECIPIENT OF 2017 PROGRAM YEAR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS AS ADOPTED BY ORDINANCE NO. 63, SERIES OF 2017,

CHANGING THE CONTACT INFORMATION FOR THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT.

h. First reading and approval of an ordinance entitled:

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A POLE ATTACHMENT LICENSE AGREEMENT BETWEEN THE CITY OF ASHLAND, KENTUCKY, AND KENTUCKY POWER COMPANY FOR THE USE OF EIGHT (8) UTILITY POLES FOR THE PURPOSE OF HANGING FIBER FOR THE INSTALLATION OF A SECURITY SYSTEM AT THE CITY OF ASHLAND WATER STORAGE RESERVOIR FOR THE DEPARTMENT OF ENGINEERING AND UTILITIES AT A COST OF \$225.00 PER POLE.

i. First reading and approval of an ordinance entitled:

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, ACCEPTING THE PROPOSAL OF GRW ENGINEERS, INC. TO PROVIDE A WATER TREATMENT PLANT SCADA & FIELD INSTRUMENTATION NEEDS ASSESSMENT IN THE AMOUNT OF \$19,900.00 FOR THE DEPARTMENT OF ENGINEERING AND UTILITIES.

j. First reading and approval of an ordinance entitled:

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AMENDING SECTION 2 OF ORDINANCE NO. 142, SERIES OF 2007, WHICH CREATED A DOWNTOWN RESIDENTIAL PARKING ZONE WITHIN THE CITY, TRANSFERRING OVERSIGHT OF DOWNTOWN RESIDENTIAL PARKING TO THE ASHLAND POLICE DEPARTMENT.

k. First reading and approval of an ordinance entitled:

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING THE RECLASSIFICATION OF THE SECTION 8 VOUCHER/GRANTS COORDINATOR AND ADOPTING THE REVISED JOB DESCRIPTION FOR THE POSITION IN THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT; AND AMENDING THE AUTHORIZED POSITIONS TO REFLECT SAID RECLASSIFICATION IN THE "POLICIES AND PROCEDURES, COMPENSATION PLAN AND CLASSIFICATION PLAN" AS ADOPTED BY ORDINANCE NO. 51, SERIES OF 2017, AS PREVIOUSLY AMENDED.

l. First reading and approval of an ordinance entitled:

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AMENDING ORDINANCE NO. 99, SERIES OF 2010, AS PREVIOUSLY AMENDED BY ORDINANCE NO. 97, SERIES OF 2013, REGARDING THE RULES AND REGULATIONS FOR THE USE OF THE PORT OF ASHLAND, RIVERFRONT PARK, WITHIN THE CITY OF ASHLAND, KENTUCKY.

m. First reading and approval of an ordinance entitled:

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A CONTRACT BETWEEN THE CITY OF ASHLAND AND MORRIS CONTRACTING, INC. FOR ALL LABOR & MATERIALS FOR THE MISCELLANEOUS CONCRETE AND ASPHALT REPAIR WORK FOR UP TO ONE YEAR IN THE AMOUNT OF \$196,040.00 FOR THE DEPARTMENT OF ENGINEERING AND UTILITIES.

n. First reading and approval of an ordinance entitled:

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, ADOPTING THE REVISED JOB DESCRIPTION FOR THE POSITION OF CORPORATION COUNSEL AS A FULL-TIME POSITION AND THE REVISED JOB DESCRIPTION FOR THE POSITION OF ASSISTANT CORPORATION COUNSEL AS A PART-TIME POSITION IN THE DEPARTMENT OF GENERAL GOVERNMENT, DIVISION OF LEGAL; AND AMENDING THE AUTHORIZED POSITIONS OF THE "POLICIES AND PROCEDURES, COMPENSATION PLAN AND CLASSIFICATION PLAN" AS ADOPTED BY ORDINANCE NO. 51, SERIES OF 2017, AS PREVIOUSLY AMENDED.

o. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, PROVIDING FOR THE REGULATION OF GATHERING, DISPOSING, AND DESTRUCTION OF GARBAGE, RUBBISH, AND RELATED WASTE MATERIALS AND FIXING FEES THEREFOR; ESTABLISHING THE DIVISION OF SOLID WASTE; ESTABLISHING SEWER AND WATER RATES, TAP FEES, INSTALLATION CHARGES, SERVICE CHARGES, INDUSTRIAL PRETREATMENT CHARGES, PENALTIES AND INTEREST; PROVIDING A PENALTY FOR THE VIOLATION OF THIS ORDINANCE; AND REPEALING CONFLICTING ORDINANCES AND ALL AMENDMENTS THERETO.

p. *Other New Business*

XI. EXECUTIVE SESSION

a. *Potential Litigation*

XII. ADJOURNMENT OR RECESS