



K E N T U C K Y

Ashland Board of Commissioners

Thursday, December 14, 2017

12:00 PM

Commissioners' Chambers

AGENDA

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. RECEIVE AND FILE AGENDA

V. RECEIVE AND FILE MINUTES

- a. *Regular Meeting November 9, 2017*

VI. HEARINGS AND REPORTS

- a. *Mayor and City Commissioners' Comments*
- b. *City Manager's Report*
- c. *BlueWater Study - Update*

VII. PUBLIC PARTICIPATION - FOR ITEMS NOT LISTED ON THE AGENDA. Anyone with a comment or request may come to the podium and address the Commission. Presentations are limited to five (5) minutes. A yellow light indicates 30 seconds remain and a red light means the time limit has expired. Only one speaker is permitted per subject. No action will be taken at this meeting. Those with comments are asked to fill out an "Inquiry/Complaint Form" and leave it with the City Clerk for distribution to the proper City Department.

VIII. OLD BUSINESS

- a. *Second reading and adoption of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AMENDING SECTION 6 OF ORDINANCE NO. 51, SERIES OF 2017, WHICH ADOPTED THE "POLICIES AND PROCEDURES, COMPENSATION PLAN AND CLASSIFICATION PLAN" OF THE CITY OF ASHLAND, KENTUCKY.

- b. *Second reading and adoption of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AMENDING PART III. CONDITIONS OF EMPLOYMENT, SECTION B. PROBATION PERIOD; SECTION S. EMPLOYEE EVALUATION;

APPENDIX D. EMPLOYEE EVALUATION PROGRAM; PART VI: BENEFITS, D. SICK LEAVE; Q. CREDIT UNIONS; S. YMCA; APPENDIX B. SECONDARY EMPLOYMENT; APPENDIX F. DRUG AND ALCOHOL TESTING POLICY; APPENDIX G. SUGGESTION PROGRAM; APPENDIX L. TRAVEL AND TRAINING REGULATIONS; AND APPENDIX N. CREDIT CARD POLICY OF THE "POLICIES AND PROCEDURES, COMPENSATION PLAN AND CLASSIFICATION PLAN" AS ADOPTED BY ORDINANCE NO. 51, SERIES OF 2017, AS PREVIOUSLY AMENDED.

c. *Second reading and adoption of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, ADOPTING THE JOB DESCRIPTION FOR THE POSITION OF ADMINISTRATIVE ASSISTANT AS A REPLACEMENT FOR SECRETARY III IN THE DEPARTMENT OF GENERAL GOVERNMENT, DIVISION OF HUMAN RESOURCES; ADOPTING THE JOB DESCRIPTION FOR THE POSITION OF GIS ANALYST AS A REPLACEMENT FOR GIS TECHNICIAN IN THE DIVISION OF ENGINEERING; ADOPTING THE REVISED JOB DESCRIPTION FOR THE POSITIONS OF WATER METER MECHANIC, WATER DISTRIBUTION FIELD SUPERVISOR, AND INVENTORY CONTROL CLERK, ALL IN THE DIVISION OF WATER DISTRIBUTION AND METER SERVICES; ADOPTING THE REVISED JOB DESCRIPTION FOR PRETREATMENT ADMINISTRATOR IN THE DIVISION OF WASTEWATER TREATMENT PLANT, ALL IN THE DEPARTMENT OF ENGINEERING AND UTILITIES; ADOPTING THE REVISED JOB DESCRIPTION FOR THE POSITION OF MASS TRANSIT SECRETARY IN THE DIVISION OF MASS TRANSIT, AND ADOPTING THE REVISED JOB DESCRIPTION FOR TRAFFIC TECHNICIAN II IN THE DIVISION OF STREETS, BOTH IN THE DEPARTMENT OF PUBLIC WORKS; ADOPTING THE REVISED JOB DESCRIPTION FOR THE DIRECTOR OF COMMUNITY AND ECONOMIC DEVELOPMENT; AND AMENDING THE AUTHORIZED POSITIONS TO REFLECT THE CHANGE IN TITLE OF SECRETARY III IN THE DEPARTMENT OF GENERAL GOVERNMENT, THE RECLASSIFICATION OF GIS TECHNICIAN, WATER METER MECHANIC AND PRETREATMENT ADMINISTRATOR IN THE DEPARTMENT OF ENGINEERING AND UTILITIES; AND THE RECLASSIFICATION OF MASS TRANSIT SECRETARY IN THE DEPARTMENT OF PUBLIC WORKS; OF THE "POLICIES AND PROCEDURES, COMPENSATION PLAN AND CLASSIFICATION PLAN" AS ADOPTED BY ORDINANCE NO. 51, SERIES OF 2017, AND PREVIOUSLY AMENDED.

IX. CONSENT AGENDA - Reading and adoption of a resolution adopting, authorizing and approving the course of action recommended by the City Manager on items appearing on the Consent Agenda.

1. *City Manager recommends approval of pay request #1 dated September 15, 2017 in the amount of \$151,200 to UCL, Inc. for the sandblasting and painting work that was completed on the river intake pier access bridge.*
2. *City Manager recommends approval for payment of Pay Request #6 dated November 15, 2017 in the amount of \$166,787.94 to Tribute Contracting & Consulting for the work completed on the 29th Street Storm Sewer Project.*
3. *City Manager recommends approval for payment of invoices in the amount of \$71,322.20 to Consolidated Pipe and Supply Company, Inc. for the parts purchased for the 29th Street Waterline Replacement Project.*
4. *City Manager recommends authorizing payment of a discretionary employee longevity increment in recognition of faithful service performed by certain employees of the City of Ashland who have been employed by the City for five years or more and meet the requirements stated in the City of Ashland's Personnel.*
5. *City Manager recommends approval for payment of Fiscal Year 2018 contribution in the amount of \$5,000 to Winter Wonderland of Lights as adopted in the Fiscal Year 2018 budget.*

6. *City Manager recommends payment to developer from TIFF Bond Proceeds for CTC Design Studio invoices for design work at the Hotel which is calculated to be at 48% based on square footage allocations in the amount of \$29,538.03.*
7. *City Manager recommends payment to developer from TIFF Bond Proceeds to pay Ponder & Ponder, Architects, invoices in the amount of \$11,638.08 for the architect work completed in the Hotel which is calculated to be a benefit of 48% based on square footage calculations.*
8. *City Manager recommends payment from TIFF Bond Proceeds for Elevator Improvements at the Hotel in the amount of \$52,099.20, which is calculated to be at 48% based on square footage calculations.*
9. *City Manager recommends payment from TIFF Bond Proceeds for the purchase of the public area of the Hotel at 1441 Winchester Avenue & 15th and Greenup Avenue Lot, in the amount of \$1,765,792.61.*
10. *City Manager recommends payment from TIFF Bond Proceeds for the purchase of the property at 215 15th Street, Ashland, KY in the amount of \$177,324 to widen the alley for access to the Hotel Project.*
11. *City Manager recommends payment to developer from TIFF Bond Proceeds for invoices for various work and or expenses at the Hotel in the amount of \$17,431.55 which are calculated to be at 48% based on square footage calculations.*
12. *City Manager recommends to award the bid for the purchase, installation, and implementation of security cameras and monitoring system for the City of Ashland's Water Treatment Plant in the amount of \$41,800 to NewTech Systems, Inc., 1850 Dalton Avenue, Ashland, KY 41102.*
13. *City Manager recommends to award the bid in the amount of \$36,353 to Bob Hook Chevrolet for the purchase and delivery of a one ton regular cab truck with utility bed and approving payment upon acceptance of the vehicle, Department of Engineering & Utilities.*
14. *City Manager recommends to award the bid for the installation of approximately 640' +/- of 12" DIP, Class 56 Water Main and appurtenances at Louisa Street in Catlettsburg in the amount of \$99,708.65 to Mike Enyart & Sons, Inc., Department of Engineering & Utilities, Division of Water Distribution.*
15. *City Manager recommends to award the bid for the removal and disposition of sludge from the Wastewater Treatment Plant and the Water Treatment Plant to Elkins Waste Services, Inc., 63 Elkins Lane, Greenup, KY 41144, in the amount of \$253,612.80, for a period of one year, Department of Engineering & Utilities.*
16. *City Manager recommends approval for the NAACP to conduct the annual Martin Luther King, Jr. March downtown on Monday, January 15, 2018 starting at the Ashland Transportation Center and ending at Judd Plaza. Approval is also recommended for the Ashland Police Department to provide a Color Guard. It is estimated this event would cost the City approximately \$395.87(2 officers for 4 hours).*
17. *City Manager recommends approval to extend the current hiring roster for the Ashland Fire Department an additional six months from the current expiration date of January 9, 2018 to July 9, 2018.*

18. *City Manager recommends the rescission of a previous appointment and subsequent new probationary appointment of a Fire Fighter, Ashland Fire Department, contingent upon satisfactory completion of the polygraph and physical examinations.*
19. *City Manager recommends the probationary appointment of a Water Distribution Operator I, Grade 104, Engineering and Utilities Department, Water Distribution/Meter Services Division, effective Monday, December 18, 2017.*
20. *City Manager recommends the probationary appointment of a Wastewater Collection Operator I, Grade 104, Engineering and Utilities Department, Wastewater Collection Division, effective Monday, December 18, 2017.*
21. *City Manager recommends the probationary appointment of a Pretreatment Administrator, Engineering and Utilities Department, Wastewater Treatment Plant Division, effective Monday, December 18, 2017.*
22. *City Manager recommends the probationary appointment of Assisted Housing Specialist, Grade 108, C&ED Department, Assisted Housing Division, effective Monday, December 18, 2017.*

X. NEW BUSINESS

- a. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A SPECIAL WARRANTY DEED BETWEEN THE CITY OF ASHLAND, KENTUCKY, AND LOUISA COMMUNITY BANK ACCEPTING THE DONATION OF PROPERTY AT 1401 WINCHESTER AVENUE.

- b. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A GRANT AGREEMENT BETWEEN THE CITY OF ASHLAND, KENTUCKY AND WB HOSPITALITY, LLC SETTING FORTH RESPECTIVE DUTIES, RIGHTS, COVENANTS, AND OBLIGATIONS WITH RESPECT TO THE ACQUISITION, CONSTRUCTION, AND FINANCING OF THE HOTEL REDEVELOPMENT PROJECT.

- c. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, DESIGNATING A HANDICAP PARKING SPACE ON THE WEST SIDE OF 16TH STREET IN THE 200 BLOCK; AND PROVIDING A PENALTY FOR THE VIOLATION OF THIS ORDINANCE.

- d. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AMENDING SECTION 1 OF ORDINANCE NO. 41, SERIES OF 1993, WHICH PROHIBITED PARKING ON PORTIONS OF 8TH STREET TO PROHIBIT PARKING ON THE WEST SIDE OF 8TH STREET FROM CENTRAL AVENUE TO BATH AVENUE IN THE CITY OF ASHLAND.

- e. *First reading of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A CONTRACT BETWEEN THE CITY OF ASHLAND, KENTUCKY, AND NEWTECH SYSTEMS, INC. FOR THE INSTALLATION AND IMPLEMENTATION

OF SECURITY CAMERAS AND MONITORING SYSTEM FOR THE CITY OF ASHLAND'S WATER TREATMENT PLANT FOR THE DEPARTMENT OF ENGINEERING AND UTILITIES.

f. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AMENDING ORDINANCE NO. 84, SERIES OF 2007, BY ADDING BLIGHTED PROPERTY TO THE ORDINANCE WHICH ESTABLISHED CRITERIA TO CLASSIFY PROPERTY AS ABANDONED AND ESTABLISHED A SEPARATE RATE OF TAXATION AT FOUR (4) TIMES THE ANNUALLY ADOPTED AD VALOREM TAX RATE FOR ABANDONED URBAN PROPERTY.

g. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AMENDING SECTION 2 OF ORDINANCE NO. 106, SERIES OF 2009, WHICH ADOPTED THE 2009 EDITION AND ALL SUBSEQUENT EDITIONS OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE REDUCING THE TIME FRAME FROM TEN (10) DAYS TO ONE 24-HOUR PERIOD FOR THE REMOVAL OF ITEMS NOT REGULARLY DISPOSED OF IN HOUSEHOLD TRASH.

h. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A CONTRACT BETWEEN THE CITY OF ASHLAND AND ELKINS WASTE SERVICES, INC. FOR THE REMOVAL AND DISPOSITION OF SLUDGE FROM THE CITY OF ASHLAND WASTEWATER TREATMENT PLANT AND WATER TREATMENT PLANT FOR A PERIOD OF ONE (1) YEAR FOR THE DEPARTMENT OF ENGINEERING & UTILITIES.

i. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A CONTRACT BETWEEN THE CITY OF ASHLAND, KENTUCKY, AND MIKE ENYART & SONS, INC. FOR THE INSTALLATION OF APPROXIMATELY 640' +/- OF 12" DIP, CLASS 56 WATER MAIN AND APPURTENANCES AT LOUISA STREET IN CATLETTSBURG IN THE AMOUNT OF \$99,708.65 FOR THE DEPARTMENT OF ENGINEERING AND UTILITIES, DIVISION OF WATER DISTRIBUTION.

j. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND APPROVING CHANGE ORDER NO. 1 BETWEEN THE CITY OF ASHLAND, KENTUCKY AND TRI-STATE CONSTRUCTION & ENTERPRISE LLC INCREASING THE CONTRACT AMOUNT BY \$4,768.00 FOR THE CONTRACT FOR THE CITY OF ASHLAND'S NEW WATER DISTRIBUTION AND WASTEWATER COLLECTION FACILITY.

k. *Appointment:*

APPOINTMENT OF PHILLIP MONTAGUE TO THE ASHLAND/BOYD COUNTY AIRPORT BOARD.

l. *Discussion Item:*

SIGN ORDINANCE APPEAL BY THE SHOPPING CENTER GROUP, LLC, (ON BEHALF OF PLANET FITNESS) AT 711 MARTIN LUTHER KING BLVD., TO ERECT A WALL MOUNTED SIGN WITH A BACKGROUND SIZE OF 553.4 SQ FT INSTEAD OF THE ALLOWABLE SIZE OF 166 SQ FT.

XI. EXECUTIVE SESSION

- a. *Potential Litigation*

XII. ADJOURNMENT OR RECESS