



K E N T U C K Y

Ashland Board of Commissioners

Thursday, November 09, 2017

12:00 PM

Commissioners' Chambers

AGENDA

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. RECEIVE AND FILE AGENDA

V. RECEIVE AND FILE MINUTES

VI. HEARINGS AND REPORTS

a. *Mayor and City Commissioners' Comments*

b. *City Manager's Report*

c. *Presentation of FY 2017 Audit by Phil Layne, Kelley Galloway Smith Goolsby, PSC*

VII. PUBLIC PARTICIPATION - FOR ITEMS NOT LISTED ON THE AGENDA. Anyone with a comment or request may come to the podium and address the Commission. Presentations are limited to five (5) minutes. A yellow light indicates 30 seconds remain and a red light means the time limit has expired. Only one speaker is permitted per subject. No action will be taken at this meeting. Those with comments are asked to fill out an "Inquiry/Complaint Form" and leave it with the City Clerk for distribution to the proper City Department.

VIII. OLD BUSINESS

a. *Second reading and adoption of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A PUBLIC TRANSPORTATION GRANT AGREEMENT BETWEEN THE CITY OF ASHLAND AND THE KENTUCKY TRANSPORTATION CABINET FOR A FISCAL YEAR 2018 CAPITAL STATE MATCH CONTRACT GRANT FOR THE ASHLAND BUS SYSTEM.

b. *Second reading and adoption of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND APPROVING CHANGE ORDER NO. 1 BETWEEN THE CITY OF ASHLAND, KENTUCKY AND COMMONWEALTH ECONOMICS PARTNERS, LLC WHICH ACCEPTED THE PROPOSED DOWNTOWN REDEVELOPMENT PROJECT AS IT RELATES TO BOTH THE STATE TAX INCREMENT FINANCING (TIF) AND TOURISM DEVELOPMENT ACT (TDA) FOR THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT BY INCREASING THE CITY'S CONTRIBUTION BY \$6,132.00.

c. *Second reading and adoption of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO ACCEPT THE PROPOSAL OF BLUEWATER KENTUCKY, LLC IN AN AMOUNT NOT TO EXCEED \$25,000.00 TO PROVIDE MANAGEMENT CONSULTING SERVICES FOR WATER DISTRIBUTION AND SEWER MAINTENANCE AND TO PROVIDE A DETAILED OVERVIEW OF THE ORGANIZATIONAL LEADERSHIP AND MANAGEMENT; BUDGETS (OPERATING AND CAPITAL); ORGANIZATIONAL CHALLENGES AND OPPORTUNITIES; CAPITAL IMPROVEMENT PROGRAM; ORGANIZATIONAL REPORTING AND PERFORMANCE OF OPERATIONS AND CAPITAL; AND WATER REVENUE, LOSS AND METERING; FOR THE DEPARTMENT OF ENGINEERING AND UTILITIES.

IX. CONSENT AGENDA - Reading and adoption of a resolution adopting, authorizing and approving the course of action recommended by the City Manager on items appearing on the Consent Agenda.

1. *City Manager recommends approval of the payment for the Invoice for Consultant Services in the amount of \$57,500 to the Kentucky State Treasurer for the Tax Increment Financing Consultant's Report for the Ashland Plaza Redevelopment Project.*
4. *City Manager recommends approval for a Police Lieutenant to travel to Orlando, Florida to attend training at the Force Science Institute, Ltd. on December 11 - 15, 2017 for certification on proper investigative techniques and information on high stress and force incidents.*
5. *City Manager recommends the appointment of a Public Information Officer, Grade 110, contingent upon satisfactory completion of physical examination.*
6. *City Manager recommends appointment of a Fire Fighter, Ashland Fire Department, contingent upon satisfactory completion of physical and polygraph examinations.*
7. *City Manager recommends appointment of Police Sergeant, Ashland Police Department, effective Sunday, November 12, 2017.*

X. NEW BUSINESS

a. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AMENDING SECTION 6 OF ORDINANCE NO. 51, SERIES OF 2017, WHICH ADOPTED THE "POLICIES AND PROCEDURES, COMPENSATION PLAN AND CLASSIFICATION PLAN" OF THE CITY OF ASHLAND, KENTUCKY.

b. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AMENDING PART III. CONDITIONS OF EMPLOYMENT, SECTION B. PROBATION PERIOD; SECTION S. EMPLOYEE EVALUATION; APPENDIX D. EMPLOYEE EVALUATION PROGRAM; PART VI: BENEFITS, D. SICK LEAVE; Q. CREDIT UNIONS; S. YMCA; APPENDIX B. SECONDARY EMPLOYMENT; APPENDIX F. DRUG AND ALCOHOL TESTING POLICY; APPENDIX G. SUGGESTION PROGRAM; APPENDIX L. TRAVEL AND TRAINING REGULATIONS; AND APPENDIX N. CREDIT CARD POLICY OF THE

“POLICIES AND PROCEDURES, COMPENSATION PLAN AND CLASSIFICATION PLAN” AS ADOPTED BY ORDINANCE NO. 51, SERIES OF 2017, AS PREVIOUSLY AMENDED.

c. *First reading and approval of an ordinance entitled:*

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, ADOPTING THE JOB DESCRIPTION FOR THE POSITION OF ADMINISTRATIVE ASSISTANT AS A REPLACEMENT FOR SECRETARY III IN THE DEPARTMENT OF GENERAL GOVERNMENT, DIVISION OF HUMAN RESOURCES; ADOPTING THE JOB DESCRIPTION FOR THE POSITION OF GIS ANALYST AS A REPLACEMENT FOR GIS TECHNICIAN IN THE DIVISION OF ENGINEERING; ADOPTING THE REVISED JOB DESCRIPTION FOR THE POSITIONS OF WATER METER MECHANIC, WATER DISTRIBUTION FIELD SUPERVISOR, AND INVENTORY CONTROL CLERK, ALL IN THE DIVISION OF WATER DISTRIBUTION AND METER SERVICES; ADOPTING THE REVISED JOB DESCRIPTION FOR PRETREATMENT ADMINISTRATOR IN THE DIVISION OF WASTEWATER TREATMENT PLANT, ALL IN THE DEPARTMENT OF ENGINEERING AND UTILITIES; ADOPTING THE REVISED JOB DESCRIPTION FOR THE POSITION OF MASS TRANSIT SECRETARY IN THE DIVISION OF MASS TRANSIT, AND ADOPTING THE REVISED JOB DESCRIPTION FOR TRAFFIC TECHNICIAN II IN THE DIVISION OF STREETS, BOTH IN THE DEPARTMENT OF PUBLIC WORKS; ADOPTING THE REVISED JOB DESCRIPTION FOR THE DIRECTOR OF COMMUNITY AND ECONOMIC DEVELOPMENT; AND AMENDING THE AUTHORIZED POSITIONS TO REFLECT THE CHANGE IN TITLE OF SECRETARY III IN THE DEPARTMENT OF GENERAL GOVERNMENT, THE RECLASSIFICATION OF GIS TECHNICIAN, WATER METER MECHANIC AND PRETREATMENT ADMINISTRATOR IN THE DEPARTMENT OF ENGINEERING AND UTILITIES; AND THE RECLASSIFICATION OF MASS TRANSIT SECRETARY IN THE DEPARTMENT OF PUBLIC WORKS; OF THE “POLICIES AND PROCEDURES, COMPENSATION PLAN AND CLASSIFICATION PLAN” AS ADOPTED BY ORDINANCE NO. 51, SERIES OF 2017, AND PREVIOUSLY AMENDED.

d. *Reading and adoption of a resolution entitled:*

A RESOLUTION OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING PAYMENT IN THE AMOUNT OF \$24,123.00 TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS EXPENDED DURING PROGRAM YEAR 2015 FOR HOMEOWNER REHABILITATION PROJECT #HR15-014.

e. *Reading and adoption of a resolution entitled:*

A RESOLUTION OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING PAYMENT IN THE AMOUNT OF \$36,852.58 TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS EXPENDED DURING PROGRAM YEARS 2015 AND 2016 FOR ADMINISTRATIVE COSTS PAID TO COMMUNITY ACTION REFERRAL SERVICES AND SHELTER OF HOPE.

f. *Discussion Item:*

Limited Use of Right-of-Way by Claire-Francis Health Services for property located at 1557 Winchester Avenue and owned by Gliding Swan Properties LLC.

XI. EXECUTIVE SESSION

a. *Personnel Matter*

b. *Potential Litigation*

XII. ADJOURNMENT OR RECESS