

**REGULAR MEETING  
NOVEMBER 9, 2017**

The Ashland Board of Commissioners met in Regular Session in the Commissioners' Chambers, City Building, Ashland, Kentucky, on Thursday, November 9, 2017, at the hour of 12:00 PM. Those present were Commissioners: Marty Gute, Matt Perkins, Marshall Steen and Mayor Stephen E. Gilmore, who presided. Absent: Commissioner Amanda Clark. Also present were: Michael S. Graese, City Manager; John F. Vincent, Corporation Counsel; Susan W. Maddix, City Clerk; Major William Hensley, Acting Chief of Police; Sean Murray, Director of Human Resources/Parks & Recreation; Greg Ray, Fire Chief; Ryan Eastwood, Director of Engineering and Utilities; Chris Pullem, Community and Economic Development Director; Tony Grubb, Finance Director; Michelle Veach, Assistant Finance Director; Randy Carpenter, Acting Director of Public Works; Mike Adkins, Risk Manager; Kevin P. Sinnette, Assistant Corporation Counsel; Kandi Hale, Benefits Coordinator/ABC Administrator/Assistant City Clerk; Michelle Grubb, Finance Department; Major Scott Sexton, Ashland Police Department; Lorraine Woolery, Emily Bayes, and Roger Madden, Section 8 Housing; and Reporters.

The invocation was given by Commissioner Gute.

The Pledge of Allegiance was conducted.

**AGENDA**

City Manager Graese presented the agenda of November 9, 2017. Motion was made by Perkins, seconded by Gute, to receive & file the agenda as amended. Upon roll call, voting aye were Commissioners Gute, Perkins, Steen and Mayor Gilmore. Nay - none. Motion passed.

**MINUTES**

Motion was made by Gute, seconded by Perkins, to dispense with reading and approve the minutes of the Regular Meeting held on October 26, 2017 and the Recessed Meeting held on October 27, 2017. Upon roll call, voting aye were Commissioners Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

**HEARINGS AND REPORTS**

**Mayor and City Commissioners' Comments**

Commissioner Gute welcomed everyone and announced the Kick-Off Ceremony for Winter Wonderland of Lights will be held on Monday, November 13, 2017 and the Christmas Parade will be on Tuesday, November 21 at 7:00 PM. Commissioner Gute thanked employees for their work in putting up the Christmas decorations and encouraged everyone to buy local this Christmas season. Commissioner Gute wished everyone a Happy Thanksgiving!!

Commissioner Perkins reported that he and Commissioner Gute attended the Steen Veteran's Day luncheon which was very nice and a great way to honor our Veterans. City Manager Graese was the keynote speaker and Commissioner Perkins commended the City Manager on a great job.

**REGULAR MEETING NOVEMBER 9, 2017**  
**HEARINGS AND REPORTS CONTINUED**

**City Manager's Report**

City Manager Graese reported on the following:

Congratulations to Lorraine Woolery and her Section 8 staff, Emily Bayes and Roger Madden, on the receipt of a High-Performance rating for the second year in a row by the Department of Housing and Urban Development. The rating is only given to those entities with a perfect score in each category.

Recognition of Ashland Firefighter Erik Smith for his actions while off-duty. Firefighter Smith, while shopping at the Ashland Wal-Mart on September 24, heard a cry for help and began administering chest compressions to a 58-year old female with no pulse. Firefighter Smith continued CPR until the Ashland Fire Department arrived on scene with medical equipment. By the time the patient was loaded into the ambulance, she was stabilized and regaining consciousness. City Manager Graese thanked Firefighter Smith for his quick actions.

Congratulations to Ashland Police Department Major William Hensley for the "Cops and Community" event he planned, organized and sponsored. Former Police Chief Paul Butler from South Carolina presented the message of selfless service – "If Not Me, Who?" City Manager Graese also thanked Assistant Finance Director Michelle Veach and Parks & Recreation Superintendent Amber Berry without whom Major Hensley stated the event would not have been possible.

The 29<sup>th</sup> Street project is on schedule; however, the waterline installation on Belmont Street is approximately one week behind due to some problems our City crews have encountered.

Risk Manager Mike Adkins is working on re-emphasizing some aspects of safety in the workplace and will be presenting new safety programs in the near future.

City staff will be beta testing the "How Can We Help" button (Version 2.0) on the City's website with assistance from Commissioner Perkins. Hopefully, it will be launched very soon.

Reminder that Ethics training will be held today for elected officials, senior staff and members of the Ethics Committee. Once the training is complete, the City of Ashland will be a Certified City of Ethics.

**Presentation of the FY 2017 Audit by Phil Layne, Kelley Galloway Smith Goolsby, PSC** – Mr. Layne presented an overview of the 2016-2017 audit to the City and answered questions. Motion was made by Steen, seconded by Perkins, to accept the audit as presented by Kelley Galloway Smith Goolsby, PSC. Upon roll call, voting aye were Commissioners Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

**SWEARING-IN OF POLICE SERGEANT NICHOLAS LEWIS**

Mayor Gilmore conducted the swearing in of Ashland Police Department Sergeant Nicholas R. Lewis.

**REGULAR MEETING NOVEMBER 9, 2017**

**PUBLIC PARTICIPATION**

**PUBLIC PARTICIPATION**

Carol Allen, Highlands Museum and Discovery Center at 1620 Winchester Avenue, complimented City officials on the beautiful decorations downtown. Mrs. Allen advised the Boyd County Homemakers have been busy decorating the museum for Christmas. Mrs. Allen reported on upcoming events: Christmas Open House at the Highlands on December 2; Annual Tour of Homes on December 2 & 3; the museum has received approval from The Smithsonian Institute to have their traveling exhibit "Hometown Teams - How Sports Shape America" on April 14 thru May 21, 2018 and as a pre-cursor to that event, Rio Grande College will be giving a free clinic for area youth on December 27, 2017 at the YMCA.

Barbara Perkins, 2618 Lynnwood Avenue, appeared before the Commission regarding parking issues on Lynnwood. Mrs. Perkins reported that Lynnwood is a narrow street and sometimes cars park on both sides of the street. She also reported problems with speeding and some vehicles running the stop sign. The Commission advised this issue will be reported to the Transportation Taskforce.

Blake Gillum, 2600 Central Parkway, appeared before the Commission to extend an invitation to an event on Friday, November 17 at 6:30 PM at The Olde Post Office. Renovations will be completed on the building located at 1557 Winchester Avenue after approximately four months and Mr. Gillum advised that those attending the event will be offered tours of the new facility. Mayor Gilmore thanked Mr. Gillum for his investment in downtown Ashland.

**OLD BUSINESS**

**SECOND READING & FINAL ADOPTION**

**ORDINANCE NO. 108, 2017**

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO EXECUTE A PUBLIC TRANSPORTATION GRANT AGREEMENT BETWEEN THE CITY OF ASHLAND AND THE KENTUCKY TRANSPORTATION CABINET FOR A FISCAL YEAR 2018 CAPITAL STATE MATCH CONTRACT GRANT FOR THE ASHLAND BUS SYSTEM.

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BE IT ORDAINED BY THE CITY OF ASHLAND, KENTUCKY:

SECTION 1. That Stephen E. Gilmore, Mayor of the City of Ashland, Kentucky, be and is hereby authorized to execute a Public Transportation Grant Agreement between the City of Ashland, Kentucky, Ashland Bus System, and the Kentucky Transportation Cabinet for the FY 2018 Capital State Match Contract Grant GABS807Z. A copy of said agreement is attached hereto and made a part hereof by reference.

SECTION 2. All ordinances of the City of Ashland and any parts of ordinances in conflict herewith, to the extent of such conflict only, are hereby repealed.

SECTION 3. This ordinance shall be in full force and effect from and after its adoption, readoption and publication, as required by law.

SECTION 4. It is hereby authorized that publication of this ordinance be in summary form.

/s/STEPHEN E. GILMORE  
MAYOR

**REGULAR MEETING NOVEMBER 9, 2017**  
**ORDINANCE NO. 108, 2017 CONTINUED**

ATTEST:

/s/SUSAN W. MADDIX  
CITY CLERK

ADOPTED BY THE BOARD OF COMMISSIONERS: October 27, 2017  
READOPTED BY THE BOARD OF COMMISSIONERS: November 9, 2017  
PUBLISHED:

**MOTION**

Motion was made by Gute, seconded by Perkins, to adopt Ordinance No. 108, 2017, at this its second reading. Upon roll call, voting aye were Commissioners Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

**SECOND READING & FINAL ADOPTION**

**ORDINANCE NO. 109, 2017**

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND APPROVING CHANGE ORDER NO. 1 BETWEEN THE CITY OF ASHLAND, KENTUCKY AND COMMONWEALTH ECONOMICS PARTNERS, LLC WHICH ACCEPTED THE PROPOSED DOWNTOWN REDEVELOPMENT PROJECT AS IT RELATES TO BOTH THE STATE TAX INCREMENT FINANCING (TIF) AND TOURISM DEVELOPMENT ACT (TDA) FOR THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT BY INCREASING THE CITY'S CONTRIBUTION BY \$6,132.00.

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BE IT ORDAINED BY THE CITY OF ASHLAND, KENTUCKY:

SECTION 1. That Change Order No. 1 in the contract authorized by Ordinance No. 65, 2016 between the City of Ashland, Kentucky and Commonwealth Economics Partners, LLC for their proposal to provide consulting services to the City of Ashland for the proposed downtown redevelopment project as it relates to both the State Tax Increment Financing (TIF) and Tourism Development Act (TDA) for the Department of Community and Economic Development is hereby approved as follows:

**Change Order No. 1**

Maximum Contract Amount	\$42,632.00
Original Contribution Amount – City of Ashland	(\$21,500.00)
The Woodlands Contribution Amount	<u>(\$15,000.00)</u>

Net <b>Increase</b> of this Change Order	\$6,132.00
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A true copy of Change Order No. 1 is attached hereto and made a part hereof by reference.

SECTION 2. All ordinances of the City of Ashland and any parts of ordinances in conflict herewith, to the extent of such conflict only, are hereby repealed.

SECTION 3. This ordinance shall be in full force and effect from and after its adoption, readoption and publication, as required by law.

SECTION 4. It is hereby authorized that publication of this ordinance be in summary form.

**REGULAR MEETING NOVEMBER 9, 2017**  
**ORDINANCE NO. 109, 2017 CONTINUED**

/s/STEPHEN E. GILMORE  
MAYOR

ATTEST:

/s/SUSAN W. MADDIX  
CITY CLERK

ADOPTED BY THE BOARD OF COMMISSIONERS: October 27, 2017  
READOPTED BY THE BOARD OF COMMISSIONERS: November 9, 2017  
PUBLISHED:

**MOTION**

Motion was made by Gute, seconded by Perkins, to adopt Ordinance No. 109, 2017, at this its second reading. Upon roll call, voting aye were Commissioners Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

**SECOND READING & FINAL ADOPTION**

**ORDINANCE NO. 110, 2017**

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING STEPHEN E. GILMORE, MAYOR, TO ACCEPT THE PROPOSAL OF BLUEWATER KENTUCKY, LLC IN AN AMOUNT NOT TO EXCEED \$25,000.00 TO PROVIDE MANAGEMENT CONSULTING SERVICES FOR WATER DISTRIBUTION AND SEWER MAINTENANCE AND TO PROVIDE A DETAILED OVERVIEW OF THE ORGANIZATIONAL LEADERSHIP AND MANAGEMENT; BUDGETS (OPERATING AND CAPITAL); ORGANIZATIONAL CHALLENGES AND OPPORTUNITIES; CAPITAL IMPROVEMENT PROGRAM; ORGANIZATIONAL REPORTING AND PERFORMANCE OF OPERATIONS AND CAPITAL; AND WATER REVENUE, LOSS AND METERING; FOR THE DEPARTMENT OF ENGINEERING AND UTILITIES.

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BE IT ORDAINED BY THE CITY OF ASHLAND, KENTUCKY:

SECTION 1. That the Board of City Commissioners of the City of Ashland, Kentucky hereby accepts the proposal of BlueWater Kentucky, LLC in an amount not to exceed \$25,000.00 to provide management consulting services for Water Distribution and Sewer Maintenance as follows:

1. Review water and sewer organization, leadership and management
2. Review budgets (operating & capital), planning & reporting documents
3. Review organizational challenges and opportunities
4. Review Capital Improvement Program
5. Provide recommendations for the following areas:
  - a. Organizational Structure
  - b. Management
  - c. Operations and maintenance
  - d. Capital planning and budget
  - e. Capital Improvement Program (focus on Distribution System)
  - f. Organizational reporting and performance (operations & capital)
  - g. Water revenue, water loss, and metering program

**REGULAR MEETING NOVEMBER 9, 2017**  
**ORDINANCE NO. 110, 2017 CONTINUED**

6. Provide Technical Memo in subject areas in Word or PDF file format
7. Provide PowerPoint Summary Presentation to Ashland Utilities management team
8. Provide a Draft Report (Word or PDF file) for review and comment
9. Provide a Final Report (5 hard copies)

This is for the Department of Engineering and Utilities. A copy of said Proposal is attached hereto and made a part hereof by reference.

SECTION 2. That Stephen E. Gilmore, Mayor, is hereby authorized and directed to execute said Proposal.

SECTION 3. All ordinances of the City of Ashland and any parts of ordinances in conflict herewith, to the extent of such conflict only, are hereby repealed.

SECTION 4. This ordinance shall be in full force and effect from and after its adoption, readoption and publication, as required by law.

SECTION 5. It is hereby authorized that publication of this ordinance be in summary form.

/s/STEPHEN E. GILMORE  
MAYOR

ATTEST:

/s/SUSAN W. MADDIX  
CITY CLERK

ADOPTED BY THE BOARD OF COMMISSIONERS: October 26, 2017  
READOPTED BY THE BOARD OF COMMISSIONERS: November 9, 2017  
PUBLISHED:

**MOTION**

Motion was made by Gute, seconded by Perkins, to adopt Ordinance No. 110, 2017, at this its second reading. Upon roll call, voting aye were Commissioners Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

**CONSENT AGENDA**

**RESOLUTION NO. 41, 2017**

A RESOLUTION OF THE CITY OF ASHLAND, KENTUCKY, ADOPTING, AUTHORIZING AND APPROVING THE COURSE OF ACTION PRESENTED BY THE CITY MANAGER ON THE ITEMS APPEARING ON THE CONSENT AGENDA FOR THE REGULAR MEETING OF THE BOARD OF CITY COMMISSIONERS OF **NOVEMBER 9, 2017**.

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BE IT RESOLVED BY THE CITY OF ASHLAND, KENTUCKY:

SECTION 1. The Board of City Commissioners hereby adopts, authorizes and approves the action presented by the City Manager on each item appearing on the “Consent Agenda”, as amended, for the regular meeting, **November 9, 2017**, attached hereto and incorporated herein, as if set out in full, is a copy of the “Consent Agenda” hereby adopted, authorized and approved.

SECTION 2. This resolution shall be in full force and effect from and after its adoption, as required by law.

/s/STEPHEN E. GILMORE  
MAYOR

**REGULAR MEETING NOVEMBER 9, 2017**  
**CONSENT AGENDA CONTINUED**

ATTEST:

/s/SUSAN W. MADDIX  
CITY CLERK

ADOPTED BY THE BOARD OF COMMISSIONERS: November 9, 2017

**MOTION**

Motion was made by Gute, seconded by Perkins, to adopt Resolution No. 41, 2017. Upon roll call, voting aye were Commissioners Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

**CONSENT AGENDA ITEMS**

1. City Manager recommends approval of the payment for the Invoice for Consultant Services in the amount of \$57,500 to the Kentucky State Treasurer for the Tax Increment Financing Consultant's Report for the Ashland Plaza Redevelopment Project.
2. City Manager recommends approval for a Police Lieutenant to travel to Orlando, Florida to attend training at the Force Science Institute, Ltd. on December 11 - 15, 2017 for certification on proper investigative techniques and information on high stress and force incidents.
3. City Manager recommends the probationary appointment of Joanna L. King to the position of Public Information Officer, Grade 110, contingent upon satisfactory completion of physical examination.
4. City Manager recommends the probationary appointment of Philip A. (Drew) Walters to the position of Fire Fighter, Ashland Fire Department, contingent upon satisfactory completion of physical and polygraph examinations.
5. City Manager recommends the probationary appointment of Nicholas R. Lewis to the position of Police Sergeant, Ashland Police Department, effective Sunday, November 12, 2017.
6. Other Consent items.

**NEW BUSINESS**

**FIRST READING AND ADOPTION ONLY**

**ORDINANCE NO. \_\_\_\_\_, 2017**

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AMENDING SECTION 6 OF ORDINANCE NO. 51, SERIES OF 2017, WHICH ADOPTED THE "POLICIES AND PROCEDURES, COMPENSATION PLAN AND CLASSIFICATION PLAN" OF THE CITY OF ASHLAND, KENTUCKY.

**MOTION**

Motion was made by Gute, seconded by Perkins, to adopt Ordinance No. \_\_\_\_\_, 2017, at this its first reading. Upon roll call, voting aye were Commissioners Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

**REGULAR MEETING NOVEMBER 9, 2017**  
**ORDINANCE NO. \_\_\_\_\_, 2017**  
**FIRST READING AND ADOPTION ONLY**

**ORDINANCE NO. \_\_\_\_\_, 2017**

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AMENDING PART III. CONDITIONS OF EMPLOYMENT, SECTION B. PROBATION PERIOD; SECTION S. EMPLOYEE EVALUATION; APPENDIX D. EMPLOYEE EVALUATION PROGRAM; PART VI: BENEFITS, D. SICK LEAVE; O. CREDIT UNIONS; S. YMCA; APPENDIX B. SECONDARY EMPLOYMENT; APPENDIX F. DRUG AND ALCOHOL TESTING POLICY; APPENDIX G. SUGGESTION PROGRAM; APPENDIX L. TRAVEL AND TRAINING REGULATIONS; AND APPENDIX N. CREDIT CARD POLICY OF THE “POLICIES AND PROCEDURES, COMPENSATION PLAN AND CLASSIFICATION PLAN” AS ADOPTED BY ORDINANCE NO. 51, SERIES OF 2017, AS PREVIOUSLY AMENDED.

**MOTION**

Motion was made by Gute, seconded by Perkins, to adopt Ordinance No. \_\_\_\_\_, 2017, at this its first reading. Upon roll call, voting aye were Commissioners Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

**FIRST READING AND ADOPTION ONLY**

**ORDINANCE NO. \_\_\_\_\_, 2017**

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, ADOPTING THE JOB DESCRIPTION FOR THE POSITION OF ADMINISTRATIVE ASSISTANT AS A REPLACEMENT FOR SECRETARY III IN THE DEPARTMENT OF GENERAL GOVERNMENT, DIVISION OF HUMAN RESOURCES; ADOPTING THE JOB DESCRIPTION FOR THE POSITION OF GIS ANALYST AS A REPLACEMENT FOR GIS TECHNICIAN IN THE DIVISION OF ENGINEERING; ADOPTING THE REVISED JOB DESCRIPTION FOR THE POSITIONS OF WATER METER MECHANIC, WATER DISTRIBUTION FIELD SUPERVISOR, AND INVENTORY CONTROL CLERK, ALL IN THE DIVISION OF WATER DISTRIBUTION AND METER SERVICES; ADOPTING THE REVISED JOB DESCRIPTION FOR PRETREATMENT ADMINISTRATOR IN THE DIVISION OF WASTEWATER TREATMENT PLANT, ALL IN THE DEPARTMENT OF ENGINEERING AND UTILITIES; ADOPTING THE REVISED JOB DESCRIPTION FOR THE POSITION OF MASS TRANSIT SECRETARY IN THE DIVISION OF MASS TRANSIT, AND ADOPTING THE REVISED JOB DESCRIPTION FOR TRAFFIC TECHNICIAN II IN THE DIVISION OF STREETS, BOTH IN THE DEPARTMENT OF PUBLIC WORKS; ADOPTING THE REVISED JOB DESCRIPTION FOR THE DIRECTOR OF COMMUNITY AND ECONOMIC DEVELOPMENT; AND AMENDING THE AUTHORIZED POSITIONS TO REFLECT THE CHANGE IN TITLE OF SECRETARY III IN THE DEPARTMENT OF GENERAL GOVERNMENT, THE RECLASSIFICATION OF GIS TECHNICIAN, WATER METER MECHANIC AND PRETREATMENT ADMINISTRATOR IN THE DEPARTMENT OF ENGINEERING AND UTILITIES; AND THE RECLASSIFICATION OF MASS TRANSIT SECRETARY IN THE DEPARTMENT OF PUBLIC WORKS; OF THE “POLICIES AND PROCEDURES, COMPENSATION PLAN AND CLASSIFICATION PLAN” AS ADOPTED BY ORDINANCE NO. 51, SERIES OF 2017, AS PREVIOUSLY AMENDED.

**REGULAR MEETING NOVEMBER 9, 2017**  
**ORDINANCE NO. \_\_\_\_\_, 2017 CONTINUED**

**MOTION**

Motion was made by Gute, seconded by Perkins, to adopt Ordinance No. \_\_\_\_\_, 2017, at this its first reading. Upon roll call, voting aye were Commissioners Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

**READING AND ADOPTION**

**RESOLUTION NO. 42, 2017**

A RESOLUTION OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING PAYMENT IN THE AMOUNT OF \$24,123.00 TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS EXPENDED DURING PROGRAM YEAR 2015 FOR HOMEOWNER REHABILITATION PROJECT #HR15-014.

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BE IT RESOLVED BY THE CITY OF ASHLAND, KENTUCKY:

SECTION 1. That the Board of City Commissioners of the City of Ashland, Kentucky hereby authorizes payment in the amount of \$24,123.00 to the U.S. Department of Housing and Urban Development (HUD) for Community Development Block Grant (CDBG) funds expended during Program Year 2015 for Homeowner Rehabilitation Project #HR15-014 which was declared by HUD as an ineligible expenditure.

SECTION 2. Payment of the foregoing shall be made from the General Fund.

SECTION 3. This resolution shall be in full force and effect from and after its adoption, as required by law.

/s/STEPHEN E. GILMORE  
MAYOR

ATTEST:

/s/SUSAN W. MADDIX  
CITY CLERK

ADOPTED BY THE BOARD OF COMMISSIONERS: November 9, 2017

**MOTION**

Motion was made by Gute, seconded by Steen, to adopt Resolution No. 42, 2017. Upon roll call, voting aye were Commissioners Gute, Steen and Mayor Gilmore. Nay – none. Abstain – Commissioner Perkins. Motion passed.

**READING AND ADOPTION**

**RESOLUTION NO. 43, 2017**

A RESOLUTION OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING PAYMENT IN THE AMOUNT OF \$36,852.58 TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS EXPENDED DURING PROGRAM YEARS 2015 AND 2016 FOR ADMINISTRATIVE COSTS PAID TO COMMUNITY ACTION REFERRAL SERVICES AND THE SHELTER OF HOPE.

**REGULAR MEETING NOVEMBER 9, 2017**  
**RESOLUTION NO. 43, 2017 CONTINUED**

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BE IT RESOLVED BY THE CITY OF ASHLAND, KENTUCKY:

SECTION 1. That the Board of City Commissioners of the City of Ashland, Kentucky hereby authorizes payment in the amount of \$36,852.58 to the U.S. Department of Housing and Urban Development (HUD) for Community Development Block Grant (CDBG) funds expended during Program Years 2015 and 2016 for administrative costs paid to the Community Action Referral Services (CAREs) and to the Shelter of Hope which were declared by HUD as ineligible expenditures.

SECTION 2. Payment of the foregoing shall be made from the General Fund.

SECTION 3. This resolution shall be in full force and effect from and after its adoption, as required by law.

/s/STEPHEN E. GILMORE  
MAYOR

ATTEST:

/s/SUSAN W. MADDIX  
CITY CLERK

ADOPTED BY THE BOARD OF COMMISSIONERS: November 9, 2017

**MOTION**

Motion was made by Gute, seconded by Steen, to adopt Resolution No. 43, 2017. Upon roll call, voting aye were Commissioners Gute, Steen and Mayor Gilmore. Nay – none. Abstain – Commissioner Perkins. Motion passed.

**DISCUSSION ITEM**

**Limited Use of Right-of-Way by Claire-Francis Health Services for property located at 1557 Winchester Avenue and owned by Gliding Swan Properties LLC** – Blake Gillum appeared before the Commission to request permission to use the City’s right-of-way in front of 1557 Winchester Avenue for beautification purposes. Mayor Gilmore advised Mr. Gillum that work on the 16<sup>th</sup> Street Plaza will hopefully begin in Spring, 2018 which will include the “four corners”.

**OTHER NEW BUSINESS**

**MOTION AUTHORIZING MAYOR GILMORE TO EXECUTE DEED – DONATION OF 1401 WINCHESTER AVENUE**

Motion was made by Gute, seconded by Perkins, authorizing the Mayor to execute a Special Warranty Deed between the City of Ashland and Louisa Community Bank accepting the donation of property located at 1401 Winchester Avenue. Upon roll call, voting aye were Commissioners Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

**EXECUTIVE SESSION**

Motion was made by Perkins, seconded by Gute, to go into Executive Session at 1:13 PM to discuss a personnel matter and potential litigation. Upon roll call, voting aye were Commissioners Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

**REGULAR MEETING NOVEMBER 9, 2017**  
**EXECUTIVE SESSION CONTINUED**

**RECONVENED**

The meeting reconvened at 2:07 PM. Mayor Gilmore announced that the only items discussed was an individual personnel matter & potential litigation with no final action taken.

**MOTION TO AMEND ITEMS DISCUSSED IN EXECUTIVE SESSION**

Motion was made by Perkins, seconded by Steen, authorizing the Legal Department to prepare a complaint regarding the potential breach of a warranty claim. Upon roll call, voting aye were Commissioners Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

**MOTION – Grievance #2017-07**

Motion was made by Gute, seconded by Perkins, to deny Grievance #2017-07. Upon roll call, voting aye were Commissioners Gute, Perkins, Steen and Mayor Gilmore. Nay – none. Motion passed.

**RECESS**

Mayor Gilmore declared the meeting recessed at 2:09 PM for Ethics training by Andrea Shindlebower Main, Personnel Services Specialist with the Kentucky League of Cities. Ms. Shindlebower Main conducted the training for city officials, members of the Ethics Commission and City staff. Those completing the training are as follows:

Steve Gilmore, Mayor  
Marty Gute, City Commissioner  
Matt Perkins, City Commissioner  
Sean Borst, Ethics Commission Member  
Andrew Jones, Ethics Commission Member  
Tom Lynch, Ethics Commission Member  
Lisa Henson, Ethics Commission Member  
Tom Burnette, Ethics Commission Member  
Michael Graese, City Manager  
Tony D. Grubb, Finance Director  
Michelle Veach, Assistant Finance Director  
Greg Ray, Fire Chief  
Ryan Eastwood, Director of Engineering & Utilities  
Randy Carpenter, Acting Director of Public Works  
Sean Murray, Director of Human Resources/Parks & Recreation  
Chris Pullem, Director of Community & Economic Development  
Scott Sexton, Major, Ashland Police Department  
William Hensley, Major, Ashland Police Department  
Kandi Hale, Benefits Administrator/ABC Administrator/Assistant City Clerk  
Susan Maddix, City Clerk  
John F. Vincent, City Attorney  
Mike Adkins, Risk Manager

**ADJOURNMENT**

Mayor Gilmore declared the meeting adjourned at 4:00 PM.

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STEPHEN E. GILMORE  
MAYOR

ATTEST:

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SUSAN W. MADDIX  
CITY CLERK