

**REGULAR MEETING
JUNE 9, 2016**

The Ashland Board of Commissioners met in Regular Session in the Commissioners' Chambers, City Building, Ashland, Kentucky, on Thursday, June 9, 2016, at the hour of 10:00 AM. Those present were Commissioners: Larry Brown, Amanda Clark, Kevin Gunderson, Marty Gute and Mayor Chuck D. Charles, who presided. Also present were: Richard W. Martin, Interim City Manager; John F. Vincent, Corporation Counsel; Susan W. Maddix, City Clerk; Robert W. Ratliff, Chief of Police; Marion Russell, Director of Public Works; Mike Miller, Director of Planning and Community Development; Chris Pullem, Economic Development Director; Ryan Eastwood, Director of Engineering and Utilities; Tony Grubb, Finance Director; Mike Adkins, Risk Manager; Michelle Veach, Assistant Finance Director; Kandi Hale, ABC/Insurance Benefit Administrator/Assistant City Clerk; and Reporters.

The invocation was given by Commissioner Brown.

The Pledge of Allegiance was conducted.

AGENDA

Interim City Manager Martin presented the agenda of June 9, 2016. Motion was made by Gute, seconded by Clark, to receive & file the agenda. Upon roll call, voting aye were Commissioners Brown, Clark, Gunderson, Gute and Mayor Charles. Nay - none. Motion passed.

MINUTES

Motion was made by Brown, seconded by Clark, to dispense with reading and approve the minutes of the Recessed Meetings held on May 4, May 5, May 18, June 1 and June 2, 2016 and the Regular Meetings held on May 12 and May 26, 2016. Upon roll call, voting aye were Commissioners Brown, Clark, Gunderson, Gute and Mayor Charles. Nay – none. Motion passed.

HEARINGS AND REPORTS

Mayor and City Commissioners' Comments

Commissioner Gute welcomed everyone and recognized Caroline Pullem, daughter of Economic Development Director Chris Pullem, and presented her with the following Proclamation:

**PROCLAMATION
BY CHUCK D. CHARLES, MAYOR
CITY OF ASHLAND, KENTUCKY**

WHEREAS, Caroline Scott Pullem is an outstanding student, 10 years of age, soon to be 11 next Monday, who is a recent graduate of the Hager Elementary 5th grade class; and

WHEREAS, Caroline loves her hometown and considers her two favorite “holidays” as Poage Landing Days and Summer Motion; and

WHEREAS, Caroline is a member of the Ashland Independent School’s ALP Program and was identified as intellectually gifted while in the 4th grade; and

WHEREAS, Caroline is Vice President of the Hager Elementary Beta Club; and

WHEREAS, Caroline is a seven-year veteran of the Ashland Regional Dance Theatre; and

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HEARINGS AND REPORTS CONTINUED

WHEREAS, the City of Ashland recognizes Caroline Scott Pullem on being awarded the medal of achievement by the National Social Studies League on May 26, 2016, for having the single highest score in the nation on the NSSL.

NOW, THEREFORE, I, Chuck D. Charles, Mayor of the City of Ashland, Kentucky do hereby proclaim Thursday, June 9, 2016 as,

“CAROLINE SCOTT PULLEM DAY”

in the City of Ashland.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of Ashland, Kentucky to be affixed this 9th day of June, 2016.

/s/**CHUCK D. CHARLES, MAYOR**

Attest:

/s/**SUSAN W. MADDIX, CITY CLERK**

Commissioner Brown welcomed those in attendance. He congratulated Caroline Pullem on her accomplishment and also thanked the Legal Department staff for their work in the collection of delinquent monies owed to the City. Commissioner Brown reported the opening of a new play center in the Ashland Town Center mall sponsored by King’s Daughters’ Medical Center and also noted First Friday was well attended on June 3. Commissioner Brown thanked Ashland Police Chief Robert W. Ratliff for his service to the City and noted how Chief Ratliff rose through the ranks from a Patrolman to Chief and made Ashland a safe place to live. Commissioner Brown asked staff to place a list of streets paved on the City’s website.

Mayor Charles echoed the words of Commissioner Brown regarding the retirement of Chief Ratliff. Mayor Charles noted this is Chief’s last Commission meeting and thanked him for his service to the City and stated he has been a great representative for the City of Ashland. Mayor Charles reported that Boyd County Emergency Management is switching to the AlertSense system for emergency and mass notifications. Boyd County currently uses Nixle. He encouraged all residents to sign up with AlertSense to receive immediate notices. Mayor Charles gave a brief update regarding the broadband initiative in Ashland. The committee is working to complete a strategic plan.

Commissioner Gunderson thanked everyone for attending the meeting and congratulated Caroline Pullem on her accomplishment and noted that “she is what’s right with Ashland”. Commissioner Gunderson reported the opening of The Ambassador Café & Bakery at the former Kentucky Power building on Central Avenue. Commissioner Gunderson congratulated Chief Ratliff and wished him well on his retirement and thanked him for his service.

Commissioner Clark also congratulated Chief Ratliff on his retirement and echoed Commissioner Gunderson’s comments to Caroline Pullem. She announced Firkin Fest will be held on Saturday, June 18 and tickets are still available on the website at Ashland in Motion.

City Manager’s Report

Interim City Manager Martin reported that Chris Hammond will be making a presentation at the next Commission meeting regarding options for the Mill Street facilities and the proposal for a new Pay and Classification Plan may be ready to present at the next Commission meeting also.

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HEARINGS AND REPORTS CONTINUED

Economic Development Director Pullem will be coordinating all new building projects within the City and act as the contact person for developers. He will meet with affected staff on a bi-weekly basis.

City Manager Martin congratulated Caroline Pullem on her award and Chief Ratliff on his retirement. Mr. Martin appreciates the support from Chief Ratliff and stated that Chief will be greatly missed.

PUBLIC PARTICIPATION

Ashland Police Department Lt. William Hensley introduced new Ashland Police Officer Clyde C. "C.C." Porter.

CONSENT AGENDA

RESOLUTION NO. 18, 2016

A RESOLUTION OF THE CITY OF ASHLAND, KENTUCKY, ADOPTING, AUTHORIZING AND APPROVING THE COURSE OF ACTION PRESENTED BY THE CITY MANAGER ON THE ITEMS APPEARING ON THE CONSENT AGENDA FOR THE REGULAR MEETING OF THE BOARD OF CITY COMMISSIONERS OF **JUNE 9, 2016**.

BE IT RESOLVED BY THE CITY OF ASHLAND, KENTUCKY:

SECTION 1. The Board of City Commissioners hereby adopts, authorizes and approves the action presented by the City Manager on each item appearing on the "Consent Agenda" for the regular meeting, **June 9, 2016**, attached hereto and incorporated herein, as if set out in full, is a copy of the "Consent Agenda" hereby adopted, authorized and approved.

SECTION 2. This resolution shall be in full force and effect from and after its adoption, as required by law.

/s/CHUCK D. CHARLES
MAYOR

ATTEST:

/s/SUSAN MADDIX
CITY CLERK

ADOPTED BY THE BOARD OF COMMISSIONERS: June 9, 2016

MOTION

Motion was made by Gute, seconded by Gunderson, to adopt Resolution No. 18, 2016. Upon roll call, voting aye were Commissioners Brown, Clark, Gunderson, Gute and Mayor Charles. Nay – none. Motion passed.

CONSENT AGENDA ITEMS

1. City Manager recommends approval for payment of Fiscal Year 2017 contribution in the amount of \$25,000 to Summer Motion as adopted in the Fiscal Year 2017 budget.
2. City Manager recommends approval for payment of Fiscal Year 2017 contribution in the amount of \$14,400 to Highlands Museum as adopted in the Fiscal Year 2017 budget.

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CONSENT AGENDA CONTINUED

3. City Manager recommends approval for payment of Fiscal Year 2017 contribution in the amount of \$3,000 to Ashland Senior Center as adopted in the Fiscal Year 2017 budget.
4. City Manager recommends approval for payment of Fiscal Year 2017 contribution in the amount of \$1,800 to Jesse Stuart Foundation as adopted in the Fiscal Year 2017 budget.
5. City Manager recommends approval for payment of Fiscal Year 2017 contribution in the amount of \$13,500 to Paramount Arts Center as adopted in the Fiscal Year 2017 budget to be paid in quarterly payments.
6. City Manager recommends approval for payment of Fiscal Year 2017 contribution in the amount of \$2,500 to Shelter of Hope as adopted in the Fiscal Year 2017 budget.
7. City Manager recommends approval for payment of Fiscal Year 2017 dues in the amount of \$80,000 to Office of Emergency Management as adopted in the Fiscal Year 2017 budget to be paid quarterly.
8. City Manager recommends approval for payment of Fiscal Year 2017 dues in the amount of \$32,500 to Ashland in Motion as adopted in the Fiscal Year 2017 budget to be paid quarterly.
9. City Manager recommends approval for payment of Fiscal Year 2017 dues in the amount of \$15,000 to Ashland Alliance as adopted in the Fiscal Year 2017 budget to be paid quarterly.
10. City Manager recommends approval for payment of Fiscal Year 2017 dues in the amount of \$5,000 to Ashland Regional Airport as adopted in the Fiscal Year 2017 budget.
11. City Manager recommends approval for payment of Fiscal Year 2017 dues in the amount of \$5,000 to Tri-State Airport as adopted in the Fiscal Year 2017 budget.
12. City Manager recommends approval for purchase and payment of Connectright Mailer (DocuMatch) per agreement with Pitney Bowes for printing of City utility bills, delinquent notices, property tax bills, occupational/net profit fee letters, city checks, etc. per specifications on attached agreement.
13. City Manager recommends authorizing Payment Request #4 in the amount of \$11,586.60 to Mark Morris Contracting for the 31st Street Drainage Improvements Project.
14. City Manager recommends authorizing Pay Request # 7 in the amount of \$106,207.00 to Building Crafts, Inc. for work performed on the Water Treatment Plant Air Backwash System.
15. City Manager recommends awarding the bid for the purchase of one new 2017 Cubic Yard, Rear Loading Packer Truck for the Division of Sanitation in the amount of \$129,008 to Municipal Equipment, Inc. and approving payment upon acceptance of vehicle.
16. City Manager recommends approval for an Ashland Police Sergeant to attend the FBI National Academy in Quantico, VA from October 2, 2016 to December 16, 2016.

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CONSENT AGENDA CONTINUED

17. City Manager recommends approval to authorize the placement of a historical marker in Central Park between the concession stand, press box and stands to recognize the baseball history of Ashland.
18. Other Consent Items.

FIRST READING AND ADOPTION ONLY

ORDINANCE NO. _____, 2016

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, FIXING THE TAX LEVY FOR THE YEAR 2016, PAYABLE IN THE YEAR 2017, ON THE BANK DEPOSITS FRANCHISE TAX FOR REVENUE PURPOSES BY THE CITY OF ASHLAND.

MOTION

Motion was made by Gunderson, seconded by Brown, to adopt Ordinance No. _____, 2016, at this its first reading. Upon roll call, voting aye were Commissioners Brown, Clark, Gunderson, Gute and Mayor Charles. Nay – none. Motion passed.

FIRST READING AND ADOPTION ONLY

ORDINANCE NO. _____, 2016

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, FIXING THE REGULATORY LICENSE FEE AT 4% OF THE GROSS RECEIPTS FROM THE SALE OF ALCOHOLIC BEVERAGES WITHIN SAID CITY DURING THE FISCAL YEAR JULY 1, 2016 THROUGH JUNE 30, 2017, AS AUTHORIZED AND IMPOSED BY SECTION 25 OF ORDINANCE NO. 110, SERIES OF 2013, KNOWN AND CITED AS THE ALCOHOLIC BEVERAGE CONTROL ORDINANCE FOR THE CITY OF ASHLAND, SUCH PROCEEDS TO BE USED TO REIMBURSE THE CITY FOR EXPENSES RELATED TO THE SALE OF ALCOHOLIC BEVERAGES THEREIN.

MOTION

Motion was made by Clark, seconded by Brown, to adopt Ordinance No. _____, 2016, at this its first reading. Upon roll call, voting aye were Commissioners Brown, Clark, Gunderson, Gute and Mayor Charles. Nay – none. Motion passed.

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ORDINANCE NO. _____, 2016

FIRST READING AND ADOPTION ONLY

ORDINANCE NO. _____, 2016

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, ADOPTING THE JOB DESCRIPTION FOR THE POSITION OF SENIOR FINANCIAL ANALYST AS A REPLACEMENT FOR ACCOUNTANT II IN THE DEPARTMENT OF FINANCE; ADOPTING THE JOB DESCRIPTION FOR THE POSITION OF FACILITIES MANAGER IN THE DEPARTMENT OF GENERAL GOVERNMENT, DIVISION OF CITY MANAGER; AND AMENDING THE AUTHORIZED POSITIONS LIST TO REFLECT THE RECLASSIFICATION OF ACCOUNTANT II TO SENIOR FINANCIAL ANALYST; THE ADDITION OF A PART-TIME CUSTOMER SERVICE REPRESENTATIVE; BOTH IN THE DEPARTMENT OF FINANCE; AND AMENDING THE AUTHORIZED POSITIONS LIST TO REFLECT THE ADDITION OF THE POSITION OF FACILITIES MANAGER IN THE DEPARTMENT OF GENERAL GOVERNMENT, DIVISION OF CITY MANAGER, AND DECREASING THE NUMBER OF MAINTENANCE WORKERS/CONSTRUCTION SPECIALISTS IN THE DEPARTMENT OF GENERAL GOVERNMENT/DIVISION OF PARKS & RECREATION, OF THE "POLICIES AND PROCEDURES, COMPENSATION PLAN AND CLASSIFICATION PLAN" FOR THE CITY OF ASHLAND AS ADOPTED BY ORDINANCE NO. 91, SERIES OF 2011, AS PREVIOUSLY AMENDED.

MOTION

Motion was made by Gute, seconded by Brown, to adopt Ordinance No. _____, 2016, at this its first reading. Upon roll call, voting aye were Commissioners Brown, Clark, Gunderson, Gute and Mayor Charles. Nay – none. Motion passed.

FIRST READING AND ADOPTION ONLY

ORDINANCE NO. _____, 2016

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AMENDING SECTION 2 OF ORDINANCE NO. 63, SERIES OF 2015, PREVIOUSLY AMENDED BY ORDINANCE NO. 87, SERIES OF 2015, ORDINANCE NO. 104, SERIES OF 2015, ORDINANCE NO. 110, SERIES OF 2015, AND ORDINANCE NO. 57, SERIES OF 2016, WHICH IS COMMONLY KNOWN AND REFERRED TO AS THE "BUDGET ORDINANCE" OF THE CITY OF ASHLAND.

MOTION

Motion was made by Gunderson, seconded by Brown, to adopt Ordinance No. _____, 2016, at this its first reading. Upon roll call, voting aye were Commissioners Brown, Clark, Gunderson, Gute and Mayor Charles. Nay – none. Motion passed.

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ORDINANCE NO. _____, 2016

FIRST READING AND ADOPTION ONLY

ORDINANCE NO. _____, 2016

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AMENDING ORDINANCE NO. 101, SERIES OF 1986, AS PREVIOUSLY AMENDED, BY AMENDING ARTICLE XIII CONDITIONAL USES; ARTICLE XV DEFINITIONS; AND THE TABLE OF PERMITTED USES REGARDING INDOOR GUN RANGES.

MOTION

Motion was made by Gunderson, seconded by Clark, to adopt Ordinance No. _____, 2016, at this its first reading. Upon roll call, voting aye were Commissioners Brown, Clark, Gunderson, Gute and Mayor Charles. Nay – none. Motion passed.

OTHER NEW BUSINESS

Pianos in Downtown - Mayor Charles asked the Commission to consider a “pilot project” where pianos are donated and downtown businesses adopt the piano in order to be responsible to move the piano out onto the sidewalk in the mornings and move the piano back inside in the evenings or during inclement weather. He witnessed this in Denver and thought it would be a great thing for Ashland as U.S. 23 is the Country Music Highway. Eight pianos have been donated at this time. Following discussion, the Legal Department will review the project regarding liability issues and contact our insurance carrier and report back to the Commission.

ADJOURNMENT

Mayor Charles declared the meeting adjourned at 10:25 AM.

CHUCK D. CHARLES
MAYOR

ATTEST:

SUSAN MADDIX
CITY CLERK