

Memo

To: Albion Housing Commission Board of Commissioners
From: Ann Kemp, Executive Director
cc: File 
Date: January 13, 2017
Re: Monthly Board Meeting Cancelled, Account Payables,
Bank of America Credit Card Statement, PHADA'S 2017 Annual
Convention & Exhibition and Office Closed on Monday

Commissioners,

The board meeting for Tuesday, January 17, 2017 has been cancelled due to no new business to report.

Enclosed for your review and approval are the Albion Housing Commission's Account Payables for December 16, 2016 - January 12, 2017 and the monthly Bank of America Credit Card Statement and Summary for November 26, 2016 - December 25, 2016.

Also enclosed is the information for the PHADA's 2017 Annual Convention & Exhibition for April 30 - May 3, 2017 in Chicago, Illinois. Please inform you if you would like to attend.

The Albion Housing Commission will be closed on Monday, January 16, 2017 in observation of Dr. Martin Luther King Jr Day.

If you have any questions or further information is needed; please feel free to contact me.

Thank you.