

Resolution #2020-39

A Resolution Establishing Quarterly Work Sessions with the City Manager and Administrative Staff to discuss items of General Concern and Facilitate Collaboration

WHEREAS, elected officials, the City Manager and administrative staff must all work together to establish a shared vision for the future of Albion and to develop goals and plans that make that future possible; and

WHEREAS, in May 2020 City Manager McClary requested City Council commitment and support for establishing realistic and achievable goals, priorities, and deadlines and providing adequate resources to achieve the goals and priorities; and

WHEREAS, in May 2020 City Manager McClary requested City Council commitment and support for understanding and acknowledging that city council and administration are **part of the same team** working cooperatively to achieve the same purpose: to provide the highest quality core municipal services for our citizens as cost effectively as possible; and

WHEREAS, honest and effective communication is essential to create a strong team.; and

WHEREAS, in May 2020, City Manager McClary requested City Council commitment and support to consider innovative and creative ideas and suggestions and reasonable risk taking by the City Manager and staff; and

WHEREAS, effective internal communication within municipal government eliminates uncertainties, inspires innovation and encourages reasonable risk taking by the City Council, City Manager and staff which will ultimately improve both the process of developing effective municipal policies and the quality of services provided to Albion residents; and

WHEREAS, in May 2020, City Manager McClary requested City Council commitment and support in trusting its team; and

WHEREAS, communication builds trust which results in mutual respect and confidence in city staff to do the jobs they were hired to do; and

WHEREAS, increasing communication helps improve employee morale by keeping them fully in the loop, thus making all team members feel connected with the common goal of moving Albion forward; and

WHEREAS, increased transparency between City Council, City Manager and city staff not only boosts team spirit but also has a unifying effect on community relations with city government and facilitates moving Albion forward; and

WHEREAS, in May 2020 City Manager McClary requested City Council commitment and support to hold quarterly work sessions with the City Manager and administrative staff to discuss items of general concern and to permit staff to provide feedback on their needs from council.

Council Member Mayor Atchison moved, supported by Council Member Smith, to approve the following resolution.

RESOLVED, the Albion City Council hereby specifies it is the policy of the City of Albion that:

- a. City Council and administration are **part of the same team** working cooperatively to establish a shared vision for the future of Albion, to develop goals and plans that make that future possible and to provide the highest quality core municipal services for Albion residents as cost effectively as possible; and
- b. the City Council will hold work sessions in the second week of the second month of each quarter (February, May, August and November) with the City Manager, Assistant City Manager, City Clerk and all Department Directors selected by the City Manager to discuss items of general concern and to permit staff to provide feedback to council on their needs;
- c. the role of Council during these work sessions is receive information from city staff rather than establish new tasking or projects for city staff to accomplish.

I hereby certify that the above resolution was adopted on _____, 2020, in a regular session of the Albion City Council and this is a true copy of that resolution.

Ayes 6

Nays 0

Absent 1

Jill Domingo / 7-20-2020
Jill Domingo, Albion City Clerk / Date