



CITY OF ALBION CITY COUNCIL MEETING AGENDA

Meetings: First and Third Mondays – 7:00 p.m.

City Council Chambers ♦ Second Floor ♦ 112 West Cass Street ♦ Albion, MI 49224

COUNCIL-MANAGER
GOVERNMENT

Council members and
other officials normally in
attendance.

Garrett Brown
Mayor

Maurice Barnes, Jr.
Council Member
1st Precinct

Lenn Reid
Council Member
2nd Precinct

Sonya Brown
Council Member
3rd Precinct

Marcola Lawler
Council Member
4th Precinct

Jeanette Spicer
Council Member
5th Precinct

Andrew French
Council Member
6th Precinct

Sheryl L. Mitchell
City Manager

The Harkness Law Firm
Atty Cullen Harkness

Jill Domingo
City Clerk

NOTICE FOR PERSONS WITH
HEARING IMPAIRMENTS
WHO REQUIRE THE USE OF A
PORTABLE LISTENING DEVICE

Please contact the City
Clerk's office at
517.629.5535 and a listening
device will be provided
upon notification. If you
require a signer, please
notify City Hall at least five
(5) days prior to the posted
meeting time.

AGENDA

COUNCIL MEETING

Monday, June 19, 2017

7:00 P.M.

PLEASE TURN OFF CELL PHONES DURING MEETING

- I. CALL TO ORDER
- II. MOMENT OF SILENCE TO BE OBSERVED
- III. PLEDGE OF ALLEGIANCE
- IV. ROLL CALL
- V. MAYOR AND COUNCIL MEMBER'S COMMENTS
- VI. PUBLIC HEARING-Set 2017 Tax Levy
 - A. Request Approval Resolution # 2017-25, To Set 2017 Tax Levy (RCV)
- VII. PRESENTATIONS
 - A. 2016 Annual Audit-Abraham Gaffney
 - B. Big Read-Jess Roberts
 - C. Build Albion Fellows Update
 - D. AmeriCorps Vista Update
 - E. Update on Precinct 4 Town Hall Meeting-Council Member Lawler
- VIII. PUBLIC COMMENTS (Persons addressing the City Council shall limit their comments to **agenda items only** and to no more than three (3) minutes. Proper decorum is required.)
- IX. CONSENT CALENDAR (VV) (Items on Consent Calendar are voted on as one unit)
 - A. Approval Regular Session Minutes, June 5, 2017



CITY OF ALBION CITY COUNCIL MEETING AGENDA

Meetings: First and Third Mondays – 7:00 p.m.

City Council Chambers ♦ Second Floor ♦ 112 West Cass Street ♦ Albion, MI 49224

- B. Approval of Assembly Permit for Brandon Heselchwerdt for a Multi-Church Gospel Sing on Sept. 16, 2017 from 12-7:00 pm
- C. Approval of Assembly Permit for Bill & Karen Dobbins for the Swinging at the Shell Concerts on Sunday's from July 23, 2017 through September 10, 2017

X. ITEMS FOR INDIVIDUAL DISCUSSION

- A. Request Approval 2016 Annual Audit (RCV)
- B. Request Approval Resolution # 2017-26, A Resolution to Approve Amendment of City Council Meeting Schedule (RCV)
- C. Request Approval Resolution # 2017-27, To Approve Additional Funding for Calhoun County Land Bank Authority Demolition Program (RCV)
- D. Request Approval Resolution # 2017-28, A Resolution to Approve COPS Hiring Program Grant Application (RCV)
- E. Request Approval Resolution # 2017-29, To Approve Electronic Recycling Program (RCV)
- F. Request Approval 2nd Reading and Adoption of Ordinance # 2017-04, An Ordinance to Amend Ordinance # 66-140 Solid Waste (RCV)
- G. Request Approval 2nd Reading and Adoption of Ordinance # 2017-05, An Ordinance to Amend Ordinances # 94-1, 94-2, 94-3 and 94-4 and to Rescind Ordinances # 94-5, 94-6, 94-7, 94-36, 94-37, 94-38, 94-66, 94-67, 94-68, 94-69, 94-70, 94-71, 94-96, 94-97, 94-98, 94-99, 94-100, 94-131, 94-132, 94-133 and 94-134 (RCV)
- H. Discussion-Changes/Recommendations for Council Rules of Procedure
- I. Discussion-Update on Pothole Repairs on Ionia & North Street and Division and Hall Street.

XI. City Manager Report

XII. Future Agenda Items

XIII. Motion to Excuse Absent Council Member(s)



CITY OF ALBION CITY COUNCIL MEETING AGENDA

Meetings: First and Third Mondays – 7:00 p.m.

City Council Chambers ♦ Second Floor ♦ 112 West Cass Street ♦ Albion, MI 49224

XIV. PUBLIC COMMENTS (Persons addressing the City Council shall limit their comments to no more than three (3) minutes. Proper decorum is required.)

XV. ADJOURN



CITY OF ALBION
Office of the City Manager
Sheryl L. Mitchell

112 West Cass Street ♦ Albion, MI 49224
 517.629.7172 ♦ smitchell@cityofalbionmi.gov

MEMO

TO: Honorable Mayor and City Council
FR: Sheryl L. Mitchell, City Manager
DA: June 19, 2017
RE: **Agenda Summary**

ITEMS FOR INDIVIDUAL DISCUSSION

VI. A. Request Approval Request Approval Resolution # 2017-25, To Set 2017 Tax Levy. Annual resolution to approve the level of funding for the General Operating Fund. The ad valorem taxable value of real and personal property as determined by the City Assessor is \$81,624,511 for 2017. This is compared to \$80,723,907 in 2016. Although small, this is the first increase in value for Albion in many years. The only levy that is changed from 2016 is the Debt Service for GO Bonds, which has decreased from 1.5800 mills in 2016 to 1.000 mills in 2017. A public hearing is required. City Manager recommends approval

	FY 2014	FY 2015	FY 2016	FY 2017	Change FY 16-FY 17	Millage rate
General Fund Operations	\$ 1,124,312.29	\$ 1,100,147.38	\$ 966,555.77	\$ 977,333.00	\$ 10,777.23	11.9736
Solid Waste	\$ 187,798.54	\$ 183,758.84	\$ 242,171.72	\$ 244,872.00	\$ 2,700.28	3.0000
Debt Service for GO Bonds	\$ 122,069.05	\$ 139,647.36	\$ 127,543.77	\$ 81,624.00	\$ (45,919.77)	1.0000
Street Improvements	\$ 281,697.81	\$ 275,640.69	\$ 242,171.72	\$ 244,872.00	\$ 2,700.28	3.0000
Recreation	\$ 140,848.90	\$ 137,816.11	\$ 121,085.86	\$ 122,436.00	\$ 1,350.14	1.5000
AD VALOREM TAXABLE VALUE	\$ 93,899,265.00	\$ 90,882,410.00	\$ 80,723,907.00	\$81,624,511.00		

ITEMS FOR INDIVIDUAL DISCUSSION

A. Request Approval 2016 Annual Audit. The audit is for the year ending December 31, 2016. The General Fund balance increased from the prior year. This is the second consecutive year in which the audit did not identify any deficiencies in internal controls that would be considered a material weakness – “clean audit”. City Manager recommends approval

- B. **Request Approval Resolution #2017-26. Change Monday, July 3rd Council Meeting to Wednesday, July 5th, 2017.** The City Charter, Section 5.6(a), indicates that the time and place of regular meetings of the City Council are to be set by resolution. This year, the July 4th holiday is on a Tuesday. It has been requested to modify the current meeting schedule which includes Monday, July 3, 2017 as a meeting date. The purpose of this amendment would be to allow the council members and staff to enjoy an extended holiday weekend. The council meeting schedule would be amended to move the July 3, 2017 meeting to July 5, 2017. The meeting would continue to be in the City Council chambers and commence at 7pm. City Manager recommends approval
- C. **Request Approval Resolution #2017-27, To Approve Additional Funding for Calhoun County Land Bank Authority Demolition Program.** The CCLBA received a \$3.8 million grant for demolitions, including 26 residential properties in Albion. The grant provides \$25,000 toward the demolition and abatement costs for each site. The bids for the removal of asbestos and hazardous materials caused a significant increase in the total demolition costs for several of the properties that exceeds the grant funded amount. The CCLBA has already committed to fund the additional costs to cover the demolition of 4 properties. The City of Albion is requested maximize the number of houses that are demolished by providing \$10,000 toward the cost increase. This will allow for the demolition of 2 additional properties. City Manager recommends approval
- D. **Request Approval Resolution #2017-28. A Resolution to Approve Cops Hiring Program Grant Application.** The 2017 COPS Hiring Program provides law enforcement agencies with funding to hire law enforcement officers to increase crime prevention and community policing. If awarded, the grant would cover up to 75% of the approved entry-level salary and fringe benefits of each newly hired officer over a three-year award period. The grant requires a 25% match from the local municipality. Approval is requested to submit an application seeking funding for two (2) positions. The applications are due by June 23, 2017. City Manager recommends approval
- E. **Request Approval Resolution # 2017-29, Electronics Recycling Program.** Each year, the City of Albion holds a community-wide clean up event in partnership with the Solid Waste and Recycling Program of the Calhoun County Community Development Department. This year it will be held on Saturday, July 22nd. The event also includes an Electronics Recycling Program. This allows for the safe recycling of items such as computers, and televisions. There are additional costs to the vendors to properly transport and dispose of these items – especially the large older televisions. Although the City of Albion was successful in obtaining a \$500 mini-grant from the Calhoun County Community Development – Waste Program to support this program, additional funding is needed. The resolution approves allocating up to \$2,000 to support the Electronics Recycling Program. This will also help avoid requiring residents to pay \$10 per television if they bring such items. City Manager recommends approval

- F. **Request Approval 2nd Reading and Adoption Ordinance # 2017-04, An Ordinance to Amend Ordinance # 66-139 Solid Waste.** The Solid Waste Ordinance is proposed to be amended to specify that the single hauler can pick up yard clippings. Also, there have been a number of requests to allow residents to make arrangements for bulk pick up. This language is added to the ordinance to allow for bulky items to be placed at the curb within 48 hours of the arranged pickup and these items must meet the guidelines of the refuse hauler. City Manager recommends approval
- G. **Request Approval 2ND Reading and Adoption Ordinance # 2017-05, An Ordinance to Amend Ordinances # 94-1, 94-2, 94-3 and 94-4 and to Rescind Ordinances # 94-5, 94-6, 94-7, 94-36, 94-37, 94-38, 94-66, 94-67, 94-68, 94-69, 94-70, 94-71, 94-96, 94-97, 94-98, 94-99, 94-100, 94-131, 94-132, 94-133 and 94-134.** The Michigan Legislature recently enacted Public Act 345 of 2016, the Limousine, Taxicab, and Transportation Network Act. The Act took effect March 21, 2017. With the development of companies such as UBER and LYFT, the State has determined that regulation of vehicles for hire should remain at the state level and has effectively removed regulation of the same from municipalities. As such, it is necessary to rescind the bulk of the City of Albion's vehicle for hire ordinances. The remaining regulations permitted for local municipalities have been integrated by amending Sections 94-1 through 94-4. City Manager recommends approval
- H. **Discussion – Changes/Recommendations for Council Rules of Procedure.** The Council Committee met and has drafted recommended changes. The amended document was not available at the time of the mail out of the agenda packet and will be provided.
- I. **Discussion – Update on Pothole Repairs on Ionia & North Street and Division and Hall Street.** This is a follow up to information that was shared by a resident at the June 5th Council meeting. The Department of Public Services has reported that the potholes on the identified streets have been repaired.

City of Albion Notice of Public Hearing On Annual Levy of Property Taxes

The Albion City Council will hold a public hearing on the proposed Millage levies for 2017. The hearing will be held on Monday, June 19, 2017 at 7:00 p.m. in the City Council Chambers, 2nd floor of City Hall, 112 W. Cass Street, Albion, Michigan.

There is no required Headlee rollback of the City's Millage levies for 2017. The following Millage levies are proposed:

- 11.9736 mills for General Fund Operation
- 3.0000 mills for Solid Waste
- 1.00 mills for General Obligation Unlimited Tax Bond
- 3.0000 mills for Street Improvements (voter approved May 2015 for 5 years)
- 1.5000 mills for Recreation (voter approved May 2015 for 3 years)

The City of Albion has authority to levy the above millage amounts based on City Charter and previous voter approval. The previously adopted (December 2016) City budget for 2017 is based upon the above Millage levies.

Jill Domingo, City Clerk

Resolution #2017-25
To Set 2017 Tax Levy

History: The City Council of the City of Albion must determine the level of funding in the General Operation Fund for the fiscal year 2017. The ad valorem taxable value of real and personal property within the City of Albion as determined by the City Assessor is \$81,624,511. The City Council held a public hearing on June 19, 2017 to receive public comment regarding the proposed tax levies, which would levy a general operating tax rate at 11.9736 mills, a tax levy of 3.0000 mills for solid waste, levy a voted tax of 3.0000 mills dedicated to street improvement, levy 1.0000 mills for general obligation unlimited tax bond and levy a voted tax of 1.5000 mills for recreation.

Council member _____, supported by Council member _____, moved to approve the following resolution.

Resolved: That the City Council of the City of Albion hereby sets the FY 2017 tax millage as follows:

1. 11.9736 mills for General Fund operations, which will raise a total of \$977,333.12 .
2. 3.0000 mills for solid waste, which will raise a total of \$244,872.00.
3. 1.0000 mills for Debt Service for General Obligation Bonds, which will raise a total of \$81,624.00.
4. 3.0000 mills for Street Improvements, which will raise a total of \$244,872.00.
5. 1.5000 mills for Recreation operations, which will raise a total of \$122,436.00.

I hereby certify that the above resolution was adopted on June 19, 2017 in a regular session of the Albion City Council and this is a true copy of that resolution.

Ayes: _____

Nays: _____

Absent: _____

Jill Domingo, City Clerk

City of Albion
City Council Meeting
June 5, 2017

I. Call To Order

Mayor Pro Tem Brown opened the regular session at 7:00 p.m.

II. Moment of Silence To Be Observed

III. Pledge of Allegiance

IV. Roll Call

PRESENT: Maurice Barnes (1), Lenn Reid (2), Sonya Brown (3), Marcola Lawler (4) Jeanette Spicer (5) and Andrew French (6). Mayor Brown arrived at 7:07 p.m.

Staff Present: Sheryl Mitchell, City Manager; Cullen Harkness, City Attorney; Stacey Levin, Assistant City Manager; Jill Domingo, City Clerk; Bill Timmins, Albion Public Safety; John Tracy, Director Planning, Building & Code Enforcement; Julie Cain-Derouin, Assessor; Tom Mead, Finance Director and Jim Lenardson, Director Public Services.

V. Mayor & Council Member's Comments

Comments were received from Council Members Barnes and Lawler. Council Member Lawler presented Certificate of Appreciation to Ken'Jayna Reeves.

VI. Presentations

A. 2016 Planning Commission Annual Report

City Manager Mitchell it is a requirement that the Planning Commission be presented and approved by the Council.

The report contains actions taken by the Planning Commission; development review and goals and objectives. The Planning Commission has structured the requirements of the Planning Commission to that of the Redevelopment Ready Community.

French moved, Reid supported, CARRIED, to Receive the Planning Commission Report as presented. (7-0, vv)

B. Assessing Update-Julie Cain-Derouin

Julie Cain-Derouin, Assessor gave the following Assessing presentation:

Determining Residential Values

- Class of Home
- Square Foot Costs
- Depreciation

Six Major Classes:

- Class A – Architect
- Class B – Custom
- Class BC – Standard Deluxe
- Class C – Standard
- Class CD – Tract Type
- Class D - Economy

Class A – Architect

- Excellent quality materials
- Includes many built-ins
- Special interior and exterior feature

Class B –Custom

- Constructed with good quality materials
- Custom made plans
- Some built-ins
- Special interior and exterior features

Class BC –Standard Deluxe

- Constructed with average quality materials
- Modified stock type plans
- Built-ins of average/better than average quality
- Some distinguishing interior and exterior qualities

Class C –Standard

- Construction with average quality materials
- Stock type plans
- Some interior and exterior aesthetic features
- Built-ins few and average quality

Class CD –Tract Type

- Constructed meeting minimum Federal and local building codes
- Mass produced
- Standard plans or prefabricated
- Usually found among others of same design

Class D -Economy

- Constructed with cost as primary determining factor
- Materials and workmanship may not meet Federal or local building codes

- Basement, if present, of minimum head room

Square Foot Costs

- Ground Area
- Frame/Masonry
- Basement Adjustments

Ground Area:

- Area computed from Exterior dimensions

Ground Floor Area:

- Frame/masonry
- Basement, Crawl or Slab

Depreciation is a loss in value and is a function of time to a property for any reason.

Types of Depreciation:

- Physical
- Functional
- Economic

Comments were received from Council Members French and Spicer; Mayor Brown and City Manager Mitchell.

C. Albion Marshall Connector-Elizabeth Renaud

Elizabeth Renaud, Director Albion Marshall Connector presented the following update to the Council:

The Albion Marshall Connector (AMC) is curb to curb transportation service which enables members of the Albion and Marshall Communities to travel back and forth to work, school, doctors' visits, shopping trips and more.

AMC Service Hours:

- Monday through Friday
- First pickup in Marshall traveling to Albion at 7:15 am
- Last pickup in Albion Traveling to Marshall at 5:15
- Connector travels back and forth from Marshall to Albion throughout the day with five set pick-up times in each city

One-Way Fares:

- \$2.00: Adults, Children 13+

- \$1.00: Disabled, Seniors 60+ Children ages 5 TO 12
- FREE: Caretakers, Children under 5 with a paid rider
- Riders may pay with tokens or cash

Rider Origination

- Albion 95%
- Marshall 5%

Current Revenue Sources

- State and Federal Funding 57.5%
- Local Contribution (City of Albion) 34.5%
- Passenger Fares 8%

Current Funding:

- Contribution of \$45,000 made by the City of Albion in September 2016
- Current funding will run out at the end of September
- To continue AMC service, we would require another contribution of \$30,000 to keep the service active through June

Importance of Public Notice

- Many of your citizens rely on the service as their sole transportation service to travel to school, work, and medical appointments
- We would like to be able to notify the public on the funding decision as soon as possible
- We need a commitment by August 1st

Comments were received from Council Members French, Spicer, Barnes, Brown, Lawler and Reid; Mayor Brown and City Manager Mitchell.

D. Walk the Beat-Cliff Harris

Cliff Harris gave the following Walk the Beat update:

What is Walk the Beat?

- Music Festival
- Music and literacy fundraiser
- Musical instruments
- Music lessons
- Albion's Big Read
- Non-Profit, all for kids
- Sponsors

Walk the Beat-Grand Haven

- Founded by Dave Palmer
- 2017 – 4th event
- \$40,000 raised in 2016

- Loren Johnson, Assistant Director
 - Singer/Songwriter
- Only paid employee
- Part-time, summer

Grand Haven – 2016

- 35 locations /70 bands

Albion – 2016

- 5 locations /10 bands

Albion – 2017

- 20+ locations /40+ bands
-

WTB 2017 Goals

- **Attract 10,000 patrons**
 - directly to local businesses
- **Build community**
 - fun, family-friendly festival
- **Raise \$20,000**
 - for local kids

Collaborations with:

- City
- APS
- Chamber
- EDC

An Attractive Event!

1st full-scale Walk the Beat event outside of Grand Haven

- Raffle Grand Prize: \$5,000
- Best Band prize: \$7,000
- 40 door prizes: \$8,000
- Best Art prize: \$1,000
- many food vendors
- art in empty storefront windows

Thank You to the following:

- Nancy Doyal, Bohm Theatre
- Kelly Kidder, Dickerson Music
- Amy Deprez, Economic Development Corp.
- Amy Robertson, Chamber of Commerce
- Albion College folks

- Tim DeWitt, Valerie Franzen, Emma Chervinsky
- John Thompson, Gregg Strand

Comments were received from Council Member Brown and Mayor Brown.

E. Holland Park Presentation-Council Member Reid

On Saturday, June 3, 2017, approximately 65 sixteen (16) and seventeen (17) year olds from Marshall Military Academy worked in Holland Park. The volunteers mulched, cleaned, painted and leveled dirt. Additional volunteers provided lunch at the Ismon House. The Build Albion Fellows will be helping at Holland Park on June 14th, 2017 to get the park ready for the Juneteenth celebration. Two bathrooms at Holland Park have been redone and a handicap bathroom has been added. Six (6) new pieces of equipment were recently installed in the Teen/Adult section of the park.

F. Juneteenth Presentation-Council Member Reid

Council Member Reid explained the history of the Juneteenth celebration which began in Texas after the emancipation proclamation. Texas had not received word right away as to the release of slaves so when notification was finally made, a celebration was held and has continued on through the years. This celebration started in Texas but has now spread too many other cities and states including Albion. The celebration is held the third Saturday in June.

The celebration will begin at 11:00 a.m. on the steps of City Hall and proceed to walk via Cass Street to Holland Park.

The celebration will include some of the following activities:

- Games for adults and children
- Story tent
- Music
- Line Dancing
- Arts & Crafts
- Food Court
- Basketball
- Firetrucks and firehouse.

There will be a gospel fest at 5:00 p.m. and activities for everyone and she encourages everyone to come out and enjoy the fun.

Comments were received from Council Members French and Spicer and City Manager Mitchell.

Brown moved, French supported, CARRIED, to **Table** remaining agenda items to allow comments from Calhoun County Commissioner Tompkins. (7-0, vv)

Comments were received from Calhoun County Commissioner Tompkins, Council Members Brown, Reid and Spicer and City Manager Mitchell.

Brown moved, French supported, CARRIED, to **Remove** agenda items from the table. (7-0, VV)

- VII. Public Comments (Persons addressing the City Council shall limit their comments to **agenda items only** and to no more than three (3) minutes. Proper decorum is required.)

Comments were received from Wayne Arnold, 906 Hall St.

- VIII. Consent Calendar (VV)

A. Approval Regular Session Minutes – May 15, 2017

B. Approval Special Session Minutes-May 22, 2017

French moved, Reid supported, CARRIED, to approve the Consent as presented. (7-0, vv)

- IX. Items for Individual Discussion

- A. Request Approval to Place Delinquent Water Bills & Abatements on Tax Bills (RCV)

Comments were received from Council Members Lawler, Brown, Spicer and Barnes; Mayor Brown; City Manager Mitchell; Finance Director Mead and City Attorney Harkness.

French moved, Spicer supported, CARRIED, to Approve Placing Delinquent Water Bills & Abatements on Tax Bills as presented. (6-1, rcv) (Lawler dissenting)

- B. Request Approval Resolution # 2017-24, 2017 Local Street Improvement Projects for Ford Rd/Terpenning St/Cass St with Lakeland Asphalt Corporation (RCV)

Comments were received from Council Members Spicer and Reid; Director of Public Services Lenardson and City Manager Mitchell.

French moved, Spicer supported, CARRIED, to Approve Resolution # 2017-24, 2017 Local Street Improvement Projects for Ford Rd/Terpenning St/Cass St with Lakeland Asphalt Corporation as presented. (7-0, rcv)

- C. Discussion-Closure of Crowell School

The Council discussed the possibility of the closure of Crowell School and had the following questions/comments:

- Would like Council to be proactive particularly concerning the building being used as a voting precinct
- The school has been a long time voting location and is convenient for residents in Precinct's 1 & 5
- Would like to schedule a meeting with the Council and the Marshall Public School Board
- Would the City be interested in this building
- Would like to engage in community dialogue

- The building has many multi-functional uses
- The conversation pertaining to the school closure has just begun
- Seek meetings with constituents in each precinct for feedback and work with Marshall Public Schools
- Crowell School is a valuable asset and should be re-invested in
- An open meeting was held pertaining to what residents would like to see happen with Crowell School and only teachers showed up to the meeting
- Encourage citizen involvement and take advantage of the opportunities these open meetings provide
- Talk to residents and get the word out about upcoming meetings

Comments were received from Council Members Brown, Barnes, French and Lawler; Mayor Brown and City Manager Mitchell.

D. Request Approval 1st Reading Ordinance # 2017-04, An Ordinance to Amend Ordinance # 66-140 Solid Waste (RCV)

Comments were received from Council Members Lawler, Brown and Spicer; Mayor Brown; City Manager Mitchell and City Attorney Harkness.

French moved, Spicer supported, CARRIED, to Approve 1st Reading Ordinance # 2017-04, An Ordinance to Amend Ordinance # 66-139 Solid Waste as presented. (6-1, rcv) (Barnes dissenting)

E. Request Approval 1st Reading Ordinance # 2017-05, An Ordinance to Amend Ordinances # 94-1, 94-2, 94-3 and 94-4 and to Rescind Ordinances # 94-5, 94-6, 94-7, 94-36, 94-37, 94-38, 94-66, 94-67, 94-68, 94-69, 94-70, 94-71, 94-96, 94-97, 94-98, 94-99, 94-100, 94-131, 94-132, 94-133 and 94-134 (RCV)

Comments were received from Mayor Brown and City Attorney Harkness.

French moved, Spicer supported, CARRIED, to Approve 1st Reading Ordinance # 2017-05, An Ordinance to Amend Ordinances # 94-1, 94-2, 94-3 and 94-4 and to Rescind Ordinances # 94-5, 94-6, 94-7, 94-36, 94-37, 94-38, 94-66, 94-67, 94-68, 94-69, 94-70, 94-71, 94-96, 94-97, 94-98, 94-99, 94-100, 94-131, 94-132, 94-133 and 94-134 as presented. (7-0, rcv)

F. Request Approval of Appointment for Boards and Commissions (RCV)

- Jessica Thomas, Albion Trust, Term to Expire 11-1-2017

Comments were received from Council Members French, Lawler and Brown and Mayor Brown.

Brown moved, French supported, to Amend motion and change the term to expire to 11-1-2018. (7-0, vv)

Barnes moved, Spicer supported, CARRIED, to Approve Appointment for Boards and Commissions for Jessica Thomas, Albion Trust, Term to Expire 11-1-2018 with the above amendment (7-0, rcv)

X. City Manager Report

City Manager

MDOT- Superior Street Reconstruction -Week of June 5, 2017

M-99 (Superior St) Closed from Ash Street to Michigan Ave

- **Cass Street to Remain Open**
- **Erie Street to Remain Open**
- Pedestrians to Cross at Cass and Erie Street
- Maintain Access to Business' with Pedestrian Barricades
- Water main Service Lead Connections - Scheduled Service Shut Down s
- Storm Sewer Installation to Continue
- AT&T Installing New Ducts on West Side of S. Superior St
- Bi-Weekly Update Wednesday, June 7th at 9am, Ludington Center, 2nd Floor

Calhoun County Land Bank Authority

EPA has awarded a \$600,000 grant for environmental assessments. One project includes \$200,000 towards the assessment of the Malleable site.

EVENTS

Resilient Communities - Cronin Project

Wednesday, June 7, at 8.30am - Holocaust Museum Center Field Trip
ALL EVENTS ARE FREE; REGISTRATION · amrcp.org/registration

Downtown Development Authority:

Red, White & Blue Car Cruise is June 29"

WAR AND TREATY VIDEO PREMIER

This Wednesday, June 7th at 7 00pm is The War and Treaty music video premiere of "Down to the River" along with the same night as this month's Singer-Songwriter Open Mic at the Bohm. The event will start at 7:00pm and admission is only \$5. A warm welcome is extended to all Military Veterans and their families

This will be a red carpet, black tie affair bringing out media, other bands, and the community. Mayor Garrett Brown will address the community and Pastor Tom

Hollywood will conduct a moment of silence for Albion natives who have passed.

The Down to the River music video was filmed in downtown Albion last month and features many people from the community. You will not want to miss this opportunity to see an Albion music video on the big screen at the historic Bohm Theatre.

The night will also include live music from The War and Treaty and other various local artists.

FRENCH MARKET

The 6th Annual Albion French Market, hosted by the Albion Sister City Committee and the Albion

Farmers Market, will take place on Saturday, June 10¹ from 10:00am to 3:00pm at Stoffer Market Plaza. The

French Market will feature local vendors of produce, plants, food, handmade items, baked goods, antiques, and live music by Michael Trotter and Ron DiSalvio.

COMMUNITY VISIONING CELEBRATION

Food, Fun, and Idea Sharing The City of Albion will be hosting a Community

Visioning Celebration on Wednesday, June 28¹¹ from 4:00pm to 7:00pm at the Albion Fire Station. This "party with a purpose" will have interactive displays for residents to share their ideas on future land use, planning for developments.

Neighborhood beautification, and more. For this special event, the Albion Farmer's Market will move to Clinton Street in front of the Fire Station. A Kids' Corner will be sponsored by Albion

Department of Public Safety, Kids 'N' Stuff Museum, Albion District Library, and Double Vision. Parking will be available in the parking lot on Clinton Street behind City Hall.

Comments were received from Stacey Levin, Assistant City Manager updating the Council of the upcoming French Market.

XI. Future Agenda Items

- Council Member French would like a discussion of the Council Committee's changes/recommendations to the Council Rules of Procedures added to the next agenda.
- Council Member Lawler would like when the material was ordered and when the work will be complete for the pothole/sinkholes on Ionia & North St and Division & Hall St. added to the next agenda.

- Council Member Lawler would like a presentation from for remarks from the June 8th, 2017 Precinct #4 meeting.
- Council Member Brown asked the City Attorney about the new law for medical marijuana dispensaries
- City Attorney Harkness recommends the Albion City Council re-visit the issue in December after the State has licensing laws in place.

XII. Motion to Excuse Absent Council Member (s) (VV)

No action was necessary as all members were present.

XIII. Public Comments (Persons addressing the City Council shall limit their comments to no more than three (3) minutes. Proper decorum is required.)

Comments were received from Marcus Trammel, 707 N. Berrien St; John Dunklin, 1203 Second St and Council Members Barnes and Reid.

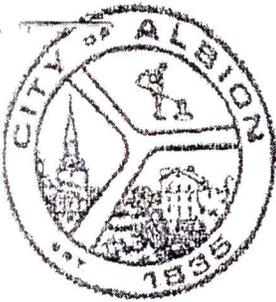
XIV. Adjournment

French moved, Brown supported, CARRIED, to adjourn council session. (7-0 vv)

Mayor Brown adjourned the meeting at 9:40 p.m.

Date

Jill Domingo
City Clerk



City of Albion

William L. Rieger Municipal Building
112 West Cass Street· Albion, Michigan 49224 (517)
629-5535· Fax (517) 629-4168

CITY OF ALBION
112 WEST CASS STREET
ALBION, MICHIGAN 49224
629-5535

PARKS RESERVATION APPLICATION

I, Brandon E. Heselschwerdt request permission from the
(Responsible Party/Organization)

City of Albion to use the following park facilities:

Bandshell

(Park and Park area requested)

	Date(s)	Beginning time(s)	Ending time(s)
On	<u>09/16/2017</u> 08/05/2017	from <u>12:00 pm</u>	to <u>7:00 pm</u>
On	_____	from _____	to _____
On	_____	from _____	to _____

Description of events or functions: Singing

Number of people expected to attend? 250

Non-profit organization? Yes No

Will amplified sound be used? Yes No

Will Electricity be required? Yes No

Has your organization conducted this event in the requested area before?

Yes No If yes, when: N/A

Number of tables needed (allow 8 persons per table)? 10

To: The City of Albion and/or whom it may concern,

I Brandon E. Heselschwerdt am putting in my request to use the Band shell in Victory Park on September 16, 2017 for a multi-church Gospel Sing. I have filled out in the application that I would be expecting more than one hundred people overall in the case there would be that amount or more in attendance. That way either way I would have the Insurance coverage for the day we would be using the Band shell. I will be able to have the Insurance coverage for that day as well and can turn in the paper work when needed. If there are any questions please contact me back at (517)-513-5316.

Thanks,

Brandon E. Heselschwerdt

06/05/2017



06/05/2017



June 5, 2017

To: Sheryl Mitchell
Albion City Manager
112 West Cass Street
Albion, MI 49224

RE: Request for City Council approval for large assemblies

Swingin' at the Shell to be in compliance with City Code – Sec. 62.6 seeks council approval for the 2017 summer concert series.

Concert dates: Sunday, July 23
Sunday, July 30
Sunday, August 6
Sunday, August 13
Sunday, August 20
Sunday, August 27
Sunday, September 3
Sunday, September 10

All concerts begin at 6:00 p.m. and are held in the Victory Park band shell. Rain location is the covered pavilion.

See you at the shell!

Thank you,

Karen Dobbins
SATS Board, treasurer

Principals

Dale J. Abraham, CPA
Steven R. Kirinovic, CPA
Aaron M. Stevens, CPA
Eric J. Glashouwer, CPA
Alan D. Panter, CPA
William I. Tucker IV, CPA



3511 Coolidge Road
Suite 100
East Lansing, MI 48823
(517) 351-6836
FAX: (517) 351-6837

To the Honorable Mayor and
Members of City Council
City of Albion, Michigan

We have audited the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Albion, Michigan (the City) for the year ended December 31, 2016. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated January 6, 2017. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the City are described in Note A to the financial statements. As described in Note O to the financial statements, the City adopted Governmental Accounting Standards Board (GASB) Statement No. 72, *Fair Value Measurement and Application*, and GASB Statement No. 77, *Tax Abatement Disclosures*, during the year ended December 31, 2016. Accordingly, the cumulative effects of the accounting change are reported in the applicable financial statements. We noted no transactions entered into by the City during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the governmental activities, business-type activities, Sewer Fund, Water Fund, and the aggregate discretely presented component units financial statements were:

Management's calculation of current and noncurrent compensated absence payments is based on an estimate of the percentage of employees' use of compensated absences. We evaluated the key factors and assumptions used to develop the historical percentages for current and noncurrent compensated absence payments in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's calculation of depreciation expense for the current period is based on an estimate of the useful lives of the capital assets. We evaluated the key factors and assumptions used to develop the useful lives for the capital assets in determining that it is reasonable in relation to the financial statements taken as a whole.

The most sensitive estimate affecting the financial statements of the governmental activities and the General Fund was:

Management's calculation of the allowance for uncollectible accounts related to the income tax receivable is based on historical collection trends. We evaluated the key factors and assumptions used to develop the estimate in determining that it is reasonable in relation to the financial statements taken as a whole.

The most sensitive estimate affecting the financial statements of the governmental activities was:

Management's calculation of the net post-employment obligation and net pension liability (asset) is calculated based on actuarial studies which utilized certain actuarial assumptions. We evaluated the key factors and assumptions used to develop the calculations of the net post-employment benefit obligation and net pension liability (asset) in determining that it is reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. There were the following uncorrected misstatements of the financial statements. Management has determined that their effects are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

Aggregate remaining fund information - One (1) potential misstatement for a total overstated net position of \$63,551.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated June 9, 2017.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the City's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the City's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to the management's discussion and analysis, budgetary comparison schedules, and pension system and other post-employment benefit system schedules, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the Other Supplementary Information, as identified in the table of contents, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Restriction on Use

This information is intended solely for the use of the honorable mayor, members of City Council, and management of the City of Albion and is not intended to be, and should not be, used by anyone other than these specified parties.

Abraham & Gaffney, P.C.

ABRAHAM & GAFFNEY, P.C.
Certified Public Accountants

June 9, 2017

City of Albion, Michigan

**PERFORMANCE AUDIT OF FUNDS EXPENDED
UNDER SECTION 13 OF PA 51 OF 1951,
AS AMENDED**

December 31, 2016



ABRAHAM & GAFFNEY, P.C.

Certified Public Accountants

City of Albion
Calhoun County, Michigan

PERFORMANCE AUDIT OF FUNDS EXPENDED UNDER
SECTION 13 OF PA 51 OF 1951,
AS AMENDED

Table of Contents

December 31, 2016

	<u>Page</u>
Audit Objectives, Scope, Methodology	1
Audit Results	2

AUDIT OBJECTIVES, SCOPE, METHODOLOGY

December 31, 2016

Audit Objectives

Our performance audit of the City of Albion had the following objective:

- To determine whether funds expended under Section 13 of PA 51 of 1951, as amended by PA 298 of 2012, were expended in compliance with the Act.

Audit Scope

Our audit was to examine whether the amounts expended in the City's Major Street and Local Street Funds for the period January 1, 2016 through December 31, 2016 were expended in compliance with Section 13 of PA 51 of 1951, as amended. We conducted this performance audit in accordance with *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our findings and conclusions based on our audit objectives. We believe that the evidence obtained provides a reasonable basis for our findings and conclusions based on our audit objectives.

Audit Methodology

We conducted a preliminary review of the City's processes and procedures over disbursements in the Major Street and Local Street Funds as a basis for defining our audit objectives and scope. Our preliminary review included interviewing various City staff, reviewing applicable statutes, reviewing the City's policies and procedures, and reviewing internal control to obtain an understanding of the City's disbursement process.

To accomplish our objective, we obtained the Public Act 51 Street Financial Report for Cities and Villages, Statement of Revenues, Expenditures, and Changes in Fund Balance (SRECFB) for the previous year and determined if the report was filed timely with the Michigan Department of Transportation.

We verified the accuracy and completeness of the amounts received for Michigan Transportation Funding (MTF) and the expenditures of these funds in the Major and Local Street funds, if appropriate.

We determined whether interest earned on MTF revenue was appropriately credited to the Major and Local Street funds in accordance with section 13(11) of Public Act 51 of 1951, if appropriate.

We determined whether the amount for administration costs were in compliance with section 13(8) of Public Act 51 of 1951 as amended by Public Act 298 of 2012.

We determined whether the amount of MTF transferred between Major and local Streets, was in compliance with section 13(6) and 13(7) of Public Act 51 of 1951 as amended by Public Act 298 of 2012.

City of Albion
Calhoun County, Michigan

AUDIT RESULTS

December 31, 2016

Audit Objective: To determine whether funds expended under Section 13 of PA 51 of 1951, as amended by PA 298 of 2017, were expended in compliance with the Act.

Audit Conclusion: Based on our testing of a sample of transactions, we concluded that the City of Albion's expenditures for the period January 1, 2016 through December 31, 2016 were in compliance with Section 13 of PA 51 of 1951, as amended by PA 298 of 2012.

Noncompliance Noted: Through our testing of the timely filing of the SRECFB report Attest Form, we concluded that the City was not in compliance with the timely filing of this report to the Michigan Department of Transportation. The Attest Form appeared to be filed 60 days late.

Resolution #2017-26

A RESOLUTION TO APPROVE AMENDMENT OF CITY COUNCIL MEETING SCHEDULE

Purpose and Finding: Pursuant to the City Charter, Section 5.6(a), the time and place of regular meetings of the City Council are to be set by resolution. Due to the upcoming July 4 holiday it has been requested to modify the current meeting schedule which includes July 3, 2017 as a meeting date. The purpose of this amendment would be to allow the council members and administrative staff to enjoy an extended holiday weekend. The schedule would be amended to move the July 3, 2017 meeting to July 5, 2017. The meeting would continue to be in the City Council chambers and commence at 7pm.

Council Member _____ moved, supported by Council Member _____, to approve the following resolution.

RESOLVED, that the Albion City Council regular council meeting schedule shall be amended such that the July 3, 2017 at 7:00pm meeting shall now be July 5, 2017 at 7:00pm. The meeting will continue to be in the council chambers. All other previously scheduled regular meetings of the council shall remain unmodified.

Date: June 19, 2017

Ayes: _____

Nays: _____

Absent: _____

I certify that this resolution was adopted by the City Council of the City of Albion on June 19, 2017.

Jill Domingo
City Clerk

Resolution #2017-27

To Approve Additional Funding for Calhoun County Land Bank Authority Demolition Program

Background: The City of Albion has partnered with the Calhoun County Treasurer and Calhoun County Land Bank Authority (CCLBA) for over five years to coordinate revitalizing neighborhoods and strengthening our community through blight removal and demolitions.

The CCLBA was awarded a \$3.8 million grant that included the planned demolition of 26 residential buildings in Albion. The grant provides \$25,000 toward the demolition and abatement costs for each site. The bids for the removal of asbestos and hazardous materials caused a significant increase in the total demolition costs for several of the properties that exceeds the grant funded amount.

The CCLBA has already committed \$6,216.75 towards the increased costs, which covers the increased costs for four (4) of the sites. In order to avoid eliminating two (2) of the sites, the City has been requested to include a match of \$10,000. This would allow for a total of six (6) demolitions. There still remains two (2) projects that have demolition costs that are not obtainable unless another funder comes to the table. These are the projects at 325 W Broadwell (\$32,638 over) and 502 Burr Oak (\$11,171 over).

Finding: The removal of blighted properties is critical to the health, safety and well-being of our community. The collaboration with the Calhoun County Treasurer and Calhoun County Land Bank Authority is a cost effective way to remove dangerous and blighted structures.

Council Member _____ moved, supported by Council Member _____, to approve the following resolution.

RESOLVED, that the Albion City Council approves the allocation of up to \$10,000 as the local match for the Calhoun County Land Bank Demolition program from the Solid Waste Fund.

I hereby certify that the above resolution was adopted on June 19, 2017 in a regular session of the Albion City Council, and this is a true copy of that resolution.

Ayes _____

Nays _____

Absent _____

Jill Domingo, Albion City Clerk

Parcel No/Address	Street	Local Unit	Zip	Property Type	Assessment	Abatement	Well/Septic Removal	Demolition	Acquisition	Maintenance	Project Management	Total	HH 3.8 Project Budget	Over Budget
51-011-64	718 Albion St N	City of Albion	49224	Improved	\$1,329.00	\$15,202.50		\$9,387.00		\$750.00	\$500.00	\$27,168.50	\$25,000.00	\$ 2,168.50
51-001-705	503 Austin Ave	City of Albion	49224	Improved	\$ 600.00	\$18,039.75		\$6,300.00		\$750.00	\$500.00	\$26,189.75	\$25,000.00	\$ 1,189.75
51-005-77	325 Broadwell St W	City of Albion	49224	Improved	\$1,182.00	\$48,105.75		\$7,100.00		\$750.00	\$500.00	\$57,637.75	\$25,000.00	\$ 32,637.75
51-005-82	324 Broadwell St W	City of Albion	49224	Improved	\$1,101.00	\$22,247.50		\$7,450.00		\$750.00	\$500.00	\$32,048.50	\$25,000.00	\$ 7,048.50
51-002-54	502 Burr Oak St	City of Albion	49224	Improved	\$ 996.00	\$26,175.00		\$7,750.00		\$750.00	\$500.00	\$36,171.00	\$25,000.00	\$ 11,171.00
51-012-02	926 Eaton St	City of Albion	49224	Improved	\$ 804.00	\$15,935.00		\$7,900.00		\$750.00	\$500.00	\$25,889.00	\$25,000.00	\$ 889.00
51-003-21	403 Mingo St N	City of Albion	49224	Improved	\$ 672.00	\$18,147.50		\$6,900.00		\$750.00	\$500.00	\$26,989.50	\$25,000.00	\$ 1,989.50
51-012-10	109 Norwood St	City of Albion	49224	Improved	\$ 627.00	\$21,910.00		\$7,630.00		\$750.00	\$500.00	\$31,417.00	\$25,000.00	\$ 6,417.00

\$ 63,491.00	All=8 projects
\$ 19,682.25	under \$9,000=6 projects
\$ 12,633.75	under \$7,000=5 projects
\$ 6,216.75	under \$3,000=4 projects

Resolution #2017-28

A RESOLUTION TO APPROVE COPS HIRING PROGRAM GRANT APPLICATION

Purpose and Finding: As the council is aware, budgetary constraints have impacted all departments of the City, including the public safety department. As a result, over the past several years the number of public safety officers has declined. The 2017 COPS Hiring Program provides law enforcement agencies with funding to hire law enforcement officers to increase crime prevention and community policing. If awarded, the grant would cover up to 75% of the approved entry-level salary and fringe benefits of each newly hired officer over a three-year award period. The grant requires a 25% match from the local municipality. Additional costs beyond the entry-level salary would remain the responsibility of the municipality. Given that the Albion Public Safety Department currently has less than 20 officers, the request would be limited to a request for funding for two positions. Council approval for this grant submission is requested and approval is recommended by the administrative staff.

Council Member _____ moved, supported by Council Member _____, to approve the following resolution.

RESOLVED, the Mayor is hereby authorized to sign the grant application for the 2017 COPS Hiring Program on behalf of the City of Albion.

Date: June 19, 2017

Ayes: _____

Nays: _____

Absent: _____

I certify that this resolution was adopted by the City Council of the City of Albion on June 19, 2017.

Jill Domingo
City Clerk

Resolution #2017-29

To Approve Electronic Recycling Program

Background: Each year, the City of Albion holds a community-wide clean up event in partnership with the Solid Waste and Recycling Program of the Calhoun County Community Development Department. This year it will be held on Saturday, July 22nd at Ketchum Field (at the intersection of N. Clark St. and E. North St.) and.

The event also includes a scrap tire collection that is funded through the Southwest Michigan Solid Waste Consortium, which received funding from the DEQ Scrap Tire Clean-up Grant Program.

For several years, the event has also included an Electronics Recycling Program. This allows for the safe recycling of items such as computers, and televisions. There are additional costs to the vendors for properly transport and dispose of these items – especially the large older televisions. Although the City of Albion was successful in obtaining a \$500 mini-grant from the Calhoun County Community Development – Waste Program to support this program, additional funding is needed.

Finding: The removal of electronics from the waste stream is critical to the health, safety and well-being of our community. The collaboration with the Solid Waste and Recycling Program of the Calhoun County and Recycling Jackson is a cost effective way to divert hazardous materials from being brought to the Recycling Center or going into the landfills.

Council Member _____ moved, supported by Council Member _____, to approve the following resolution.

RESOLVED, that the Albion City Council approves the allocation of up to \$2,000 in support of the Electronics Recycling Program from the Solid Waste Fund.

I hereby certify that the above resolution was adopted on June 19, 2017 in a regular session of the Albion City Council, and this is a true copy of that resolution.

Ayes _____

Nays _____

Absent _____

Jill Domingo, Albion City Clerk

Electronics Collection
ALBION Clean-up day
July 23, 2017

WHAT IS ACCEPTED FROM RESIDENTS?

Desktop computers (with mouse/keyboard)

Laptops, tablets & printers

Stereo, radio, VCRs and DVD players

Cell phones, I-pods, MP3s, personal CD players

Scanners & fax machines

Tube type televisions & computer monitors

Flat panel TVs and flat panel computer monitors

Microwaves

Florescent bulbs:

Compact florescent and up to 4 foot straight bulbs

Computers hard drives and cell phones are recycled following strict data security procedures using a nationally certified electronics recycler.

QUESTIONS???

Email: recyclingjackson@gmail.com

Need more information about us? www.recyclingjackson.org

DONATIONS ARE GREATLY
APPRECIATED

Recycling Jackson is a registered Michigan 501c3 non-profit corporation.
Donations are tax deductible to the extent allowed by law.

**CITY OF ALBION
ORDINANCE #2017-04**

AN ORDINANCE TO AMEND ORDINANCE 66-140
SOLID WASTE – UNACCEPTABLE ITEMS FOR COLLECTION

Purpose and Finding: The City has recently elected to utilize a single refuse hauler for city wide residential solid waste. As part of that service, the City has also elected to provide residents with yard waste collection. In previous years, yard waste was not picked up as part of the City’s solid waste collection. As such, the ordinance below has been modified to allow for the hauler to collect yard waste.

THE CITY OF ALBION ORDAINS:

Sec. 66-140. - Unacceptable items for collection.

- a. Except as provided in subsections (1) and (2), unacceptable items for collection at the city curb include, but are not limited to: yard clippings, logs, stumps, trees, except Christmas trees, bulky waste, construction waste, commercial waste, industrial waste, stable matter, hazardous waste, human body waste, liquid waste, pathogenic and radioactive waste or other waste regulated by statute.
 - 1. If the City elects to provide city wide seasonal collection of yard clippings through a single refuse hauler, yard clippings, as defined in this Article, shall be acceptable for collection at the city curb during the seasonal collection period agreed to by the City and the refuse hauler.
 - 2. Bulky waste, as defined in this Article, shall be acceptable for collection only if the property owner or occupant has made prearrangements with the refuse hauler for the collection of the bulky waste on a specified date. The bulky waste may not be placed at the city curb for collection more than forty-eight (48) hours prior to the prearranged collection date. Bulky waste must also meet the refuse hauler’s guidelines, if any, for acceptable items for collection.

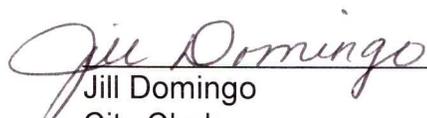
This Ordinance shall take effect after publication on July 19, 2017.

First Reading:
June 5, 2017

Second Reading & Adoption:
June 19, 2017

Ayes 6
Nays 1 (Barnes)
Absent 0

Ayes _____
Nays _____
Absent _____



Jill Domingo
City Clerk

Garrett Brown,
Mayor

**CITY OF ALBION
ORDINANCE #2017-05**

AN ORDINANCE TO AMEND ORDINANCES 94-1, 94-2, 94-3, AND 94-4 AND TO RESCIND ORDINANCES, 94-5, 94-6, 94-7, 94-36, 94-37, 94-38, 94-66, 94-67, 94-68, 94-69, 94-70, 94-71, 94-96, 94-97, 94-98, 94-99, 94-100, 94-131, 94-132, 94-133, AND 94-134.

Purpose and Finding: The Michigan Legislature recently enacted Public Act 345 of 2016, the Limousine, Taxicab, and Transportation Network Act. The Act took effect March 21, 2017. With the development of companies such as UBER and LYFT, the State has determined that regulation of vehicles for hire should remain at the state level and has effectively removed regulation of the same from municipalities. As such, it is necessary to rescind the bulk of the City of Albion's vehicle for hire ordinances. The remaining regulations permitted for local municipalities have been integrated by amending Sections 94-1 through 94-4.

THE CITY OF ALBION ORDAINS:

Sec. 94-1 - Definitions.

1. "Limousine" means a self-propelled motor vehicle used in the carrying of passengers and the baggage of the passengers for hire with a seating capacity of 8 passengers or fewer, including the driver. Limousine does not include a commercial vehicle. Limousine also does not include a vehicle operated by any of the following:
 - a. A county, city, township, or village as provided by law, or other authority incorporated under 1963 PA 55, MCL 124.351 to 124.359.
 - b. An authority incorporated under the metropolitan transportation authorities act of 1967, 1967 PA 204, MCL 124.401 to 124.426, or that operates a transportation service pursuant to an interlocal agreement under the urban cooperation act of 1967, 1967 (Ex Sess) PA 7, MCL 124.501 to 124.512.
 - c. Operating under a contract entered into under 1967 (Ex Sess) PA 8, MCL 124.531 to 124.536, or 1951 PA 35, MCL 124.1 to 124.13.
 - d. An authority incorporated under the public transportation authority act, 1986 PA 196, MCL 124.451 to 124.479, or a nonprofit corporation organized under the nonprofit corporation act, 1982, PA 162, MCL 450.2101 to 450.3192, that provides transportation services.
 - e. An authority financing public improvements to transportation systems under the revenue bond act of 1933, 1933 PA 94, MCL 141.101 to 141.140.

- f. A person that is only operating limousines to provide the transportation of passengers for funerals.
 - g. An employer that is only using the vehicle, or on whose behalf the vehicle is being used, to transport its employees to and from their place of employment.
- 2. "Limousine carrier" means a person who, either directly or through any device, dispatch system, or arrangement, holds himself or herself out to the public willing to transport passengers for hire by limousine.
- 3. "Limousine driver" means an individual who uses a limousine to provide transportation services to potential passengers.
- 4. "Person" means an individual, sole proprietorship, partnership, corporation, association, or other legal entity.
- 5. "Personal vehicle" means a motor vehicle with a seating capacity of 8 passengers or fewer, including the driver, that is used by a transportation network company driver that satisfies both of the following:
 - a. The vehicle is owned, leased, or otherwise authorized for use by the transportation network company driver.
 - b. The vehicle is not a taxicab, limousine, or commercial vehicle.
- 6. "Taxicab" means a motor vehicle with a seating capacity of 8 passengers or fewer, including the driver, that is equipped with a roof light and that carries passengers for a fee usually determined by the distance traveled. Taxicab does not include a commercial vehicle.
- 7. "Taxicab carrier" means a person who, either directly or through a device, dispatch system, or arrangement, holds himself or herself out to the public as willing to transport passengers for hire by taxicab.
- 8. "Taxicab driver" means an individual who uses a taxicab to provide transportation services to potential passengers.
- 9. "Transportation network company" means a person operating in this state that uses a digital network to connect transportation network company riders to transportation network company drivers who provide transportation network company prearranged rides. Transportation network company does not include a taxi service, transportation service arranged through a transportation broker, ridesharing arrangement, or transportation service using fixed routes at regular intervals.

10. "Transportation network company digital network" means an online-enabled application, website, or system offered or utilized by a transportation network company that enables the prearrangement of rides with transportation network company drivers.
11. "Transportation network company driver" means an individual who satisfies all the following:
 - a. Receives connections to potential passengers and related services from a transportation network company in exchange for payment of a fee to the transportation network company.
 - b. Uses a personal vehicle to offer or provide transportation network company prearranges rides to transportation network company riders upon connection through a digital network controlled by a transportation network company in return for compensation or payment of a fee.

Sec. 94-2 – Requirements

1. Nondiscrimination

- a. A limousine carrier, taxicab carrier, and transportation network company shall adopt a policy of nondiscrimination with respect to passengers and potential passengers and shall notify limousine drivers, taxicab drivers, and transportation network company drivers of the policy adopted pursuant to Public Act 345 of 2016.
- b. A limousine driver, taxicab driver, and transportation network company driver shall comply with all applicable laws regarding nondiscrimination against a passenger or potential passenger.
- c. A limousine driver, taxicab driver, and transportation network company driver shall comply with all applicable laws regarding accommodation of service animals.
- d. A limousine carrier, taxicab carrier, and transportation network company shall not impose an additional charge for providing services to a passenger with a physical disability because of his or her disability.

2. Signage

- a. A vehicle subject to Public Act 345 of 2016 shall display a consistent and distinctive signage or emblem that is approved by the department at all times while the vehicle is being used to provide transportation services or while the vehicle is being used by a transportation network company driver for a transportation network company prearranged ride or while the

transportation network company driver is available to receive a transportation request. The signage or emblem shall satisfy all of the following:

- i. The signage or emblem shall be sufficiently large and color contrasted to be readable during daylight hours from a distance of at least 50 feet.
- ii. The signage or emblem shall be reflective.
- iii. The signage or emblem shall sufficiently identify the limousine carrier, taxicab carrier, or transportation network company with which the vehicle is affiliated.

3. Insurance

a. A transportation network company driver shall carry proof of the insurance required pursuant to MCL 257.2123(2) and (3) with him or her at all times during his or her use of a personal vehicle in connection with a transportation network company's digital network. The transportation network company driver may provide proof of insurance by a paper or electronic copy of the certificate of insurance. If an accident occurs during the time that a transportation network company driver is using a personal vehicle in connection with a transportation network company's digital network, he or she shall provide all of the following information upon request to directly interested parties, automobile insurers, and investigating law enforcement officers as required under section 328 of the Michigan vehicle code, 1949 PA 300, MCL 257.328:

- i. Insurance coverage information.
- ii. Whether he or she was logged on to the transportation network company's digital network or on a transportation network company prearranged ride at the time of the accident.

Sec. 94-3 – Prohibited Acts

1. A transportation network company driver shall not accept a request for transportation unless the request is accepted through the transportation network company's digital network.

Sec. 94-4 – Penalty

A violation of Section(s) 94-2 or 94-3 shall constitute a civil infraction punishable by a fine of \$100.00.

State Law Reference: Public Act 345 of 2016

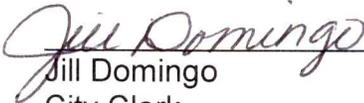
This Ordinance shall take effect after publication on July 19, 2017.

First Reading:
June 5, 2017

Ayes 7
Nays 0
Absent 0

Second Reading & Adoption:
June 19, 2017

Ayes _____
Nays _____
Absent _____



Jill Domingo
City Clerk

Garrett Brown,
Mayor

Limousine, Taxicab, and Transportation Network Company Act

Introduction

In a move to place Transportation Network Companies (TNCs) such as Uber and Lyft, and limousines and taxi carriers, all under one regulatory framework, the Legislature passed a new law stripping all local control over taxi carriers. PA 345 of 2016 went into effect on March 21, 2017. The new law prohibits a local unit of government from imposing a tax or fee upon or requiring a license for a limousine carrier, taxicab carrier, or TNC, a limousine driver, taxicab driver, or TNC driver, or a limousine, taxicab, or personal vehicle, if the tax, fee, or license is related to the provision of limousine or taxicab service or TNC prearranged rides.

Regulation & Local Enforcement

Except as otherwise provided, a local unit of government **may not** enact or enforce an ordinance regulating a limousine carrier, taxicab carrier, limousine driver, taxicab driver, or TNC.

A local unit **may** issue a civil infraction to a limousine, taxicab, or TNC driver for violating sections of the Act regarding signage, a TNC driver carrying proof of insurance, a TNC driver accepting a request for transportation outside of a TNC's digital network, and nondiscrimination.

Regulation of these entities will now be handled by the State's Department of Licensing and Regulatory Affairs. Under this new regulatory framework, each entity is required to register with the department, complete a vehicle safety inspection if the vehicle is five years old or older, post proper signage on the vehicle, and ensure each driver has passed a criminal background check and obtained proper insurance.

Municipalities will only be allowed to enforce certain provisions of the Act by issuing civil infractions. Civil infractions may be issued if:

- A vehicle fails to display the proper signage;
- A driver doesn't have proper insurance;
- a TNC attempts to solicit a passage through a method other than their digital platform; or
- a driver fails to provide a ride to an individual due to discrimination.

**INFORMATION
ONLY**

GL NUMBER	DESCRIPTION	2016		END BALANCE		YTD BALANCE		2017	
		AMENDED BUDGET	NORMAL (ABNORMAL)	12/31/2016	NORMAL (ABNORMAL)	05/31/2017	NORMAL (ABNORMAL)	ORIGINAL BUDGET	% BDTG USED
Fund 101 - GENERAL FUND									
000-GENERAL		3,153,939.00	3,225,112.46	751,040.84		3,215,170.00		23.36	
209-ASSESSING		0.00	9,546.94	5.00		3,000.00		0.17	
215-CLERK		5,161.00	5,199.89	10.90		100.00		10.90	
260-101 - FINANCE DEPT / 275 - ABA GENERAL		400.00	430.78	185.00		500.00		37.00	
276-CEMETERY		70,300.00	74,198.22	22,263.20		70,000.00		31.80	
345-PUBLIC SAFETY		80,250.00	71,080.54	31,553.50		32,300.00		97.69	
422-CODE ENFORCEMENT		116,722.00	111,618.57	28,073.97		90,000.00		31.19	
775-PARKS		3,312.00	3,312.00	1,650.00		2,350.00		70.21	
778-HOLLAND PARK TRANSFORMATION PROJECT		14,927.00	45,874.92	84,175.05		27,100.00		310.61	
930-TRANSFER IN		10,000.00	10,000.00	0.00		10,000.00		0.00	
TOTAL REVENUES		3,455,011.00	3,556,374.32	918,957.46		3,450,520.00		26.63	
101-CITY COUNCIL		34,895.00	33,856.86	11,589.13		36,810.00		31.48	
172-CITY MANAGER		106,315.54	90,090.62	39,056.11		107,260.00		36.41	
209-ASSESSING		50,500.00	47,943.38	19,644.72		50,300.00		39.06	
210-ATTORNEY		93,025.00	90,763.92	36,115.55		92,725.00		38.95	
215-CLERK		110,576.00	109,556.35	33,471.88		99,585.00		33.61	
226-HUMAN RESOURCES		36,926.00	29,785.65	8,563.32		20,510.00		41.75	
260-101 - FINANCE DEPT / 275 - ABA GENERAL		269,817.00	251,397.46	113,872.13		318,225.00		35.78	
265-MUNICIPAL BLDG / 201 N CLINTON ST		76,308.00	68,044.15	21,699.99		71,915.00		30.17	
276-CEMETERY		154,334.00	142,006.58	62,761.39		160,985.00		38.99	
345-PUBLIC SAFETY		1,856,795.69	1,748,478.02	732,789.10		1,873,689.00		39.11	
422-CODE ENFORCEMENT		199,591.00	203,504.00	53,413.68		174,870.00		30.54	
442-CITY MAINTENANCE		200,210.00	184,738.58	57,320.14		209,195.00		27.40	
444-TREE TRIMMING		13,099.00	9,478.38	8,644.30		11,664.00		74.11	
447-ENGINEERING		10,332.00	8,735.77	5,735.29		7,954.00		72.11	
526-EPA LANDFILL		11,000.00	11,040.77	519.00		8,000.00		6.49	
775-PARKS		186,810.00	175,248.29	57,679.52		200,732.00		28.73	
778-HOLLAND PARK TRANSFORMATION PROJECT		14,927.00	45,874.92	60,009.29		27,100.00		221.44	
895-GENERAL APPROPRIATION		210,985.00	197,335.13	62,216.20		157,600.00		39.48	
TOTAL EXPENDITURES		3,636,446.23	3,447,878.83	1,385,100.74		3,629,119.00		38.17	
Fund 101 - GENERAL FUND:									
TOTAL REVENUES		3,455,011.00	3,556,374.32	918,957.46		3,450,520.00		26.63	
TOTAL EXPENDITURES		3,636,446.23	3,447,878.83	1,385,100.74		3,629,119.00		38.17	
NET OF REVENUES & EXPENDITURES		(181,435.23)	108,495.49	(466,143.28)		(178,599.00)		261.00	

GL NUMBER	DESCRIPTION	2016		END BALANCE		YTD BALANCE		2017	
		AMENDED BUDGET	NORMAL (ABNORMAL)	12/31/2016	NORMAL (ABNORMAL)	05/31/2017	ORIGINAL BUDGET	% BDTG USED	
Fund 202 - MAJOR STREETS FUND									
000-GENERAL		532,052.00	551,164.71	156,807.37	642,495.00	24.41			
487-M-99 TRUNKLINE		29,391.00	57,318.00	31,038.83	35,000.00	88.68			
TOTAL REVENUES		561,443.00	608,482.71	187,846.20	677,495.00	27.73			
454-ACT 51 NON-MOTORIZED		6,467.00	6,466.50	0.00	0.00	0.00			
461-MAINTENANCE		325,035.00	283,064.21	109,536.27	361,420.00	30.31			
465-TRAFFIC SERVICES		3,893.00	531.52	2,186.58	4,336.00	50.43			
467-WINTER MAINTENANCE		31,076.00	20,381.69	13,083.34	28,565.00	45.80			
486-I-94 TRUNKLINE		23,446.00	22,145.18	11,389.39	21,902.00	52.00			
487-M-99 TRUNKLINE		22,947.00	19,289.38	10,466.39	22,494.00	46.53			
488-M-199 TRUNKLINE		12,430.00	9,973.56	5,685.86	13,183.00	43.13			
965-TRANSFER OUT		139,366.00	139,366.00	0.00	123,000.00	0.00			
TOTAL EXPENDITURES		564,660.00	501,218.04	152,347.83	574,900.00	26.50			

Fund 202 - MAJOR STREETS FUND:						
TOTAL REVENUES		561,443.00	608,482.71	187,846.20	677,495.00	27.73
TOTAL EXPENDITURES		564,660.00	501,218.04	152,347.83	574,900.00	26.50
NET OF REVENUES & EXPENDITURES		(3,217.00)	107,264.67	35,498.37	102,595.00	34.60

GL NUMBER	DESCRIPTION	2016		END BALANCE		YTD BALANCE		2017	
		AMENDED BUDGET	NORMAL (ABNORMAL)	12/31/2016	NORMAL (ABNORMAL)	05/31/2017	NORMAL (ABNORMAL)	ORIGINAL BUDGET	% BGT USED
Fund 203 - LOCAL STREETS FUND									
000-GENERAL		192,710.00	197,919.48	197,919.48	54,247.35	206,125.00	26.32		
930-TRANSFER IN		136,366.00	136,366.00	136,366.00	0.00	120,000.00	0.00		
TOTAL REVENUES		329,076.00	334,285.48	334,285.48	54,247.35	326,125.00	16.63		
461-MAINTENANCE		298,443.00	261,301.47	261,301.47	115,070.98	283,498.00	40.59		
465-TRAFFIC SERVICES		2,815.00	2,089.47	2,089.47	3,941.98	2,890.00	136.40		
467-WINTER MAINTENANCE		32,385.00	15,043.21	15,043.21	13,384.68	28,355.00	47.20		
965-TRANSFER OUT		3,000.00	3,000.00	3,000.00	0.00	3,000.00	0.00		
TOTAL EXPENDITURES		336,643.00	281,434.15	281,434.15	132,397.64	317,743.00	41.67		
Fund 203 - LOCAL STREETS FUND:									
TOTAL REVENUES		329,076.00	334,285.48	334,285.48	54,247.35	326,125.00	16.63		
TOTAL EXPENDITURES		336,643.00	281,434.15	281,434.15	132,397.64	317,743.00	41.67		
NET OF REVENUES & EXPENDITURES		(7,567.00)	52,851.33	52,851.33	(78,150.29)	8,382.00	932.36		

GL NUMBER	DESCRIPTION	2016		END BALANCE 12/31/2016		YTD BALANCE 05/31/2017		2017	
		AMENDED BUDGET	NORMAL	NORMAL (ABNORMAL)	NORMAL	ABNORMAL	ORIGINAL BUDGET	% BDT USED	
Fund 208 - RECREATION FUND									
780-RECREATION		139,040.00		160,445.81		8,076.70		118,970.00	6.79
781-POSITIVE YOUTH DEVELOPMENT		10,000.00		10,000.00		0.00		0.00	0.00
782-JUNIOR OPTIMISTS - JOOI		0.00		300.00		50.00		0.00	100.00
TOTAL REVENUES		149,040.00		170,745.81		8,126.70		118,970.00	6.83
Fund 208 - RECREATION FUND:									
TOTAL REVENUES		138,145.00		133,800.50		35,557.16		123,411.00	28.81
781-POSITIVE YOUTH DEVELOPMENT		8,380.00		10,580.00		0.00		0.00	0.00
782-JUNIOR OPTIMISTS - JOOI		45.00		215.00		424.34		0.00	100.00
TOTAL EXPENDITURES		146,570.00		144,595.50		35,981.50		123,411.00	29.16
Fund 208 - RECREATION FUND:									
TOTAL REVENUES		149,040.00		170,745.81		8,126.70		118,970.00	6.83
TOTAL EXPENDITURES		146,570.00		144,595.50		35,981.50		123,411.00	29.16
NET OF REVENUES & EXPENDITURES		2,470.00		26,150.31		(27,854.80)		(4,441.00)	627.22

GL NUMBER	DESCRIPTION	2016		END BALANCE		YTD BALANCE		2017	
		AMENDED BUDGET	NORMAL	12/31/2016	(ABNORMAL)	05/31/2017	(ABNORMAL)	ORIGINAL BUDGET	% BDT USED
Fund 226 - SOLID WASTE FUND									
000-GENERAL									
	TOTAL REVENUES	220,758.00	243,148.63	243,148.63		1,228.38		213,000.00	0.58
	523-LEAF PICKUP	57,355.00	52,800.09	52,800.09		13,457.95		59,690.00	22.55
	524-TREE DUMP	8,486.00	6,070.56	6,070.56		2,012.58		9,480.00	21.23
	528-SOLID WASTE	118,061.00	94,286.31	94,286.31		25,270.18		121,105.00	20.87
	965-TRANSFER OUT	24,000.00	11,500.00	11,500.00		0.00		25,500.00	0.00
	TOTAL EXPENDITURES	207,902.00	164,656.96	164,656.96		40,740.71		215,775.00	18.88
Fund 226 - SOLID WASTE FUND:									
	TOTAL REVENUES	220,758.00	243,148.63	243,148.63		1,228.38		213,000.00	0.58
	TOTAL EXPENDITURES	207,902.00	164,656.96	164,656.96		40,740.71		215,775.00	18.88
	NET OF REVENUES & EXPENDITURES	12,856.00	78,491.67	78,491.67		(39,512.33)		(2,775.00)	1,423.87

GL NUMBER	DESCRIPTION	2016		END BALANCE		YTD BALANCE		2017	
		AMENDED BUDGET	NORMAL (ABNORMAL)	12/31/2016	NORMAL (ABNORMAL)	05/31/2017	NORMAL (ABNORMAL)	ORIGINAL BUDGET	% BGDGT USED
Fund 265 - DRUG LAW ENFORCEMENT FUND									
000-GENERAL		4,565.00		8,285.33		21,698.48		4,900.00	442.83
400-FED DRUG LAW ENFOR - REIMBUR		55,529.00		44,330.70		12,201.26		49,029.00	24.89
TOTAL REVENUES		60,094.00		52,616.03		33,899.74		53,929.00	62.86
333-DRUG LAW ENFORCEMENT									
400-FED DRUG LAW ENFOR - REIMBUR		54,195.00		47,545.69		32,188.69		29,050.00	110.80
TOTAL EXPENDITURES		38,027.00		30,454.27		6,910.30		26,750.00	25.83
TOTAL EXPENDITURES		92,222.00		77,999.96		39,098.99		55,800.00	70.07
Fund 265 - DRUG LAW ENFORCEMENT FUND:									
TOTAL REVENUES		60,094.00		52,616.03		33,899.74		53,929.00	62.86
TOTAL EXPENDITURES		92,222.00		77,999.96		39,098.99		55,800.00	70.07
NET OF REVENUES & EXPENDITURES		(32,128.00)		(25,383.93)		(5,199.25)		(1,871.00)	277.89

REVENUE AND EXPENDITURE REPORT FOR CITY OF ALBION

PERIOD ENDING 05/31/2017

% Fiscal Year Completed: 41.37

User: TMEAD
DB: Albion

GL NUMBER	DESCRIPTION	2016		2017		YTD BALANCE 05/31/2017 NORMAL (ABNORMAL)	ORIGINAL BUDGET	% BGD USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	END BALANCE 12/31/2016 NORMAL (ABNORMAL)	YTD BALANCE 05/31/2017 NORMAL (ABNORMAL)			
Fund 275 - ALBION BUILDING AUTHORITY FUND								
000-GENERAL		36,611.00	36,780.49	193.26	4,357.00	4.44		
264-EDC BUILDING		10,880.00	10,880.04	5,533.35	10,880.00	50.86		
265-MUNICIPAL BLDG / 201 N CLINTON ST		0.00	0.00	756.00	1,500.00	50.40		
270-101 N GALE ST		7,000.00	7,000.00	0.00	7,000.00	0.00		
271-FIRE/AMBULANCE BUILDING		29,264.00	29,264.00	6,000.00	30,000.00	20.00		
273		0.00	1.00	1.00	0.00	100.00		
TOTAL REVENUES		83,755.00	83,925.53	12,483.61	53,737.00	23.23		
Fund 260-101 - FINANCE DEPT / 275 - ABA GENERAL								
264-EDC BUILDING		8,818.00	8,445.04	1,403.76	9,865.00	14.23		
265-MUNICIPAL BLDG / 201 N CLINTON ST		12,820.00	8,281.17	7,075.04	11,970.00	59.11		
270-101 N GALE ST		3,790.00	2,248.30	205.51	190.00	108.16		
271-FIRE/AMBULANCE BUILDING		6,840.00	1,947.48	0.00	6,290.00	0.00		
273-112 E ERIE ST		26,000.00	15,235.45	6,353.90	25,000.00	25.42		
TOTAL EXPENDITURES		30,354.00	26,829.56	448.94	2,100.00	21.38		
TOTAL EXPENDITURES		88,622.00	62,987.00	15,487.15	55,415.00	27.95		
Fund 275 - ALBION BUILDING AUTHORITY FUND:								
TOTAL REVENUES		83,755.00	83,925.53	12,483.61	53,737.00	23.23		
TOTAL EXPENDITURES		88,622.00	62,987.00	15,487.15	55,415.00	27.95		
NET OF REVENUES & EXPENDITURES		(4,867.00)	20,938.53	(3,003.54)	(1,678.00)	179.00		

User: TMEAD
 DB: Albion
 PERIOD ENDING 05/31/2017
 % Fiscal Year Completed: 41.37

GL NUMBER	DESCRIPTION	2016		2017		% BGDGT USED
		AMENDED BUDGET	END BALANCE 12/31/2016 NORMAL (ABNORMAL)	YTD BALANCE 05/31/2017 NORMAL (ABNORMAL)	ORIGINAL BUDGET	
Fund 277 - ABA SEC 8 MAPLE GROVE						
000-GENERAL		425,700.00	455,447.69	188,124.49	431,208.00	43.63
TOTAL REVENUES		425,700.00	455,447.69	188,124.49	431,208.00	43.63
701-ABA SEC 8 MAPLE GROVE		359,835.00	344,264.48	95,090.56	374,350.00	25.40
905-DEBT SERVICE - BONDS		64,963.00	64,962.50	0.00	62,488.00	0.00
TOTAL EXPENDITURES		424,798.00	409,226.98	95,090.56	436,838.00	21.77
Fund 277 - ABA SEC 8 MAPLE GROVE:						
TOTAL REVENUES		425,700.00	455,447.69	188,124.49	431,208.00	43.63
TOTAL EXPENDITURES		424,798.00	409,226.98	95,090.56	436,838.00	21.77
NET OF REVENUES & EXPENDITURES		902.00	46,220.71	93,033.93	(5,630.00)	1,652.47

GL NUMBER	DESCRIPTION	2016		END BALANCE 12/31/2016		YTD BALANCE 05/31/2017		2017	
		AMENDED BUDGET	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	ORIGINAL BUDGET	% BGD USED		
Fund 590 - SEWER FUND									
000-GENERAL		1,186,774.00	1,236,997.46	482,370.03	1,191,250.00	40.49			
544-SAW GRANT PROJECT		700,000.00	591,503.63	212,477.51	526,500.00	40.36			
546-MEDC GRANT - DIGESTER, PUMP, ETC.		0.00	0.00	475,000.00	950,000.00	50.00			
TOTAL REVENUES		1,886,774.00	1,828,501.09	1,169,847.54	2,667,750.00	43.85			
536-SEWER UTILITY OPERATIONS		1,156,283.00	1,103,192.63	302,763.65	1,236,750.00	24.48			
542-WWTP ENERGY IMPROVEMENTS		7,800.00	7,827.03	2,647.92	7,800.00	33.95			
544-SAW GRANT PROJECT		700,498.00	591,503.63	212,477.51	526,500.00	40.36			
546-MEDC GRANT - DIGESTER, PUMP, ETC.		0.00	0.00	62,477.30	1,110,000.00	5.63			
965-TRANSFER OUT		153,000.00	151,447.00	0.00	148,400.00	0.00			
TOTAL EXPENDITURES		2,017,581.00	1,853,970.29	580,366.38	3,029,450.00	19.16			
Fund 590 - SEWER FUND:									
TOTAL REVENUES		1,886,774.00	1,828,501.09	1,169,847.54	2,667,750.00	43.85			
TOTAL EXPENDITURES		2,017,581.00	1,853,970.29	580,366.38	3,029,450.00	19.16			
NET OF REVENUES & EXPENDITURES		(130,807.00)	(25,469.20)	589,481.16	(361,700.00)	162.98			

GL NUMBER	DESCRIPTION	2016		2017		% BGD USED
		AMENDED BUDGET	END BALANCE 12/31/2016 NORMAL (ABNORMAL)	YTD BALANCE 05/31/2017 NORMAL (ABNORMAL)	ORIGINAL BUDGET	
Fund 591 - WATER FUND						
000-GENERAL		940,572.00	981,063.38	379,996.04	918,300.00	41.38
TOTAL REVENUES		940,572.00	981,063.38	379,996.04	918,300.00	41.38
536-WATER UTILITY OPERATIONS		945,390.00	908,269.44	271,153.54	1,077,876.00	25.16
540-WELLHEAD PROTECTION		500.00	0.00	0.00	500.00	0.00
905-DEBT SERVICE-BONDS		6,990.00	6,240.00	1,612.00	3,974.00	40.56
965-TRANSFER OUT		11,668.00	11,668.00	0.00	11,450.00	0.00
TOTAL EXPENDITURES		964,548.00	926,177.44	272,765.54	1,093,800.00	24.94
Fund 591 - WATER FUND:						
TOTAL REVENUES		940,572.00	981,063.38	379,996.04	918,300.00	41.38
TOTAL EXPENDITURES		964,548.00	926,177.44	272,765.54	1,093,800.00	24.94
NET OF REVENUES & EXPENDITURES		(23,976.00)	54,885.94	107,230.50	(175,500.00)	61.10

GL NUMBER	DESCRIPTION	2016		END BALANCE		YTD BALANCE		2017	
		AMENDED BUDGET	NORMAL (ABNORMAL)	12/31/2016	NORMAL (ABNORMAL)	05/31/2017	NORMAL (ABNORMAL)	ORIGINAL BUDGET	% BGDG USED
Fund 661 - EQUIPMENT POOL FUND									
000-GENERAL		279,818.00		301,906.41		103,407.00		278,725.00	37.10
TOTAL REVENUES		279,818.00		301,906.41		103,407.00		278,725.00	37.10
770-EQUIPMENT POOL		267,290.00		264,088.40		90,227.34		276,090.00	32.68
905-DEBT SERVICE - BONDS		158.00		157.61		124.94		222.00	56.28
906-DEBT SERVICE - LOANS		430.00		528.41		191.24		971.00	19.70
965-TRANSFER OUT		18,265.00		18,159.00		0.00		17,850.00	0.00
TOTAL EXPENDITURES		286,143.00		282,933.42		90,543.52		295,133.00	30.68
Fund 661 - EQUIPMENT POOL FUND:									
TOTAL REVENUES		279,818.00		301,906.41		103,407.00		278,725.00	37.10
TOTAL EXPENDITURES		286,143.00		282,933.42		90,543.52		295,133.00	30.68
NET OF REVENUES & EXPENDITURES		(6,325.00)		18,972.99		12,863.48		(16,408.00)	78.40
TOTAL REVENUES - ALL FUNDS		4,937,030.00		5,060,122.76		2,139,207.05		5,739,239.00	37.27
TOTAL EXPENDITURES - ALL FUNDS		5,129,689.00		4,705,199.74		1,454,819.82		6,198,265.00	23.47
NET OF REVENUES & EXPENDITURES		(192,659.00)		354,923.02		684,387.23		(459,026.00)	149.10