

**Thursday, February 7, 2019, 7:30 a.m.**  
1002 N. Eaton Street, Albion, MI – Conference Room

***Mission Statement:*** *Retain, expand and recruit business and industry to the greater Albion area and strengthen and revitalize the local economy.*

***Vision:*** *Revitalizing the local economy through collaboration, partnership and delivering on the Mission through: Growing and Attracting Businesses & Industry; Building Workforce Capabilities and Alleviating Conditions for Unemployment; and Revitalizing Albion's Core Development Centers.*

**AGENDA – Annual Meeting – Revised**

- 1) Roll Call
- 2) Presentations
  - a) Easement Request to Support the Trail Expansion (Gregg Strand & Mark Lelle)
- 3) Action Items:
  - a) Consent Agenda:
    - i) Approval of Minutes from December 7, 2018 Board Meeting
    - ii) Financial Report – Consolidated Financial Statement as of October 31, 2018; November 30, 2018 and December 31, 2018
    - iii) Action to Excuse Absent Directors, if applicable (EDC/TIFA/BRA)

*All matters listed under Item 2(a), Consent Agenda, are considered routine by the board and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required it will be removed from the Consent Agenda and considered separately.*
  - b) Resolution Supporting Parcel Easements for Trail Enhancement
  - c) Triterra Quote for BRA Policies, Procedures and Practices, Support for up to \$5000
  - d) Approval of Revolving Loan Fund (RLF) Plan
  - e) Annual Certification of Revolving Loan Fund (RLF) Plan for 2019
  - f) Report of Nominating Committee and Election of Officers (Spicer)
  - g) Memorandum of Cooperative Agreement with ARC
- 4) Discussion Items:
  - a) Conflict of Interest Annual Certification
  - b) Confidentiality Agreement
  - c) Economic Development Strategic Plan (EDSP)

*Next Board Meeting will be Thursday, April 4, 2019 at 7:30 am.*

- 5) President's Report (Deprez)
  - a) Albion Food Hub & Farmer's Market Update (Laura Overholt)
  - b) Economic Forecast – March 7, 2019
- 6) Board of Directors Discussion & Comments
  - a) City of Albion Report, Mayor Atchison
  - b) Sheridan Township Report, Supervisor Porter
  - c) Greater Albion Chamber of Commerce Update, Eric Worley
  - d) Board at Large
- 7) Public Comment  
(Persons addressing the Board shall limit their comments to no more than 3 minutes)
- 8) Key Talking Points
- 9) Adjournment

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