

City of Albion
 Albion Downtown Development Authority
 Meeting Minutes – September 9, 2020

I. CALL TO ORDER

Chairperson Scott Evans called the meeting to order at 7:30 a.m.

II. ROLL CALL

X	Bob Anderson	A	Christina Wixson
A	Dave Atchison	X	Nidia Wolf
X	Scott Evans	A	Jim Stuart
A	Marcola Lawler		
X	Mike Tymkew		
X	Emily Verbeke		

Administration: Haley Snyder, Interim City Manager and Jill Domingo, City Clerk

III. Approval of Prior Meeting Minutes

A. August 12, 2020 Regular Meeting Minutes

Motion by M Tymkew, supported by E Verbeke, CARRIED, to approve prior meeting minutes as presented.

(MOTION carried, voice vote)

IV. Correspondence- None

V. Order of Business

A. Safer Together Program

Chair S Evans stated Albion College is creating a bubble effect for students and is asking local businesses to join in the effort. Local businesses will commit to COVID-19 testing for its employees every two weeks until November 22nd, 2020. The cost is \$65.00 per test. Albion College will be paying for the administrative and transportation costs. The program is designed to help the Albion community and Albion College students and staff.

B Anderson stated the challenge is maintaining a bubble for the students and for them to stay in recognized areas. This program will be held at Washington-Gardner School. The college has done regular testing and has had 8 positive cases. This will help to contain the virus. They are asking the DDA to help with the cost to gain student business

and help keep the community safe. The employee would receive the results but a business would also receive a notice if there is a positive result.

Board Member E Verbeke feels this is costly with the DDA having very limited funds. It would cost a business \$1100.00 that has three employees.

Chair S Evans stated the money would flow through the Albion Community Foundation.

Interim City Manager Snyder stated she would like to seek clarification with City Attorney and see if public funds can be used for this.

Board Member M Tymkew asked if this can be used like a façade grant where businesses would apply for the funding.

Interim City Manager Snyder stated the DDA has a fund balance of \$62,314.76. The expenditures exceed the revenues so there is not a lot of funding for this program.

B. DDA, AEDC & Albion Chamber of Commerce Consolidation Update

Board Chair S Evans stated a joint meeting with between the AEDC, DDA, Chamber and Council will be held tonight (Wednesday, September 9th) at 6:00 p.m. via Zoom. He encourages all members to attend and each of the Boards are in favor of moving forward with the consolidation.

Interim City Manager Snyder stated Kelli Scott, Treasurer for the Marshall Board will be there to discuss the financials and how the money situation will be handled for the consolidated Board.
Comments were received from N Wolf

C. Excuse Absent Board Members

Board Members D Atchison, M Lawler and J Stuart, C Wixson were not excused

VI. Citizens Comments (Persons addressing the DDA shall limit their comments to no more than 5 minutes. Proper decorum is required.)

No citizen comments were received.

Board Member Comments:

Comments were received by Chair S Evans and N Wolf who asked about absent Board Members. Chair S Evans will send out an email asking if Board Members who have been absent would like to continue to serve on the Board.

The next meeting will be October 14th, 2020

VII. ADJOURNMENT

Meeting adjourned at 8:05 a.m.

Recorded by Jill Domingo, City Clerk