

City Of Albion
 Albion Downtown Development Authority
 Regular Meeting Minutes – November 8, 2017

I. CALL TO ORDER

Chairperson Mike Tymkew called the meeting to order at 7:30 a.m.

II. ROLL CALL

X	Garrett Brown	X	Don Masternak
X	Joe Domingo	X	Mike Tymkew
X	Alfredia Dysart-Drake	X	Nidia Wolf
A	Scott Evans	A	Jennifer Yawson
X	Marcola Lawler		
X	Linda LaNoue		

Administration: Sheryl L. Mitchell, City Manager and Jill Domingo, City Clerk, John Tracy, Director of Planning, Building & Code Enforcement.

III. Approval of Prior Meeting Minutes

A. October 11, 2017 Regular Meeting Minutes

Board Member N Wolf asked for the following correction:

Pg. 3-Under Board Questions/Comments-imminent should be eminent

Motion by N Wolf, supported by G Brown to approve prior regular meeting minutes with the above correction.

(MOTION carried, voice vote)

IV. Correspondence-None

V. Order of Business

A. Introduction of Eric Worley, President Greater Albion Chamber of Commerce

Eric Worley, New President of the Albion Chamber of Commerce and Visitor's Bureau introduced himself. He stated he has been an Albion resident for two years and prior to taking the position with the Chamber, he volunteered with a number of programs in the City.

He stated The Greater Albion Chamber of Commerce, the City of Albion, and a committee of local businesspersons and community members have planned an event to bring back the Albion Aglow Parade and offer an opportunity for downtown merchants to showcase their businesses.

The event will be held on Friday, December 1, 2018 and will include the following:

- Downtown business open house, 5 to 9 p.m.
- Tree lighting at Bournellis Park at the corner of Cass and Superior streets, 6 p.m.
- Parade staging behind Kids 'N' Stuff, 7 to 7:15 p.m.
- Albion Aglow Parade begins at the corner of Cass and Superior streets and proceeds south on Superior Street to Erie Street.
- After the parade, Santa will visit with children until 9 p.m. at Kids 'N' Stuff Museum, [301 S. Superior St.](#)
- Throughout the evening, everyone is encouraged to visit downtown businesses that will remain open for extended hours. Individuals can compete in a game by visiting participating businesses and collecting stamps from each business on their game form. Completed forms will be entered into a drawing. You must visit every business in order to be eligible for the drawing.
- The grand prize is a one-night stay at the new Courtyard by Marriott in downtown Albion after they open.
- Second prize is a free full service oil change
- Third prize will be Albion bucks.
- To ensure participants have ample time to play and shop, game forms will be available at the Chamber, City Hall, and participating businesses before Small Business Saturday, Nov. 25. The game begins on Nov. 25 and runs through Dec.1.
- To be eligible for the drawing, forms must be completed and dropped off by 9 p.m. Dec. 1 at the Greater Albion Chamber of Commerce or businesses that give stamps.
- Performers will entertain shoppers and refreshments will be available during the Downtown Open House & Albion Aglow Parade & Downtown Open House
- The Committee is asking for all downtown businesses to put up white lights on the exterior of the building. If they need lights and are not able to afford them, the Chamber has received donations they are willing to use for the lights.
- Through additional donations, the Chamber is able to have five (5) singer/songwriters in downtown local businesses for the event.
- The committee meets on Thursday evenings at 6:30 p.m. at Stirling Books and Brew. Anyone who is interested in joining the committee or would like to come to offer suggestions, all are welcome to join the process.
- Mr. Worley is excited to be in Albion and hopes to partner with anyone that is looking to promote Albion. The Chamber has an open Facebook page and looks forward to promoting Downtown Businesses in Albion.

Comments were received from Board Members N Wolf and L LaNoue.

B. Approve 2018 Meeting Dates

Discussion among the Board pertaining to the meeting dates. If the meetings continue on a monthly basis, an amendment will need to be made to the by-laws which state the meetings will be held quarterly.

Board Member Tymkew suggested having the meetings every other month.

Board Member Domingo suggested keeping the meetings quarterly as the by-laws state. Special meetings may still be called at any time.

Additional comments were received from Board Member N Wolf and A Dysart-Drake.

Motion by J Domingo, Supported by N Wolf, to have quarterly DDA meetings which will be held in January, April, July and October, 2018.

Chair Tymkew also stated that his and Nidia Wolf's terms will be up in December, 2018 and they both would like to renew their seats.

The Board will elect new officers at the January 10, 2018 meeting.

(MOTION carried, voice vote)

C. Excuse Absent Board Members

Motion by J Domingo, supported by A Dysart-Drake to excuse Board Members S Evans and J Yawson.

(MOTION carried, voice vote)

VI. Citizens Comments (Persons addressing the DDA shall limit their comments to no more than 5 minutes. Proper decorum is required.)

No citizen's comments were received.

Board comments were as follows:

Board Member Wolf stated the angels came for the center street swag. We have some lights out in the stars and the replacement lights will probably not arrive until after the first of the year. It was suggested that the lights be replaced every three years.

City Manager Mitchell stated the Albion Hotel is slated to be open in early spring and the MDOT Street Reconstruction is scheduled to be complete in December. She asked about the brick breakage and MDOT stated that they have to meet a certain standard. Some of the bricks have been replaced.

Additional comments were received from Board Members J Domingo, D Masternak, G Brown and A Dysart-Drake and Eric Worley, President Greater Albion Chamber of Commerce & Visitors Bureau.

VII. ADJOURNMENT

Motion by J Domingo, supported by N Wolf to adjourn the meeting of the DDA.

(MOTION CARRIED, voice vote).

Meeting adjourned the meeting at 8:00 a.m.

Recorded by Jill Domingo