CITY OF ALBION DOWNTOWN DEVELOPMENT AUTHORITY

REGULAR MEETING
WEDNESDAY, SEPTEMBER 9, 2020
ZOOM WEBINAR
7:30 A.M.
SCOTT EVANS-CHAIRPERSON

AGENDA

I. Call To Order (Reminder: turn off cell phones)

II. Roll Call of the DDA

III. Approval of Prior Meeting Minutes
- August 12, 2020 Regular Meeting Minutes

IV. Correspondence

V. Order of Business

A. Safer Together Program
B. DDA, EDC and Chamber consolidation update
C. Excuse Absent Board Members

VI. Citizen Comments (Persons addressing the DDA shall limit their comments to no more than 5 minutes. Proper decorum is required.)

VII. Board Member Comments

VIII. Adjournment

City of Albion
Albion Downtown Development Authority
Meeting Minutes – August 12, 2020

I. CALL TO ORDER

Chairperson Scott Evans called the meeting to order at 7:30 a.m.

II. ROLL CALL

X	Bob Anderson (call-in)		A	Christina Wixson
A	Dave Atchison		X	Nidia Wolf
X	Scott Evans			
A	Marcola Lawler			
X	Mike Tymkew			
X	Emily Verbeke			

Administration: Haley Snyder, Acting City Manager and Jill Domingo, City Clerk

III. Approval of Prior Meeting Minutes

A. July 8, 2020 Regular Meeting Minutes

Motion by M Tymkew, supported by N Wolf, CARRIED, to approve prior meeting minutes as presented.

(MOTION carried, voice vote)

IV. Correspondence- None

V. Order of Business

E Verbeke asked to add an agenda item for Downtown activity

A. Kellogg Community College Response Letter-DDA & TIF Plan

Acting City Manager Snyder stated Kellogg Community College supports the new DDA/TIF plan and has requested a pass-through capture of 65% (DDA) 35% (Kellogg Community College). She stated the DDA boundaries have not changed so the DDA is not required to do this. It may also set precedence for schools to ask for this reduction as well. The letter received by the City references an agreement but currently the only agreement in place is with the District Library. The Board should also keep in mind the Brownfield agreements that are in place.

Comments were received from B Anderson; M Tymkew; N Wolf and E Verbeke

N Wolf moved, supported by M Tymkew, CARRIED, to not participate in a reduction plan with Kellogg Community College.

(MOTION carried, voice vote)

Chair S Evans also asked Acting City Manager for an update on the DDA/TIF Plan.

Acting City Manager Snyder stated the 2nd notice has been published in the Albion Recorder and notices have been mailed to all residents and businesses in the district along with the taxing authorities. The posters have been distributed throughout the district. The Council will hold a public hearing on August 17th, 2020 for public comments and will vote to adopt the Plan. Plan will then be submitted to the State.

Comments were received from N Wolf

B. Merger Discussion Update-DDA, AEDC & Albion Chamber of Commerce

Board Chair S Evans stated both the Chamber and the AEDC have board approval to continue merger discussions. The Boards would like to hold a Study Session with the Council in late August/early September to discuss the merger and obtain their support. The new Board will be a 501 (c) 3 and will be an independent board. A recommendation will be made to have members from each individual board sit on the new board. It would also be helpful to have City Council and County representation on the board. The new board will be modeled after Marshall. Richard Lindsey is helping with legal structure and funds received from each of the boards would remain separated. Eric Worley, President Albion Chamber of Commerce & Visitors Bureau has resigned so there currently is no chamber staff at this time. Laura Overholt, Food Hub Director has also resigned which leaves Amy Deprez, AEDC President and Christine Bowman as AEDC staff.

Comments were received from N Wolf

C. Downtown Activity

E Verbeke stated the Bohm will be sponsoring an Art Walk on Saturday, September 19th, 2020. Superior Street will be closed for this event and will feature local artists along with music in conjunction with Walk the Beat. The event will run from 12:00 p.m. until 5:00 p.m. She would like to see the DDA provide support with volunteers for the event.

D. Excuse Absent Board Members

Board Members D Atchison, M Lawler and J Stuart were not excused

Motion by E Verbeke, supported by B Anderson, CARRIED, to Excuse Board Member C Wixson

(MOTION CARRIED, voice vote)

VI. Citizens Comments (Persons addressing the DDA shall limit their comments to no more than 5 minutes. Proper decorum is required.)

No citizen comments were received.

Board Member Comments:

Comments were received by Board Member B Anderson

VII. ADJOURNMENT

Motion by M Tymkew, supported by N Wolf to adjourn the meeting of the DDA.

(MOTION CARRIED, voice vote)

Meeting adjourned at 8:00 a.m.

Recorded by Jill Domingo, City Clerk