



CITY OF ALBION CITY COUNCIL MEETING AGENDA

Meetings: First and Third Mondays – 7:00 p.m.

City Council Chambers ♦ Second Floor ♦ 112 West Cass Street ♦ Albion, MI 49224

COUNCIL-MANAGER
GOVERNMENT

Council members and
other officials normally in
attendance.

Garrett Brown
Mayor

Maurice Barnes, Jr.
Council Member
1st Precinct

Lenn Reid
Council Member
2nd Precinct

Sonya Brown
Council Member
3rd Precinct

Marcola Lawler
Council Member
4th Precinct

Jeanette Spicer
Council Member
5th Precinct

Andrew French
Council Member
6th Precinct

Sheryl L. Mitchell
City Manager

The Harkness Law Firm
Atty Cullen Harkness

Jill Domingo
City Clerk

NOTICE FOR PERSONS WITH
HEARING IMPAIRMENTS
WHO REQUIRE THE USE OF A
PORTABLE LISTENING DEVICE

Please contact the City
Clerk's office at
517.629.5535 and a listening
device will be provided
upon notification. If you
require a signer, please
notify City Hall at least five
(5) days prior to the posted
meeting time.

AGENDA

COUNCIL MEETING

Tuesday, September 5, 2017

7:00 P.M.

PLEASE TURN OFF CELL PHONES DURING MEETING

- I. CALL TO ORDER
- II. MOMENT OF SILENCE TO BE OBSERVED
- III. PLEDGE OF ALLEGIANCE
- IV. ROLL CALL
- V. MAYOR AND COUNCIL MEMBER'S COMMENTS
- VI. PUBLIC COMMENTS (Persons addressing the City Council shall limit their comments to **agenda items only** and to no more than three (3) minutes. Proper decorum is required.)
- VII. CONSENT CALENDAR (VV) (Items on Consent Calendar are voted on as one unit)
 - A. Approval Regular Session Minutes, August 21, 2017
 - B. Approval Special Session Minutes, August 23, 2017
 - C. Approval Study Session Minutes, August 28, 2017
- VIII. ITEMS FOR INDIVIDUAL DISCUSSION
 - A. Request Approval 2nd Reading Ordinance # 2017-06, To Amend Ordinance 22-181 Sidewalk Café's (RCV)
 - B. Request Approval Resolution # 2017-35, Resolution of the City of Albion, Adopting the Finalized Calhoun County Hazard Mitigation Plan; Providing an Effective Date; and for Other Purposes (RCV)
 - C. Request Approval Resolution # 2017-37, A Resolution to Approve Additional Wastewater Treatment Plant Improvements (RCV)



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- D. Request Approval Resolution # 2017- 38, A Resolution to Establish Historic District Study Committee (RCV)
- E. Discussion-Nuisance Property Litigation
- F. Discussion-Google Docs
- G. Discussion-Black Foot Print of Albion
 - 1. 600 Austin Avenue
 - 2. Albion Housing
 - 3. Double Vision
 - 4. Albion Malleable Iron Site
- H. Discussion-Delinquent Trash Bills
- IX. City Manager Report
- X. Future Agenda Items
- XI. Motion to Excuse Absent Council Member(s)
- XII. PUBLIC COMMENTS (Persons addressing the City Council shall limit their comments to no more than three (3) minutes. Proper decorum is required.)
- XIII. ADJOURN

City of Albion
City Council Meeting
August 21, 2017

I. Call To Order

Mayor Brown opened the regular session at 7:00 p.m.

II. Moment of Silence To Be Observed

III. Pledge of Allegiance

IV. Roll Call

PRESENT: Maurice Barnes (1), Lenn Reid (2), Sonya Brown (3), Marcola Lawler (4) Jeanette Spicer (5) and Andrew French (6) and Mayor Brown.

Staff Present: Sheryl Mitchell, City Manager; Cullen Harkness, City Attorney; Lauren Elster, Assistant City Attorney; Stacey Levin, Assistant City Manager; Jill Domingo, City Clerk; John Tracy; Director Planning, Building & Code Enforcement; Scott Kipp, Chief Public Safety; Stacey Levin, Assistant City Manager and Harry Longon, Deputy Director Public Services.

V. Mayor & Council Member's Comments

Comments were received from Council Members Barnes, Reid, Spicer and French and Mayor Brown.

VI. Presentations

A. Commendation for PSO Officers Dan Riley and Kyle Wilson

Chief Kipp awarded PSO Officers Dan Riley and Kyle Wilson a certificate and stork pin for their delivery of a baby girl on August 4th, 2017.

B. Certificate of Appreciation-Corbett Smith Retirement

Mayor Brown read aloud the Certificate of Appreciation for Corbett Smith who will be retiring from the City of Albion on August 28, 2017 with sixteen years of service.

Mr. Smith received a standing ovation from the Albion City Council.

VII. Public Comments (Persons addressing the City Council shall limit their comments to **agenda items only** and to no more than three (3) minutes. Proper decorum is required.)

No public comments were received.

VIII. Consent Calendar (VV)

- A. Approval Regular Session Minutes – August 7, 2017
- B. Approval Leisure Hour DJ for Festival of the Forks

French moved, Lawler supported, CARRIED, to approve the Consent as presented. (7-0, vv)

IX. Items for Individual Discussion

- A. Approve Updated 2017 Fee Schedule (RCV)

Comments were received from Council Members French and Brown and John Tracy, Director of Planning, Building & Code Enforcement.

City Manager Mitchell stated for consistency purposes the lot line adjustment cost should be raised to \$55.00.

French moved, Brown supported, CARRIED, To Approve Updated 2017 Fee Schedule with the lot line adjustment cost raised to \$55.00. (7-0, rcv)

- B. Request Approval 1st Reading Ordinance # 2017-06, To Amend Ordinance 22-181 Sidewalk Cafes (RCV)

Comments were received from Council Member Spicer, Mayor Brown and City Manager Mitchell.

French moved, Spicer supported, CARRIED, To Approve 1st Reading Ordinance # 2017-06, To Amend Ordinance 22-181 Sidewalk Cafes as presented. (7-0, rcv)

- C. Request Approval of Draft of Future Land Use & Zoning Plan and Release for Public Comment (RCV)

Comments were received from City Manager Mitchell.

French moved, Brown supported, CARRIED, to Approve Draft of Future Land Use & Zoning Plan and Release for Public Comment as presented. (7-0, rcv)

- D. Discussion of Study Session Date for Charter Revision

Mayor Brown stated he had spoken with the MML general counsel for a recommendation of a charter revision consultant. The MML made a recommendation for a gentlemen that just completed the Flint Charter revision. The dates the consultant is available to meet with Council are Monday, September 25, 2017 or Thursday, September 28, 2017.

Council Comments on Charter Revision were as follows:

- Would like a consensus of the Council to determine if the majority is willing to spend the money to move forward with a Charter revision.
- The 2015 cost for the Consultant was \$30,000. A current cost has not been identified. There is no charge for the Study Session consultation.

- A study session would identify the scope, process and requirements of the City.
- There is no commitment for the initial meeting with consultant.
- Is a charter revision necessary?
- The last Charter revision was in 1960 and feels it worth the cost of updating as this document is the basis of how the City operates.
- Would like opinion from City Attorney. *The Charter is outdated in many areas, however this is a policy decision to be made by the Council. There will be additional charges such as publication, wages for the committee and possible election costs.*
- Can this decision be made in the spring of 2018?
- A study session will be the initial step in the process of making a decision of whether to move forward with the Charter revision.
- Many questions can be interested in meeting with the Consultant.
- If no cost is involved, would like to see what the Consultant has to say about the process.
- City Manager Mitchell will follow up with consultant to insure there will not be a cost involved for the initial meeting.

The consensus of the Council is to hold a Study Session for information for a Charter Revision on Monday, September 25, 2017 at 7:00 with consultant.

Comments were received from Council Members Lawler, Spicer, French, Barnes and Brown, Mayor Brown and City Attorney Harkness.

X. City Manager Report

City Manager Mitchell reported the following:

- Thanked Chief Kipp and Albion Public Safety for the two new TV's acquired through the military program.
- Festival of the Forks will be held on September 14, 2017. The Festival will be held in Stoffer Plaza, Lloyd Park and Rieger Park.
- The car show will be September 15, 2017 in the parking lot.
- Planning Commission approved Local Historic District Committee. Will be coming to Council to create committee and consider list of interested candidates.
- Employee Appreciation Picnic will be held Friday, August 25, 2017 at 1:00 p.m. at Victory Park. Council Members are invited to attend.
- Union negotiations have begun.
- Blue Cross Blue Shield rates will increase by 5.5%
- The City has been asked to participate in the HUD Choice Grant. The City was approached by MSU Extension for this grant along with Albion Housing. A special council meeting will need to be held before Monday, August 28th, 2017 to approve a resolution for a \$10,000 match for the \$1.3 million grant. Although, the grant does include displacement and demolition, that is not the intention of what the grant funds will be used for,

Comments were received from Council Members Barnes, French and Spicer and Mayor Brown.

The consensus of the Council is to hold a special meeting on Wednesday, August 23, 2017 at 7:00 p.m. to discuss/approve the HUD Choice Grant.

- Cass Street construction was a partnership with Albion College. Albion College asked the City to assist with filling potholes in their parking lots before students arrived back. Albion College paid the City \$2,000 to cover the cost of the asphalt.
- Stacey Levin's photo was chosen for the front page of the Yellow Pages phone book.

XI. Future Agenda Items

- Council Member Barnes would like the Black footprint of Albion added to the next agenda:
 1. 600 Austin Avenue
 2. Albion Housing
 3. Double Vision
 4. Albion Malleable Iron Site
- Council Member French would like the Council Rules and Procedures added to the next agenda
- City Attorney Harkness would like a nuisance property litigation update added to the next agenda
- Mayor Brown would like google docs added to the next agenda

Comments were received from City Manager Mitchell

XII. Motion to Excuse Absent Council Member (s) (VV)

No action was necessary as all members were present.

XIII. Public Comments (Persons addressing the City Council shall limit their comments to no more than three (3) minutes. Proper decorum is required.)

Comments were received from John Dunklin, 1203 2ns Street; Council Members Barnes, French, Reid, Lawler and Spicer; Mayor Brown; City Manager Mitchell; Wayne Arnold, 906 Hall St and Jay Loomis, 408 W. Ash St.

XIV. CLOSED SESSION-The City Attorney requests a Closed Session under the Open Meetings Act (Section 15.268 (a), P.A. 267 of 1976, as amended) to consider the dismissal, suspension, or discipling of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of a public officer, employee or staff member of individual agent, if the named person requests a closed hearing.

Brown moved, French supported, CARRIED, to adjourn to Closed Session. (7-0, vv)

Mayor Brown adjourned to closed session at 8:15 p.m.

Mayor Brown re-adjourned the regular council session at 8:52 p.m.

XV. Adjournment

Brown moved, Spicer supported, CARRIED, to adjourn council session. (7-0 vv)

Mayor Brown adjourned the meeting at 8:52 p.m.

Date

Jill Domingo
City Clerk

City of Albion
City Council Special Meeting
August 23, 2017

I. Call To Order

Mayor Garrett Brown opened the special session at 7:00 p.m.

II. Roll Call

PRESENT: Maurice Barnes (1), Lenn Reid (2), Sonya Brown (3), Marcola Lawler (4)
Jeanette Spicer (5), Andrew French (6), and Mayor Brown.

Staff Present: Sheryl Mitchell, City Manager; Cullen Harkness, City Attorney (via phone);
Jill Domingo, City Clerk and John Tracy, Director Planning Building & Code
Enforcement.

III. Public Comments (Persons addressing the City Council shall limit their comments to
agenda items only and to no more than three (3) minutes. Proper decorum is required.)

No public comments were received.

IV. Items for Individual Discussion

A. Request Approval Resolution # 2017-36, A Resolution to Support "Transforming
Albion Project" as HUD Choice Neighborhood Grant Application Authorization to
Enter in to Memorandum of Understanding (MOU) and Commitment of
Local Contribution (RCV)

City Manager Mitchell gave a brief overview of the grant and stated the mission of the
Transforming Albion Project is to develop strategies that will enhance access to
health, education transportation, employment, crime free communities, recreational
activities and designs that promote the well-being of the residents.

Comments were received from Council Members Barnes, French, Lawler, Brown and
Spicer; Mayor Brown; City Manager Mitchell; Ann Kemp, Executive Director Albion
Housing and Holly Madii, MSU Extension.

Mayor Brown made three changes to Resolution # 2017-36.

Brown moved, Reid supported, CARRIED, To Accept amendments to Resolution #
2017-36 as presented. (7-0, rcv)

French moved, Barnes supported, CARRIED, to Approve Resolution # 2017-36, A
Resolution to Support "Transforming Albion Project" as HUD Choice Neighborhood

Grant Application Authorization to Enter in to Memorandum of Understanding (MOU) and Commitment of Local Contribution with Approved amendments.. (7-0, rcv)

V. Motion to Excuse Absent Council Member (s) (VV)

No action was necessary as all members were present.

VI. Public Comments (Persons addressing the City Council shall limit their comments to no more than three (3) minutes. Proper decorum is required.)

Comments were received from County Commissioner Gary Tompkins and Council Member Brown.

VII. Adjournment

Brown moved, Spicer supported, CARRIED, to adjourn special council session. (7-0 vv)

Mayor Brown adjourned the meeting at 7:43 p.m.

Signed:

Date

Jill Domingo
City Clerk

City of Albion
Study Session Minutes
August 28, 2017

I. CALL TO ORDER

Mayor Pro Tem Brown called the meeting to order at 7:00 p.m.

II. ROLL CALL

PRESENT: Council Members Maurice Barnes (1), Lenn Reid (2), Sonya Brown (3), Marcola Lawler (4) Jeanette Spicer (5), and Andrew French (6). Mayor Brown arrived at 7:10 p.m.

STAFF PRESENT:

Sheryl Mitchell, City Manager; Cullen Harkness, City Attorney; Jill Domingo, City Clerk; Stacey Levin, Assistant City Manager; John Tracy, Director Planning, Building & Code Enforcement and Scott Kipp, Chief Public Safety.

III. ITEMS FOR INDIVIDUAL DISCUSSION

A. Discussion-Medical Marijuana Regulations & Proposals

a. City Manager and City Attorney

City Manager Mitchell and City Attorney Harkness gave the following presentation:

Background-Michigan Medical Marijuana Act (MMMA)

- Michigan Medical Marijuana Act (2008), MCL 333.26421, allows qualified patients and registered caregivers identified with patients to use marijuana for specified medical conditions.
- Qualifying Patient – person who has been issued and possesses a registry identification card for the medical use of marijuana in accordance with the act.

Medical Marijuana Facilities Licensing Act (MMFLA)

- Members have now been appointed to the State Michigan Medical Marijuana Licensing Board.
- Provides that licenses from LARA for Medical Marijuana Facilities may not be issued until beginning December 15, 2017.

- Created a Statewide Monitoring System for tracking, inventory and verification of medicinal marijuana.

State Licenses under the MMFLA for Five Types of Uses:

- Growers – licensees that cultivate, dry, trim, or cure and package marijuana for sale to a processor or provisioning center.
- Processors – licensees that purchase marijuana from a grower and extract resin from the marijuana or creates a marijuana-infused product for the sale and transfer in packaged form to a provisioning center.
- Secure transporters – licensees that store marijuana or money associated with its purchase or sale between marijuana facilities for a fee.
- Safety compliance facilities – licensees that receive marijuana from a marijuana facility or registered primary caregiver and test it for contaminants, THC, and other substances.
- Provisioning Centers – licensees that purchase marijuana from a grower or processor and sell, supply, or provide marijuana to registered qualifying patients, directly or through the patient’s caregiver.

Grower Licenses

There are three types of Grower Classes:

- Class A – 500 marijuana plants
- Class B – 1,000 marijuana plants
- Class C – 1,500 marijuana plants
- Authorizes sale of marijuana seeds or marijuana plants only to a GROWER by means of a SECURE TRANSPORTER.
- Authorizes the sale of marijuana, other than seeds, only to a PROCESSOR or PROVISIONING CENTER.
- Authorizes the GROWER to transfer marijuana only by means of a SECURE TRANSPORTER.
- To be eligible for a grower license, the applicant and each investor in the grower must not have an interest in a secure transporter or safety compliance facility.

TAXES AND FEES

- State of Michigan taxes each provisioning center at a rate of 3% of the provisioning center’s gross retail receipts. It is distributed as follows:
- 25% to local municipalities in which a marijuana facility is located, allocated in proportion to the number of marijuana facilities within the municipality.
- 30% to counties in which a marijuana facility is located, allocated in proportion to the number of marijuana facilities within the county.
- 5% to county sheriffs in which a marijuana facility is located, allocated in proportion to the number of marijuana facilities within the county.
- 30% to the state, for deposit in the first responder presumed coverage fund.
- 5% to the Michigan commission on law enforcement standards for training local law enforcement officers.

- 5% to the department of state police.

Medical Marihuana Excise Fund

- Estimated to generate over \$5.3 million for local municipalities with licensed Medical Marihuana Facilities

Medical Marihuana Excise Fund Earmark	Percentage	Amount
Local Municipalities - <i>in which a MM facility is located, allocated in proportion to the number of MM facilities within the municipality</i>	25%	\$ 5,335,500
Counties - <i>in which a MM facility is located, allocated in proportion to the number of MM facilities within the county</i>	30%	\$ 6,402,600
County Sheriffs - <i>in which a MM facility is located, allocated in proportion to the number of MM facilities within the county to support county Sheriffs.</i>	5%	\$ 1,067,100
Local Law Enforcement Training - <i>to MCOLES for training local law enforcement officers</i>	5%	\$ 1,067,100
State Police	5%	\$ 1,067,100
State General Fund - <i>to the State for the First Responder Presumed Coverage Fund</i>	30%	\$ 6,402,600
TOTAL	100%	\$21,342,000

The Municipality's Role and Power

- A marijuana facility may not operate in a municipality unless that municipality has adopted an ordinance that authorizes that type of facility. [MCL 333.27205\(1\)](#).

The City of Albion may choose to:

- Adopt an ordinance and regulate through zoning.
- Decline to allow by adopting ordinance.
- Not take action.

MMFLA Options:

- If enacting an ordinance, we could allow anywhere from 1-5 types of facilities (licenses).
- Limit the number of each type of facility.
- Establish an annual, nonrefundable license fee, not exceeding \$5,000 for administrative and enforcement costs associated with the operation of facilities within the city.
- If ordinance limits the number of facilities, must create a competitive process to determine which applicants are best suited to operate in compliance with the initiative.
- Adopt ordinances relating to marijuana facilities, including zoning.

MMFLA Guidelines

- If we choose to adopt an ordinance, the guidelines/limitations are:
 - Cannot impose regulations regarding the purity or pricing of marijuana;
 - Cannot interfere or conflict with the state licensing regulations; and
 - We may adopt zoning regulations related to marijuana facilities.
 - A marijuana facility and all articles of property in that facility are subject to examination at any time by ADPS or MSP.

License Eligibility

- The City may request information from those who apply for a facilities license.
- Final approval of the license goes to the State.
- Applicants have to be Michigan residents for two years. This requirement goes away after June 30, 2018.
- People are ineligible to receive a state license if any of the following is true:
 - Convicted of a felony in the U.S., or released from incarceration for a felony, within the last 10 years;
 - Convicted of a misdemeanor involving a controlled substance, theft, dishonesty or fraud in the last 5 years;
 - Knowingly submitted an application with false information, or can't provide liability and casualty insurance; or
 - Holds elected office or is employed by a regulatory body of a governmental unit.

STAFF RECOMMENDATIONS – PROVISIONING CENTERS

- Growing and Processing Licenses only permitted in the Industrial (M-1, M-1-P, M-2, M-2-P)
- Growing sites should be inside and fully enclosed
- Secure Transporters; Safety Compliance Facilities; and/or Provisioning Centers – only permitted in the Industrial and B-1, B-3 districts
- Holding public hearings to get broader citizen input
- Work with staff and Planning Commission to draft appropriate ordinances
- Keep 1,000 feet away from schools, parks, churches, childcare, residential and other marihuana facilities (measuring from the property line, not the structure).

SURVEY OF SOME SURROUNDING MUNICIPALITIES

- City of Marshall: Unanimously voted on June 5 adopting an ordinance permitting 4 of 5 types of licenses. Provisioning Centers (aka dispensaries) will be prohibited. Require 5,280 feet between other Growers or Processors.
- Bedford Township: Held a workshop on July 18 to discuss a possible ordinance. No vote. Will further discuss at the September 12 meeting to see what rules the board has adopted.
- Emmett Township: Voted unanimously on July 13 to allow officials to finalize a draft ordinance. They have not ruled out permitting provisioning centers.
- City of Battle Creek – held workshop on August 15, 2017.
- City of Kalamazoo - drafted sample ordinance for all 5 types of licenses. Requirements include: 500 ft. separation from other MM licenses, 1,000 ft. separation from schools (including colleges and universities); 500 ft. separation from licensed child care centers, churches, recreation facilities, library, juvenile or adult half-way house, substance abuse rehabilitation or treatment center.

DIRECTION FROM CITY COUNCIL

- What are the pros/cons to consider?
- Is there interest in enacting a MM ordinance?
- If so, for which of the 5 types of licenses?
- Do we want to limit the number of licenses available in those categories?

b. Prosecuting Attorney David Gilbert

Prosecuting Attorney David Gilbert gave the following presentation:

- The State has created a Medical Marihuana Licensing Board
- The City has the opportunity to plan ahead for the upcoming Medical Marihuana regulations or may wait until the State releases them. An ordinance does not have to be passed at this time and will depend on what fits for your community.

- The difference between medical marihuana and legalization is the patient.
- The purpose of medical marihuana is the ability to get the drug to the people that need it.
- There are two oils in marihuana-a.) CBD oils and b.) THC oils. The CBD oils are used for medicinal purposes.
- Many patients that need medical marihuana are unable to afford so concern with price is an issue.
- The new regulations will not change the rights patients and caregivers currently have.
- After December 15th, 2017, a statewide seed-to-sale tracking system will be established.
- Once the new regulations are in effect, patients will have the option of purchasing medical marihuana from a provisioning center. The State will have access to this information allowing for patients to be identified.
- The new regulations will also limit the amount of medical marihuana that may be purchased and the State will be keeping records of purchases.
- A municipality could enact regulatory and zoning ordinances to authorize, regulate, and zone certain types of marihuana facility, limit the number of licenses for each type of facility, and charge an annual municipal assessment fee up to \$5,000. **Municipality can charge an applicant fee and an assessment fee; but only re-coup the amount of actual expenses.**
- Income for municipalities will be generated through taxes.
- A medical marihuana patient may not have a CPL.
- Statistics show states legalizing marihuana has an increase in crime; juvenile use and ER admissions.
- Medical marihuana is a cash only business and becomes a target for robberies and homicides.
- Many banks will not take funds from marihuana sales due to the fact that they are regulated by the feds where marihuana is illegal.

Comments were received from Council Members Spicer and French; Mayor Brown and City Attorney Harkness.

c. Peter Behncke (Comco), Andrew Bosinger (Comco) and Attorney Doug Mains (Honigman Miller)

Peter Behncke, Comco and Attorney Doug Mains, Honigman Miller gave the following presentation:

- Currently have approximately 250,000 medical marihuana cards/users
- We have 3200 marihuana cards with 664 care givers in Calhoun County
- Marihuana is difficult to grow and grow well
- Anticipate emergency rules to come out in October/November to get the process started
- Licenses will likely be approved in March/April, 2018

PA 281 allows for the following:

- Allows LARA to upload information on licensed patients and caregivers to seed-to-sale tracking system
- Appropriates \$8.5 million from Marihuana Registry Fund to LARA to set up licensing system
- Prohibits the operation of snowmobiles and ORVs while under the influence of marihuana
- Prohibits butane extraction in any public place, in a motor vehicle, in a residential structure, or in the curtilage of a residential structure
- Prohibits butane extraction in a reckless manner
- Parts of Act concerning Carruthers are retroactive

Board Overview:

- Creates the Medical Marihuana Licensing Board within LARA
- Five members
- Appointed by the Governor
- One member appointed from list of three submitted by Speaker
- One member appointed from list of three submitted by SML
- No more than three members can be from one political party
- Cannot have direct or indirect financial interest in facility or applicant
- No felony convictions or convictions for misdemeanors involving drugs, dishonesty, theft or fraud
- Four year terms, but one initial member will serve for two years and two initial members will serve for three years
- May hire staff, including full-time executive director
- Must hold at least two public meetings per year

Board Duties:

- Implement and administer the MMFLA
- Make licensing determinations
- Oversee the activities of licensed medical marihuana facilities
- Work with LARA to promulgate administrative rules relating to the operation, health, and safety of marihuana facilities

Seed to Sale Tracking System

- Establishes statewide seed-to-sale tracking system
- Department must seek bids to operate and maintain system
- PA 281 requires all licensees to adopt third party inventory control and tracking system that can interface with system
- System will track all plants, products, packages, patient and caregiver purchase totals, waste, transfers, conversions, sales, and returns
- Track all test results and allow for product recalls
- Allow licensees to verify that patients or caregivers have valid cards and are within purchase limits
- Provide LARA, Board, and law enforcement access to database necessary to enforce their roles under the MMFLA
- A grower and processor license would obtain a Class C license which allows for 1500 plants. This would require a 50,000 sq. ft. building and would employ approximately 20 employees for the grower license and 20 employees for the processor license. This would be good high paying jobs.
- Comco is interested in growing and processing in Albion.

Comments were received from Council Members Barnes, French, Spicer and Brown and Mayor Brown.

d. Kevin Chang, Oasis Wellness Centers

Kevin Chang, Oasis Wellness Centers gave the following presentation:

- Michigan Medical Marihuana Act (MMMA) passed in 2008 by 63-percent.
- Every single county in Michigan voted in favor of the MMMA.
- CNBC (Quinnipiac University) reports 89% national support for medical marihuana legislation. (Dec. 2016).
- Washington Times (Yahoo/Marist poll) reports 83% of Americans surveyed said that doctors should be allowed to prescribe marijuana to patients. (April 2017).

What is the Michigan Medical Marihuana Act (MMMA)?

- Voter-initiative which allowed medical marihuana possession and use for Registered Qualifying Patients and Registered Primary Caregivers.
- Universally viewed as lacking in regulations and rules for Qualifying Patients and Primary Caregivers.
- Patchwork of local ordinance with no clear rules from the state government.

Qualifying Patient under the MMMA

- A qualified registered patient may possess a limited amount of marihuana for medical purpose (up to 12 plants; 2.5 ounces)

Primary Caregiver under the MMMA

- A registered primary caregiver may grow marihuana for medical purposes only for herself and her connected Qualifying Patients.
- May grow up to 12 plants for each connected Qualifying Patient including herself.

Black Market Marihuana Industry

- Over the last 9 years, black market dispensaries in particular cities (e.g., Detroit) has gone unchecked and with the demand for a marihuana industry -- this has resulted in the birth of a large black market "basement grow" operations throughout the state.
- The black market "basement grow" operations allow for caregivers to fill up and feed the illegal supply chain.
- Revenue from the basement grow operations are lucrative and entice many caregivers into joining the black market marihuana industry.
- Many caregivers have used their state-issued card as a get-out-of-jail-free card by growing the legal quantity, but harvest in excess of the permitted amount.
- The excess amount will then be sold to the black market dispensaries.
- Law enforcement has become frustrated as it is difficult to catch these caregivers in the act because up-to the point of harvest, caregivers grow

under the veil of a compliant basement grow operation for their registered qualifying patients.

A Fix for the MMMA

“This new law will help Michiganders of all ages and with varying medical conditions access safe products to relieve their suffering. We can finally implement a solid framework that gives patients a safe source from which to purchase and utilize medical marihuana.” - Governor Rick Snyder (9/22/16)

- Numerous bills have attempted to clarify and fix the MMMA.
- House Bills 4209, 4210, & 4827.
- On October 7th, 2015, the Michigan House of Representatives passed the bills by 90%.
On September 8th, 2016, Michigan Senate with a Republican* majority passes bills.
- Governor Rick Snyder signed the bills into law on September 22nd, 2016.
- PA 281 – MMFLA
- PA 282 – Marihuana Tracking Act
- PA 283 – Amendment to MMMA

Ownership/Invested Interest Chart

<u>Applicant and/or investor of:</u>	<u>Can have interest in:</u>	<u>Cannot have interest in:</u>
Grower	Processor and Provisioning Center	Secure Transporter and Safety Compliance Testing
Processor	Grower and Provisioning Center	Secure Transporter and Safety Compliance Testing
Provisioning Center	Grower and Processor	Secure Transporter and Safety Compliance Testing

Secure Transporter	None	All other facilities
Safety Compliance Testing	None	All other facilities

Zoning Ordinance and Land Use Concepts

MMFLA Licensee	Zoning Districts
Grower Facilities	Light and General Industrial districts (*as stated in Public Act 281)
Provisioning Centers	Commercial/Business districts (Up to municipality discretion)
Safety Compliance Facility	Light and General Industrial districts (Up to municipality discretion)
Processor Facility	Light and General Industrial districts (Up to municipality discretion)
Secure Transporter Warehouse	Light and General Industrial districts (Up to municipality discretion)

- Grower, Processors, Safety Compliance, and Secured Transporter facilities are not permitted to sell to patients and caregivers. No retail/consumer-end/patient-end component to their operations.
- These facilities are similar to tool-and-die shops or shirt-printing facilities. Low impact and Low traffic.
- State regulations allows for a vertical integration.*
- Provisioning centers are the only licensees permitted to transfer to patients and caregivers. We feel it is natural to have these be located in a commercial or business district where registered qualifying patients and caregivers can feel the safety of a busy commercial environment without traveling to a remote industrial district for their medical marihuana needs.

Regulatory Ordinance recommendations

- Application and License Fees goes into an annual regulatory assessment, which will be deposited in a "Marihuana Regulatory Fund."
- Require money in the Marihuana Regulatory Fund will be used for implementing, administering, and enforcing the Act.
- Provisioning Centers shall remit a sale tax and excise tax on their retail gross income. All revenue from the excise tax will be deposited in a "Medical Marihuana Excise Fund."
- A percentage of the Medical Marihuana Excise Fund are distributed to municipalities and counties where marihuana facilities are located.

Marihuana Excise Fund Allocation

- A tax will be imposed on each provisioning center at the rate of 3% of its gross retail receipts.
- The money in the Fund must be allocated, upon appropriation, as follows:
- 25% to municipalities in which a marihuana facility is located.
- 30% to counties in which a marihuana facility is located.
- 5% to counties in which a marihuana facility is located to be used exclusively to support the county sheriffs.
- 30% to the State for deposit in the State General Fund until Sept. 30, 2017, and for deposit in the First Responder Presumed Coverage Fund beginning on Oct. 1, 2017.
- 5% to the Michigan Commission on Law Enforcement Standards for training local law enforcement officers.
- 5% to the Department of State Police.
- Allocation of distribution to municipalities is based on proportion to the number of marihuana facilities within the municipality.

Comments were received from Mayor Brown and City Attorney Harkness.

IV. PUBLIC COMMENTS (Persons addressing the City Council shall limit their comments to no more than three (3) minutes. Proper decorum is required).

Comments were received from Jay Loomis, 408 W. Ash St and Tom Pitt, 115 Crandall St.

Additional comments were received from Council Members French, Brown, Barnes, Lawler, Spicer and Reid and Mayor Brown; City Manager Mitchell; City Attorney Harkness and John Tracy, Director Planning, Building & Code Enforcement.

The consensus of the Council is to receive input from the community and add a Medical Marihuana discussion agenda item either on the second meeting in September or the first meeting in October.

V. ADJOURNMENT

Brown moved, Spicer supported, CARRIED, to ADJOURN Study Session. (7-0, vv).

Mayor Brown adjourned the Study Session at 9:15 p.m.

Date

Jill Domingo
City Clerk



CITY OF ALBION
Office of the City Manager
Sheryl L. Mitchell

112 West Cass Street ♦ Albion, MI 49224
517.629.7172 ♦ smitchell@cityofalbionmi.gov

MEMO

TO: Honorable Mayor and City Council
FR: Sheryl L. Mitchell, City Manager
DA: September 5, 2017
RE: **Agenda Summary**

ITEMS FOR INDIVIDUAL DISCUSSION

- A. **Request Approval Resolution 2nd Reading Ordinance #2017-06, To Amend Ordinance 22-181 Sidewalk Café's.** Currently, Section 22-181 provides that sidewalk cafes be located along Superior Street, between Ash Street on the south and just south of the railroad crossing on the north in downtown Albion. As the City's downtown continues to develop and revitalize, some businesses wish to have a sidewalk café, whether permanent or temporary, within the downtown area, but not on Superior St. The ordinance amendment will allow for sidewalk cafes to be permitted anywhere in the B-2 (downtown) zoned district. City Manager recommends approval

- B. **Request Approval Resolution # 2017-35, Resolution of the City of Albion, Adopting the Finalized Calhoun County Hazard Mitigation Plan; Providing an Effective Date; and for Other Purposes.** The participating jurisdictions of Calhoun County have worked together to develop a strategy known as the Calhoun County Hazard Mitigation Plan to improve disaster resistance in the planning area. The four phases in the process are mitigation, preparedness, response, and recovery. Mitigation planning is the process of determining how to reduce or eliminate the loss of life and property damage resulting from natural and human-caused hazards. The Federal Disaster Mitigation Act of 2000 (DMA2000) pursuant 44 CFR Part 201 and the Federal Emergency Management Agency (FEMA) require communities to adopt an approved hazard mitigation plan in order to be eligible to receive pre-disaster and post disaster federal funding for mitigation purposes. Calhoun County has the responsibility to coordinate activities relating to hazard evaluation and mitigation, as well as, prepare and submit to FEMA a local hazard mitigation plan. City Manager recommends approval
Link for the document: <https://app.box.com/s/5ofg1k923d8zx1iszzdvo9802mf03q3r>

- C. **Request Approval Resolution # 2017-37, A Resolution to Approve Additional Wastewater Treatment Plant Improvements.** The Michigan Economic Development Corporation (MEDC) approved a grant in the amount of \$950,000.00 for the construction of wastewater treatment plan improvements. The City approved a bid from Franklin Holwerda Company of Wyoming, MI as the lowest responsible bidder. As

work was proceeding, an issue arose as it relates to the ability to drain the clarifiers for measurement. A high level of groundwater was not anticipated at the time of bid submission. Additionally, if the issue is not addressed, the hydrostatic uplift could cause the empty tank to float or even fail. As such, it is necessary to install a temporary groundwater dewatering system. This system will increase the project cost by \$99,695.00. The Sewer Fund has available \$650,711.01 in cash and investments. The council is being requested to approve Change Order No. 3 for this increase in cost and additional work. City Manager recommends approval

- D. Request Approval Resolution # 2017- 38, A Resolution to Establish Historic District Study Committee.** One of the goals under the adopted Comprehensive Plan is to stabilize the downtown, enhance its historic character, and support its economic growth. One of the objectives included establishing a Historic District Study Committee. It was recognized that historic preservation protects the historic building stock and transforms aging structures into buildings that contribute to the vibrancy and economic revitalization of communities. Superior Street Commercial Historic District is currently listed on the National Register. The Eaton/Superior Residential District, the Albion Historic District and several buildings are also eligible. There is also the possibility of then accessing historic tax credits. The Michigan Local Historic Districts Act (MCL 399.203) requires that before a district is created, the legislative body of the local unit of government must appoint a historic district study committee. The Planning Commission has recommended a list of interested candidates to serve on the committee who would investigate what advantages a local historical district would offer for the City of Albion and report on any recommendations. City Manager recommends approval
- E. Discussion – Nuisance Property Litigation.** Requested by Attorney Cullen Harkness.
- F. Discussion – Google Docs.** Requested by Mayor Brown to explore the City converting from Microsoft Suite/Outlook to GoogleDocs/Gmail for cloud-based document storage and email service. Initial information obtained indicates that the price is \$25 per month/per user. Awaiting additional details regarding enterprise/server related pricing.
- G. Discussion – Black Foot Print of Albion.** Requested by Council Member Barnes regarding: 600 Austin Ave., Albion Housing, Double Vision, and Albion Malleable Iron Site.
- H. Discussion – Delinquent Trash Bills.** Requested by Council Member Lawler. The City received a list of approximately 180 residents whose trash service was terminated for nonpayment. As required by Ordinance, letters from the City Manager were sent out advising that if service was not re-established within 10 days, they would be subject to being cited and fined \$50 per day.

**CITY OF ALBION
ORDINANCE #2017-06**

AN ORDINANCE TO AMEND ORDINANCE 22-181 SIDEWALK CAFES

Purpose and Finding: The City of Albion presently has a sidewalk café ordinance that limits sidewalk cafes to businesses located on Superior Street, between Ash St. and the south side of the railroad crossing. As the City's downtown continues to develop and revitalize, some businesses wish to have a sidewalk café, whether permanent or temporary, within the downtown area, but not on Superior St. It is recommended that sidewalk cafes be permitted anywhere in the B-2 zoned district (downtown).

THE CITY OF ALBION ORDAINS:

Sec. 22-181 – Area of Applicability.

- a. The sidewalk café provisions of this chapter shall apply to the public sidewalk located in any part of the city zoned B-2.
- b. The outdoor café provisions of this chapter shall apply to property within the city that is zoned B-1, B-2, B-3, or B-4.

This Ordinance shall take effect after publication on October 5, 2017.

First Reading:
August 21, 2017

Second Reading & Adoption:
September 5, 2017

Ayes 7
Nays 0
Absent 0

Ayes _____
Nays _____
Absent _____

Jill Domingo
City Clerk

Garrett Brown,
Mayor

RESOLUTION #2017-35

RESOLUTION OF THE CITY OF ALBION, ADOPTING THE FINALIZED CALHOUN COUNTY HAZARD MITIGATION PLAN; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES:

WHEREAS, the participating jurisdictions of Calhoun County have worked together to develop a strategy known as the Calhoun County Hazard Mitigation Plan to improve disaster resistance in the planning area; AND

WHEREAS, the Federal Disaster Mitigation Act of 2000 (DMA2000) pursuant 44 CFR Part 201 and the Federal Emergency Management Agency (FEMA) require communities to adopt an approved hazard mitigation plan in order to be eligible to receive pre-disaster and post disaster federal funding for mitigation purposes; AND

WHEREAS, the participating jurisdiction has participated in the hazard mitigation plan by the formation of a Mitigation Planning Committee (MPC); AND

WHEREAS, the MPC recommends the formal adoption of the Calhoun County Hazard Mitigation Plan by the passing of this resolution.

Council Member _____ moved, supported by Council Member _____, to approve the following resolution.

RESOLVED, Section 1: The participating stakeholder hereby approves and adopts the hazard mitigation plan in its entirety with projects as adopted by the MPC; AND agree to be governed by the Hazard Mitigation Plan attached hereto and incorporated.

;

BE IT FURTHER RESOLVED, Section 2: The participating stakeholder authorizes the appropriate participating officials to pursue funding opportunities for implementation of proposals designated therein; AND will upon receipt of such funding or other necessary resources, seek to implement the actions contained in the hazard mitigation plan.

Date: September 5, 2017

Ayes: _____

Nays: _____

Absent: _____

I certify that this resolution was adopted by the City Council of the City of Albion on September 5, 2017.

Jill Domingo
City Clerk

Resolution #2017-37

A RESOLUTION TO APPROVE ADDITIONAL WASTEWATER TREATMENT PLANT IMPROVEMENTS

Purpose and Finding: As the council is aware, the City of Albion previously sought grant funding for various wastewater projects within the City. The Michigan Economic Development Corporation (MEDC) has approved a grant in the amount of \$950,000.00 for the construction of wastewater treatment plan improvements. The City approved a bid from Franklin Holwerda Company of Wyoming, MI as the lowest responsible bidder. As work was proceeding, an issue arose as it relates to the ability to drain the clarifiers for measurement. A high level of groundwater was not anticipated at the time of bid submission. Additionally, if the issue is not addressed, the hydrostatic uplift could cause the empty tank to float or even fail. As such, it is necessary to install a temporary groundwater dewatering system. This system will increase the project cost by \$99,695.00. The council will also need to approve Change Order No. 3 for this increase in cost and additional work. It recommended that the City approve the same.

Council Member _____ moved, supported by Council Member _____, to approve the following resolution.

RESOLVED, that Change Order No. 3 (Groundwater Dewatering), and the additional expenditure of \$99,695.00 for the same is approved.

Date: September 5, 2017

Ayes: _____

Nays: _____

Absent: _____

I certify that this resolution was adopted by the City Council of the City of Albion on September 5, 2017.

Jill Domingo
City Clerk

Resolution #2017-38

A RESOLUTION TO ESTABLISH HISTORIC DISTRICT STUDY COMMITTEE

Purpose and Finding: As the council is aware, the City of Albion is seeking to establish a historic district within the City. MCL 399.203 provides that prior to the establishment of a historic district, the City is required to appoint a historic district study committee. The committee will, among other duties, conduct a photographic inventory of resources within each proposed district, conduct basic research of each proposed district and the resources within that district, determine the total number of historic and non-historic resources within a proposed district, and prepare a preliminary historic study committee report. Pursuant to MCL 399.203, the committee shall contain a majority of persons who have a clearly demonstrated interest in or knowledge of historic preservation. The committee shall also contain one or more members from a duly organized local historic preservation organization.

Council Member _____ moved, supported by Council Member _____, to approve the following resolution.

RESOLVED, that pursuant to MCL 399.203 a historic district study committee is hereby established;

BE IT FURTHER RESOLVED, that appointments to said committee shall be made by the Mayor with the advice and consent of the City Council.

BE IT FURTHER RESOLVED, that the historic district study committee shall automatically be dissolved September 5, 2019, unless otherwise extended by council by resolution;

Date: September 5, 2017

Ayes: _____

Nays: _____

Absent: _____

I certify that this resolution was adopted by the City Council of the City of Albion on September 5, 2017.

Jill Domingo
City Clerk

ALBION HISTORICAL DISTRICT COMMITTEE

Name	Email Address	Phone
Wesley Dick	wdick@albion.edu ;	
Leslie Dick	lesliedick1@gmail.com	
Patrick Mclean	pmclean@albion.edu	
Jim Dean	jimdean44@hotmail.com	517.554.1068
William S Rafoill	wsrafoill@rafoill.com	517-554-0178
Celeste Connamacher		517-629-3276
Andy Zblewski	AndrewZblewski@team1plastics.com	

GRANGER Trash Service Billing Process

- Granger sends an invoice to resident/property owner quarterly.
- If there is nonpayment, Granger sends a postcard reminder at 30 days stating that service will be shut off if nonpayment extends to 60 days.
- Granger sends a second invoice to resident/property owner.
- At 60 days past due, Granger sends a “service alert” postcard warning that a stop in service will occur if payment is not received.
- Granger sends the City Manager’s Office a monthly report of nonpaying residents/property owners.
- City Manager sends a “final warning letter” to nonpaying resident/property owner.
- Resident/property owner has 10 days from the date of the City Manager’s warning letter to restore service or fines will be assessed.
- If service is not restored, Code Enforcement or ADPS are notified to write citations.
 - A. Usually, given 10 days to respond to the citation. Residents choices are:
 1. Do nothing: Default judgment for the fines
 2. Pay the ticket (fine)
 3. Contest the ticket: Have a hearing in front of the judge
 4. Resume Trash Services: Granger will send notification to City Manager

REMINDER

This is a friendly reminder from Granger that you may have overlooked your payment and your account is past due. We appreciate your business, and we’re sure this is just an oversight. However, once your balance is 60 days old, we’ll have to stop your service. Happily, you can avoid this by making a payment today so your service is not interrupted and you can avoid paying a restart fee.

To view your account history and pay your bill online, visit www.grangernet.com. If you can’t pay your account in full, please contact a Granger customer service representative at 517-372-2800. We’ll be happy to make payment arrangements.

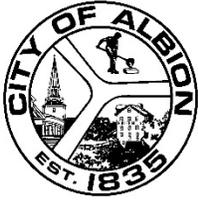
6/13/17WWW.GRANGERNET.COM GRANGER

SERVICE ALERT

We’re sending you this notice to let you know that we have unfortunately had to place your account on stop service status. This has happened because your account is more than 60 days past due, and while this status is in place, your trash will not be collected. We’d really like to keep you as a customer, so we hope you will call our office as soon as possible to restart your service.

To view your account history and pay your bill online, visit www.grangernet.com. If you can’t pay your account in full, please contact a Granger customer service representative at 517-372-2800. We’ll be happy to make payment arrangements.

6/13/17WWW.GRANGERNET.COM GRANGER



CITY OF ALBION

112 West Cass Street
Albion, MI 49224

August 21, 2017

NAME
ADDRESS
ALBION, MI 49224

Subject: Discontinuation of Solid Waste Service

Dear City of Albion Resident / Property Owner,

Please find this correspondence as it relates to the above-referenced matter.

The City of Albion has been contacted by its contracted solid waste hauler, Granger, that service for this address has been discontinued for nonpayment in the amount of **\$45.30**. Pursuant to City Ordinance 66-139, residential premises are **required** to receive refuse and yard waste service.

The City is mandated by state law to assure that solid waste is removed from where it is generated frequently enough to protect public health. That same law authorizes the City to contract with a waste removal company to collect and bill for waste removal from residents within the jurisdiction of the City.

Granger provides both refuse and yard waste removal for the City of Albion. This combination of services aids in the City's ability to keep the cost of solid waste removal services at a lower cost to the citizens of Albion.

Please consider this notice a final warning, as per section (e) of the above-referenced ordinance, to reestablish refuse service via payment within **ten (10) days** from the date of this correspondence. If you fail to do so, you will be cited and assessed fines of \$50 per day as stated in the ordinance. Please note that each day without service will be considered a separate offense.

You can schedule a payment immediately by calling Granger at (517) 372-2800.

Sincerely,

Sheryl Mitchell
City Manager

Enclosure: 1

cc: Cullen Harkness, City Attorney
John Tracy, Director of Planning, Building & Code Enforcement



CITY OF ALBION
Office of the City Manager
Sheryl L. Mitchell

112 West Cass Street ♦ Albion, MI 49224
517.629.7172 ♦ smitchell@cityofalbionmi.gov

MEMO

TO: Honorable Mayor and City Council

FR: Sheryl L. Mitchell, City Manager

DA: September 5, 2017

RE: City Manager's Report

At the 8/21/17 Council Meeting, responses were requested to several inquiries from residents.

Washington/Gardner Zoning – staff has been in ongoing discussions with Albion College regarding proceeding with a rezoning request that best fits the future uses of the building.

Bag on fire hydrant – Dept. of Public Services is working on a repair to the fire hydrant that will have the least disruption in water service for area residents.

Streets – as part of the budget process each year, City Council approves the projects and funding for street improvements and sidewalk repairs/installation. City of Albion residents voted to renew a levy of three mills (\$3.00 per \$1,000.00) on taxable value of property located in the City of Albion for five years beginning with the 2016 tax levy year and running through the 2020 tax levy year (inclusive), which was estimated to raise annual revenue of \$282,000 each year.

City of Albion Street Project Summary

The following information has been collected from files within the archives of the Department of Public Services by Jim Lenardson, Public Services Director.

The summary consists of 2003-2016 project years and is separated by Precinct and the total dollar amount of expenditure.

Precinct # 1. - \$ 1, 055, 300.00 2003, 2005, 2007, 2010, 2011.

Precinct # 2. - \$ 1, 516, 183.00 2003, 2005, 2008, 2013, 2015.

Precinct # 3. - \$ 922, 350.00 2005, 2010, 2013, 2015.

Precinct # 4. - \$ 850, 333.00 2003, 2007, 2011, 2014.

Precinct # 5. - \$ 881, 411.00 2008, 2010, 2011, 2016.

Precinct # 6. - \$ 737, 443.00 2003, 2006, 2014.

There were not any street projects completed in years 2004, 2009, 2012. My suspicion is that funding was not available during this timeframe or that reserves were being saved for future projects.

In total from 2003-2016 there has been \$ 5,963,020.00 spent on road repair and replacement.

The 2003-2016 average is \$ 542,093.00 which includes all years with expenditures.

Given the recent increase in Act 51 monies that are allocated to municipalities, it is hoped that we will see increased revenue for street repairs and replacements as well as budgeting for continued maintenance of existing streets.

*Respectfully Submitted,
Jim Lenardson, Director of Public Services*

Sidewalks - In 2008, a ten (10) year special assessment was enacted to address sidewalk repairs and maintenance. The program is funded by a fixed per parcel assessment of \$50.00 annually that generates approximately \$150,000 per year. Council will need to determine going forward, if there will be a sidewalk assessment program.

Board of Review – If a property owner disagrees with a July or December Board of Review decision they may appeal to the Michigan Tax Tribunal within 35 days of the date of the BOR. For the 2017, the deadline to appeal was August 17, 2017.

Consumer's Energy Tree Planting Grant – VISTA Team Members Lauren Freeman and Andrew Texel, working closely with the Tree Committee, drafted a grant application for trees to plant along the Albion River Trail property.

MDOT – I-94 Interchange – Staff met with representatives from MDOT regarding possible options for signage, lighting and beautification of the I-94 exchange at Eaton. They offer an “Adopt a Landscape” program, which is volunteer based and requires a MDOT permit, safety assurances and a 1-year commitment. TAP-Gateway Grants are a possible option, as part of a Wayfinding Project. Another option is MDOT-Category A funding, if the project is related to attracting or retaining jobs. All of these options will be investigated further.

Bridge Funding - for the Albion Street Bridge and Haven Street Bridge, staff will be looking into the Critical Bridge Fund. This is a competitive state-wide grant.

Annual Employee Picnic- a great time was had by all of the employees who attended the event at Victory Park on Friday, August 25th. They expressed their appreciation to the Attorney Harkness, Mayor and Council for their generosity.

Community Clean Up -Recycling Day – Held on July 22nd. Council approved up to \$2,000 towards the electronic recycling. The invoice was submitted in the amount of \$1,780.

Granger – Non-payments – Notices were sent out starting Aug. 21st, to residents who have experienced a cancellation of services for non-payment. Residents will be given 10 days to re-establish service or be assessed fines in accordance with the ordinance (\$50 per day).

Representative John Bizon – has requested to hold his in-district office hours in City Hall on the 3rd Friday of each month from 9am – 10am. The upcoming dates are: Sept. 15, Oct. 20, Nov. 17, Dec. 15.