

City of Albion  
Council Session Minutes  
September 3, 2019

I. CALL TO ORDER

Mayor Atchison called the regular meeting to order at 7:07 p.m.

II. MOMENT OF SILENCE TO BE OBSERVED

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

PRESENT: Vicky Clark (1), Lenn Reid (2); Sonya Brown (3); Marcola Lawler (4); Jeanette Spicer (5), and Mayor Atchison.

ABSENT: Shane Williamson (6)

STAFF PRESENT:

Scott Kipp, Interim City Manager/Chief Public Safety; Haley Snyder, Interim Assistant City Manager/Deputy Clerk/Treasurer; Cullen Harkness, City Attorney; Kent Phillips, Acting Interim Public Services.

V. APPROVAL OF THE AGENDA (Includes any proposed additions, deletions or other changes to the agenda)

- Mayor Atchison asked to add Albion District Library Update to Presentations.

Brown moved, Reid supported, CARRIED, to Approve the Agenda with the above changes. (6-0, vv)

VI. PRESENTATIONS

A. Big Read-Jess Roberts

Jess Roberts, Big Read Director gave the following Big Read update:

- This summer, twenty-two (22) Albion kids participated in the Bid Read summer program at Albion College.
- Six (6) Albion College Fellows volunteered all summer for the program.
- Five (5) book hubs opened today across town.
- Residents can stop by any of the five (5) locations and pick up a free copy of this year's Big Read book – Pride by Ibi Zoboi.

- The five (5) hub locations are City Hall, Albion District Library, Charles Snyder Building, Pure Albion, and Albion College English Department.
- Students will be leading discussions on the Big Read book during the entire month of October.
- Many Big Read events coming within the next few months – September 28<sup>th</sup>, Albion’s Big Read Kick-Off at Holland Park, October 1<sup>st</sup>, Step Afrika at Washington Gardner Auditorium, October 8<sup>th</sup>, Screening of Amazing Grace at The Bohm Theater, and October 28<sup>th</sup>, Albion’s Big Read Celebration with Ibi Zoboi at The Bohm Theater.

#### B. 2018 Planning Commission Annual Report

Mayor Atchison stated the 2018 Planning Commission Annual Report was reviewed and approved by the Commission at the August 20<sup>th</sup>, Planning Commission Meeting. The report details the 2018 Planning Commission Board Members, purpose of the Planning Commission, legislative action taken, and the zoning re-write process.

Comments were received from Council Member Brown.

#### C. Albion District Library Update – Cindy Stanczak

Cindy Stanczak, Albion District Library Director gave the following Library update:

- The Library has a lot going on during the month of September.
- The month of September is library card sign up month. Anyone who signs up or renews their library card will receive a special centennial bag.
- Residents living in the City of Albion, Albion Township, and Sheridan Township are able to register for an Albion District Library card.
- The District Library has an agreement with the Jackson District Library allowing Jackson residents to register for an Albion Library card.
- 2019 marks the centennial year for the District Library.
- The Sunday of Festival Weekend (9/22), the Library will host an all Board and Staff reunion to celebrate the 100 years of operation.
- Festival Book Sale will take place Friday (9/20) and Saturday (9/21) - \$1.00 for all hard cover books and \$.50 for all soft cover books.

Comments were received from Council Member Brown.

#### VII. PUBLIC HEARINGS-None

VIII. PUBLIC Comments (Persons addressing the City Council shall limit their comments to agenda items and to no more than three (3) minutes. Proper decorum is required.)

No public comments were received.

IX. CLOSED SESSION- The City Attorney requests a Closed Session under the Open Meetings Act (Section 15.268 (h), P.A. 267 of 1976, as amended) to consider material exempt from discussion or disclosure by state or federal statute.

Brown moved, Reid supported, CARRIED to adjourn to Closed Session. (6-0, rcv)

Mayor Atchison adjourned to closed session at 7:25 p.m.

Mayor Atchison re-convened the regular session at 7:33 p.m.

#### ROLL CALL

PRESENT: Vicky Clark (1); Lenn Reid (2); Sonya Brown (3); Marcola Lawler (4); Jeanette Spicer (5); and Mayor Atchison.

ABSENT: Shane Williamson (6)

X. CONSENT CALENDAR (VV) Items on the Consent Calendar are voted on as one unit)

A. Approval Special Session Minutes, August 17, 2019

B. Approval Special Session Minutes, August 19, 2019

C. Approval Regular Session Minutes, August 19, 2019

D. Approval of Assembly Permit for Big Read Program on September 28, 2019 at Holland Park

Brown moved, Reid supported, CARRIED, to Approve the Consent Calendar as presented. (6-0, vv)

XI. ITEMS FOR INDIVIDUAL DISCUSSION

A. Request Approval City Attorney Contract

Comments were received from Council Member Brown, Mayor Atchison and City Attorney Harkness.

Reid moved, Brown supported, CARRIED to Approve City Attorney Contract as presented. (6-0, rcv)

B. Request Approval 2<sup>nd</sup> Reading & Adoption Ordinance # 2019-07, An Ordinance to Amend Ordinance 58-167, Drug Paraphernalia

Comments were received from Council Member Brown and City Attorney Harkness.

Clark moved, Brown supported, CARRIED, To Approve 2<sup>nd</sup> Reading & Adoption Ordinance # 2019-07, An Ordinance to Amend Ordinance 58-167, Drug Paraphernalia as presented. (6-0, rcv)

C. Request Approval for \$3,631.00 to Jamar Technologies for Radar Recorder Kit with Software

Interim City Manager/Chief of Public Safety Kipp provided Council with information on a speed tracking device. The device would allow us to get a sense of traffic patterns and when high speeds occur in certain areas. The device was not budgeted for 2019, however General Fund Balance could be utilized to cover the costs if Council chooses to move forward with the purchase.

Comments were received from Council Member Clark, Reid, Brown, and Spicer.

Reid moved, Clark supported, CARRIED, to postpone until further detailed report is received from Chief Kipp. (6-0, vv)

D. Discussion/Approval Dalrymple Site Recommendations

Interim Public Works Director Phillips provided Council with a quote from Justice Fence Company - \$31,800. The estimate includes placing a fence around the perimeter of the property and along the proposed pathway down the middle of the property. The signs have been received and will be placed around the property sometime this week. Public Works Staff will use road millings to install the pathway.

Council Member Clark asked if other fencing companies have been considered. If not, moving forward, estimates should be received from more than one vendor when considering costs for projects.

Council Member Brown asked if the milling path and fencing are the two (2) recommendations the Department is presenting to Council.

Interim City Manager/ Chief of Public Safety Kipp stated the two (2) options are to put signs up around the property and create a mill path, or create a mill path with a fence around the perimeter of the property and along the path.

Comments were received from Council Member Clark, Reid, Brown, Spicer and Mayor Atchison; Interim City Manager/Chief of Public Safety Kipp and Interim Director of Public Works Phillips.

Brown moved, Clark supported, CARRIED to postpone until next meeting to allow for Council Member Brown to reach out to residents who live in the area for feedback. (6-0, vv)

#### E. Discussion City Tree Removal

Interim Public Works Director Phillips provided Council with the following update on City tree removal:

- For 2019, \$30,000 has been budgeted for tree removal.
- The Public Works Department has gone through  $\frac{3}{4}$  of town to assess and map out based on the severity of the trees.
- Currently, there are thirty (30) trees on the list that are “dead and dangerous”. Fifteen (15) additional trees have been taken down.
- There is not a current plan for replacing trees that have been taken down.

Comments were received from Council Member Clark, Brown, and Spicer.

#### F. Discussion/Approval Mechanical Amusement Device for Cascarelli's

Comments were received from Council Member Clark, Reid, Brown, Spicer, Mayor Atchison and City Attorney Harkness.

Spicer moved, Reid supported, FAILED to Approve Mechanical Amusement Device for Cascarelli's as presented. (3-3, rcv)

### XII. FUTURE AGENDA ITEMS

The following items were requested for the next agenda:

- Council Member Brown asked for Dalrymple Site Discussion
- Council Member Spicer asked for Rental Certification – Study Session

### XIII. PUBLIC COMMENTS (Persons addressing the City Council shall limit their comments to no more than three (3) minutes. Proper decorum is required.)

Comments were received from Gary Thompkins, Calhoun County Commissioner.

#### XIV. CITY MANAGER REPORT

Interim City Manager/Chief Public Safety Kipp provided the following City Manager Report:

- The North Street project was completed last week. Working to get the lines painted this week.
- VCR/Recorder for Council Meetings has stopped working.

#### XV. MAYOR AND COUNCIL MEMBER'S COMMENTS

Comments were received from Council Member Clark, Brown, Lawler and Mayor Atchison.

#### XVI. EXCUSE ABSENT COUNCIL MEMBER (S)

Brown moved, Clark supported, CARRIED to excuse absent Council Member Williamson. (6-0, vv)

#### XVII. ROLL CALL

PRESENT: Vicky Clark (1), Lenn Reid (2), Sonya Brown (3), Marcola Lawler (4), Jeanette Spicer (5) and Mayor Atchison.

ABSENT: Shane Williamson (6)

#### XVIII. ADJOURNMENT

Brown moved, Reid supported, CARRIED, to adjourn the regular session. (6-0, vv)

Mayor Atchison adjourned the Regular Session at 8:48 p.m.

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Date

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Haley Snyder  
Interim Assistant City Manager/  
Deputy Clerk/Treasurer