



# CITY OF ALBION CITY COUNCIL MEETING AGENDA

Meetings: First and Third Mondays – 7:00 p.m.

City Council Chambers ♦ Second Floor ♦ 112 West Cass Street ♦ Albion, MI 49224

COUNCIL-MANAGER  
GOVERNMENT

Council members and  
other officials normally in  
attendance.

## AGENDA

### COUNCIL MEETING Tuesday, September 3, 2019 7:00 P.M.

**David Atchison**  
Mayor

**Vicky Clark**  
Council Member  
1<sup>st</sup> Precinct

**Lenn Reid**  
Council Member  
2<sup>nd</sup> Precinct

**Sonya Brown**  
Mayor Pro-Tem  
Council Member  
3<sup>rd</sup> Precinct

**Marcola Lawler**  
Council Member  
4<sup>th</sup> Precinct

**Jeanette Spicer**  
Council Member  
5<sup>th</sup> Precinct

**Shane Williamson**  
Council Member  
6<sup>th</sup> Precinct

**Scott Kipp**  
Interim City Manager

**The Harkness Law Firm**  
Atty Cullen Harkness

**Jill Domingo**  
City Clerk

NOTICE FOR PERSONS WITH  
HEARING IMPAIRMENTS  
WHO REQUIRE THE USE OF A  
PORTABLE LISTENING DEVICE

Please contact the City  
Clerk's office at  
517.629.5535 and a listening  
device will be provided  
upon notification. If you  
require a signer, please  
notify City Hall at least five  
(5) days prior to the posted  
meeting time.

### PLEASE TURN OFF CELL PHONES DURING MEETING

- I. CALL TO ORDER
- II. MOMENT OF SILENCE TO BE OBSERVED
- III. PLEDGE OF ALLEGIANCE
- IV. ROLL CALL
- V. APPROVAL OF THE AGENDA (Includes any proposed additions, deletions or other changes to the agenda)
- VI. PRESENTATIONS AND RECOGNITIONS
  - A. Big Read-Jess Roberts
  - B. 2018 Planning Commission Annual Report
- VII. PUBLIC HEARING-None
- VIII. PUBLIC COMMENTS (Persons addressing the City Council shall limit their comments to **agenda items only** and to no more than three (3) minutes. Proper decorum is required.)
- IX. CLOSED SESSION – The City Attorney requests a Closed Session under the Open Meetings Act (Section 15.268 (h), 267 of 1976 as amended) to consider material exempt from discussion or disclosure by state or federal statute.
- X. CONSENT CALENDAR (VV) (Items on Consent Calendar are voted on as one unit)
  - A. Approval Special Session Minutes, August 17, 2019
  - B. Approval Special Session Minutes, August 19, 2019
  - C. Approval Regular Session Minutes, August 19, 2019
  - D. Approval of Assembly Permit for Big Read Program on September 29, 2019 at Holland Park
- XI. ITEMS FOR INDIVIDUAL DISCUSSION
  - A. Request Approval City Attorney Contract



# CITY OF ALBION CITY COUNCIL MEETING AGENDA

*Meetings: First and Third Mondays – 7:00 p.m.*

City Council Chambers ♦ Second Floor ♦ 112 West Cass Street ♦ Albion, MI 49224

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- B. Request Approval 2<sup>nd</sup> Reading & Adoption Ordinance # 2019-07, An Ordinance to Amend Ordinance 58-167, Drug Paraphernalia
  - C. Request Approval for \$3,631.00 to Jamar Technologies for Radar Recorder Kit with Software
  - D. Discussion/Approval Dalrymple Site Recommendations
  - E. Discussion City Tree Removal
  - F. Discussion/Approval Mechanical Amusement Device for Cascarelli's
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- XII. FUTURE AGENDA ITEMS
  - XIII. PUBLIC COMMENTS (Persons addressing the City Council shall limit their comments to no more than three (3) minutes. Proper decorum is required).
  - XIV. CITY MANAGER REPORT
  - XV. MAYOR AND COUNCIL MEMBER COMMENTS
  - XVI. MOTION TO EXCUSE ABSENT COUNCIL MEMBER (S)
  - XVII. ROLL CALL
  - XVIII. ADJOURN

## Planning Commission Annual Report 2018

City of Albion  
112. W. Cass Street  
Albion, MI 49225

### 2018 Planning Commissioners

**Membership:** Nine voting members, including the Mayor and one Councilmember (appointed annually) and one staff member. One member may be a non-resident, with the consent of Council, who possess an interest in planning in the City of Albion. Appointed by Mayor with confirmation by City Council.

**Residency:** Except for one member as indicated above, all must be City residents.

**Term:** Three (3) years

**Compensation:** None

Planning commission member	Term expiration
Albert Amos	12/31/2020
**Garrett Brown	Ex-Officio
Scott Kipp	Ex-Officio
Tom Pitt	12/31/2018
Sharon Ponds	12/31/2019
**Lenn Reid	Ex-Officio
Gregg Strand	12/31/2017
George Strander	12/31/2020
Frances Valdes	12/31/2019
**Appointed Council Member Representative serves until the end of his/her elected term of office.	



## **2018 Meetings** (MPEA requires four (4) meetings annually)

The City of Albion Planning Commission met eight (8) times. This meets the requirements of the MPEA. Meetings are held on the 3<sup>rd</sup> Tuesday of each month at 7pm in the Council Chambers

January 17, 2018

February 21, 2018

March 20, 2018

April 17, 2018

June 19, 2018

August 21, 2018

September 18, 2018

November 20, 2018

### **Purpose of the Planning Commission** – The purposes of the Planning Commission include:

- Preparing a plan to guide the physical development of the City of Albion, and to continually keep it up to date thereafter.
- Promoting the adoption and execution of such plans by the City, school, county, and other governments and agencies responsible for making public or other improvements in the City Municipality.
- Effecting economics in the City through the recommendation of a wise expenditure of funds to provide sound development.
- Encouraging and assisting public and private agencies in improving the attractiveness of the City Municipality.
- Working toward a “planned community” for the City by officially adopting a plan to guide the physical development of the community.
- Furthering cooperation between governmental and private agencies toward these ends.

### **Actions by Legislative Body in 2018**

**February 21, 2018** – CARRIED, to amend the Medical Marihuana Zoning Ordinance to require an eight (8’) foot fence that allows for visibility into the facility and to set the public hearing for the March 20, 2018 Planning Commission meeting. (Voice Vote)

**March 20, 2018** – CARRIED, to approve the Medical Marihuana Zoning Ordinance as presented. (Voice Vote)

**April 17, 2018** - CARRIED, to approve five (5) Grower Medical Marihuana Licenses and one (1) Processor Medical Marihuana License for Greenhouse Farms, LLC contingent upon zoning and receipt of legible scale drawing of site and parking lot. (Voice Vote)



- CARRIED, to allow for a maximum of seven (7) committee members for the Local Historic District Committee.  
(Voice Vote)

**August 21, 2018** – CARRIED, to approve one (1) Grower Medical Marihuana License and one (1) Processor Medical Marihuana License for Michael Moore. (Voice Vote)

**September 18, 2018** – CARRIED, to make recommendation to the City Council to amend Chapter 30 of the 1984 Zoning Code of the City of Albion by amending Section 30-04 Definitions, amend Highway Service District B-3, Industrial District M-2, M-2-P, and M-1-P to address State Licensed Medical Marihuana Provisioning Centers, pursuant to Chapter 22, Article V of the City of Albion Code of Ordinance. (Roll Call Vote)

- CARRIED, to approve one (1) Grower Medical Marihuana License and one (1) Processor Medical Marihuana License for Comco, LLC contingent on the City receiving a copy of the property deed from the AEDC. (Voice Vote)
- CARRIED, to approve one (1) Provisioning Center Medical Marihuana License for Pincanna contingent on City Council approving the proposed zoning amendments. (Voice Vote)
- CARRIED, to approve one (1) Grower Medical Marihuana License for Greenwell Biomedicals, LLC. (Voice Vote)

**November 20, 2018** – CARRIED, approve one (1) Provisioning Center Medical Marihuana License for Greenhouse Farms Albion 1, LLC. (Voice Vote)

## Zoning

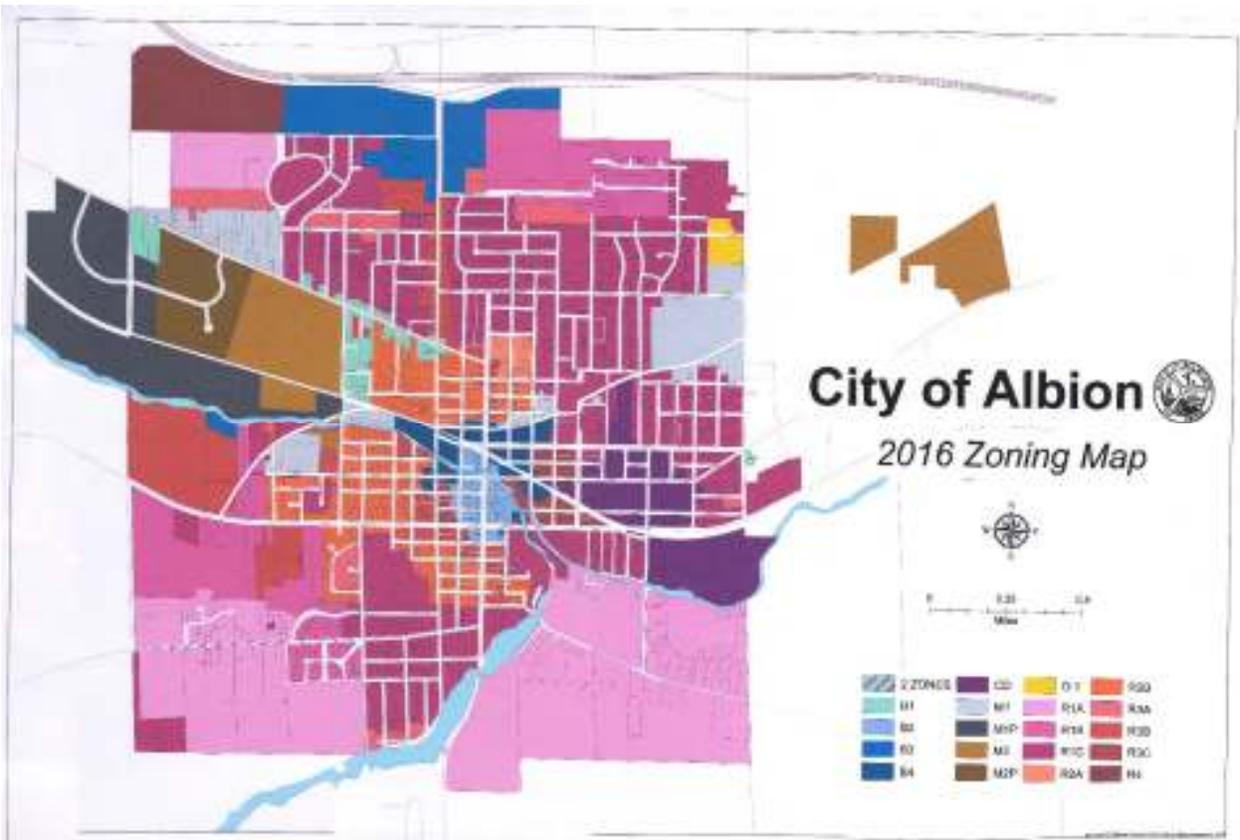
The City of Albion continues to take all necessary steps to have Albion certified by the Michigan Economic Corporation as a Redevelopment Ready Community. Zoning is a significant mechanism for achieving desired land use patterns and quality development. Clarity of ordinance rules, requirements, definitions and processes is critical to entice investment in a community. A zoning re-write subcommittee consisting of four (4) Planning Commissioners, with the assistance of Denise Kline, Deputy Director/Chief Planner with Northeast Michigan Council of Governments, met throughout the year to review Albion's current zoning ordinance.

Currently, there are nineteen (19) zoning districts in Albion. The Planning Commission Zoning Rewrite Subcommittee with the aid of Denise Cline worked on and drafted the following articles in 2018:

- Article 3 – General Provisions
- Article 4 – District Regulations: Table of Permitted and Special use reviewed. Consolidation of districts completed. Remainder of chapter draft and review in 2019.
- Article 5 – Plot Plan & Site Plan Review
- Article 6 – Special Land Use



- Article 8 – Zoning Board of Appeals
- Article 9 – Administration & Enforcement
- Article 10 – Adoption & Amendments
- Future Zoning Map



City of Albion  
Council Special Session Minutes  
August 17, 2019

I. CALL TO ORDER

Mayor Atchison called the special meeting to order at 8:30 a.m.

II. MOMENT OF SILENCE TO BE OBSERVED

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

PRESENT: Vicky Clark (1), Lenn Reid (2); Sonya Brown (3); Marcola Lawler (4); Jeanette Spicer (5); Shane Williamson (6) and Mayor Atchison.

ABSENT: All members were present

STAFF PRESENT:

Scott Kipp, Interim City Manager/Chief Public Safety; Cullen Harkness, City Attorney and Jill Domingo, City Clerk

V. APPROVAL OF THE AGENDA (Includes any proposed additions, deletions or other changes to the agenda)

Spicer moved, Williamson supported, CARRIED, to Approve the Agenda as presented. (6-1, vv) (Brown dissenting)

VI. PRESENTATIONS

A. Overview of City Manager Interview Process, Jeff Mueller, MML

Jeff Mueller, MML Consultant stated the interview process will consist of a series of prepared questions that pertain to the qualifications and also the personality of the candidates selected to interview. The right fit must be found for the City and the candidate selected. The Council will alternate asking all candidates the same questions. Mr. Mueller will assist if necessary, with candidate selection. An hour to an hour and a half has been set for each interview. He will provide Council with a written summary of the feedback received from the community Meet and Greet once the interviews are completed.

Comments were received from Council Members Williamson, Spicer, Brown and Clark and Mayor Atchison.

VII. PUBLIC HEARINGS-None

VIII. PUBLIC Comments (Persons addressing the City Council shall limit their comments to agenda items and to no more than three (3) minutes. Proper decorum is required.)

Comments were received from Lavada Weeks, 917 Luther Dr and Al Smith, 1209 Adams St.

Brown moved, Spicer supported, CARRIED, to Adjourn Special Meeting until 9:00 a.m. (7-0, vv)

Mayor Atchison adjourned the Special Meeting at 8:43 a.m.

Mayor Atchison re-convened the Special Meeting at 9:05 a.m.

ROLL CALL:

PRESENT: Vicky Clark (1), Lenn Reid (2); Sonya Brown (3); Marcola Lawler (4); Jeanette Spicer (5); Shane Williamson (6) and Mayor Atchison.

ABSENT: All members were present

IX. CLOSED SESSION-None

X. CONSENT CALENDAR (VV) Items on the Consent Calendar are voted on as one unit) - None

XI. ITEMS FOR INDIVIDUAL DISCUSSION

A. City Manager Interviews

- Darwin McClary-Consultant, Municipro, LLC

Mayor and Council Members alternated asking scripted questions provided by Consultant James Mueller, MML Consultant. At the conclusion of the interview, candidates were asked if they had any questions for the Council.

Comments were received from Council Members Spicer, Clark, Lawler, Brown, Reid and Williamson and Mayor Atchison.

Williamson moved, Brown supported, CARRIED, to Adjourn Special Meeting for a short recess. (7-0, vv)

Mayor Atchison adjourned the Special Meeting at 10:42 a.m.

Mayor Atchison re-convened the Special Meeting at 10:50 a.m.

ROLL CALL:

PRESENT: Vicky Clark (1), Lenn Reid (2); Sonya Brown (3); Marcola Lawler (4); Jeanette Spicer (5); Shane Williamson (6) and Mayor Atchison.

ABSENT: All members were present

- Stefen Wynn-City Manager, Albion, IN

Mayor and Council Members alternated asking scripted questions provided by Consultant James Mueller, MML Consultant. At the conclusion of the interview, candidates were asked if they had any questions for the Council.

Comments were received from Council Members Brown, Reid, Williamson and Lawler.

Williamson moved, Brown supported, CARRIED, to Adjourn Special Meeting for a short recess. (7-0, vv)

Mayor Atchison adjourned the Special Meeting at 11:38 a.m.

Mayor Atchison re-convened the Special Meeting at 11:43 a.m.

ROLL CALL:

PRESENT: Vicky Clark (1), Lenn Reid (2); Sonya Brown (3); Marcola Lawler (4); Jeanette Spicer (5); Shane Williamson (6) and Mayor Atchison.

ABSENT: All members were present

- BREAK

Brown moved, Clark supported, CARRIED, to Adjourn Special Meeting for a lunch break. (7-0, vv)

Mayor Atchison adjourned the Special Meeting at 11:43 a.m.

Mayor Atchison re-convened the Special Meeting at 12:25 p.m.

ROLL CALL:

PRESENT: Vicky Clark (1), Lenn Reid (2); Sonya Brown (3); Marcola Lawler (4); Jeanette Spicer (5) and Mayor Atchison.

ABSENT: Shane Williamson (6) was absent.

- James Halasz-Former County Manager

Mayor and Council Members alternated asking scripted questions provided by Consultant James Mueller, MML Consultant. At the conclusion of the interview, candidates were asked if they had any questions for the Council.

Comments were received from Council Members Spicer, Reid, Lawler and Brown and Mayor Atchison.

Spicer moved, Clark supported, CARRIED, to Adjourn Special Meeting for a short recess. (6-0, vv)

Mayor Atchison adjourned the Special Meeting at 1:45 p.m.

Mayor Atchison re-convened the Special Meeting at 1:54 p.m.

ROLL CALL:

PRESENT: Vicky Clark (1), Lenn Reid (2); Sonya Brown (3); Marcola Lawler (4); Jeanette Spicer (5) and Mayor Atchison.

ABSENT: Shane Williamson (6) was absent

- Haley Snyder-Interim Assistant City Manager, Albion, MI

Mayor and Council Members alternated asking scripted questions provided by Consultant James Mueller, MML Consultant. At the conclusion of the interview, candidates were asked if they had any questions for the Council.

Comments were received from Council Members Spicer, Brown and Lawler.

- BREAK

Brown moved, Clark supported, CARRIED, to Adjourn Special Meeting for a short recess. (6-0, vv)

Mayor Atchison adjourned the Special Meeting at 2:21 p.m.

Mayor Atchison re-convened the Special Meeting at 2:24 p.m.  
ROLL CALL:

PRESENT: Vicky Clark (1), Lenn Reid (2); Sonya Brown (3); Marcola Lawler (4); Jeanette Spicer (5) and Mayor Atchison.

ABSENT: Shane Williamson (6) was absent

- B. Discussion/Approval/Direct the MML Facilitator to Extend a Conditional Offer of Employment to \_\_\_\_\_ and to Commence a Background Investigation

Comments were received from Council Member Spicer.

Clark moved, Brown supported, CARRIED, To **TABLE** Directing the MML Facilitator to Extend a Conditional Offer of Employment to \_\_\_\_\_ and to Commence a Background Investigation. (6-0, vv)

- C. Request Approval to Direct \_\_\_\_\_ to Begin Employment Contract Discussions with \_\_\_\_\_. In the Event that All Due Diligence Investigation Steps are Completely Satisfactorily and Agreeable Terms and Conditions of Employment can be Reached, A Draft Contract Will Then Be Submitted to Council for Formal Approval

Clark moved, Brown supported, CARRIED, to **TABLE** Approval to Direct \_\_\_\_\_ to Begin Employment Contract Discussions with \_\_\_\_\_. In the Event that All Due Diligence Investigation Steps are Completely Satisfactorily and Agreeable Terms and Conditions of Employment can be Reached, A Draft Contract Will Then Be Submitted to Council for Formal Approval (6-0, vv)

Mayor Atchison asked for a motion to add Agenda Item D-Overview of Community Comments by Jeff Mueller, MML Consultant.

Lawler moved, Reid supported, CARRIED, to Add Agenda Item D- Overview of Community Comments by Jeff Mueller, MML Consultant. (6-0, vv)

- D. Overview of Community Comments, Jeff Mueller, MML Consultant

Jeff Mueller, MML Consultant provided the Council a written summary of the comments received from the Meet and Greet the previous evening. The positive comments were listed in black and red flags were listed in red. He also reminded Council that any discussion of candidate selection must be done in an open session meeting of the Council. Once a candidate has been selected by the Council, the MML will do an extensive background check of the candidate selected. This will include criminal, civil and financial. This will

take approximately two weeks. The Council will offer the candidate a conditional offer of employment based on the background check. If anything in the background check is amiss, the Council may rescind the conditional offer of employment. Mr. Mueller stated the background checks are extensive and costly and therefore are only completed for the candidate selected.

Comments were received from Council Members Clark, Lawler and City Attorney Harkness.

XII. FUTURE AGENDA ITEMS-None

XIII. PUBLIC COMMENTS (Persons addressing the City Council shall limit their comments to no more than three (3) minutes. Proper decorum is required.)

No public comments were received.

XIV. CITY MANAGER REPORT-None

XV. MAYOR AND COUNCIL MEMBER'S COMMENTS

Comments were received from Council Member Brown.

XVI. EXCUSE ABSENT COUNCIL MEMBER (S)

Reid moved, Clark supported, CARRIED, to Excuse Council Member Williamson (6). (6-0, vv)

XVII. ROLL CALL

PRESENT: Vicky Clark (1), Lenn Reid (2), Sonya Brown (3), Marcola Lawler (4), Jeanette Spicer (5) and Mayor Atchison.

ABSENT: Shane Williamson (6) was absent.

XVIII. ADJOURNMENT

Brown moved, Lawler supported, CARRIED, to adjourn the special session. (6-0, vv)

Mayor Atchison adjourned the Regular Session at 2:43 p.m.

Date

Jill Domingo  
City Clerk

City of Albion  
Council Special Session Minutes  
August 19, 2019

I. CALL TO ORDER

Mayor Atchison called the special meeting to order at 6:00 p.m.

II. MOMENT OF SILENCE TO BE OBSERVED

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

PRESENT: Vicky Clark (1); Lenn Reid (2); Sonya Brown (3); Marcola Lawler (4); Jeanette Spicer (5); Shane Williamson (6) and Mayor Atchison.

ABSENT: All members were present

STAFF PRESENT:

Scott Kipp, Interim City Manager/Chief Public Safety; Cullen Harkness, City Attorney; Lauren Ferguson, Assistant City Attorney; Jill Domingo, City Clerk; Tom Mead, Finance Director and Haley Snyder, Interim Assistant City Manager/Deputy Clerk/Treasurer.

V. APPROVAL OF THE AGENDA (Includes any proposed additions, deletions or other changes to the agenda)

Williamson moved, Clark supported, CARRIED, to Approve the Agenda as presented. (7-0, vv)

VI. PRESENTATIONS

A. Overview of City Manager Status of City Manager Selection Process-Jeff Mueller, MML

Jeff Mueller, MML stated there was a good turnout for the Meet and Greet. The City had four strong candidates interview for the position. City Council completed interviews on Saturday, August 17<sup>th</sup>, 2019 and will hopefully make a decision tonight on approval of the City Manager.

VII. PUBLIC HEARINGS-None

VIII. PUBLIC Comments (Persons addressing the City Council shall limit their comments to agenda items and to no more than three (3) minutes. Proper decorum is required.)

No public comments were received.

IX. CLOSED SESSION-None

X. CONSENT CALENDAR (VV) Items on the Consent Calendar are voted on as one unit) - None

XI. ITEMS FOR INDIVIDUAL DISCUSSION

A. Request Approval City Council Selection of City Manager

Comments were received from Council Member Brown and Mayor Atchison.

Reid moved, Brown supported, CARRIED, to Select Darwin McClary as the City Manager. (7-0, rcv)

B. Discussion/Approval/Direct the MML Facilitator to Extend a Conditional Offer of Employment to \_\_\_\_\_ and to Commence a Background Investigation

Brown moved, Williamson supported, CARRIED, To Direct the MML Facilitator to Extend a Conditional Offer of Employment to Darwin McClary and to Commence a Background Investigation. (7-0, vv)

C. Request Approval to Direct \_\_\_\_\_ to Begin Employment Contract Discussions with \_\_\_\_\_. In the Event that All Due Diligence Investigation Steps are Completely Satisfactorily and Agreeable Terms and Conditions of Employment can be Reached, A Draft Contract Will Then Be Submitted to Council for Formal Approval

Comments were received from Council Members Spicer, Brown and Lawler; City Attorney Harkness, Mayor Atchison and Jeff Mueller, MML Consultant.

*Council Member Brown made a motion to Approve Directing City Attorney Harkness and Keller Toma, Labor Attorney to Begin Employment Contract Discussions with Darwin McClary, in the Event that All Due Diligence Investigation Steps are Completely Satisfactorily and Agreeable Terms and Conditions of Employment can be Reached, A Draft Contract Will Then Be Submitted to Council for Formal Approval.*

*Council Member Brown amended her motion to add a Sub-Committee made up of Three Council Members, City Attorney Harkness and Keller Toma*

*Labor Attorney to Begin Employment Contract Discussions with Darwin McClary, in the Event that All Due Diligence Investigation Steps are Completely Satisfactorily and Agreeable Terms and Conditions of Employment can be Reached, A Draft Contract Will Then Be Submitted to Council for Formal Approval.*

*Council Member Lawler made a motion to Select Council Members Brown and Clark and Mayor Atchison as the Three-Member Sub-Committee for Contract Discussions with City Manager Candidate Darwin McClary.*

*Comments were received from Council Member Reid and Mayor Atchison.*

*Lawler moved, Spicer supported, CARRIED, to Select Council Members Brown and Clark and Mayor Atchison as the Three-Member Sub-Committee for Contract Discussions with City Manager Candidate Darwin McClary. (7-0, rcv)*

*Brown moved, Clark supported, CARRIED, To Approve Amendment to Motion to Add a Three-Member Subcommittee of the Council to Begin Employment Contract Discussions with Darwin McClary, in the Event that All Due Diligence Investigation Steps are Completely Satisfactorily and Agreeable Terms and Conditions of Employment can be Reached, A Draft Contract Will Then Be Submitted to Council for Formal Approval. (7-0, vv)*

*Brown moved, Clark supported, CARRIED, To Approve Directing City Attorney Harkness; Keller Toma, Labor Attorney and Council Sub-Committee to Begin Employment Contract Discussions with Darwin McClary, in the Event that All Due Diligence Investigation Steps are Completely Satisfactorily and Agreeable Terms and Conditions of Employment can be Reached, A Draft Contract Will Then Be Submitted to Council for Formal Approval. (7-0, rcv)*

## XII. FUTURE AGENDA ITEMS-None

## XIII. PUBLIC COMMENTS (Persons addressing the City Council shall limit their comments to no more than three (3) minutes. Proper decorum is required.)

Comments were received from Robert Reed, 414 Allen Place and Lavada Weeks, 917 Luther Dr.

## XIV. CITY MANAGER REPORT-None

## XV. MAYOR AND COUNCIL MEMBER'S COMMENTS

Comments were received from Council Member Lawler and Mayor Atchison.

XVI. EXCUSE ABSENT COUNCIL MEMBER (S)

No action was necessary as all members were present.

XVII. ROLL CALL

PRESENT: Vicky Clark (1); Lenn Reid (2); Sonya Brown (3); Marcola Lawler (4); Jeanette Spicer (5); Shane Williamson (6) and Mayor Atchison.

ABSENT: All members were present.

XVIII. ADJOURNMENT

Lawler moved, Williamson supported, CARRIED, to adjourn the special session.  
(7-0, vv)

Mayor Atchison adjourned the Regular Session at 6:20 p.m.

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Date

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Jill Domingo  
City Clerk

City of Albion  
Council Session Minutes  
August 19, 2019

I. CALL TO ORDER

Mayor Atchison called the regular meeting to order at 7:00 p.m.

II. MOMENT OF SILENCE TO BE OBSERVED

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

PRESENT: Vicky Clark (1), Lenn Reid (2); Sonya Brown (3); Marcola Lawler (4); Jeanette Spicer (5), Shane Williamson (6) and Mayor Atchison.

ABSENT: All members were present.

STAFF PRESENT:

Scott Kipp, Interim City Manager/Chief Public Safety; Haley Snyder, Interim Assistant City Manager/Deputy Clerk/Treasurer; Cullen Harkness, City Attorney; Lauren Ferguson, Assistant City Manager; Jill Domingo, City Clerk; Kent Phillips, Acting Interim Public Services Director and Tom Mead, Finance Director.

V. APPROVAL OF THE AGENDA (Includes any proposed additions, deletions or other changes to the agenda)

Mayor Atchison asked for the following changes to the agenda:

1. Add 4-H Creative and Performing Arts Presentation
2. Move Agenda Item H (Request Approval for \$7795.00 to Send New Public Safety Officer to the Police Academy at Lansing Community College) to Agenda Item A

Williamson moved, Brown supported, CARRIED, to Approve the Agenda with the above changes. (7-0, vv)

VI. PRESENTATIONS

A. Albion Farmers Market Update-Ms. Laura Overholt, EDC

Laura Overholt, Food Hub/Farmers Market Manager provided Council with the following update:

- The produce vendors have been struggling this year; however, they have secured eight (8) new vendors for the market
- Landscaping work has been done to spruce up Stoffer Plaza
- Bridge Cards are accepted/you will receive two times the produce for each dollar spent
- This Wednesday, the Farmers Market will be providing a yoga class beginning at 5:00 p.m.
- They have arts & crafts vendors
- The market has doubled in number of vendors and customers
- New hours are Wednesday from 4 p.m. to 7 p.m. Saturday hours are 9 a.m. to 1 p.m.
- They are also working at obtaining food that can be purchased at the market
- The last two Wednesdays, they have had 15-16 vendors
- Wednesday hours will end the end of September; Saturday hours will remain until the end of October
- The 2<sup>nd</sup> Thursday of each month, the Food Hub provides a food giveaway

Comments were received from Council Members Brown, Spicer, Williamson and Clark and Mayor Atchison.

#### B. 4-H Creative and Performing Arts

Marquetta Frost and Sherry Grice updated the Council on the 4-H Creative and Performing Arts program as follows:

- On Tuesday, August 20<sup>th</sup>, 2019 at 6:30 p.m. at the Bohm Theatre, the children from the 4-H Creative and Performing Arts program will perform an original production called "Albion's 1<sup>st</sup>" and will highlight several of Albion's first such as the T-Ball Program and Mother's Day. There is a \$5.00 admission and any and all donations are welcome
- The play was researched and written by the kids in the program
- Thirty (30) children are enrolled in the program which runs for 6 weeks
- The 4-H Creative and Performing Arts program has been running for over twenty (20) years
- The program also provides leadership mentoring
- They will be providing performances at 2:00 p.m. and 4:00 p.m. on Collaboration Corner for the Walk the Beat festival being held this weekend

Comments were received from Council Members Reid, Spicer, Brown and Clark and Mayor Atchison.

#### VII. PUBLIC HEARINGS-None

VIII. PUBLIC Comments (Persons addressing the City Council shall limit their comments to agenda items and to no more than three (3) minutes. Proper decorum is required.)

No public comments were received.

IX. CLOSED SESSION- The City Attorney requests a Closed Session under the Open Meetings Act (Section 15.268 (a), P.A. 267 of 1976, as amended) to consider the dismissal, suspension, discipling of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of a public officer, employee or staff member of individual agent, if the named person requests a Closed Hearing.

Brown moved, Williamson supported, CARRIED to adjourn to Closed Session. (7-0, rcv)

Mayor Atchison adjourned to closed session at 7:25 p.m.

Mayor Atchison re-convened the special session at 7:46 p.m.

#### ROLL CALL

PRESENT: Vicky Clark (1); Lenn Reid (2); Sonya Brown (3); Marcola Lawler (4); Jeanette Spicer (5); Shane Williamson (6) and Mayor Atchison.

ABSENT: All members were present

X. CONSENT CALENDAR (VV) Items on the Consent Calendar are voted on as one unit)

A. Approval Special Session Minutes, August 1, 2019

B. Approval Regular Session Minutes, August 5, 2019

Williamson moved, Spicer supported, CARRIED, to Approve the Consent Calendar as presented. (7-0, vv)

XI. ITEMS FOR INDIVIDUAL DISCUSSION

A. Request Approval for \$7795.00 to Send New Public Safety Officer to the Police Academy at Lansing Community College

Comments were received from Council Members Lawler and Brown and Interim City Manager/Chief Public Safety Kipp.

Williamson moved, Brown supported, CARRIED to Approve \$7795.00 to Send New Public Safety Officer to the Police Academy at Lansing Community College as presented. (7-0, rcv)

- B. Request Approval 2<sup>nd</sup> Reading & Adoption Ordinance # 2019-06, An Ordinance to Amend Ordinance 58-165, Consumption of Alcoholic Beverages in Public Places

Comments were received from City Attorney Harkness.

Williamson moved, Brown supported, CARRIED, To Approve 2<sup>nd</sup> Reading & Adoption Ordinance # 2019-06, An Ordinance to Amend Ordinance 58-165, Consumption of Alcoholic Beverages in Public Places. (6-1, rcv) (Reid dissenting)

- C. Update on Dalrymple Property

Interim Public Services Director Phillips stated the stakes have been placed and caution tape will be placed along the perimeter of the property, signs are ordered and millings to create the path should be completed in the next few weeks. The danger and contaminated property signs were ordered last Friday.

Council Member Brown asked to have two (2) recommendations for a more permanent solution along with quotes for cost and a timeline for completion of the project.

Comments were received from Council Members Clark and Reid and Interim City Manager/Chief Public Safety Kipp.

- D. Request Approval 1<sup>st</sup> Reading Ordinance # 2019-07, An Ordinance to Amend Ordinance 58-167, Drug Paraphernalia

Comments were received from Council Member Clark, City Attorney Harkness and Interim City Manager/Chief Public Safety Kipp.

Brown moved, Spicer supported, CARRIED to Approve 1<sup>st</sup> Reading Ordinance # 2019-07, An Ordinance to Amend Ordinance 58-167, Drug Paraphernalia as presented. (7-0, rcv)

- E. Discussion Speed Study on N. Eaton Street

Interim City Manager/Chief Public Safety Kipp stated it is possible to have MDOT do a speed study on Eaton St., however if they find the average

speed higher than the posted speed, they will increase the speed limit to the average speed. Interim City Manager/Chief Public Safety Kipp researched the issue and stated there is a black box that can be purchased and posted in various areas of the City. The cost is approximately \$4,000. If purchased, the City would be able to do their own speed studies on various streets throughout the City. He will provide a quote for the cost of the black box at the next meeting.

Comments were received from Council Members Brown, Williamson, Spicer and Clark and Mayor Atchison.

- F. Request Approval Resolution # 2019-29, A Resolution to Designate Appropriate Methods of City Council Electronic Communications for Official Business

Comments were received from Council Member Brown.

Brown moved, Lawler supported, CARRIED to Approve Resolution # 2019-29, A Resolution to Designate Appropriate Methods of City Council Electronic Communications for Official Business as presented. (7-0, vv)

- G. Request Approval Resolution # 2019-30, To Approve Pursuing MDOT Transportation Economic Development Funds Category A Grant Application

Comments were received from Council Members Lawler, Brown, Williamson, Spicer and Clark; Interim City Manager/Chief Public Safety Kipp; Interim Assistant City Manager/Deputy Clerk/Treasurer Snyder; Mayor Atchison; Finance Director Mead and Acting Interim Public Services Director Phillips.

*Council Member Lawler asked to Call to Question*

Lawler moved, Spicer supported, CARRIED, to Call the Question. (7-0, rcv)

Williamson moved, Clark supported, CARRIED to Approve Resolution # 2019-30, To Approve Pursuing MDOT Transportation Economic Development Funds Category A Grant Application as presented. (4-3, rcv) (Lawler, Clark, Brown dissenting).

- H. Michigan Marijuana Regulatory Agency's "Public Forum" (Social Equity Outreach Program) on Thursday 29 August 2019 @ Ismon House

Mayor Atchison stated The Michigan Marijuana Regulatory Agency will be holding a public forum for the Social Equity Outreach Program on Thursday, August 29<sup>th</sup>, 2019 from 10:00 a.m. to 2:00 p.m. at the Ismon House.

Member Brown asked if the meeting needed to be posted for possible quorum of the Council.

City Attorney Harkness stated he did not believe the meeting needs to be noticed. His understanding is that the purpose of the session on Thursday is for members of the state's licensing and Regulatory Affairs division to provide information on the social equity program. Council will be there to gather information and ask questions.

## XII. FUTURE AGENDA ITEMS

The following items were requested for the next agenda:

- Council Member Brown asked for Darlymple Site Recommendations
- Interim City Manager/Chief Public Safety would provide quote for the City purchasing box to do our own speed studies
- Mayor Atchison asked for the following items:
  - Demolition of the Union Steel Building Presentation- Calhoun County Land Bank
  - Big Read Presentation-Jess Roberts
  - Discussion Tree City Designation
- Council Williamson asked for the following:
  - An update on the City's property
  - Trees being removed in the City

## XIII. PUBLIC COMMENTS (Persons addressing the City Council shall limit their comments to no more than three (3) minutes. Proper decorum is required.)

Comment were received from Garrett Brown, 1016 S. Superior St and Calhoun County Commissioner Gary Tompkins.

## XIV. CITY MANAGER REPORT

Interim City Manager/Chief Public Safety Kipp provided the following City Manager Report:

- The North Street project will be wrapping up in the next two weeks
- Irwin Avenue project started last Monday

## XV. MAYOR AND COUNCIL MEMBER'S COMMENTS

Comments were received from Council Members Lawler and Williamson and Mayor Atchison.

## XVI. EXCUSE ABSENT COUNCIL MEMBER (S)

No action was necessary as all members were present.

XVII. ROLL CALL

PRESENT: Vicky Clark (1), Lenn Reid (2), Sonya Brown (3), Marcola Lawler (4), Jeanette Spicer (5), Shane Williamson (6) and Mayor Atchison.

ABSENT: All members were present

XVIII. ADJOURNMENT

Brown moved, Clark supported, CARRIED, to adjourn the regular session. (7-0, vv)

Mayor Atchison adjourned the Regular Session at 9:14 p.m.

---

Date

---

Jill Domingo  
City Clerk



## City of Albion

William L. Rieger Municipal Building  
112 West Cass Street \* Albion, Michigan 49224  
(517) 629-5535 \* Fax (517) 629-2238

# ASSEMBLIES FOR PARK RESERVATION FACILITIES OVER 100 OR MORE

ASSEMBLIES: Albion's Big Read Kick-off

DATE: 9/28/2019

FACILITIES: Holland Park

NUMBER OF  
PEOPLE(S): 150-200

CONTACT PERSON: Jess Roberts 517.629.3514

INSURANCE: on file

PHONE NUMBER: 517.629.3514

CITY OF ALBION  
CITY ATTORNEY RETAINER AGREEMENT

This agreement made this day of \_\_\_\_\_, September 2019, by and between the City of Albion, 112 W. Cass St., Albion, MI; herein referred to as "City" and The Harkness Law Firm, PLLC, 4121 Okemos Rd., Suite 17, Okemos, MI 48864, herein referred to as "Attorney", delineates the terms, requirements and compensation for the provision of City Attorney services to the City.

1. In accordance with Sections 8.1(a) and 8.2(a) of the City Charter, the Attorney is an administrative officer of the City who is appointed by and serves at the pleasure of the City Council. Under the terms of this Agreement the City Council retains the Attorney to act as general counsel for the City in all legal matters as prescribed by the City Charter. In instances where the City Council decides to retain outside special counsel, the Attorney agrees to cooperate with said counsel as necessary and appropriate.
2. In matters where the Attorney has a conflict of interest, the Attorney shall obtain the services of an independent attorney firm (designated by City Council to act as City Attorney) to handle such matters at the City's expense. In all other cases where the Attorney wishes the City to retain outside counsel to assist in any City matter, he shall first obtain City Council approval.
3. The City shall pay to the attorney an annual retainer (which shall be paid on a monthly basis, in advance) of (\$95,000.00). In exchange for the payment of the annual retainer, the Attorney shall perform the services required by the City Charter:
  - a. Act as legal advisor to the Council, Manager, Clerk, Finance Director, Assessor, Chief of Public Safety, other department heads and other City Boards or Committees.
  - b. Prepare and file written legal opinions with the City Clerk when requested by the City Council and/or the City Manager.
  - c. Prosecute all ordinance violations and represent the City in cases before the State and Federal court and other tribunals, including the Tax Commission. These matters include code violation enforcement actions, drug forfeitures, income prosecution and all civil suits filed by or against the City.
  - d. Prepare or review all ordinances, regulations, contracts, bonds and other instruments as may be required by the City Charter or the Council and provide a legal opinion thereon.

- e. Review police reports, issue praecipes, prepare complaints and warrants, prosecute ordinance violations and pursue victim rights remedies, including the collection of restitution.
  - f. Attend all meetings of the City Council (two regular meetings per month plus special meetings, study sessions, council retreats, etc.).
  - g. Advise the Council relative to hiring outside attorneys.
  - h. Serve as a member of the Election Commission, which may entail working election night and accompanying the City Clerk to the County Clerk's Office and comparing the number of voters in each ward after each census.
  - i. Confer in office and over the phone with citizens, witnesses, or other parties to proceedings involving the City.
  - j. Perform such other duties as may be prescribed by Charter or Council.
4. As part of the annual retainer, the Attorney shall provide all the administrative services and support necessary to manage the workload in order to complete all assignments. This includes office facilities, support staff and supplies and equipment.
5. The City shall reimburse the Attorney on a monthly basis for any and all out of pocket expenses incurred in the representation of the City including, but not limited to:
- a. Filing Fees;
  - b. Recording Fees;
  - c. Transcript Fees;
  - d. Motion Fees;
  - e. Service of Process Fees;
6. The Attorney for record keeping and analysis purposes shall keep detailed records of hours spent by category of work, i.e. general counsel, prosecution, court time, special litigations, etc. The categories and process shall be mutually agreed upon between the Attorney and the City Council.
7. The Attorney shall maintain professional liability insurance of at least \$1,000,000.00 per incident and \$1,000,000.00 aggregate for the duration of this agreement and provide proof of said insurance to the City Clerk.
8. This Agreement shall be effective January 1, 2020 and shall continue until its amendment by mutual consent of both parties or until terminated by either party with ninety (90) days written notification. This agreement may not extend beyond ten (10) years without mutual consent of both parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date stated above.

City of Albion

The Harkness Law Firm, PLLC

\_\_\_\_\_  
David Atchison, Mayor

\_\_\_\_\_  
Cullen C. Harkness, Managing Member

\_\_\_\_\_  
Jill. Domingo, Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**CITY OF ALBION  
ORDINANCE #2019-07**

AN ORDINANCE TO AMEND ORDINANCE 58-167, DRUG PARAPHERNALIA

**Purpose and Finding:**

The State of Michigan recently enacted Initiated Law 1 of 2018, also know as the Michigan Regulation and Taxation of Marihuana Act, which made several changes to Michigan’s marihuana laws. One such change is that it specifically exempts persons who are 21 years of age or older from being penalized for possession marihuana accessories. Marihuana accessories currently falls under the definition of part of the City’s current paraphernalia ordinance and, as such, the state law and local ordinance are in conflict. The modifications below are recommended to bring the City into compliance with state law.

THE CITY OF ALBION ORDAINS:

Section 1. Section 58-167 of the Codified Ordinances of the City of Albion, shall be amended as follows:

**Sec. 58-167. DRUG PARAPHERNALIA**

A. Possession of Drug Paraphernalia

1. “Drug paraphernalia” means all equipment, products and materials of any kind which are used, intended for use, or designed for use in planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, containing, concealing, injecting, ingesting, inhaling, or otherwise introducing into the human body a controlled substance, as defined by the Michigan Controlled Substances Act, MCL 333.7101, et seq, other than marihuana. It includes, but is not limited to:

- a. Scales and balances used, intended for use, or designed for use in weighing or measuring controlled substances other than marihuana;
- b. Diluents and adulterants, such as quinine hydrochloride, mannitol, mannite, dextrose and lactose, used, intended for use, or designed for use in cutting a controlled substance other than marihuana;
- c. Hypodermic syringes, needles and other objects used, intended for use, or designed for use in injecting controlled substances into the human body;

- d. Objects used, intended for use, or designed for use in ingesting, inhaling, or otherwise introducing a controlled substance, other than marihuana, into the human body, such as a crack pipe;
  - e. “Marihuana” means all parts of the plant of the genus cannabis, growing or not; the seeds of the plant; the resin extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture, or preparation of the plant or its seeds or resin, including marihuana concentrate and marihuana-infused products.
2. Except as otherwise allowed by law, a person shall not possess or use drug paraphernalia as defined in subsection (A) of this ordinance.
  3. The provisions of subsection (A) shall not apply to Marihuana Accessories as defined in sub-section (B).
- B. Possession of Marihuana Accessories on School Grounds, Transfer of Marihuana Accessories to a Minor, Possession of Marihuana Accessories by a Minor.
1. “Marihuana Accessories” shall be defined as any equipment, product, material, or combination of equipment, products, or materials, which is specifically designed for use in planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, containing, ingesting, inhaling, or otherwise introducing marihuana into the human body.
  2. Except as otherwise allowed by law, a person shall not possess marihuana accessories on the grounds of a public or private school where children attend classes in preschool programs, kindergarten programs, or grades 1 through 12, in a school bus, or on the grounds of any correctional facility.
  3. Except as otherwise allowed by law, a person twenty-one (21) years of age or older shall not transfer marihuana accessories to a person under twenty-one (21) years of age.
  4. Except as otherwise allowed by law, a person under twenty-one (21) years of age shall not possess marihuana accessories.

- C. Except as otherwise set forth in sub-section (B) of this ordinance, nothing in this ordinance shall be construed to prohibit a person twenty-one (21) years of age or older from possessing marihuana accessories.
- D. Prosecution under any section of this ordinance shall not preclude prosecution available under any other local, state, or federal law.
- E. A violation of section 58-167 shall be deemed a misdemeanor and shall be punishable by up to ninety (90) days in jail, a fine of up to five hundred (\$500.00) dollars, or both.

Section 2. Severability. This ordinance and each article, section, subsection, paragraph, subparagraph, part, provision, sentence, word and portion thereof are hereby declared to be severable, and if they or any of them are declared to be invalid or unenforceable for any reason by a court of competent jurisdiction, the remainder of this ordinance shall not be affected.

This Ordinance shall take effect on September 19, 2019 after publication.

First Reading:

Second Reading & Adoption:

August 5, 2019

August 19, 2019

Ayes \_\_\_\_\_

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Nays \_\_\_\_\_

Absent \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Jill Domingo,  
Clerk

\_\_\_\_\_  
David Atchison,  
Mayor.



# JAMAR Technologies, Inc.

TRAFFIC COUNTING EQUIPMENT AND SUPPLIES  
DISTANCE MEASURING EQUIPMENT AND SUPPLIES

1500 Industry Road, Suite C

Hatfield, PA 19440

Phone 215-361-2244 • Fax 215-361-2267

# QUOTATION

DATE: 8/27/2019

QUOTATION NO. 87633

P - (517) 629-3933 Ext. 2401

F - (000) 000-0000 Ext. 0000

ALBION DEPT. OF PUBLIC SAFETY  
112 WEST CASS ST.  
ALBION MI 49224

ATTN: CHIEF SCOTT KIPP

		CUSTOMER ID	SALES PERSON	SHIPPING METHOD	PAYMENT TERMS	REQUIRED SHIP DATE	MASTER NUMBER
		ALBION DPS MI	PAUL	UPS	NET 30 / CR. CAR	8/27/2019	144,586
QUANTITY ORDERED	ITEM NUMBER	DESCRIPTION				UNIT PRICE	EXTENDED PRICE
1 EACH	CRR2-CK-BT-S	GEN2 RADAR RECORDER KIT W/SOFTWARE				\$3,395.0000	\$3,395.00
1.00 Each	RADAR RECORDER					\$0	\$0.00
1.00 Each	BLUETOOTH CONNECTION					\$0	\$0.00
2.00 Each	BATTERIES					\$0	\$0.00
1.00 Each	BATTERY CHARGER					\$0	\$0.00
1.00 Each	MOUNTING KIT					\$0	\$0.00
1.00 Each	STARNEXT SOFTWARE					\$0	\$0.00
1 EACH	*1000	2 YEAR EXTENDED WARRANTY				\$199.0000	\$199.00
		2 YEAR EXTENDED WARRANTY - FOR A TOTAL OF A 3 YEAR WARRANTY					
1 EACH	*1000	MISC				\$0.0000	\$0.00
		** A LAPTOP COMPUTER PRELOADED WITH STARNEXT AND PAIRED WITH RADAR RECORDER WOULD ADD \$400 TO TOTAL COST.**					

\*PRICE IS VALID FOR 30 DAYS UNLESS OTHERWISE NOTED\*

By

Subtotal	\$3,594.00
Misc	\$0.00
Tax	\$0.00
Freight	\$37.00
Total	\$3,631.00



# Superior Police Department

1000 Main St.  
Hometown, PA 19999  
800-776-0940

## Speed Enforcement Evaluator

**Location:**  
**Main Street**

**Total Percentage of Enforceable Violations**

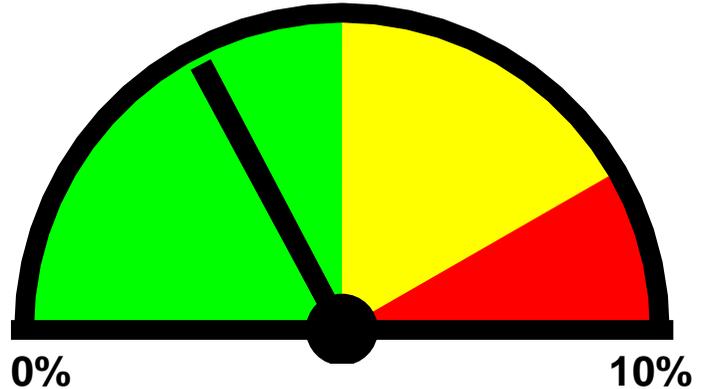
**Closest Cross Street:**  
Maple Ave.

**Analysis Dates:**  
Wednesday, March 10, 2010  
Wednesday, March 24, 2010

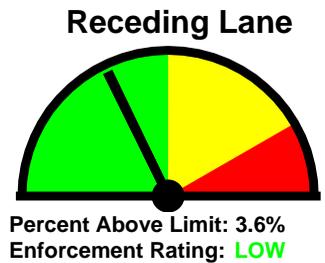
**Equipment Used:**  
JAMAR Radar Recorder

**Installed By:**  
Sgt. Brown

**Requested By:**  
Ms. Bea Hampton  
587 Main St.



**0% 10%**  
**Posted Speed Limit:** 35 MPH  
**Enforcement Tolerance:** 10 MPH  
**Enforcement Limit:** 46 MPH & Up  
**Percentage Above Limit:** 3.5%  
**Enforcement Rating:** **LOW**



Combined

1-10	11-15	16-20	21-25	26-30	31-35	36-40	41-45	46-50	51-55	56-60	61-65	66-70	>70
170	736	440	708	4636	24300	36904	14579	2546	353	58	0	0	0

85 percentile = 41

Approach Lane

1-10	11-15	16-20	21-25	26-30	31-35	36-40	41-45	46-50	51-55	56-60	61-65	66-70	>70
162	694	356	392	2308	11990	16607	6400	1178	146	18	0	0	0

85 percentile = 40

Receding Lane

1-10	11-15	16-20	21-25	26-30	31-35	36-40	41-45	46-50	51-55	56-60	61-65	66-70	>70
8	42	84	316	2328	12310	20297	8179	1368	207	40	0	0	0

85 percentile = 41



# Superior Police Department

1000 Main St.  
Hometown, PA 19999  
800-776-0940

## Best Times for Enforcement

### Location:

**Main Street**

### Closest Cross Street:

Maple Ave.

### Analysis Dates:

Wednesday, March 10, 2010

Wednesday, March 24, 2010

### Equipment Used:

JAMAR Radar Rcoder

### Installed By:

Sgt. Brown

### Requested By:

Ms. Bea Hampton

587 Main St.

**Sun**

Combined: 10 AM to 2 PM

Approach Lane: 9 AM to 1 PM

Receding Lane: 1 PM to 5 PM

**Mon**

Combined: 1 PM to 5 PM

Approach Lane: 1 PM to 5 PM

Receding Lane: 2 PM to 6 PM

**Tue**

Combined: Noon to 4 PM

Approach Lane: 1 PM to 5 PM

Receding Lane: Noon to 4 PM

**Wed**

Combined: 5 AM to 9 AM

Approach Lane: 5 AM to 9 AM

Receding Lane: 3 PM to 7 PM

**Thu**

Combined: 3 PM to 7 PM

Approach Lane: 5 AM to 9 AM

Receding Lane: 5 PM to 9 PM

**Fri**

Combined: Noon to 4 PM

Approach Lane: Noon to 4 PM

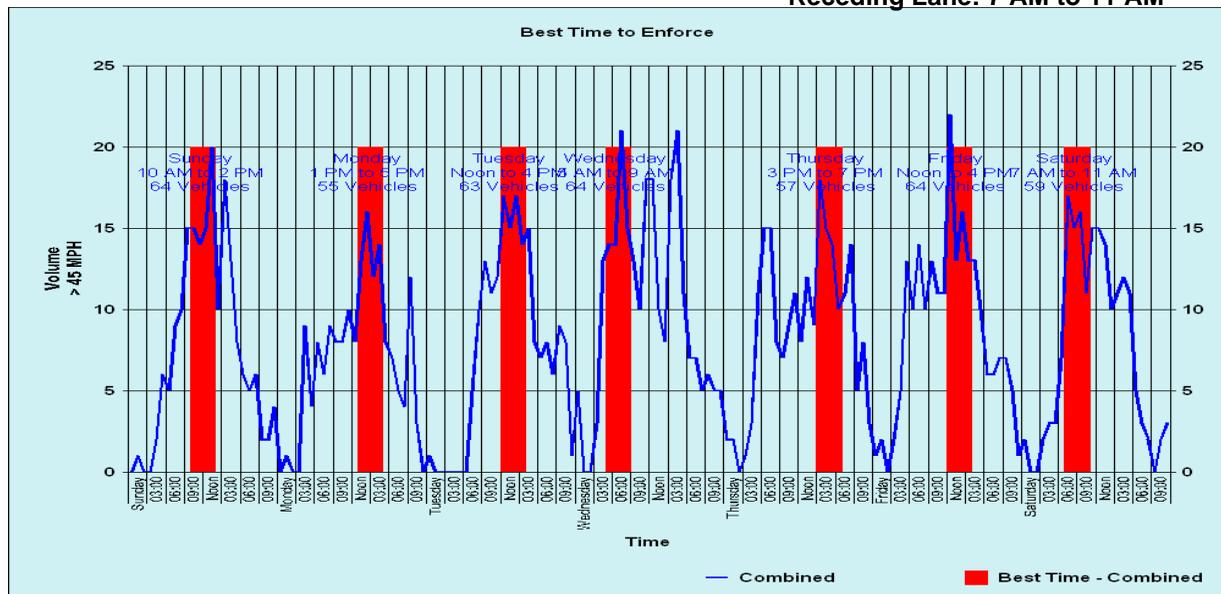
Receding Lane: Noon to 4 PM

**Sat**

Combined: 7 AM to 11 AM

Approach Lane: 8 AM to Noon

Receding Lane: 7 AM to 11 AM





# Superior Police Department

1000 Main St.  
Hometown, PA 19999  
800-776-0940

## Enforcement Effectiveness

**Location:**  
Main Street, Near Central Ave.

**Speed Limit: 35 MPH**  
**Targeted Speed: > 45 MPH**

### Percent of Vehicles Over Enforcable Limit

### 85th Percentile MPH

#### Direction - Combined



#### Direction - Southbound



#### Direction - Northbound





## Superior Police Department

1000 Main St.  
Hometown, PA 19999  
800-776-0940

Scheduled Date/Time	See Attached "Best Times" Report
Duration	4 Hours
Actual Date/Times	3/29/2010 7:30:00 AM for 3 hours.
Priority	1
Assigned To	Sgt. Brown
Site Code	
Station ID	
Location	Main Street, Near Central Ave.
Direction	Either Southbound, Northbound, or both - Officer's discretion.
Location Comments	Near Park
Enforcement Comments	
Weather	Sunny - Cool
Posted Speed	35 MPH
Tolerance	10 MPH
Enforcement Speed	> 45 MPH
Vehicles Stopped	10
Citations Written-Speed	8
Citations Written-Other	2
Warnings Issued	2
Observations Made	None
Suggestions for Future	Majority of traffic in AM is in NB direction. PM enforcement would be best for SB direction.
Officer's Comments	Late Start due to accident investigation.  Location is good for enforcement. A steady stream of traffic with violators.



**Superior Police Department**  
**1000 Main St.**  
**Hometown, PA 19999**  
**800-776-0940**

Date/Speed	1-10	11-15	16-20	21-25	26-30	31-35	36-40	41-45	46-50	51-55	56-60	61-65	66-70	>70	Total
3/12/2010	0	0	0	0	0	9	7	4	2	0	0	0	0	0	22
01:00	0	0	0	0	1	4	9	1	3	0	0	0	0	0	18
02:00	0	0	0	0	0	5	3	4	0	1	0	0	0	0	13
03:00	0	0	0	0	1	3	4	2	2	1	0	0	0	0	13
04:00	0	0	0	0	1	2	2	3	3	0	0	0	0	0	11
05:00	0	0	0	0	3	12	27	21	6	0	0	0	0	0	69
06:00	0	1	0	4	7	67	75	32	3	1	0	0	0	0	190
07:00	3	1	3	3	15	83	134	49	8	1	0	0	0	0	300
08:00	0	0	4	3	9	57	100	32	1	0	0	0	0	0	206
09:00	0	0	0	0	22	64	57	28	4	1	0	0	0	0	176
10:00	0	0	0	1	5	32	52	22	3	1	0	0	0	0	116
11:00	0	0	0	1	5	29	74	27	1	1	0	0	0	0	138
12:00	0	0	3	6	12	54	79	42	8	1	0	0	0	0	205
13:00	0	3	2	1	3	51	85	29	10	0	0	0	0	0	184
14:00	0	4	3	2	6	49	68	38	8	1	0	0	0	0	179
15:00	0	0	2	4	18	62	81	36	7	0	0	0	0	0	210
16:00	0	0	0	4	16	74	86	34	11	0	0	0	0	0	225
17:00	0	0	0	2	17	106	102	32	3	1	0	0	0	0	263
18:00	0	0	0	3	11	74	80	33	0	1	0	0	0	0	202
19:00	0	0	0	1	10	70	57	20	6	0	0	0	0	0	164
20:00	0	0	0	4	14	42	40	16	4	0	0	0	0	0	120
21:00	0	0	1	3	8	38	35	12	2	1	0	0	0	0	100
22:00	0	1	0	0	8	33	33	8	6	1	0	0	0	0	90
23:00	0	3	0	1	8	26	36	5	0	1	0	0	0	0	80
Day Total	3	13	18	43	200	1046	1326	530	101	14	0	0	0	0	3294
3/13/2010	0	0	0	0	4	17	17	1	0	0	0	0	0	0	39
01:00	0	0	1	0	1	12	6	3	0	0	0	0	0	0	23
02:00	0	4	1	0	1	11	12	6	0	0	0	0	0	0	35
03:00	2	9	11	0	2	3	3	3	2	0	0	0	0	0	35
04:00	0	0	0	0	4	1	1	1	1	0	0	0	0	0	8
05:00	2	29	7	1	2	4	7	4	2	0	0	0	0	0	58
06:00	21	117	24	0	4	5	15	10	1	1	0	0	0	0	198
07:00	0	3	7	1	7	21	39	27	2	1	2	0	0	0	110
08:00	0	0	1	3	2	13	28	18	5	1	0	0	0	0	71
09:00	0	2	0	4	1	25	50	43	7	1	0	0	0	0	133
10:00	0	4	4	1	5	33	68	37	1	1	0	0	0	0	154
11:00	0	0	5	2	6	38	61	32	11	1	0	0	0	0	156
12:00	0	8	9	5	8	39	63	32	7	0	0	0	0	0	171
13:00	7	54	26	3	5	36	42	43	5	3	0	0	0	0	224
14:00	71	205	56	8	5	21	34	14	2	0	0	0	0	0	416
15:00	25	148	74	12	16	27	33	15	4	0	0	0	0	0	354
16:00	5	35	26	10	13	52	61	14	3	0	0	0	0	0	219
17:00	0	0	1	0	9	48	59	24	4	0	0	0	0	0	145
18:00	0	6	2	3	13	48	42	19	1	2	0	0	0	0	136
19:00	0	0	1	2	11	32	38	19	1	1	0	0	0	0	105
20:00	0	3	2	5	15	35	25	5	0	0	0	0	0	0	90
21:00	0	0	3	11	30	22	6	1	0	0	0	0	0	0	73
22:00	0	0	0	4	18	24	19	8	1	0	0	0	0	0	74
23:00	0	0	0	6	9	34	16	4	1	0	0	0	0	0	70
Day Total	133	627	261	81	191	601	745	383	61	12	2	0	0	0	3097



**Superior Police Department**  
**1000 Main St.**  
**Hometown, PA 19999**  
**800-776-0940**

Approach Lane															
Date\Speed	1-10	11-15	16-20	21-25	26-30	31-35	36-40	41-45	46-50	51-55	56-60	61-65	66-70	>70	Total
3/11/2010	4	3	6	25	167	1080	1545	505	79	11	0	0	0	0	3425
3/12/2010	3	13	18	43	200	1046	1326	530	101	14	0	0	0	0	3294
3/13/2010	133	627	261	81	191	601	745	383	61	12	2	0	0	0	3097
3/14/2010	9	12	7	13	143	576	753	365	82	11	2	0	0	0	1973
3/15/2010	1	2	9	35	200	972	1268	513	84	7	1	0	0	0	3092
3/16/2010	1	4	6	28	121	749	1131	428	83	10	1	0	0	0	2562
3/17/2010	1	7	5	20	193	975	1547	579	104	8	3	0	0	0	3442
3/18/2010	4	8	9	33	191	1082	1502	515	96	13	1	0	0	0	3454
3/19/2010	1	4	6	24	199	1020	1445	541	109	17	1	0	0	0	3367
3/20/2010	0	1	2	11	138	799	1126	511	98	12	5	0	0	0	2703
3/21/2010	1	2	3	17	108	650	961	417	84	9	1	0	0	0	2253
3/22/2010	4	6	10	23	174	943	1234	421	76	8	0	0	0	0	2899
3/23/2010	0	4	11	24	140	695	910	309	46	4	0	0	0	0	2143
Approach Lane Total	162	693	353	377	2165	11188	15493	6017	1103	136	17	0	0	0	37704

85 percentile = 40

Receding Lane															
Date\Speed	1-10	11-15	16-20	21-25	26-30	31-35	36-40	41-45	46-50	51-55	56-60	61-65	66-70	>70	Total
3/11/2010	2	1	3	30	184	1096	1777	694	111	12	2	0	0	0	3912
3/12/2010	2	9	17	39	279	1171	1515	526	78	12	2	0	0	0	3650
3/13/2010	0	0	6	18	156	651	1012	465	83	15	3	0	0	0	2409
3/14/2010	0	5	3	14	103	493	912	434	83	21	2	0	0	0	2070
3/15/2010	0	4	5	25	239	1039	1577	599	80	16	1	0	0	0	3585
3/16/2010	1	4	11	15	135	833	1526	620	117	9	4	0	0	0	3275
3/17/2010	0	2	4	16	153	1036	1801	732	127	17	3	0	0	0	3891
3/18/2010	1	1	4	31	194	1027	1852	689	129	13	5	0	0	0	3946
3/19/2010	0	5	11	30	176	1087	1736	708	116	18	4	0	0	0	3891
3/20/2010	0	2	6	8	129	726	1316	595	104	14	2	0	0	0	2902
3/21/2010	0	3	4	17	89	576	1074	459	100	16	4	0	0	0	2342
3/22/2010	0	0	3	38	222	981	1451	561	73	13	2	0	0	0	3344
3/23/2010	1	3	4	14	149	728	1293	502	75	11	3	0	0	0	2783
Receding Lane Total	7	39	81	295	2208	11444	18842	7584	1276	187	37	0	0	0	42000

85 percentile = 41

Combined															
Date\Speed	1-10	11-15	16-20	21-25	26-30	31-35	36-40	41-45	46-50	51-55	56-60	61-65	66-70	>70	Total
3/11/2010	6	4	9	55	351	2176	3322	1199	190	23	2	0	0	0	7337
3/12/2010	5	22	35	82	479	2217	2841	1056	179	26	2	0	0	0	6944
3/13/2010	133	627	267	99	347	1252	1757	848	144	27	5	0	0	0	5506
3/14/2010	9	17	10	27	246	1069	1665	799	165	32	4	0	0	0	4043
3/15/2010	1	6	14	60	439	2011	2845	1112	164	23	2	0	0	0	6677
3/16/2010	2	8	17	43	256	1582	2657	1048	200	19	5	0	0	0	5837
3/17/2010	1	9	9	36	346	2011	3348	1311	231	25	6	0	0	0	7333
3/18/2010	5	9	13	64	385	2109	3354	1204	225	26	6	0	0	0	7400
3/19/2010	1	9	17	54	375	2107	3181	1249	225	35	5	0	0	0	7258
3/20/2010	0	3	8	19	267	1525	2442	1106	202	26	7	0	0	0	5605
3/21/2010	1	5	7	34	197	1226	2035	876	184	25	5	0	0	0	4595
3/22/2010	4	6	13	61	396	1924	2685	982	149	21	2	0	0	0	6243
3/23/2010	1	7	15	38	289	1423	2203	811	121	15	3	0	0	0	4926
Combined Total	169	732	434	672	4373	22632	34335	13601	2379	323	54	0	0	0	79704

85 percentile = 41



**Superior Police Department**  
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Approach Lane

1-10	11-15	16-20	21-25	26-30	31-35	36-40	41-45	46-50	51-55	56-60	61-65	66-70	>70
162	694	356	392	2308	11990	16607	6400	1178	146	18	0	0	0

85 percentile = 40

Receding Lane

1-10	11-15	16-20	21-25	26-30	31-35	36-40	41-45	46-50	51-55	56-60	61-65	66-70	>70
8	42	84	316	2328	12310	20297	8179	1368	207	40	0	0	0

85 percentile = 41

Combined

1-10	11-15	16-20	21-25	26-30	31-35	36-40	41-45	46-50	51-55	56-60	61-65	66-70	>70
170	736	440	708	4636	24300	36904	14579	2546	353	58	0	0	0

85 percentile = 41



**Superior Police Department**  
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COMBINED

Report for Thursday, March 11, 2010

Vehicles	Peak Periods			
	AM		PM	
7,337	Time	07:15	Time	05:15
	Count	553	Count	733
	PHF	0.853	PHF	0.877

**SPEED STATISTICS - 15 to 70+ by 5 MPH**

Speed in MPH	1 - 15	16 - 20	21 - 25	26 - 30	31 - 35	36 - 40	41 - 45	46 - 50	51 - 55	56 - 60	61 - 65	66 - 70	71 - 75	76 - 999
Count	10	9	55	351	2176	3322	1199	190	23	2	0	0	0	0
Percent	0.1	0.1	0.7	4.8	29.7	45.3	16.3	2.6	0.3	0.0	0.0	0.0	0.0	0.0
Over Speed	15	20	25	30	35	40	45	50	55	60	65	70	75	999
Count	7327	7318	7263	6912	4736	1414	215	25	2	0	0	0	0	0
Percent	99.9	99.7	99.0	94.2	64.5	19.3	2.9	0.3	0.0	0.0	0.0	0.0	0.0	0.0

Percentile	5%	10%	15%	45%	50%	55%	85%	90%	95%
Speed	30	32	33	36	37	37	41	42	44

Average (Mean) 37

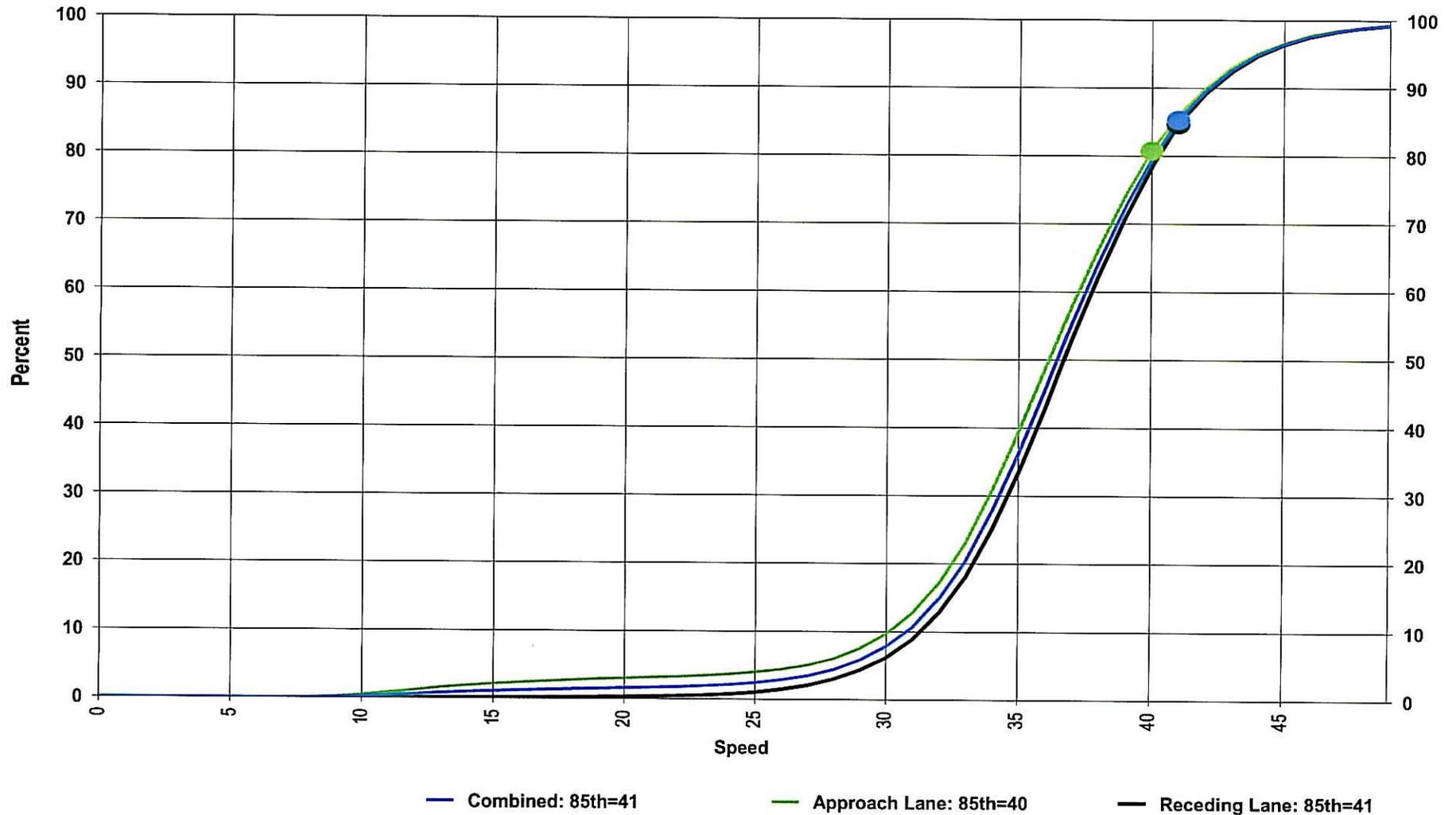
Pace Speed 33-42  
 Number in Pace 5704  
 Percent in Pace 77.7



Superior Police Department  
1000 Main St.  
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## Graphs

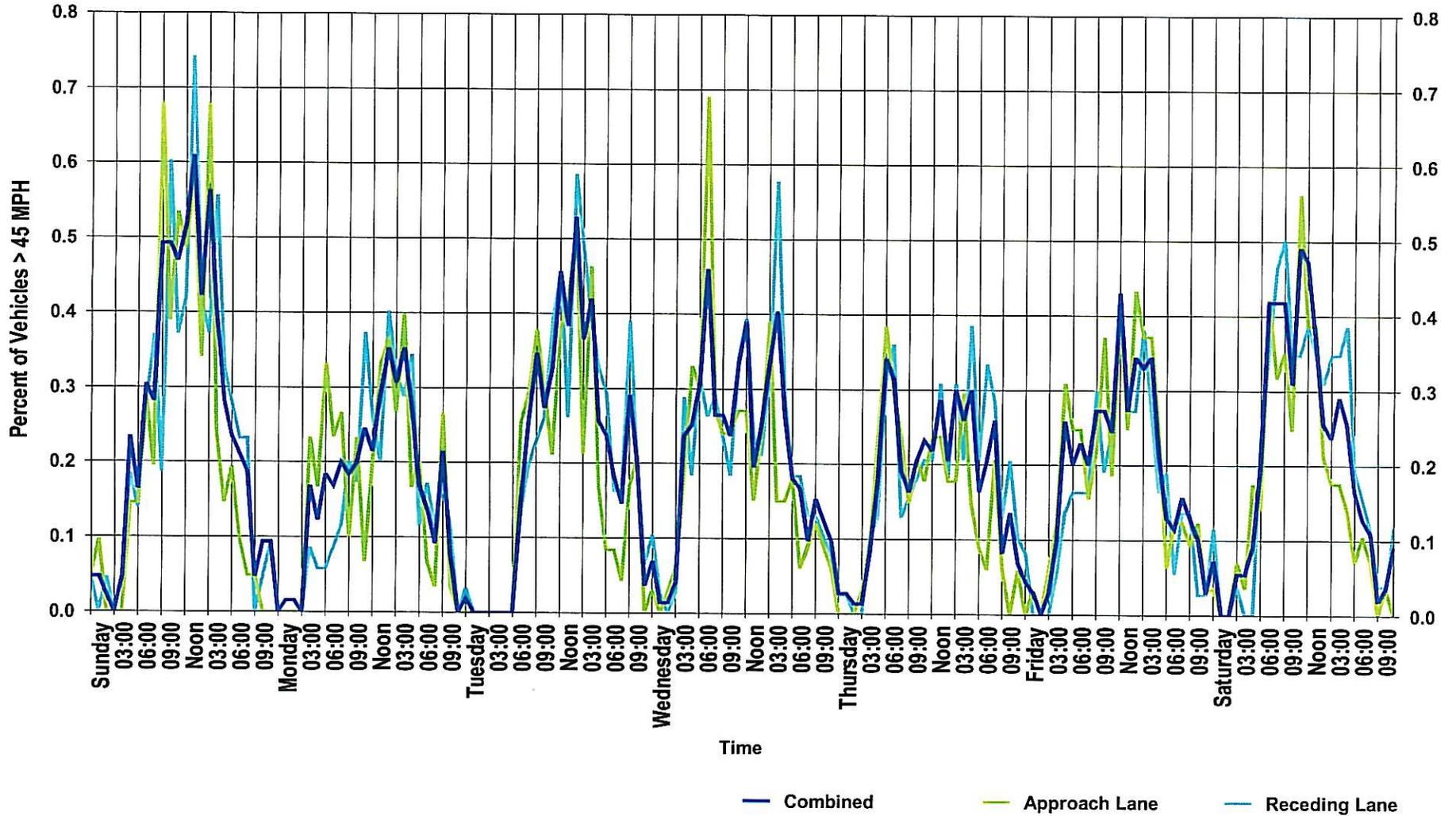
Cumulative Speed





**Superior Police Department**  
1000 Main St.  
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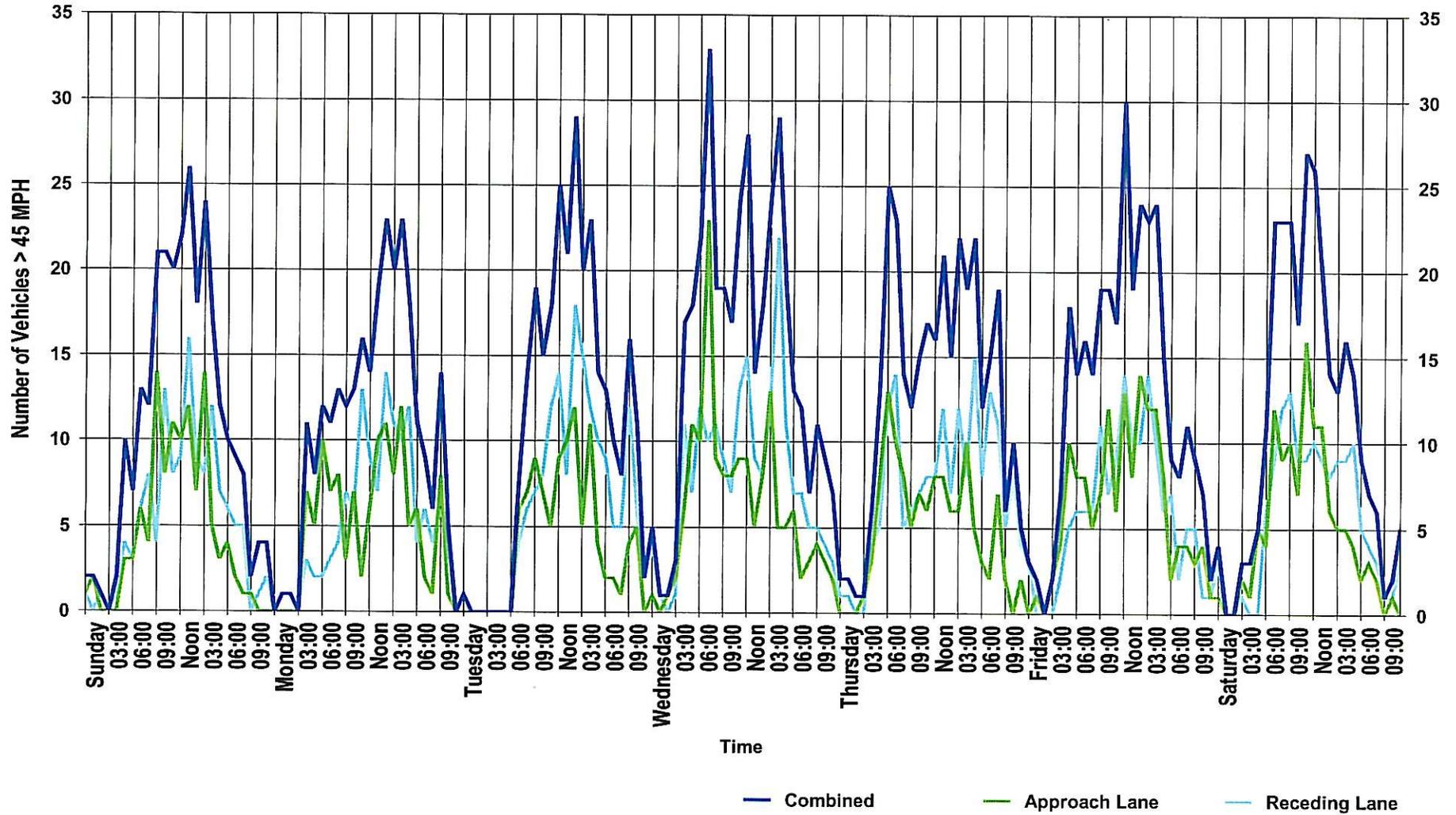
Speed as Overall Percentage





**Superior Police Department**  
1000 Main St.  
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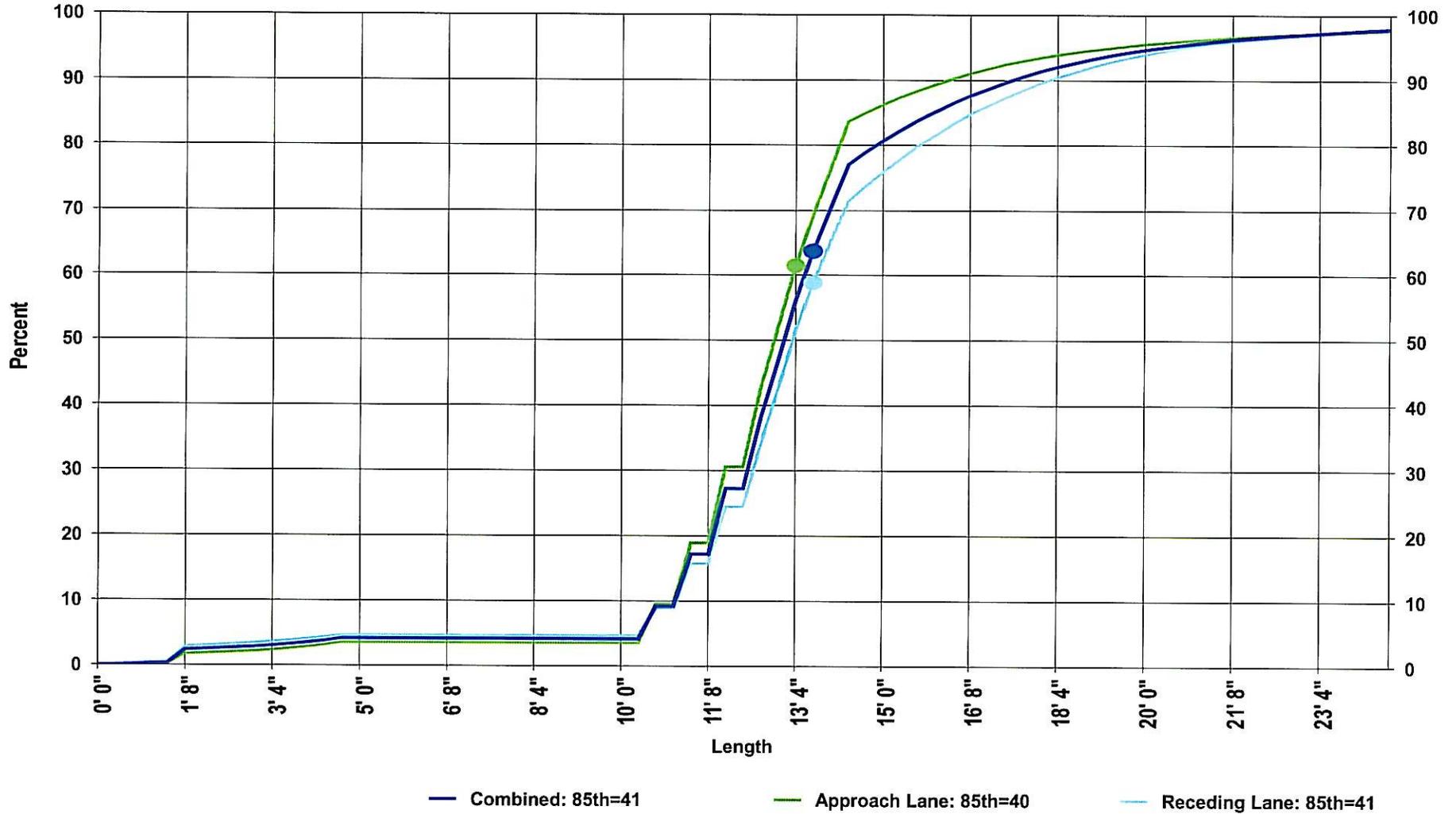
Speed as Total Volume





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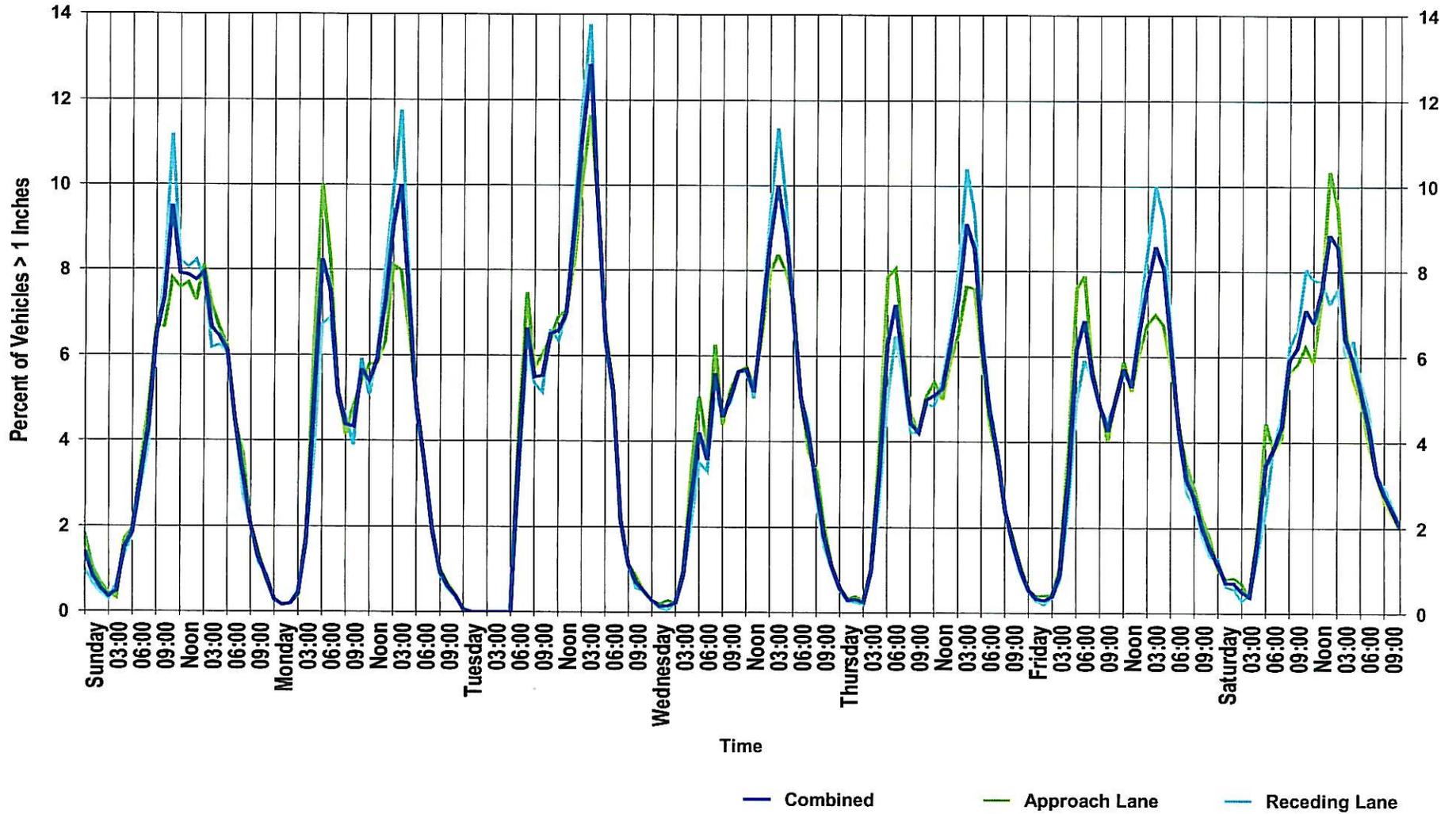
Cumulative Length





**Superior Police Department**  
1000 Main St.  
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800-776-0940

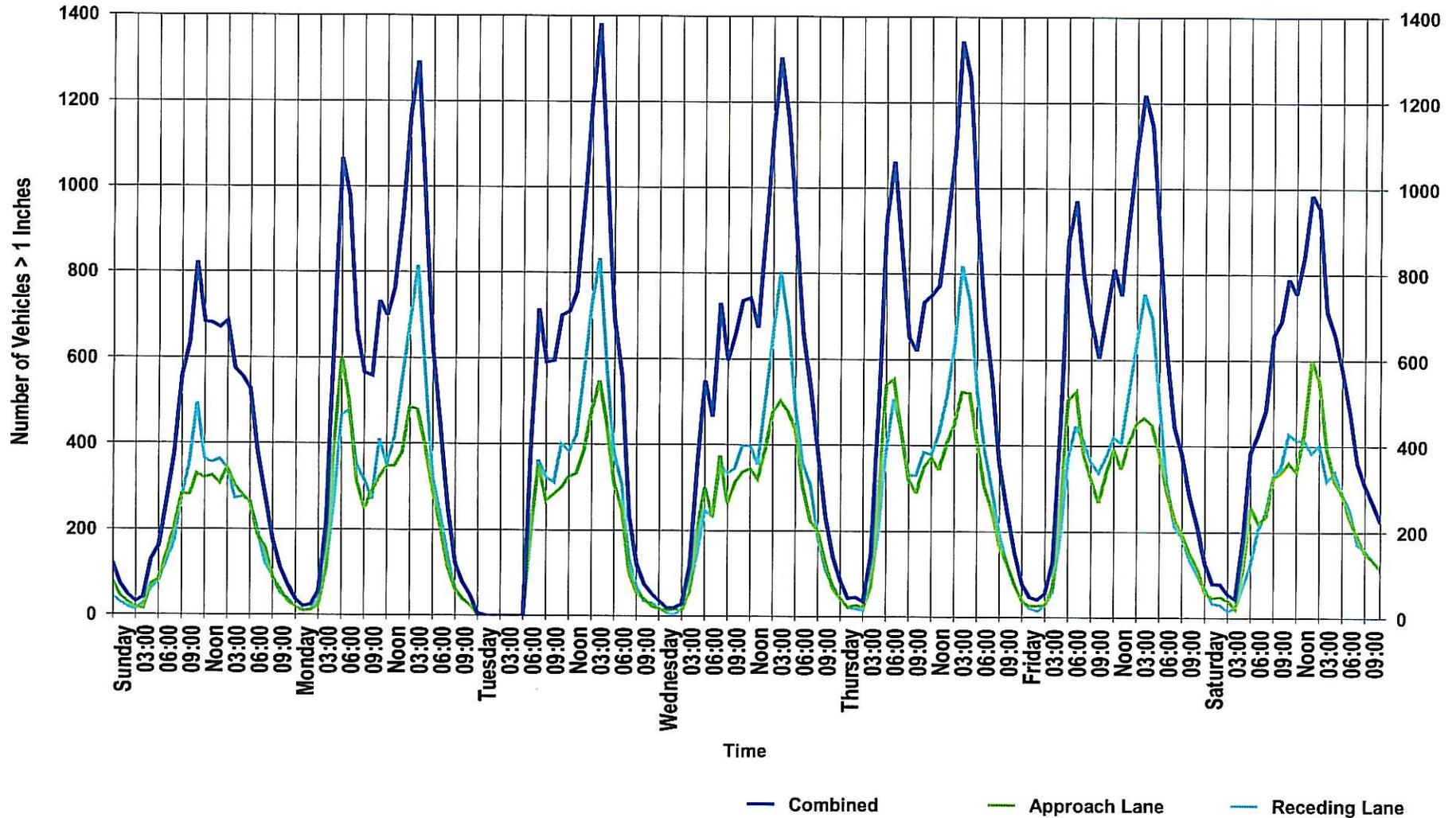
Length as Overall Percentage





**Superior Police Department**  
1000 Main St.  
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Length as Total Volume





**Superior Police Department**  
**1000 Main St.**  
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**Enforcement Scheduler Database**

Location	Site Code	Station ID	Status	Priority	Scheduled	Has Data	Assigned To
Main Street, Near Central Ave.			Assigned	1	3/29/2010 OVERDUE	Yes	Sgt. Brown
Susquehanna Rd, Near Hall Ave.	2001		Scheduled	2	Next Available	No	
Limekiln Pike, Near North Hills Ave.			Scheduled	2	Next Available	Yes	
Maple Ave - Lincoln Ave.			Assigned	2	Next Available	No	PO Jones
Tenth Ave. - Elm Rd.			Assigned	3	Next Available	Yes	Sgt. Brown
Penn St. - Jenkintown Rd.			Assigned	5	Next Available	No	Sgt. Brown
Main St. - Broad St.	1002		Assigned	5	Next Available	No	PO Jones
Hoffman Ave., Near Cedar Ave.			Scheduled	5	Next Available	No	
Tawnyberry Lane, Near Persimmon Drive			Scheduled	5	Next Available	No	
Route 309, Near Quarry			Scheduled	5	Next Available	No	
Harrison Ave. - Spear Ave.			Assigned	6	Next Available	Yes	Sgt. Brown
Garfield Ave. - Woodrow Ave.			Scheduled	8	Next Available	Yes	
Washington Lane - Maple Ave.			Scheduled	10	Next Available	No	
Easton Rd. - Springhouse Lane			Complete	99		No	



# LAW ENFORCEMENT RADARS

Introducing

## STARnext

**Speed Enforcement Software**  
*for Police Departments*



This webinar shows Law Enforcement agencies how to collect speed/traffic data, how to analyze/report the collected data, and ultimately how to resolve speeding complaints using a JAMAR Radar Recorder and the new STARnext Software Police Reports.

STARnext: Law Enforcement Webinar



## ***Collect ACCURATE & RELIABLE Data***

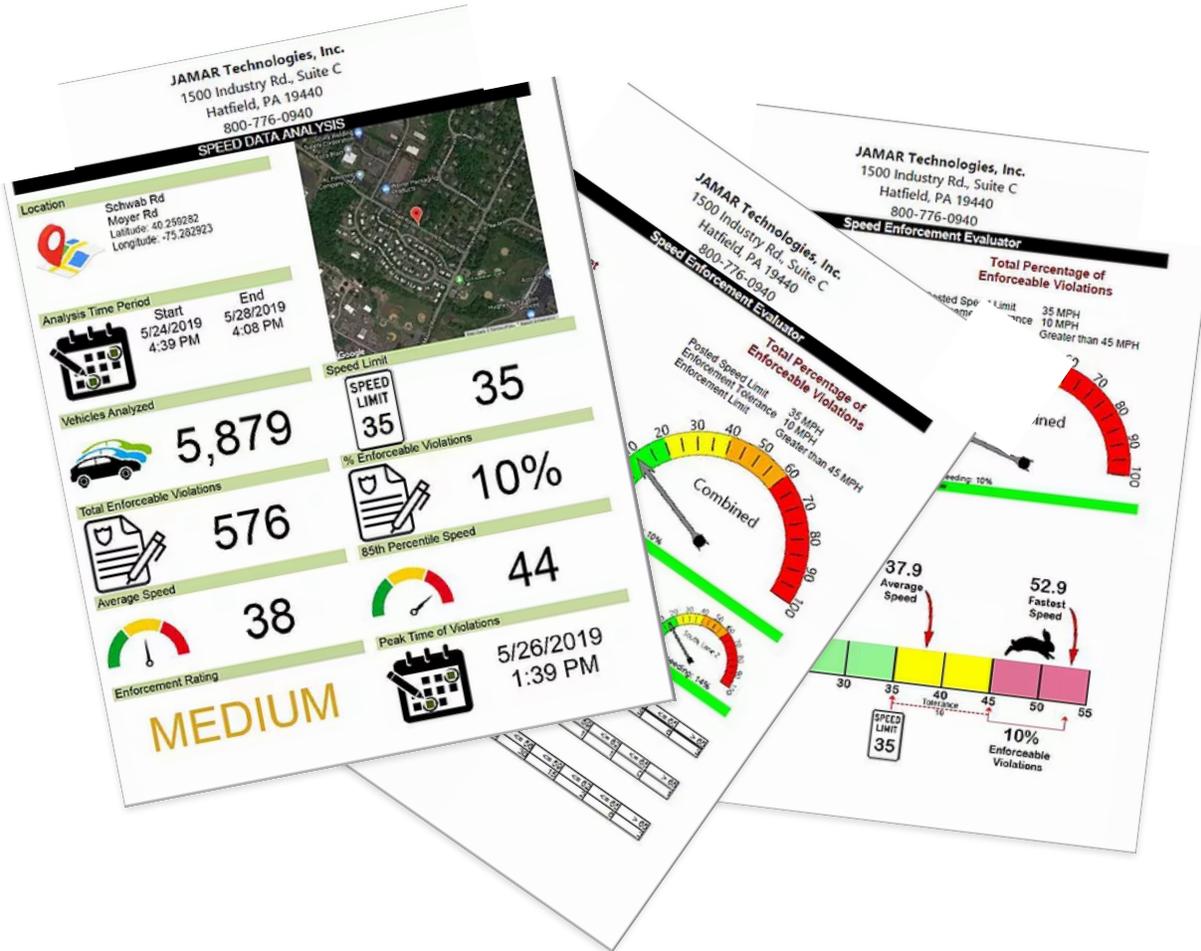
A common issue police officers are faced with is complaints about speeding. However, a citizen's perception of traffic speeds does not always match up with what is really happening. One way to address the issue is to place an officer at the location, gathering speed data. Unfortunately, with today's tight budgets and limited resources, it can be difficult to justify the time involved for this.

STARnext for PDs





# Create **COMPREHENSIVE** Reports



## Radars Recorder Kit - with STARnext Software and Laptop

Everything you need to get started right away. Comes complete with the JAMAR Radar Recorder, mounting kit, two batteries, battery charger, user's manual and laptop computer with STARnext software pre-installed.

REQUEST QUOTE

**NO RECURRING FEES!**



## BUYERS GUIDE

STARnext PD Speed Data Analysis (Q...

STARnext PD Enforcement Evaluator (...





# "Why do I need JAMAR..."

## "...if my department already has a speed trailer?"

Speed trailers are an outdated concept. They are unnecessarily big and heavy. They are also seen too often by citizens to be effective. Even the trailers that collect data are misleading. Large, lit up, police devices in the roadway cause drivers to do one thing, slow down. Although the slower speed is good temporarily, **you cannot rely on data that was collected with a device that clearly affected the driver's habits.**

*The JAMAR Radar system sets up in minutes, while only requiring one officer. Your citizens will not know the Radar Recorder is collecting their speeds. You will get unbiased, accurate data, that can be used to generate real and effective speed data reports.*

## "...if my department already has a speed sign?"

Speed signs are a step up from speed trailers; they are easy to set up and are great public relation tools. However, the speed sign is basically telling citizens what they already know. Your city already has posted speed limit signs. A light up sign is not any more effective in the long term. Much like speed trailers, a speed sign may temporarily slow down traffic. **But does it help your overall speeding issue? How would you know if it did?**

*The JAMAR Radar system will allow you to collect accurate speed data before and after your enforcement efforts. The JAMAR software, will even generate reports to help you determine when and where your enforcement efforts are most needed. The Enforcement Effectiveness Evaluator allows you to clearly see how your enforcement has helped.*

## "...if my department sends an officer to follow up on speeding complaints?"

How often do you deploy officers to verify/legitimize a speeding complaint? **How much time/money does it cost** to have an officer follow up on complaints? How many of those complaints have proven to be exaggerated?

*The JAMAR Radar system allows you to collect data before an officer ever has to spend valuable time at the site. With the accurate data collected, you can decide if there is a problem, and how to address it. You are saving huge amounts of time, energy, manpower and money.*

Used by Police Departments across the United States



PREFERRED CUSTOMER

ORDERING INFO

EQUIP REGISTRATION

QUICK SUPPORT



August 29, 2019

City of Albion  
Attn: Kent Phillips  
Albion, MI  
Phone: 517-629-7887  
Email: [kphillips@cityofalbionmi.gov](mailto:kphillips@cityofalbionmi.gov)

**SUBJECT: Dalrymple Fence**

We are pleased to provide you with a quote for materials, labor and supervision to install the following:

- To install approximately 2,015' of 6' high residential chain link fence with 2 1/2" terminals, 1 5/8" line posts and 11.5-gauge wire KK.

**Total \$31,800.00**

**Any alterations or deviation from above specs involving extra cost will be executed on upon written orders and will become an extra charge added to the estimate. All temporary fencing quotes are based on six month rental unless otherwise specified. All agreements are contingent upon strikes, accidents, weather or delays beyond our control. Unknown underground obstructions causing delays may result in extra charges. Our workers are fully covered by Workman's Compensation Insurance. Material pricing is good for 30 days. PROPOSAL IS GOOD FOR 30 DAYS.**

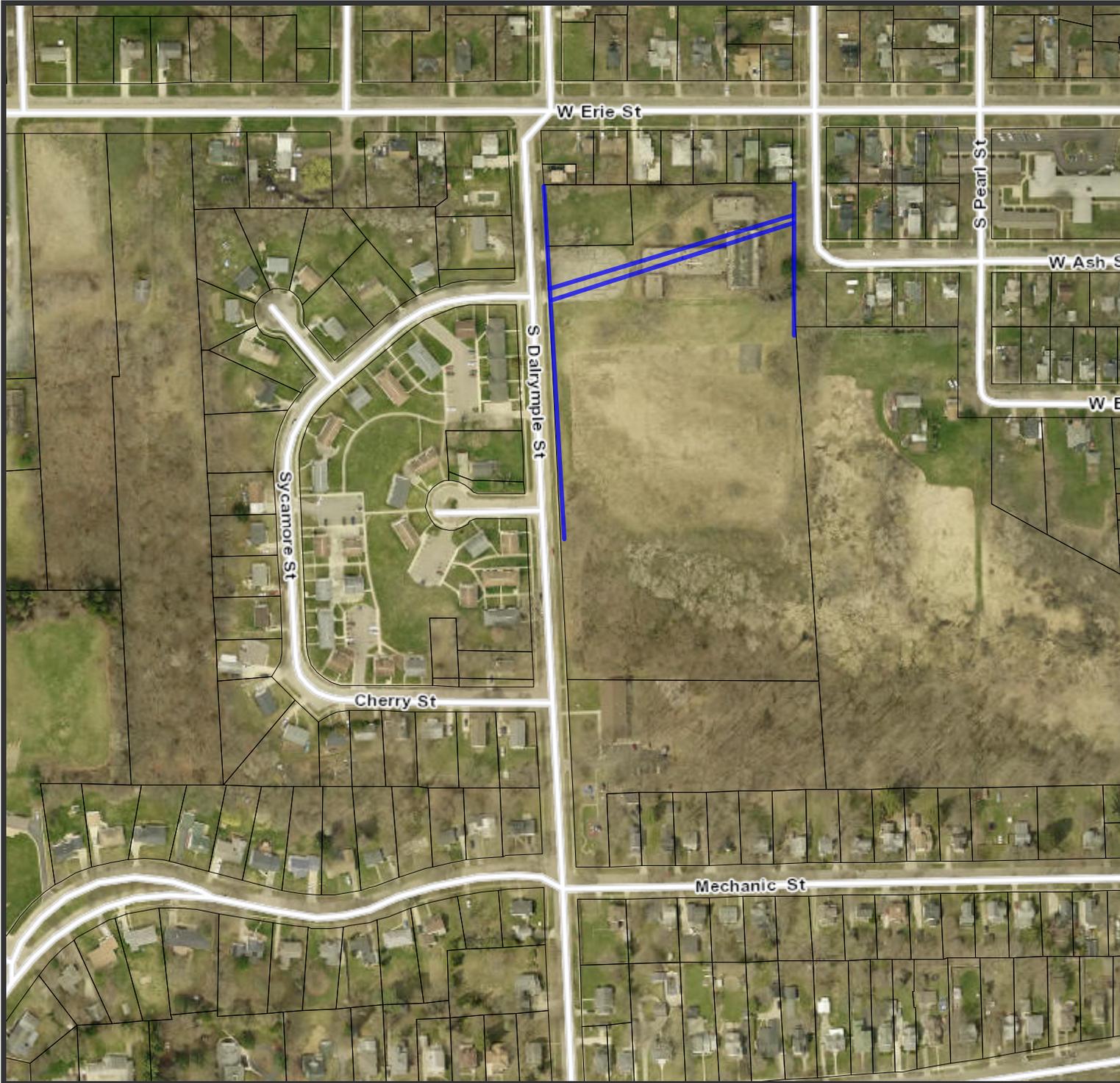
**ACCEPTANCE OF PROPOSAL:**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Sincerely,

Holly Hickman  
Project Manager  
Office: 269-964-1596  
Email: [hhickman@justicefence.com](mailto:hhickman@justicefence.com)





Calhoun GIS



Map Publication:  
08/29/2019 10:37 AM



**Disclaimer:** This map does not represent a survey or legal document and is provided on an "as is" basis. Calhoun County expresses no warranty for the information displayed on this map document.

**CITY OF ALBION**  
**Business Location Application**  
**Application for Mechanical Amusement Devices**

Business Name:	CASCARELLI'S TAVERN Inc
Business Address:	116 S Superior St
Telephone:	517-629-3675
Owner Name or Company Representative:	JIM CASCARELLI
Name of Your Mechanical Amusement Device Supplier:	PIONEER
Address:	
Telephone:	800-676 7654

MECHANICAL AMUSEMENT DEVICES	NUMBER OF DEVICES
Video Game:	1
Pool Table:	_____
Pinball:	_____
Mechanical Crane:	1
Other (Explain):	_____

**TOTAL # OF DEVICES:** 2

MECHANICAL AMUSEMENT DEVICES:		
1 <sup>st</sup> Device		\$ 75.00/year
2-4 Devices		100.00/year
5-9 Devices		250.00/year
10 or more		500.00/year

MUSICAL DEVICE	# MUSICAL DEVICES	ANNUAL FEE
Juke Box	1	\$75/Device/Year

APPLICATION FEE:	Mechanical Amusement Device(s)	\$ 160.00
	Juke Box(s)	75.00
	<b>TOTAL DUE:</b>	\$ 175.00

AFTER ALL REQUIREMENTS OF THE CITY ARE MET, I REQUEST THE APPLICATION BE SUBMITTED TO THE ALBION CITY COUNCIL FOR THEIR CONSIDERATION.

Applicant's Signature: James Mascarelli Date: 8/24/19

Please remit necessary completed application with signature and fee to: City Clerk's Office, 112 W. Cass Street, Albion, MI 49224. **Make checks payable to: City of Albion**

City of Albion Use Only

DATE PAID: \_\_\_\_\_ CLERK'S SIGNATURE: \_\_\_\_\_  
 DATE APPROVED BY CITY COUNCIL: \_\_\_\_\_  
 LICENSE YEAR: April 1, \_\_\_\_\_ to March 31, \_\_\_\_\_

CITY OF ALBION  
 Date 08/28/2019 4:48:34 PM  
 Ref MECHANICAL AMUSEMENT DEVICE  
 Receipt 40131445  
 Amount \$175.00